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YouTube LinkedIn

PROFILE SUMMARY

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WORK EXPERIENCE

CANADIAN TIRE SERVICE ADVISOR/SALES ASSOCIATE

2018 - 2021

- Received two Growth Awards for Profit Sharing by increasing sales within short period of time
- Learned all label types, add/update/delete locations, binpacking, hole checking process, and implemented regularly
- As a Service Advisor, provided fast and smart service not only for the benefit of company but also for customer's satisfaction
- Applied multi-tasking technique as a cashier, an associate, and an advisor
- Always focused in learning products, systems, different apps, knew auto accessories to auto service, and seasonal products to garden center within two years
- Operated Sky Jack, and Wave to maintain top aisles and decoration
- Used computer networking concept, maths skills, web development techniques to understand retail traffic flow and helped customer accordingly
- Accepted challenge to maintain regular and seasonal product flow, solved complicated issues

GARDWELL SECURITY SECURITY GUARD

2016 - 2018

- Worked as a morning Security Guard by maintaining a perfect balance between management, owner/tenant, and contractors/cleaners
- Trained authorized employee about how to use camera system, intercom system, programming key/fob, and other technical stuff
- Solved various issues like parking, parcel, and complains by maintaining database in Microsoft Office

FINANCIAL SERVICES COMMISSION OF ONTARIO, TORONTO BUSINESS AUTOMATION ANALYST (CO-OP)

2015 - 2016

- Analyzed and ensured data integrity of daily, monthly, and quarterly reports
- Uploaded, approved, and validated reports in SharePoint
- Designed and improved Accident Benefit Payout Report for members of the FSCO
- Created VISIO workflow for different areas of Motor Vehicle Accident Claim Funds
- Documented Judgements, Payouts, and Revenue

RYERSON UNIVERSITY GRADUATE TEACHING ASSISTANT

2012 - 2014

- Participated in meetings and educational conferences
- Performed administrative activities (taking attendance, grading assignments, and attending seminars)

TRIBHUVAN UNIVERSITY, NEPAL MATH TEACHER

2004 - 2011

- Taught courses in Calculus, Statistics, Algebra, and Basic Math
- Coordinated various curriculum and extracurricular activities
- Made systematic lesson plans and delivered them to the students
- Prepared progress reports and counselled students one-on-one

EDUCATION & SKILLS

EDUCATION	SKILLS
CISCO SYSTEM CCNA 2018	WEB DEVELOPMENT Python, Django, Java Script
ONTARIO COLLEGE OF TECHNOLOGY DATA ANALYST 2016	COMPUTER NETWORKING LAN, WAN, IP Address, Switching, Routing
RYERSON UNIVERSITY, TORONTO M.SC IN APPLIED MATHS 2014	COMPUTER PROGRAMMING SAAS, MATLAB, SQL, LaTeX
TRIBHUVAN UNIVERSITY, NEPAL MA IN PURE MATHS 2004	GENERAL SKILLS MS Office, Visio, SharePoint, MS Outlook