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Answer No 1:

Example Cover Letter

Indrawan
Tangerang, Banten, 15344
085158692088
myemail@example.com

June 7, 2025

Hiring Manager
Xteam International
123 Innovation Drive
London, England

Dear Hiring Manager,

I am writing to express my strong interest in the **Software Engineer** position at Xteam International, which I saw advertised in the Herald newspaper. As a recent graduate with a Bachelor's degree in Computer Science, I have been following your company's innovative work in the tech industry and I am eager for the opportunity to contribute to your team.

My academic background has provided me with a solid foundation in software development principles, algorithms, and data structures. I have hands-on experience with languages such as Python, Java, and JavaScript through various university projects, including the development of a full-stack web application for my final year project. This experience has equipped me with practical problem-solving skills and the ability to work collaboratively in an Agile environment. I am a fast learner and passionate about creating efficient, scalable, and user-friendly software, which I believe makes me a strong candidate for this role.

Thank you for taking the time to consider my application. I have attached my CV for your review and I am enthusiastic about the possibility of discussing my qualifications and potential contributions to Xteam International in an interview.

Sincerely,

Indrawan L.

Answer No 2:

Kalimat yang tepat untuk mengisi bagian yang kosong dalam percakapan tersebut:

Linda: Yes, that's fine. Thank you.

Alasan: Resepsionis kemudian mengonfirmasi jadwal pukul 3 sore ("Okay, then. I will set you up today at 3 p.m."). Ini menunjukkan bahwa Linda telah menyetujui waktu yang ditawarkan.

Answer No 3:

Ungkapan yang tersirat dalam kedua kalimat tersebut:

1. *"I am afraid that might not be enough to close the deal."*

Ungkapan yang tersirat: Menolak tawaran / Menawar (*Rejecting an offer / Bargaining*). Neil Smith secara sopan menyatakan bahwa tawaran diskon 5% tidak cukup dan secara tidak langsung meminta penawaran yang lebih baik.

2. *"That sounds reasonable. I think we have a deal."*

Ungkapan yang tersirat: Menerima tawaran (*Accepting an offer*). Neil Smith setuju dengan tawaran akhir diskon 7% dan mengonfirmasi bahwa kesepakatan telah tercapai.

Answer No 4:

Berikut adalah hasil penyederhanaan kedua kalimat kesimpulan tersebut:

Original Conclusion

1. Consistent working capital management throughout the year continues to be a key focus area to ensure we are running the business as efficiently as possible every day.

2. Thus, if asked what we think is the essence of digital transformation, we would answer that it is the corporate culture and the transformation of employee mindset.

Revised Conclusion

Focusing on efficient working capital management.

Digital transformation is about changing corporate culture and employee mindset.