

Visio template (ITR-VisioTempl)

Note: Visio document cannot be signed electronically, They should be saved as PDF, which then can be digitally signed.

When creating a new Visio document, you should follow the following rules:

1. Use an up-to-date Visio template of the latest version, which contains colours and fonts approved for customers.
2. When adding a new customer, you should save changes to the template and record all actions in the document history.

v1.1 CHA Replace People by IGE design but all with black borders,
User Text2 for Main elements

General information

Type:	Standard
Reference:	01-7-V
Acronyme:	LGS-VisioTempl
Owner:	CISO
Application date:	11.11.20
Classification:	Internal

This template contains illustration to design ITR-specific Visio diagrams

Process

Task/sub process

Doc-ument

Start and End Of a process;
for use if no status is specified

Status

Sucessful?

No

Doc

Process and process step
This element is always a link to where the process is describes

Task, sub process in imperative form "Do this and that"

Input/output, document

Start and End Of a process;
for use if no status is specified

Status (at start, end or intermediate) given as past participle (e.g. "Service needed").

Decision (add question with Question mark (e.g. "Test successful?"))

AND – all incoming arrows ready before continue

Sequence flow

Message flow (optional)

Use predefined Microsoft colors to assign role: Explain the role with a colors pawn, color the box with the same color and 50% transparency, e.g.:

Legend

CEO, CISO, Crisis team

CISO, Risk/Asset Owner

Managers

Employee, author...

QM, DPO

Yes (old)

Use Pool/Lane and adapt in Cross-functional Flowchar to change Orientation, add elements, change style if useful; in Design, apply Theme Whisp; Variant Color LGS (with offical Service colors)			
Phase	Function	Choose Accent 1 color for internal role	...Accent x color others
usage is optional			

Reference:

Version:

Status:

Owner:

Application:

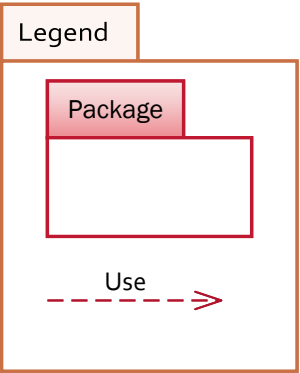
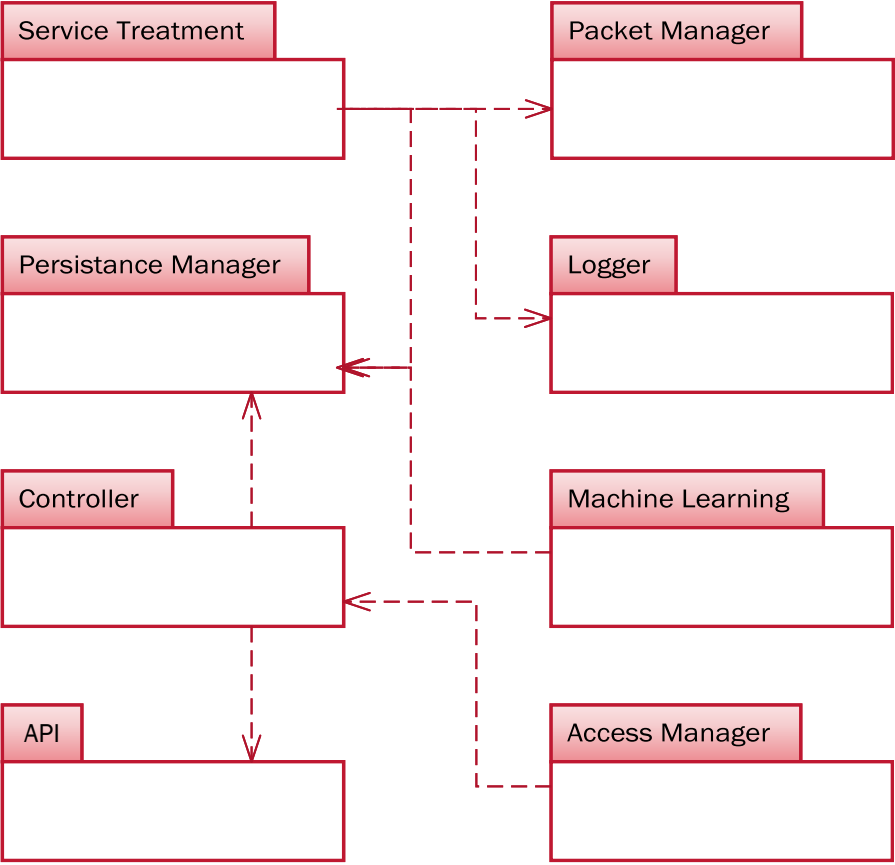
STA_175V

1.1

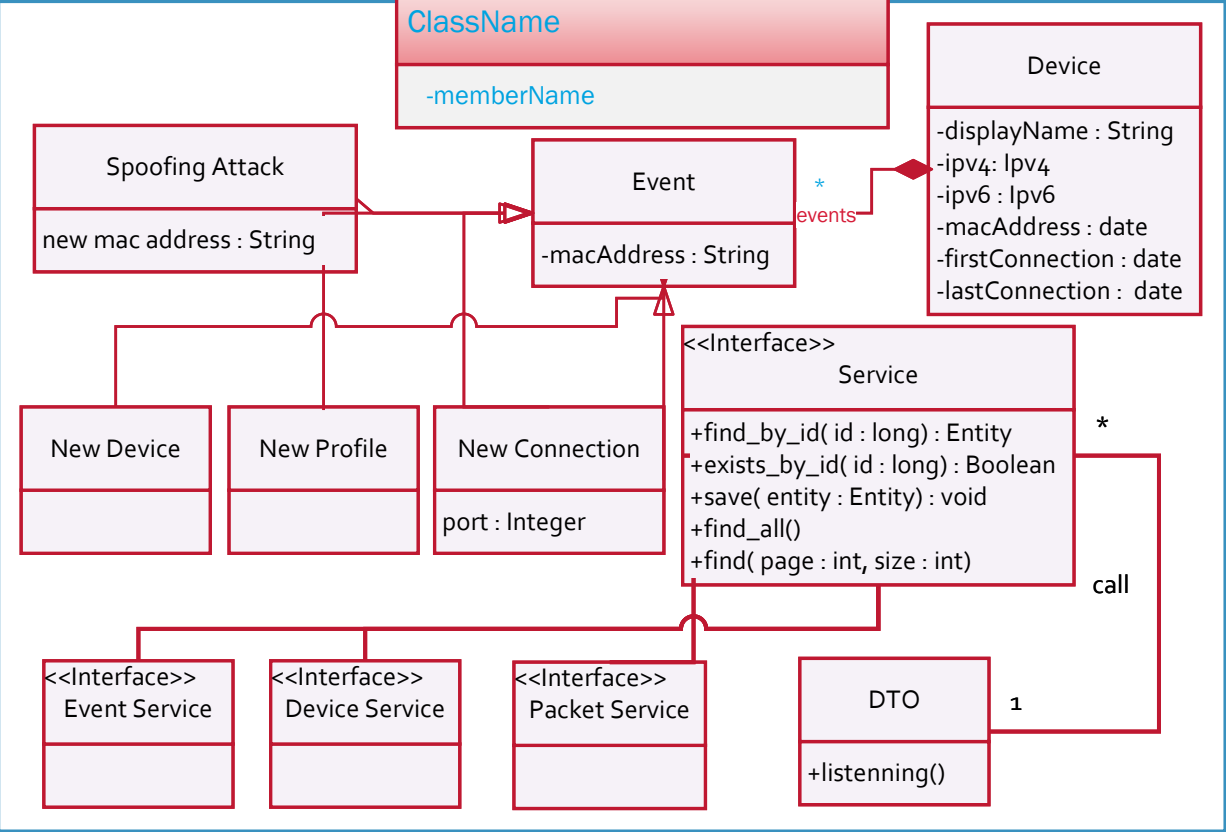
Final

CAO

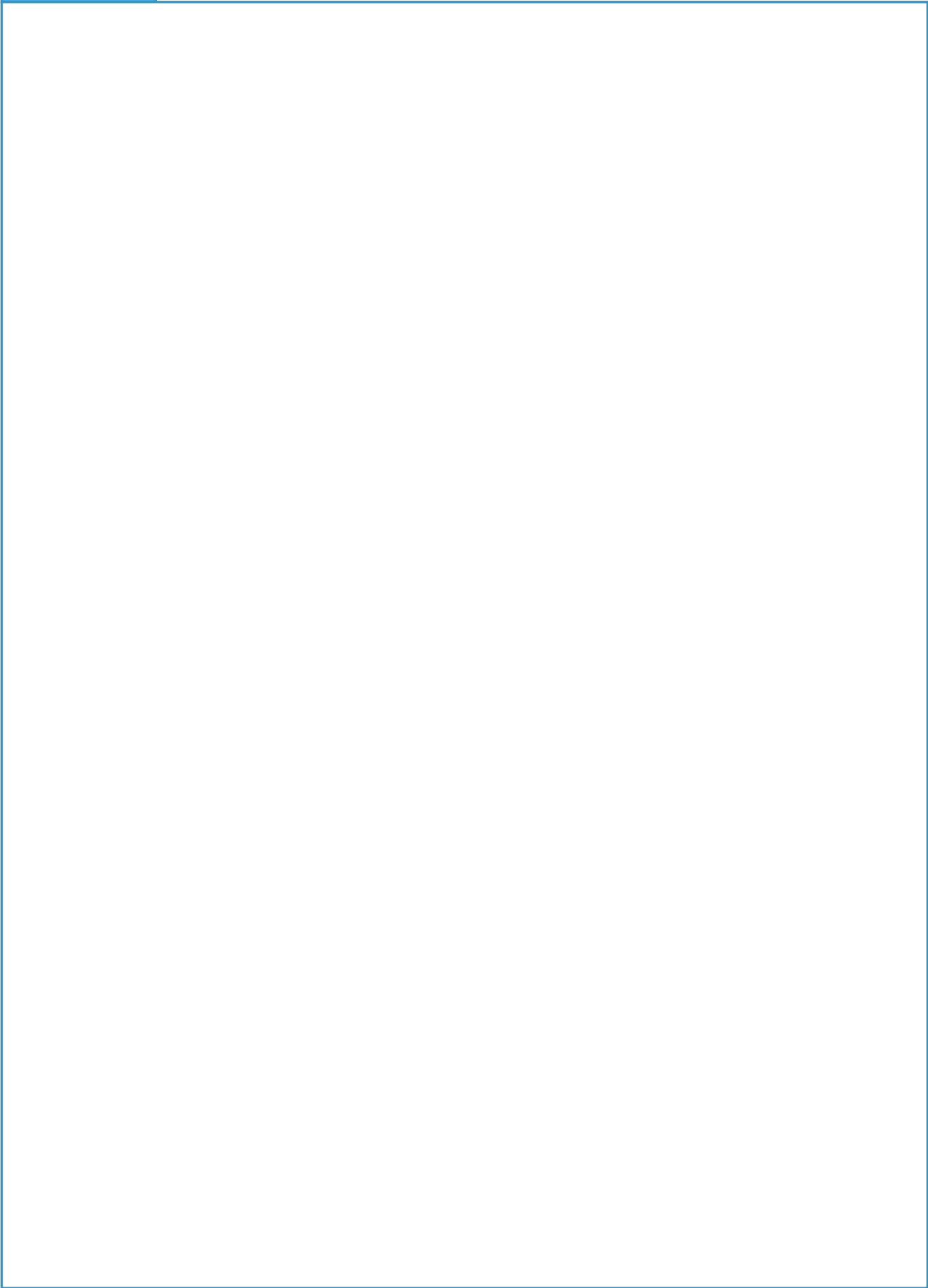
11/08/2023

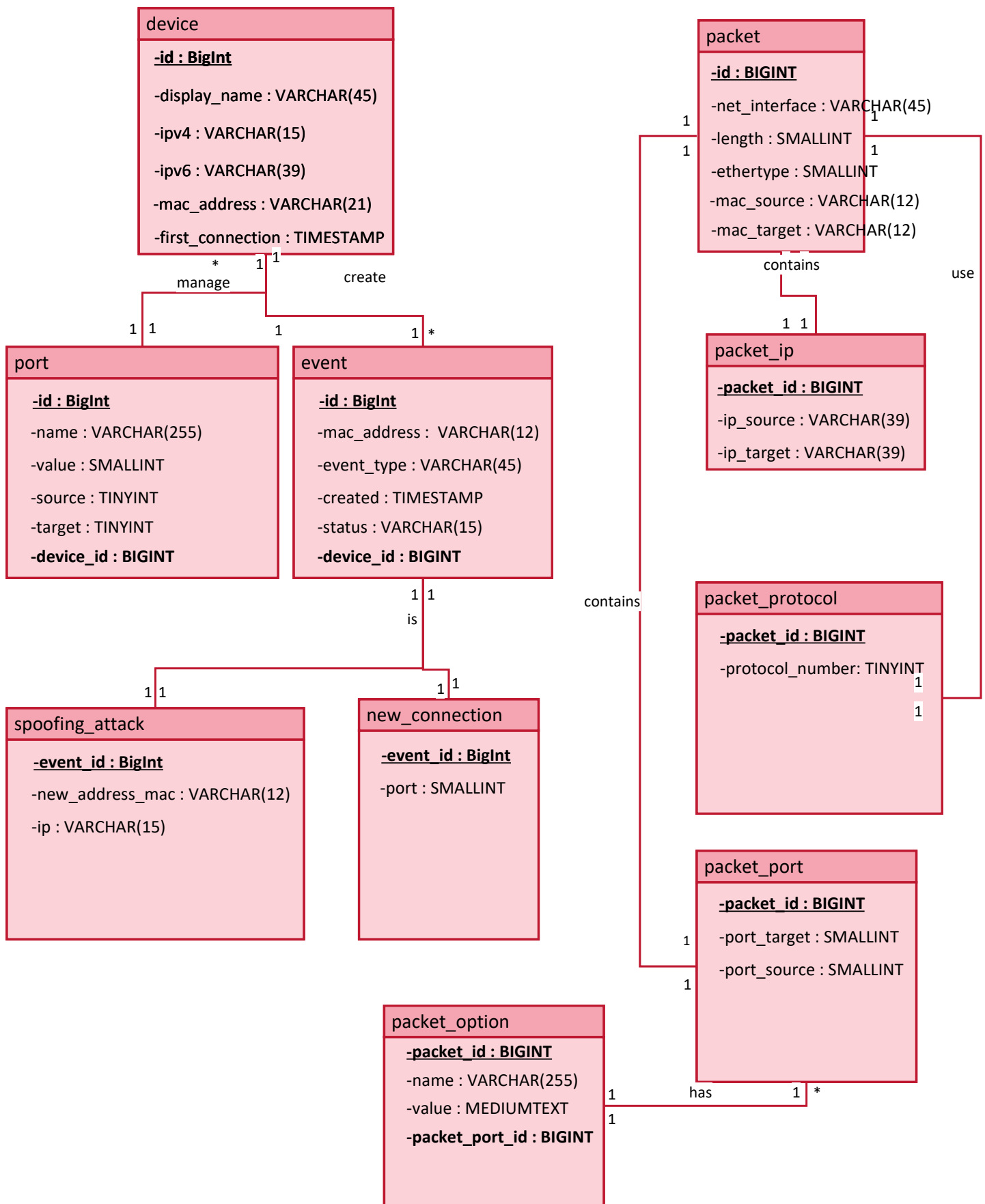


Service Treatment

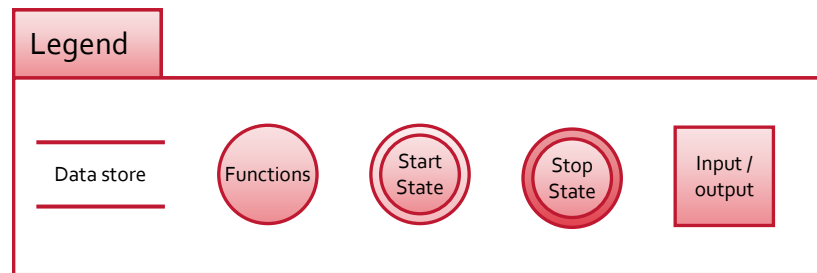
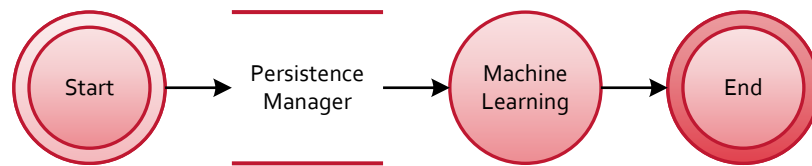
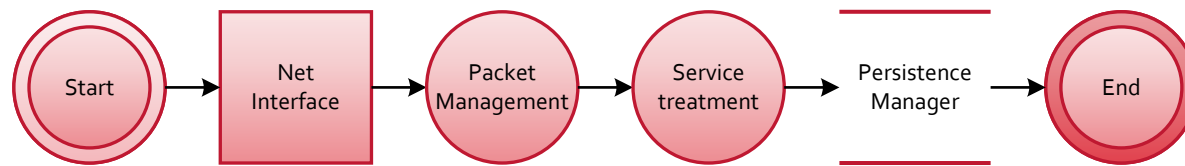


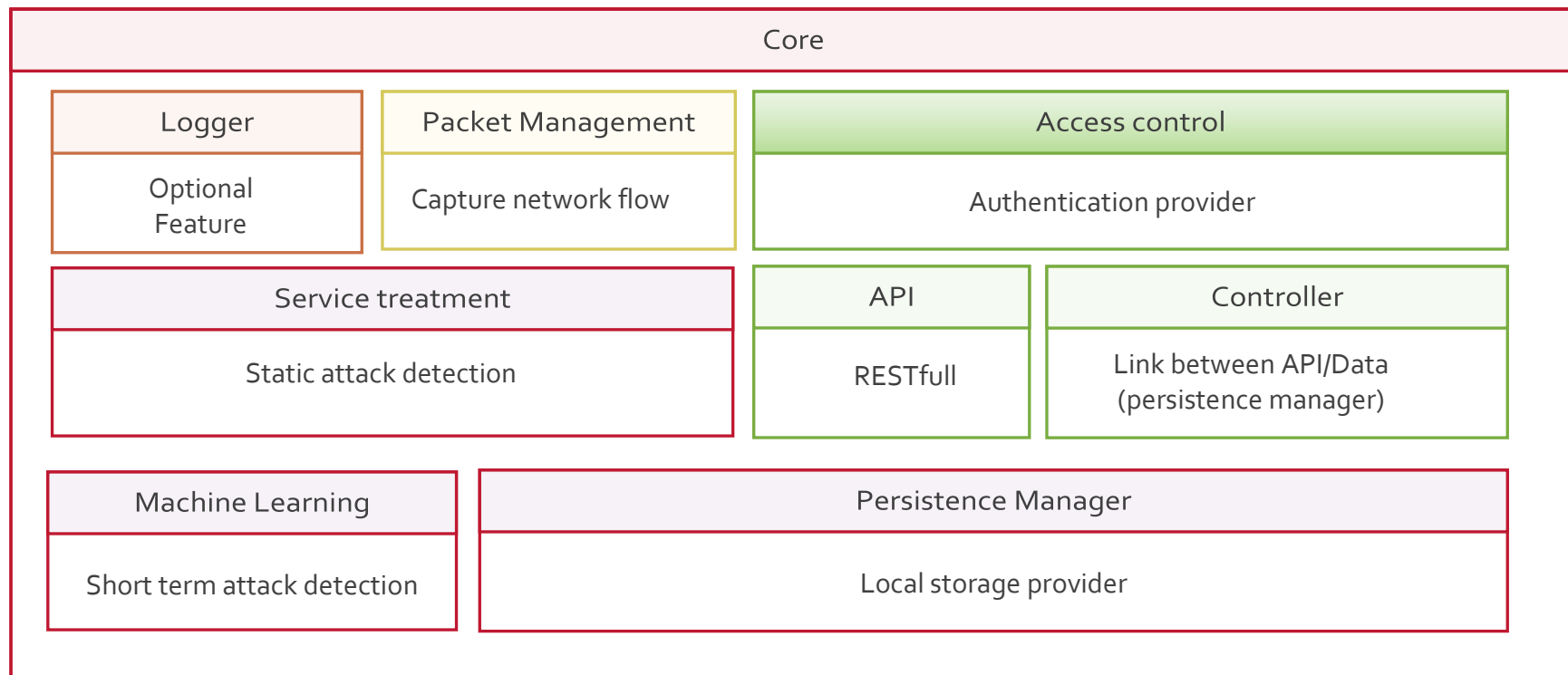
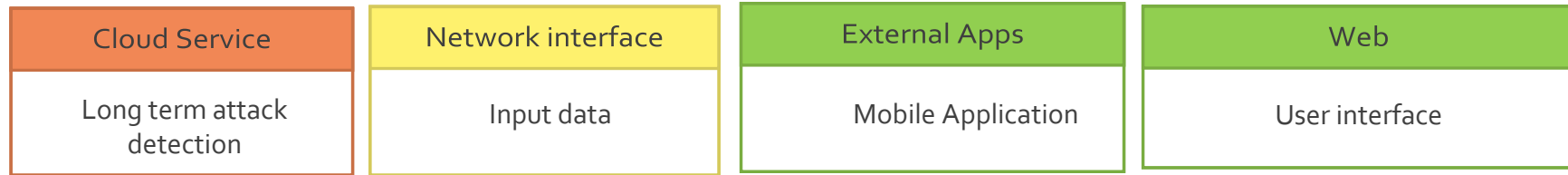
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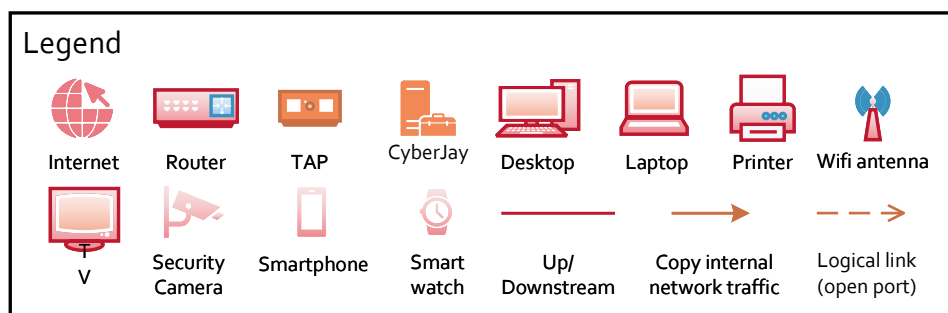
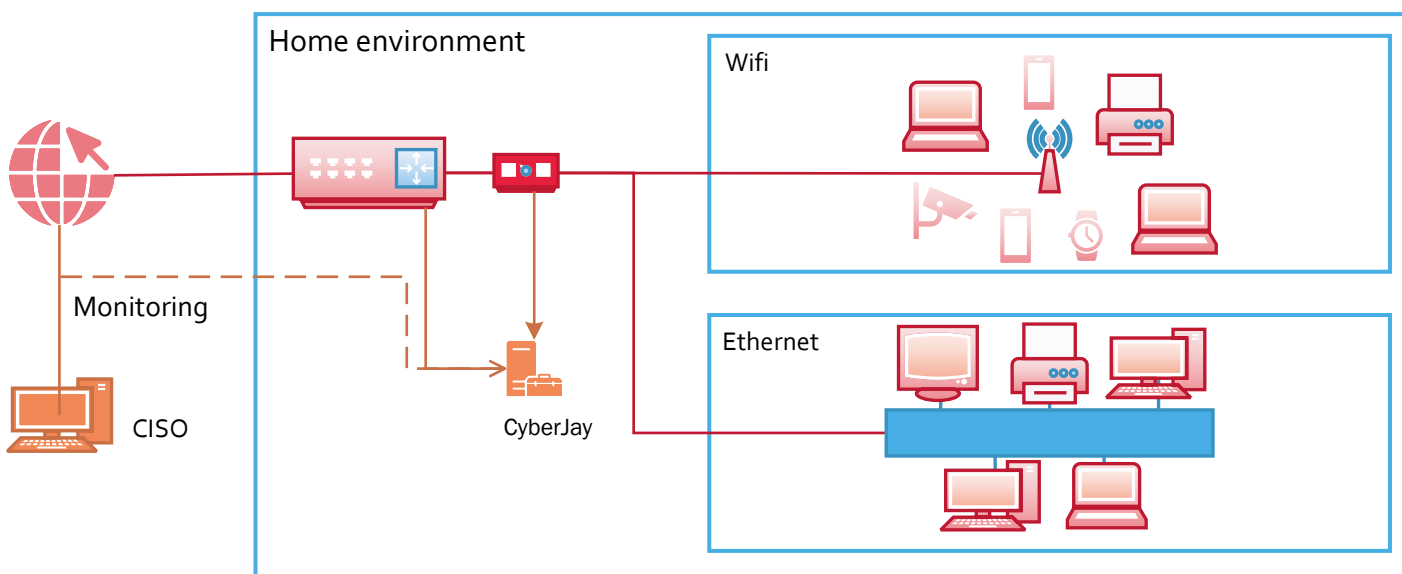
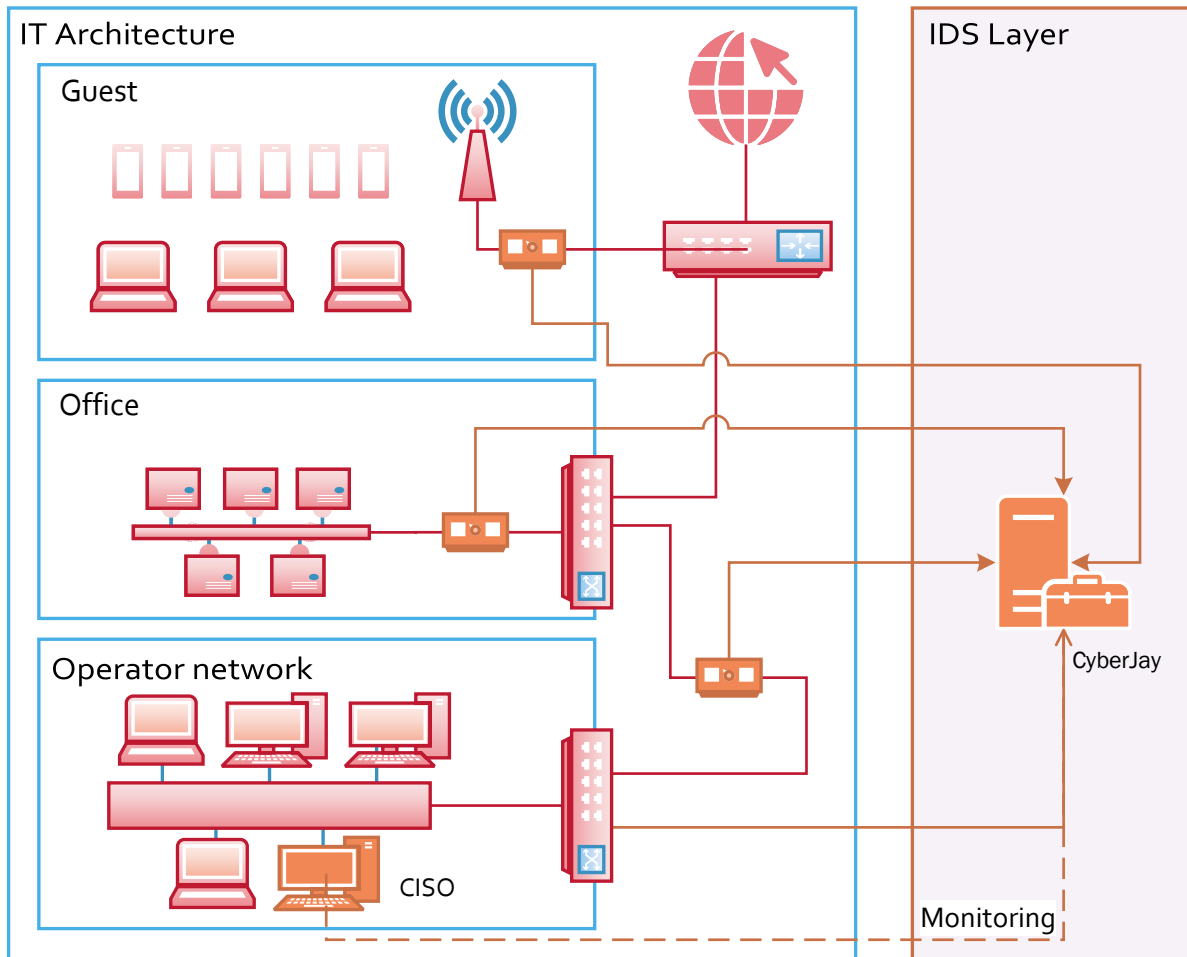




Note: Spaces in the box cannot be reduce due to a problem in the model







Processus BCP et RM

Plan de Continuité d'Activité

Gestion de l'imprévu

Plan de Continuité d'Activité (BCP)

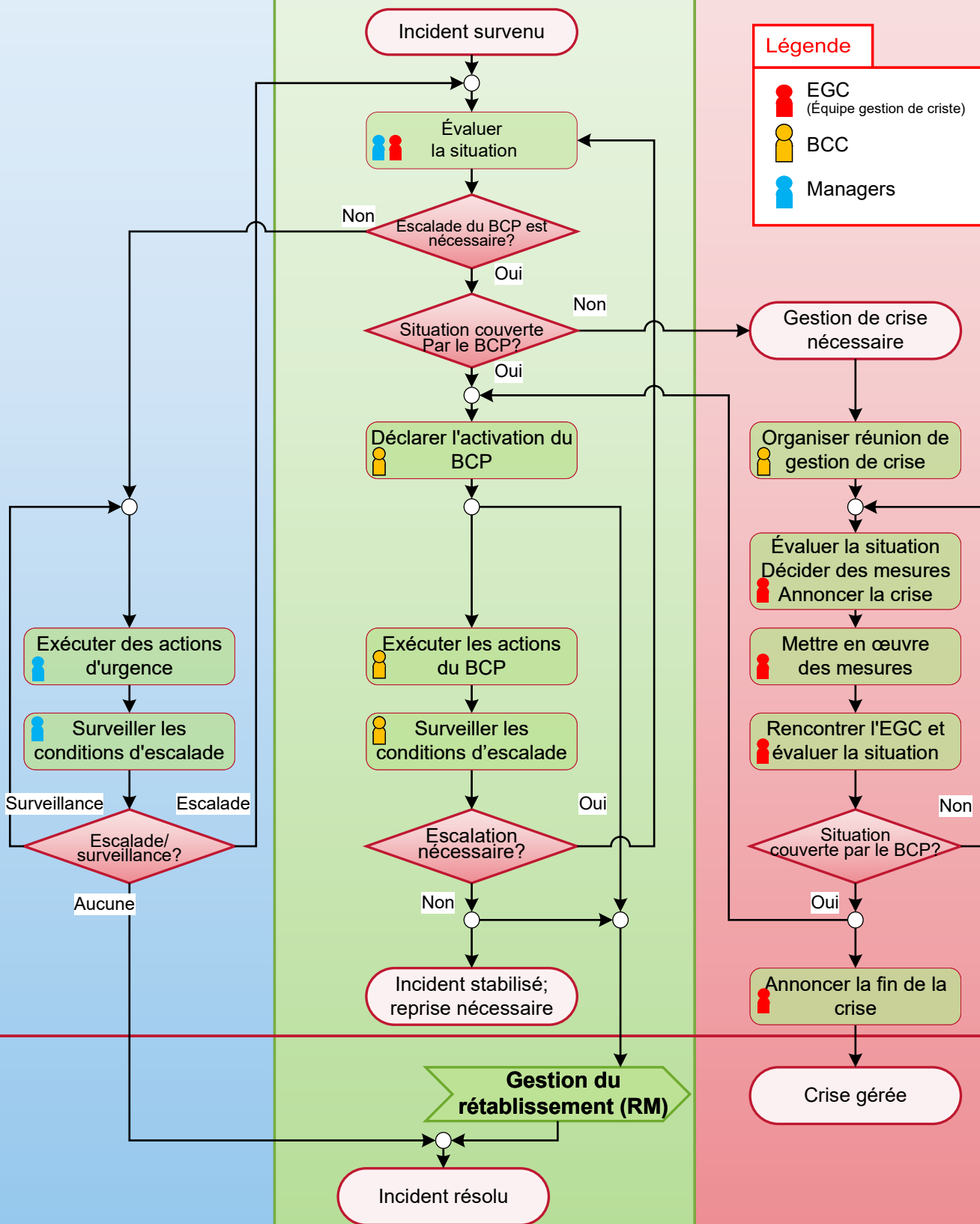
Gestion de crise

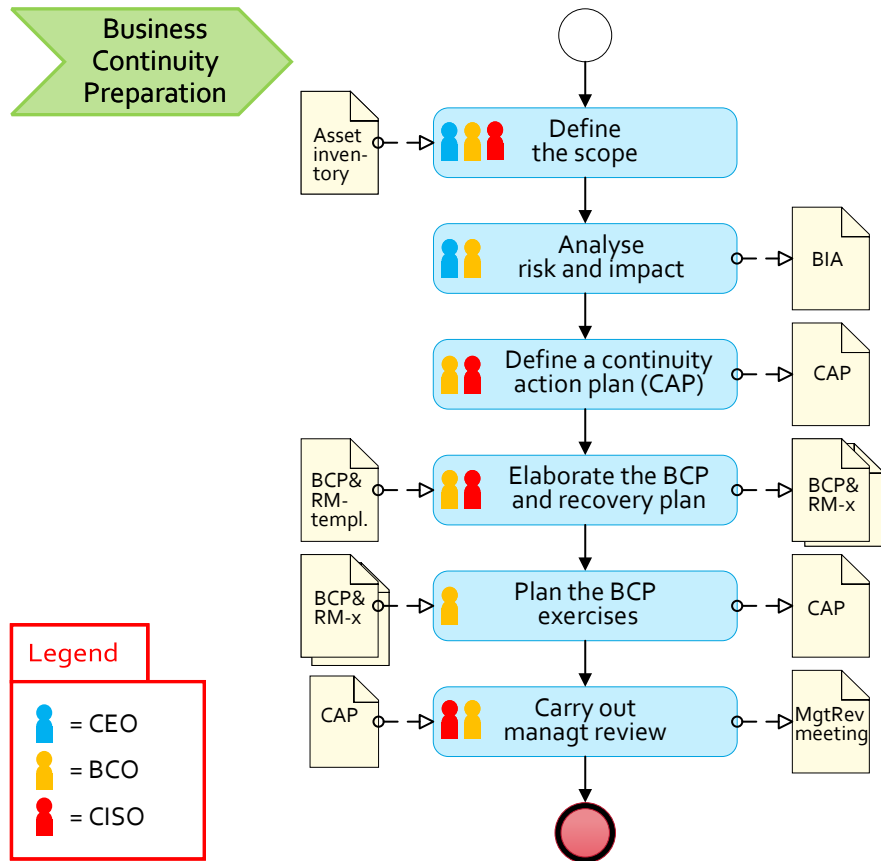
Légende

- EGC (Équipe gestion de crise)
- BCC
- Managers

Business continuity process (BCP/Process)

Recovery Process





But with old people icons

