

# Jose Torres David



## About Me

IT Specialist with over 10+ years of experience in information security and ELV system. Expert with a wide variety of security, engineering, networking, and operating system software.

## Experience

### IT Administrator • IT Support Technician

#### Hokusai Trading LLC

Nov 21 2021 – Nov 14 2022

#### Job Description

- Maintained hardware performance, network connectivity, software, CCTV, and Access Control replacing parts as required.
- Diagnosed Network, hardware and software issues including handheld computers and station-specific systems.
- Regularly validate system backup
- Installing and configuring computer hardware, operating systems, and applications.
- Monitoring Help Desk and resolving user issues
- Setting up new users' accounts and profiles and dealing with password issues.
- Providing support, including procedural documentation, and relevant reports.
- Maintaining documentation and hardware/software registers.
- Talking staff through a series of actions, either face-to-face or over personal messages as well remotely, to help set up systems or resolve issues.

## SKILLS

Operating Systems, windows, Server, Windows XP, 7, 8, 10 & 11, Mac OS, MS 365, MS Teams, Outlook, SQL Database, HTML, CSS, JS, Networking, CCTV, Access control.

## PERSONAL DETAILS

DOB: 01 June



Sunrise Building, Flat  
306, Oud Metha, Dubai



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### CCTV & Access Control Technician

#### NexGen Technologies LLC

June 2021 – October 2021

#### Job Description

- Onsite/offsite technical support
- Installation, troubleshooting, testing & commissioning of CCTV & access control.



## EDUCATION

St. John Technological  
College of the  
Philippines – 1998

Knowledgetech System  
Training Center  
Philippines – 2014

Filipino Institute  
Dubai – 2022

- Repair/replace access control devices parts such as main board, core board, power source board, camera etc.
- Update/Upgrade access control device hardware & software.

## IT/ELV Technician • Advanced Innovation System LLC

Feb 10 2019 – April 10 2021

### Job Description

- Diagnosed Network, hardware and software issues including handheld computers and station-specific systems.
- Onsite/offsite technical support.
- Installation, troubleshooting, testing & commissioning of CCTV & access control.
- conducting a routine inspection of equipment in all Dubai Airport (Smart Detection System & Smart Gate).
- Access Control integration with a fire alarm system.
- video guard installation, configuration and verification
- Network structured cabling & dressing.
- handling basic repair & maintenance for all CCTV, intruder alarm system, access control and intercom.

## IT System Engineer/ELV Technician • Vostok Trading LLC

August 2014 – October 2021

### Job Description

- Installation, Troubleshooting and configuring computer hardware, operating systems, and applications.
  - Assemble/Upgrade computer hardware/software.
  - Diagnosed Network, hardware and software issues including handheld computers and station-specific systems.
  - Onsite/offsite technical support.
  - Installation, troubleshooting, testing & commissioning of CCTV & access control.
  - Access Control integration with a fire alarm system.
  - video guard installation, configuration and verification.
  - Network structured cabling & dressing.
  - handling basic repair & maintenance for all CCTV, intruder alarm system, access control and intercom.
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