

HRD Notice 2016-37

TO : CUSTOMER SERVICE DEPARTMENT
FROM : THE HUMAN RESOURCES DEPARTMENT
RE : EMPLOYEE IN-CHARGE
DATE : October 20, 2016

The management has been aware about the absences of the CS Department for the past days.

In line with this One CS Staff is required to stay at the office for the whole day. This is also applied when the CS Head is out for official business.

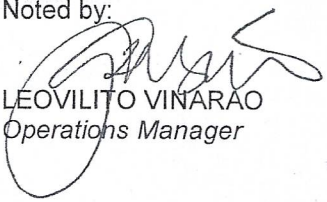
Also the retail team is required to do the same.

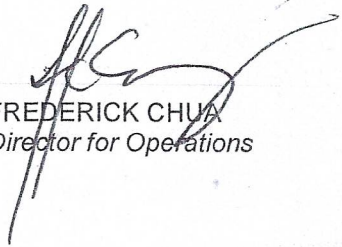
For your guidance and strict compliance.

Truly yours,

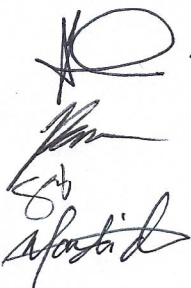

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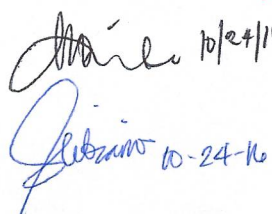
Noted by:

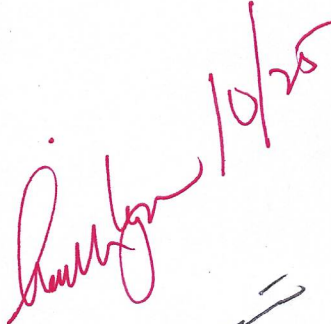

LEOVILITO VINARAO
Operations Manager

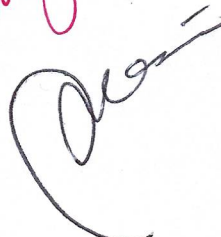

FREDERICK CHUA
Director for Operations

Cc: HRD
Security Department


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11/25
7:20 AM