**Write a brief instruction (120-140 words) to register a copyright in IT.**

**Suggested questions:**

1. What are the files you need to have?

2. Where do you need to go to?

3. What steps do you do?

4. How much do you pay?

5. Do you think it is important to register copyright in IT? Why (not)?

To register copyright for software I should prepare some files documents: application form with the owner’s signature, 2 notarized copies of your Identity Card, 3 orginal works, 2 written descriptions of your software, and some other necessary document. Then I must go to copyright office of vietnam and follow these steps: In fisrt step, go to a copyright office or a reputable law firm. Here, I receive an application form and fill in the required information accurately. Next, submit the application form with the fee. The application form will be sent for verification and attached to an application number (diary number). The official fee for registration of copyrights depends on the specific work type. In the next step, I need wait for 20-30 days for no objections. It for some reason my copyright registration is rejected, I will receive a letter explaining why it was rejected. Finally, if my copyright is approved, I will receive a certificate of registration.

If you did not register copyright for your work, your product wouldn’t protect. So, it is important to register copyright.