



COMMUNICATION • LEADERSHIP • TEAMS  
LONDON • NEW DELHI • NEW YORK

A Maynard Leigh Associates business operated under franchise and independently owned by  
**Life Strategies Humancare Pvt. Ltd.**  
26A, Chelmsford Country Club, Club Drive,  
Mehrauli, Gurgaon Road, Ghitorni, Delhi - 30  
Tel: 011-41062441 Tel: 011-41062442

**Contract For " Penguin Random House India Pvt Ltd"**  
**Contract No - CO/LSHPL/2017/250568**

This Contract, effective as of **25th May, 2017** is by and between Life Strategies Humancare Private Limited, a Private Limited Company, Incorporated under the Companies act 1956 having a place of business at 26A, Chelmsford Country Club, Mehrauli Gurgaon Road, Ghitorni, New Delhi - 110030(hereinafter "Service Provider"), and Penguin Random House India Pvt Ltd , having a place of business at 7th Floor, Infinity Tower C, , DLF Cyber City, , Gurgaon, Haryana 122 002 (Hereinafter "Client").

**Scope of the Contract:**

	Particulars	Dates	Participants	Units	Rates	Total
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Delivery	1. Implementation / Orientation Call (30 min)(Executive Coaching)	24th May, 2017	1	1	0	0
	2. Tripartite Agreement in-person Meeting (60 min)(Executive Coaching)	28th June, 2017	1	1	18,700	18,700
	3. Executive Coaching (90 Mins) in Person(Session 1)	July, 2017	1	1	25,000	25,000
	4. Executive Coaching (90 Mins) in Person(Session 2)	July, 2017	1	1	25,000	25,000
	5. Executive Coaching (90 Mins) in Person(Session 3)	August, 2017	1	1	25,000	25,000
	6. Executive Coaching (90 Mins) in Person(Session 4)	August, 2017	1	1	25,000	25,000
	7. Executive Coaching (90 Mins) in Person(Session 5)	September, 2017	1	1	25,000	25,000
	8. Executive Coaching (90 Mins) in Person(Session 6)	September, 2017	1	1	25,000	25,000
	9. Executive Coaching (90 Mins) in Person(Session 7)	October, 2017	1	1	25,000	25,000
	10. Executive Coaching (90 Mins) in Person(Session 8)	20th October, 2017	1	1	25,000	25,000
	11. Executive Coaching (90 Mins) in Person(Session 9)	22nd November, 2017	1	1	25,000	25,000
	12. Executive Coaching (90 Mins) in Person(Session 10)	12th July, 2017	1	1	25,000	25,000
	13. Executive Coaching (90 Mins) in Person(Session 11)	11th July, 2017	1	1	22,000	22,000
	14. Executive Coaching (90 Mins) in Person(Session 12)	25th July, 2017	1	1	22,000	22,000
	15. Workshop Full Day(Personal Impact)	15th -16th June, 2017	10	1	75,000	75,000
	16. Workshop Full Day(Vital leader)	6th -7th July, 2017	10	1	75,000	75,000
	17. Workshop Full Day(Storytelling)	23rd June, 2017	12	1	75,000	75,000
	18. Open Workshop Connecting with Clients(Connecting with Clients)	29th -30th August, 2017	10	2	38,000	76,000
	19. Workshop Full Day(ACE Team)	22nd -23rd August, 2017	10	2	75,000	1,50,000
	20. Workshop Full Day(Experiential Facilitator)	7th -8th August, 2017	10	2	75,000	1,50,000
	21. Leading the Way(Book)	7th -8th August, 2017	10	10	1,500	15,000
	22. Workshop Full Day(Campus to Corporate)	18th -19th July, 2017	10	2	75,000	1,50,000
	23. Workshop Full Day(Session 1)	26th June, 2017	2	1	75,000	75,000
	24. Workshop Full Day(Session 2)	27th June, 2017	2	1	75,000	75,000
	25. Workshop Full Day(Session 3)	28th June, 2017	2	1	75,000	75,000
	26. Workshop Full Day(Session 4)	29th June, 2017	2	1	75,000	75,000
	27. Workshop Full Day(Session 5)	30th June, 2017	2	1	75,000	75,000
	28. Workshop Full Day(Session 6)	1st July, 2017	2	1	75,000	75,000
	29. Workshop Full Day(Session 7)	3rd July, 2017	2	1	75,000	75,000
	30. Workshop Full Day(Session 8)	5th July, 2017	2	1	75,000	75,000
	31. Workshop Full Day(Session 9)	6th July, 2017	2	1	75,000	75,000
	32. Workshop Full Day(Session 10)	6th July, 2017	2	1	75,000	75,000
	33. Workshop Full Day(Session 11)	8th July, 2017	2	1	75,000	75,000
	34. Workshop Full Day(Session 12)	10th July, 2017	2	1	75,000	75,000
	35. Workshop Full Day(Communication skills for Success)	22nd June, 2017	12	1	75,000	75,000
	36. Workshop Full Day(Presenting with Presence)	27th June, 2017	8	1	75,000	75,000
Total Cost						21,28,700

#### Incidental Costs:

1. Relevant official communication expenses, if any.
2. Incidental expenses (travel) for the consultants to do pre-work and/or meetings at client site.



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3. Travel for Delivery: For programs outside Delhi & NCR, Suitable Air Travel, accommodation, all meals and pick-up & drop-off facilities to be provided by client. Also, airport transfers in Delhi will be charged at Rs 12 per Km\* actual kms if not provided by client.
4. For programs within Delhi NCR travel client will be charged at Rs 12 per Km\* actual kms if not provided by client.
5. If any of the bookings related to workshop like Air travel, Accommodation, all meals & cab for the consultant & Venue for the workshop will be booked by Life Strategies Humancare Private Limited, then the same will be reimbursed by client on actuals without any TDS deduction.
6. Additional to the above cost, 15% of the total value of re-imbursement will be charged extra if the bookings are done by Life Strategies Humncare Private Limited as mentioned above.
7. Service tax @ 15% will be charged extra on the total cost including travel.

### Payment Terms

1. The payment will be payable within "" of the program date.
2. In case of cancellation/rescheduling fees will be charged as follows -
  1. 50% of the professional fee - 20 to 3 working days of the confirmed date of delivery.
  2. 100% of professional fee - 2 to 0 working days of the confirmed date of delivery.
3. Any one of the following methods may be considered as date confirmation: email notification from Client confirming delivery dates, a Purchase Order or a signed contract with specific dates.
4. The session cannot be recorded without a prior written consent from Maynardleigh Associates.
5. The above commercials are valid till the , after which there will be a 10% hike in the investment.

### Other arrangements that Client will take care of:

1. Hotel for consultants stay if workshop is outside Delhi NCR (minimum 4 star hotel)
2. Venue for the training programs (with a back-up generator) should have **natural lighting, enough space** to do exercise and **comfortable temperature** for the participants & consultant.
3. Conference facilities including meals.
4. Audio visual equipment - (LCD projector, flip chart board stand, 8\*10 ft screen).

### A Non-Disclosure Agreement for the scope of this contract is included as an annexure

Life Strategies Humancare Pvt Ltd.

By : \_\_\_\_\_

Name : Steeve Gupta

Title : Director

Witness : \_\_\_\_\_

Penguin Random House India Pvt Ltd

By : \_\_\_\_\_

Name : \_\_\_\_\_

Title : \_\_\_\_\_

Witness : \_\_\_\_\_



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### Accounting Details

#### **Life Strategies Humancare Pvt. Ltd.**

PAN No : AABCL5885G

Service Tax Code : AABCL5885GST001

Cheque in favour of "Life Strategies Humancare Pvt. Ltd."

Please deliver cheques and documents to the following address :

Life Strategies Humancare Pvt. Ltd.

26A, Chelmsford Country Club,

MG Road, Ghitorni, New Delhi 110030

For Direct Transfer:

Bank Name : HDFC Bank Limited., A - 24, Hauz Khas, New Delhi 110016.

Bank A/c No. : 04672560000537

RTGS/ NEFT : HDFC0000467

#### Please fill in below

Invoice to be sent to the attention of

Address:

Telephone:

Accounts Fax:

E-mail to Accounts Payable :

Payment Cycle Details: (If any):