



A Maynard Leigh Associates business operated under franchise and independently owned by  
**Life Strategies Humancare Pvt. Ltd.**  
26A, Chelmsford Country Club, Club Drive,  
Mehrauli, Gurgaon Road, Ghitorni, Delhi - 30  
Tel: 011-41062441 Tel: 011-41062442

**Contract For " Penguin Random House India Pvt Ltd"**  
**Contract No - CO/LSHPL/2017/250568**

This Contract, effective as of **25th May, 2017** is by and between Life Strategies Humancare Private Limited, a Private Limited Company, Incorporated under the Companies act 1956 having a place of business at 26A, Chelmsford Country Club, Mehrauli Gurgaon Road, Ghitorni, New Delhi - 110030(hereinafter "Service Provider"), and Penguin Random House India Pvt Ltd , having a place of business at 7th Floor, Infinity Tower C, , DLF Cyber City, , Gurgaon, Haryana 122 002 (Hereinafter "Client").

**Scope of the Contract:**

	Particulars	Dates	Participants	Units	Rates	Total
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Delivery	1. Implementation / Orientation Call (30 min)(Executive Coaching)	24th May, 2017	1	1	0	0
	2. Workshop Half Day Within Delhi NCR(Inciting Sessions)	28th June, 2017	1	1	41,230	41,230
	3. Tripartite Agreement in-person Meeting (60 min)(Executive Coaching)	28th June, 2017	1	1	18,700	18,700
	4. Executive Coaching (90 Mins) in Person(Session 1)	July, 2017	1	1	25,000	25,000
	5. Executive Coaching (90 Mins) in Person(Session 2)	July, 2017	1	1	25,000	25,000
	6. Executive Coaching (90 Mins) in Person(Session 3)	August, 2017	1	1	25,000	25,000
	7. Executive Coaching (90 Mins) in Person(Session 4)	August, 2017	1	1	25,000	25,000
	8. Executive Coaching (90 Mins) in Person(Session 5)	September, 2017	1	1	25,000	25,000
	9. Executive Coaching (90 Mins) in Person(Session 6)	September, 2017	1	1	25,000	25,000
	10. Executive Coaching (90 Mins) in Person(Session 7)	October, 2017	1	1	25,000	25,000
	11. Executive Coaching (90 Mins) in Person(Session 8)	20th October, 2017	1	1	25,000	25,000
	12. Executive Coaching (90 Mins) in Person(Session 9)	22nd November, 2017	1	1	25,000	25,000
	13. Executive Coaching (90 Mins) in Person(Session 10)	12th July, 2017	1	1	25,000	25,000
	14. Executive Coaching (90 Mins) in Person(Session 11)	11th July, 2017	1	1	22,000	22,000
	15. Executive Coaching (90 Mins) in Person(Session 12)	25th July, 2017	1	1	22,000	22,000
	16. Workshop Full Day(Personal Impact)	15th -16th June, 2017	10	1	75,000	75,000
	17. Workshop Full Day(Vital leader)	6th -7th July, 2017	10	1	75,000	75,000
	18. Workshop Full Day(Storytelling)	23rd June, 2017	12	1	75,000	75,000
	19. Open Workshop Connecting with Clients(Connecting with Clients)	29th -30th August, 2017	10	2	38,000	76,000
	20. Workshop Full Day(Collaboration)	25th June, 2017	12	1	75,000	75,000
	21. Workshop Full Day(ACE Team)	26th June, 2017	12	1	75,000	75,000
	22. Workshop Full Day(Dramatic shift)	27th June, 2017	12	1	75,000	75,000
	23. Workshop Full Day(Building Your Team)	28th June, 2017	10	1	75,000	75,000
	24. Workshop Full Day(Team Building)	29th June, 2017	12	1	75,000	75,000
Total Cost						10,29,930

#### Incidental Costs:

1. Relevant official communication expenses, if any.



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- Incidental expenses (travel) for the consultants to do pre-work and/or meetings at client site.
- Travel for Delivery: For programs outside Delhi & NCR, Suitable Air Travel, accommodation, all meals and pick-up & drop-off facilities to be provided by client. Also, airport transfers in Delhi will be charged at Rs 12 per Km\* actual kms if not provided by client.
- For programs within Delhi NCR travel client will be charged at Rs 12 per Km\* actual kms if not provided by client.
- If any of the bookings related to workshop like Air travel, Accommodation, all meals & cab for the consultant & Venue for the workshop will be booked by Life Strategies Humancare Private Limited, then the same will be reimbursed by client on actuals without any TDS deduction.
- Additional to the above cost, 15% of the total value of re-imbursement will be charged extra if the bookings are done by Life Strategies Humncare Private Limited as mentioned above.
- Service tax @ 15% will be charged extra on the total cost including travel.

### Payment Terms

- The payment will be payable within "" of the program date.
- In case of cancellation/rescheduling fees will be charged as follows -
  - 50% of the professional fee - 20 to 3 working days of the confirmed date of delivery.
  - 100% of professional fee - 2 to 0 working days of the confirmed date of delivery.
- Any one of the following methods may be considered as date confirmation: email notification from Client confirming delivery dates, a Purchase Order or a signed contract with specific dates.
- The session cannot be recorded without a prior written consent from Maynardleigh Associates.
- The above commercials are valid till the , after which there will be a 10% hike in the investment.

### Other arrangements that Client will take care of:

- Hotel for consultants stay if workshop is outside Delhi NCR (minimum 4 star hotel)
- Venue for the training programs (with a back-up generator) should have **natural lighting, enough space** to do exercise and **comfortable temperature** for the participants & consultant.
- Conference facilities including meals.
- Audio visual equipment - (LCD projector, flip chart board stand, 8\*10 ft screen).

### A Non-Disclosure Agreement for the scope of this contract is included as an annexure

Life Strategies Humancare Pvt Ltd.

By : \_\_\_\_\_

Name : Steeve Gupta

Title : Director

Witness : \_\_\_\_\_

Penguin Random House India Pvt Ltd

By : \_\_\_\_\_

Name : \_\_\_\_\_

Title : \_\_\_\_\_

Witness : \_\_\_\_\_



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### Accounting Details

#### **Life Strategies Humancare Pvt. Ltd.**

PAN No : AABCL5885G

Service Tax Code : AABCL5885GST001

Cheque in favour of "Life Strategies Humancare Pvt. Ltd."

Please deliver cheques and documents to the following address :

Life Strategies Humancare Pvt. Ltd.

26A, Chelmsford Country Club,

MG Road, Ghitorni, New Delhi 110030

For Direct Transfer:

Bank Name : HDFC Bank Limited., A - 24, Hauz Khas, New Delhi 110016.

Bank A/c No. : 04672560000537

RTGS/ NEFT : HDFC0000467

#### Please fill in below

Invoice to be sent to the attention of

Address:

Telephone:

Accounts Fax:

E-mail to Accounts Payable :

Payment Cycle Details: (If any):