

Classifications of Clients

From : Fred Chua <fred.chua@fumaco.local>

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Subject : Classifications of Clients

To : Hanilyn Vizcayno <hanilyn.vizcayno@fumaco.local>, Enrilyn Saja <enrilyn.saja@fumaco.local>, Veronica Yu <veronica.yu@fumaco.local>, Mae Angelique Landicho <mae.landicho@fumaco.local>, Cindy Onez <cindy.onez@fumaco.local>

Everyone effective immediately, please see my instructions below.

All in House Clients, that are worked on by either Cindy, Mae, Ens and unclassified, are NOT to be put under the showroom sales or Calvin's Sales.

This notice also serves as an instructions to Mae and Cindy to Immediately separate all clients that were NOT worked on by sales staff such as Calvin are to be classified under the IN HOUSE PLANT Report.

Go back as far as January 1, 2015 and recheck all the information and reports to as far as you can recall.

You have until before SEPTEMBER 29, 2015 to do this.

Also on September 29, 2015 please be informed I will meet you guys regarding the our CI and Credit information systems. I need all your ideas on the table.

Fred
