



## BUSINESS TRAVEL REQUEST

REFERENCE	3	INITIATED BY	LOUISA MARTHAULI
STATUS	APPROVED	DATE INITIATED BY	2023-12-28 13:21:02
DOCUMENT TITLE	PERGI KE SEMARANG		
TRIP PURPOSE	KUNJUNGAN BISNIS		
REQUESTOR	EKO BAYU WARDANA	EMAIL ADDRESS	EKO_BAYU@ISSMEDIKA.COM
DIVISION	IVD	DEPARTEMENT	TEKNISI IVD
NIK KTP	3174083101900000	PHONE NUMBER	0899-9188-182
MANAGER NAME	HERIYANTO		
START DATE	2023-12-28	RETURN DATE	2023-12-29
DESTINATION	LOCAL	TOTAL DAYS	2
ADVANCE AMOUNT	700000	CURRENCY	IDR

## PASSENGER

FULL NAME	DIVISION	GENDER	HOTEL BOOKING	COMMENTS
EKO BAYU WARDANA	IVD	MALE	YES	

TRIP ROUTING

FROM	TO	TRIP CLASS	FLIGHT DATE	COMMENTS
JAKARTA	SEMARANG	TRAIN - ECONOMY	2023-12-28	
SEMARANG	JAKARTA	TRAIN - ECONOMY	2023-12-29	

ESTIMATED COST

CATEGORY	AMOUNT	CURRENCY	REMARK
ACCOMODATION	100000	IDR	
MEAL	500000	IDR	
TRANSPORTATION	0	IDR	
OTHERS	100000	IDR	
TOTAL AMOUNTS	700000	IDR	

HOTEL INFORMATION

HOTEL NAME	HOTEL ADDRESS	HOTEL PHONE NUMBER	REMARK
ASTON SEMARANG	JL. BRIGJEND DHARSONO BY PASS NO.12C, KERTAWINANGUN, KEC. KEDAWUNG, KOTA CIREBON, JAWA BARAT	123456789	

TIME APPROVED : 2023-12-28 13:29:34.00000