

Fil-United Mfg. Corp.

Fumaco

Pacific Lighttech
Corporation

MEMO 2018-05

TO : CS Department
FROM : MANAGEMENT
RE : TERMS OF PAYMENT FOR NON-MOVING ITEMS
DATE : July 12, 2018

Please be advised that all **non-moving items** sold to new customers capped at a total amount of PHP 12,000.00 shall have corresponding terms of payment of 30 days PDC upon delivery.

This payment term is bound with the following guidelines:

- 1.) Client should fill-out Customer Information Sheet. (Requirements listed on the CI sheet shall no longer be requested except for item 6.)
- 2.) Client should issue/fill-out authorization letter to Fumaco, Inc., that they are allowing our company representative to do bank verification of their accounts. Bank account to be verified must be the same bank the customer will be issuing a 30 days PDC check payment to Fumaco, Inc.


In addition, once the customer has reached the accumulated limit of PHP 12,000.00, allow check payments to be cleared before accepting new PDC checks.

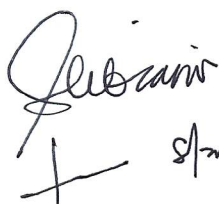
List of all non-moving items on sale will be sent to your end via email.

This is for your guidance and strict compliance.

Noted by:


FREDERICK CHUA
Director for Operations

 8/4/18
PLE 8/17/18

 8-03
+ 8/2/18