# Video Conference Project

Time required: 60 minutes

**Purpose:** Explore voice, data, and text over IP in using Skype, Zoom, Microsoft Teams, Discord or another video conference software.

Please note that you will need a Webcam and microphone (a Webcam with built-in microphone is acceptable) to complete this lab. There are computers in the Scottsbluff Learning Resource Center. You can also use your phone, laptop, or tablet.

## Communicate with Your Team

1. In Blackboard, in the left-hand navigation bar, Click Groups to find out who is on your team.
2. Email your Group/Team members to setup a time for everyone to participate.
   1. Go to **Outlook**, Click **To**, type in their name, their email address will come up.
3. If one of the Group/Team members does not respond within a day, please note that on the evaluation. Work with whoever communicates to complete the assignment.
4. One member of the team will attach this completed document to the group assignment for entire group. This does not count for your individual grade.
5. To receive a grade, you MUST submit a Team Evaluation assignment.

## Gather Your Forces

1. As a team 🡪 will pick 2 Video Conferencing applications such as: Skype, Zoom, Microsoft Teams, Discord, or another video conference application.
2. Setup a meeting time.
3. Connect with your team with your team at a pre-arranged time.
4. **We created a connection with (List the people participating):**

Click or tap here to enter text.

1. **Use the Windows Snipping Tool to insert a screenshot of each member in your session:**

Click or tap here to enter text.

1. We connected using: (What 2 video conference applications did you use?)

## Summary

Write a summary of your experiences with your chosen video conference applications.

Which one was easier to use and why?

Click or tap here to enter text.

## Assignment Submission

1. One member of the team will attach this completed document to the group assignment for entire group.
2. Fill out your individual Team Evaluation assignments.