

## NOTESHEET

With reference to the approved budget of Eclectika 2026, bearing the number No./NITRR/2026/DSW/680, Under the head prize, certificate, memento and registration, the following list of items annexed (Annexure 1), with this letter may be allowed to be procured for smooth conduction of event. We therefore request you to issue the purchase order for the same so that the mentioned items may be purchased for the Eclectika Event .

Student Coordinators

Assigned Faculty Signature