Til United Mys. Cop. Fumaco





SALES MEMO 2018-02

TO:

EVERYONE

RE:

NEW SHOWROOM HEAD

From May 1, 2018, all showroom personnel, and administrative assistants and sales-based showroom personnel shall report directly to Mr. Kendrick Chua.

As such, from this point on sales reports shall go directly to Mr. Kendrick Chua.

Please take note that maintenance personnel in the showroom shall report directly to Mr. Rico Agasang, our maintenance officer and head.

The HR departments are tasked to immediately reflect this change on the organizational charts.

Should you have any questions feel free to email me directly.

Best regards: