

# Visio template (ITR-VisioTempl)

Note: Visio document cannot be signed electronically, They should be saved as PDF, which then can be digitally signed.

When creating a new Visio document, you should follow the following rules:

1. Use an up-to-date Visio template of the latest version, which contains colours and fonts approved for customers.
2. When adding a new customer, you should save changes to the template and record all actions in the document history.

v1.1      CHA      Replacer people icons by ISE's design, but all with black borders,  
User Text2 for Main elements and Accent 5 for Doc icons

## General information

Type:	Standard
Reference:	175V
Acronym:	LGS-VisioTempl
Owner:	CISO
Application date:	11.08.23
Classification:	Internal

This template contains illustration to design ITR-specific Visio diagrams

Process

Task/sub process

Process and process step  
This element is always a link to where the process is describes

Task, sub process in imperative form “Do this and that”

Doc-ument

Start and End Of a process;  
for use if no status is specified

Input/output, document

Start and End Of a process;  
for use if no status is specified

Status

Status (at start, end or intermediate) given as past participle (e.g. “Service needed”).

Sucessful?

Decision (add question with Question mark (e.g. “Test successful?”))

No

Doc

AND – all incoming arrows ready before continue

Sequence flow

Message flow (optional)

Use predefined Microsoft colors to assign role: Explain the role with a colors pawn, color the box with the same color and 50% transparency, e.g.:

Legend

CEO, CISO, Crisis team

CISO, Risk/Asset Owner

Managers

Employee, author...

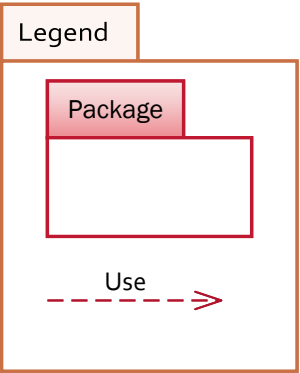
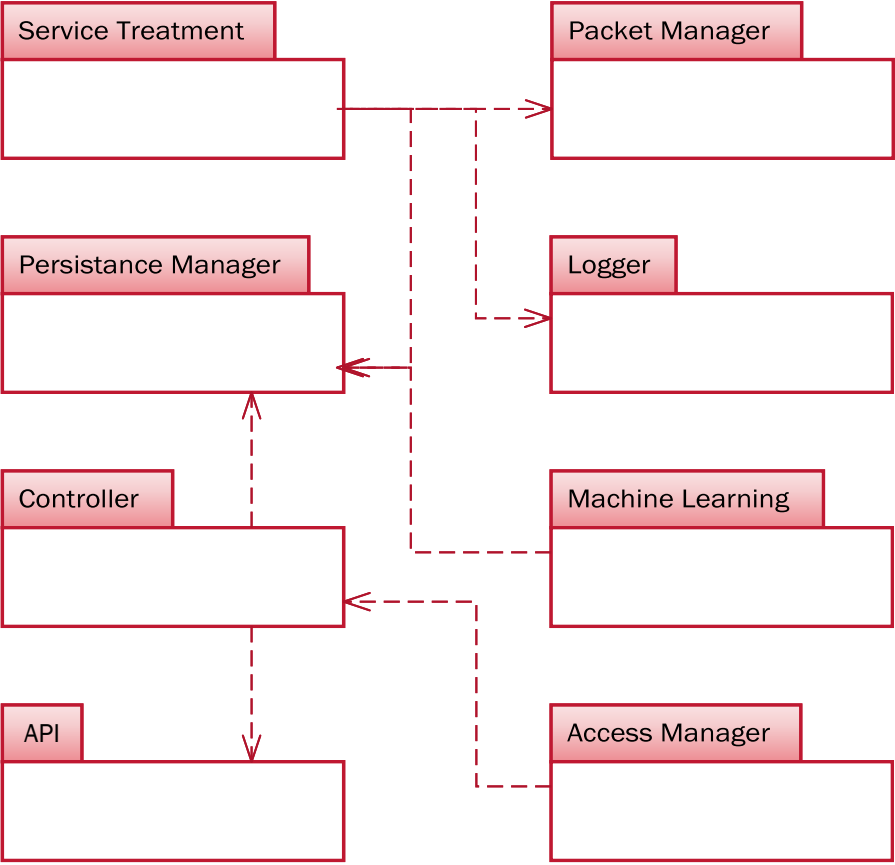
QM, DPO

Use Pool/Lane and adapt in Cross-functional Flowchar to change Orientation, add elements, change style if useful; in Design, apply Theme Whisp; Variant Color LGS (with offical Service colors)

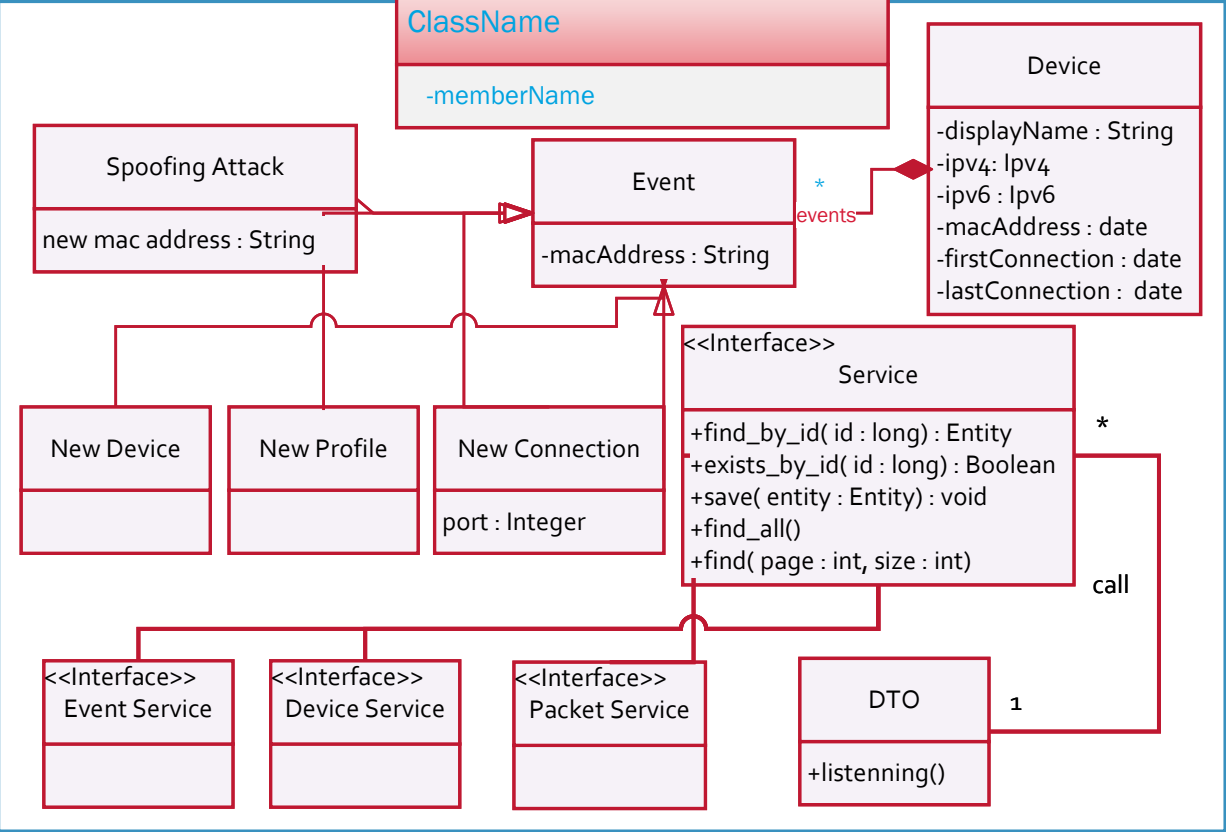
Phase	Function	Choose Accent 1 color for internal role	...Accent x color others
usage is optional			

Yes (old)

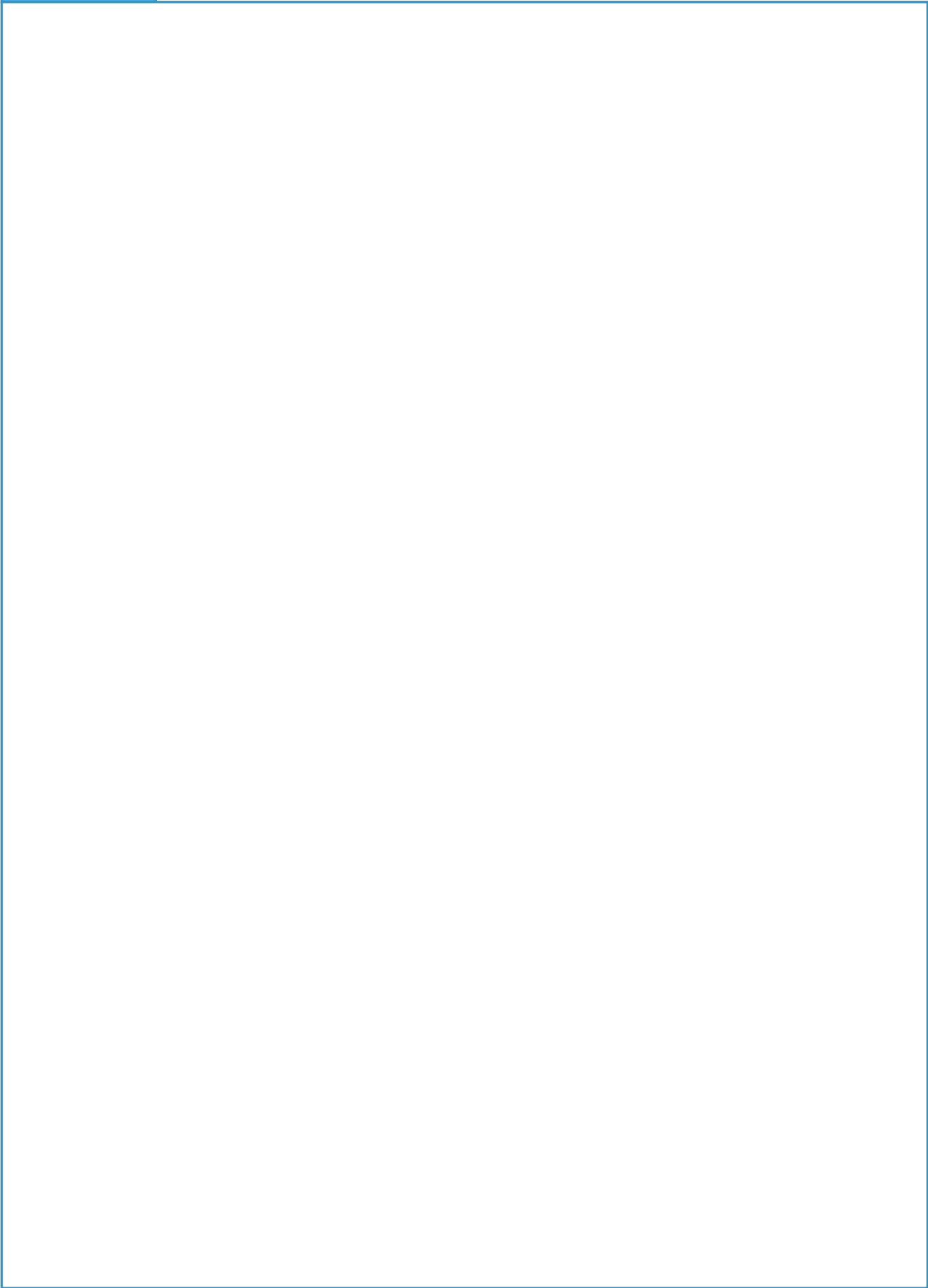
Reference: STA\_175V  
Version: 1.1  
Status: Final  
Owner: CAO  
Application: 11/08/2023

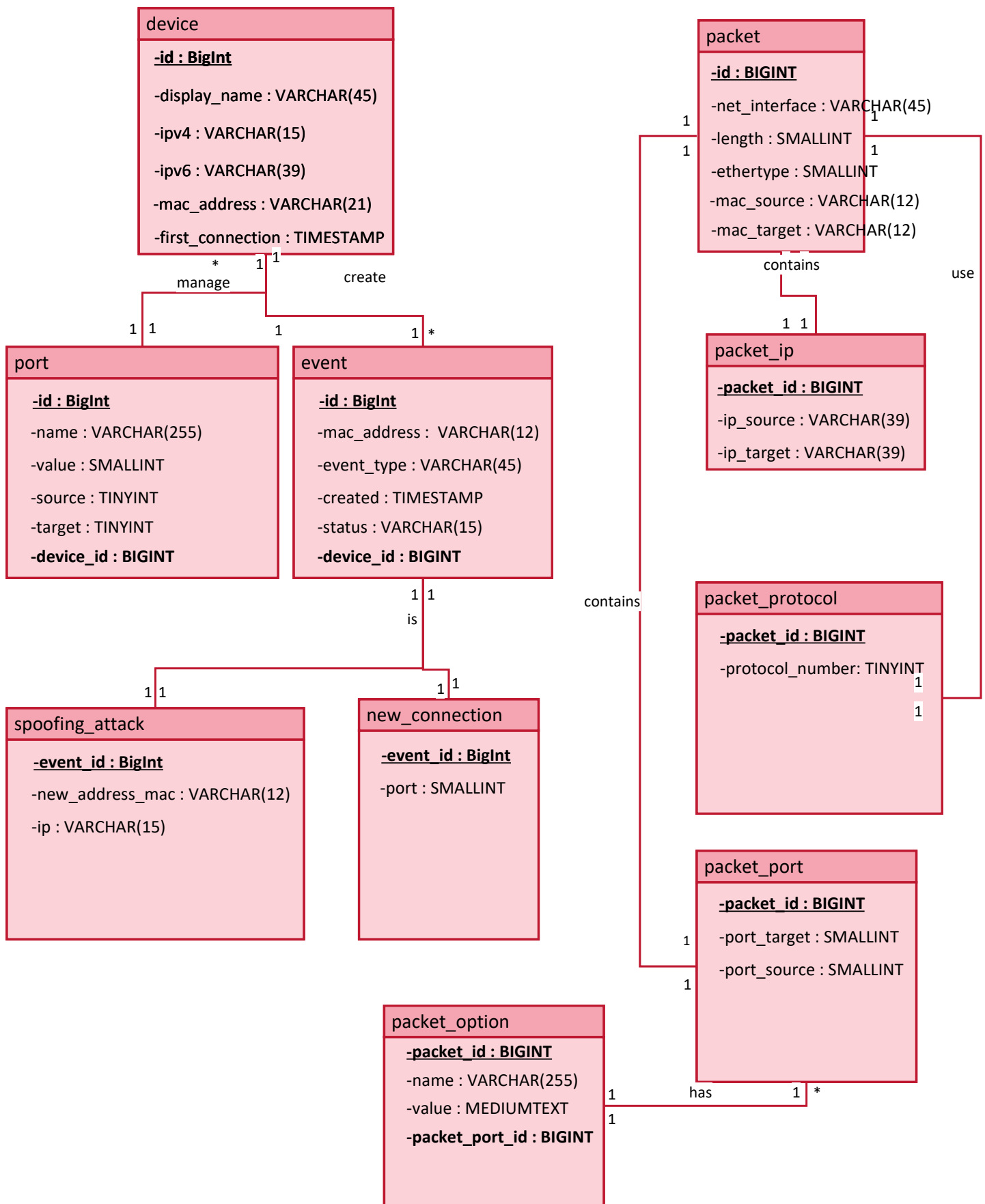


Service Treatment

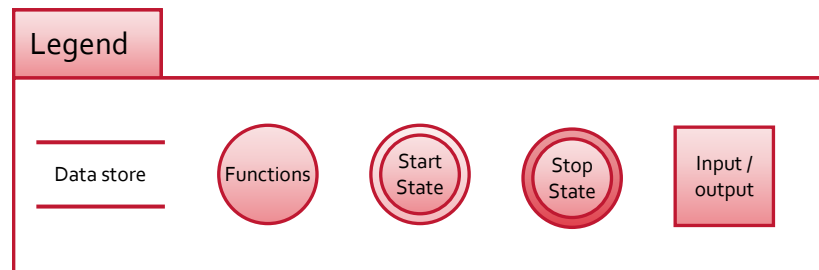
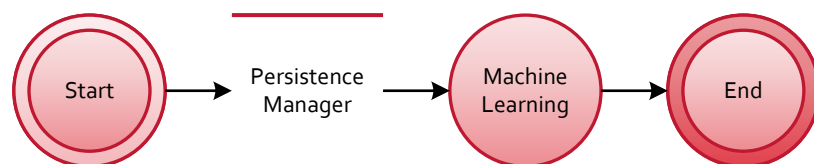
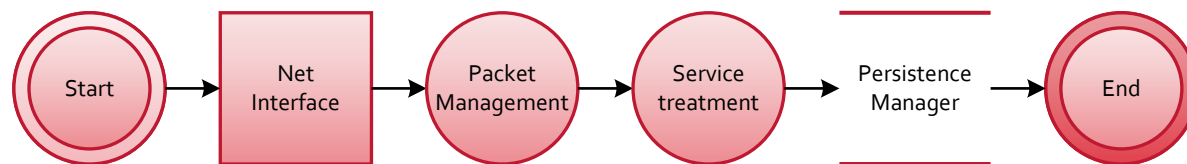


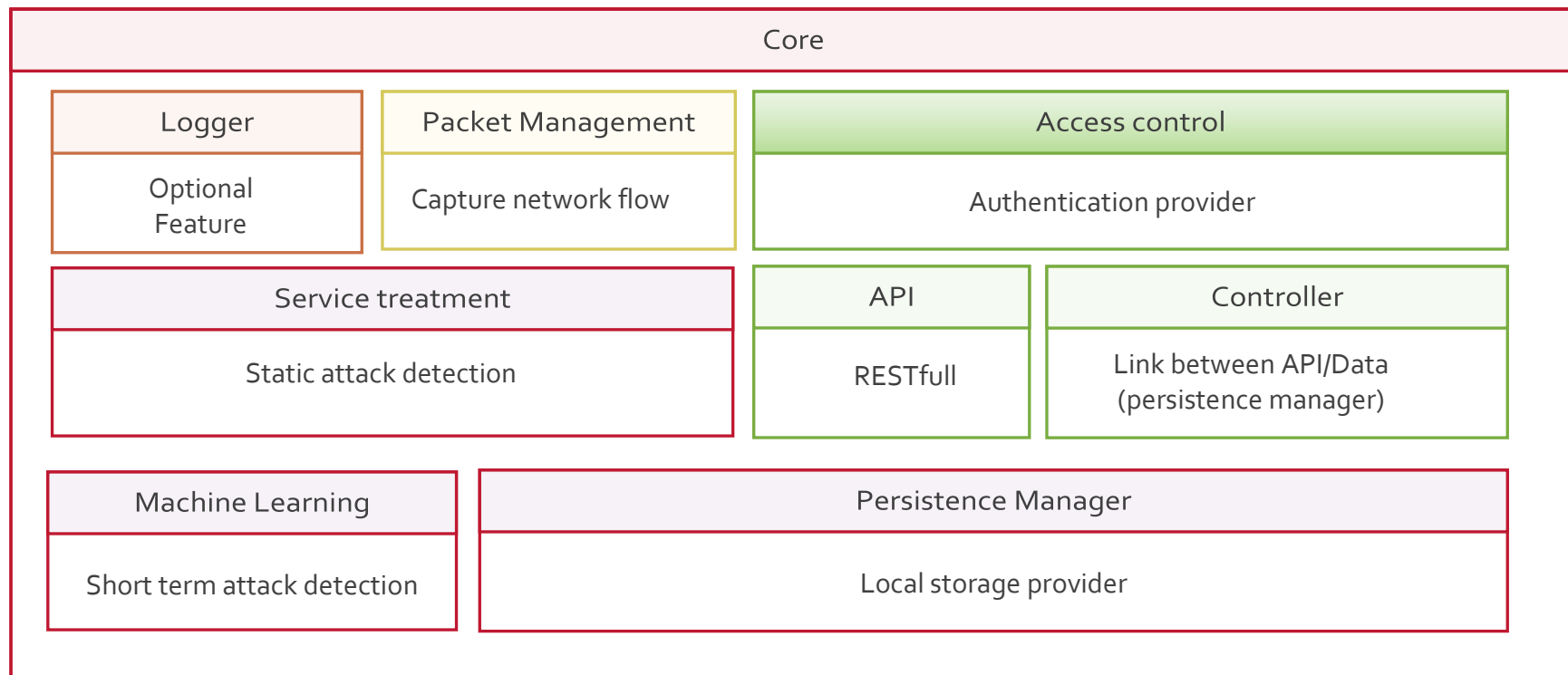
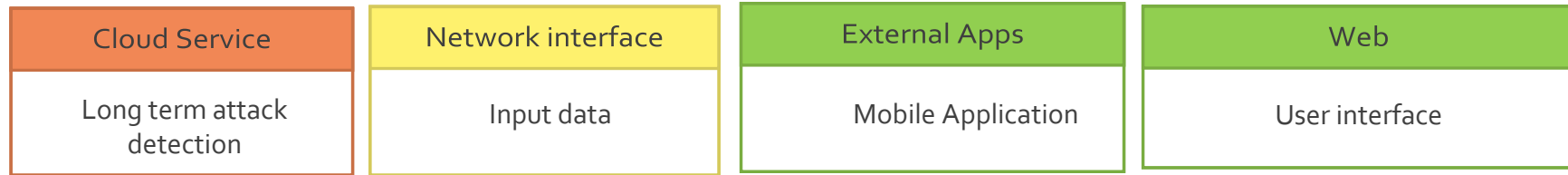
PackageName

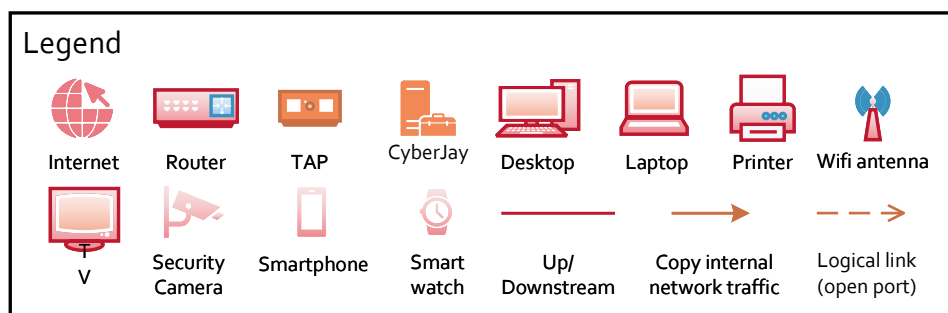
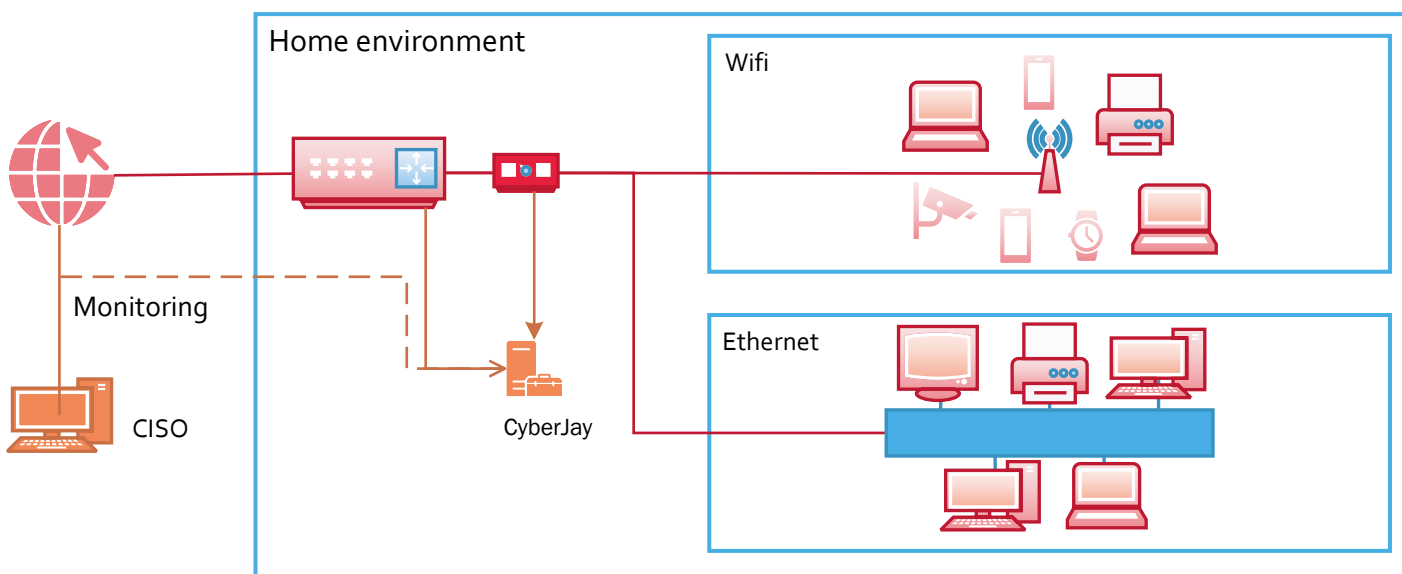
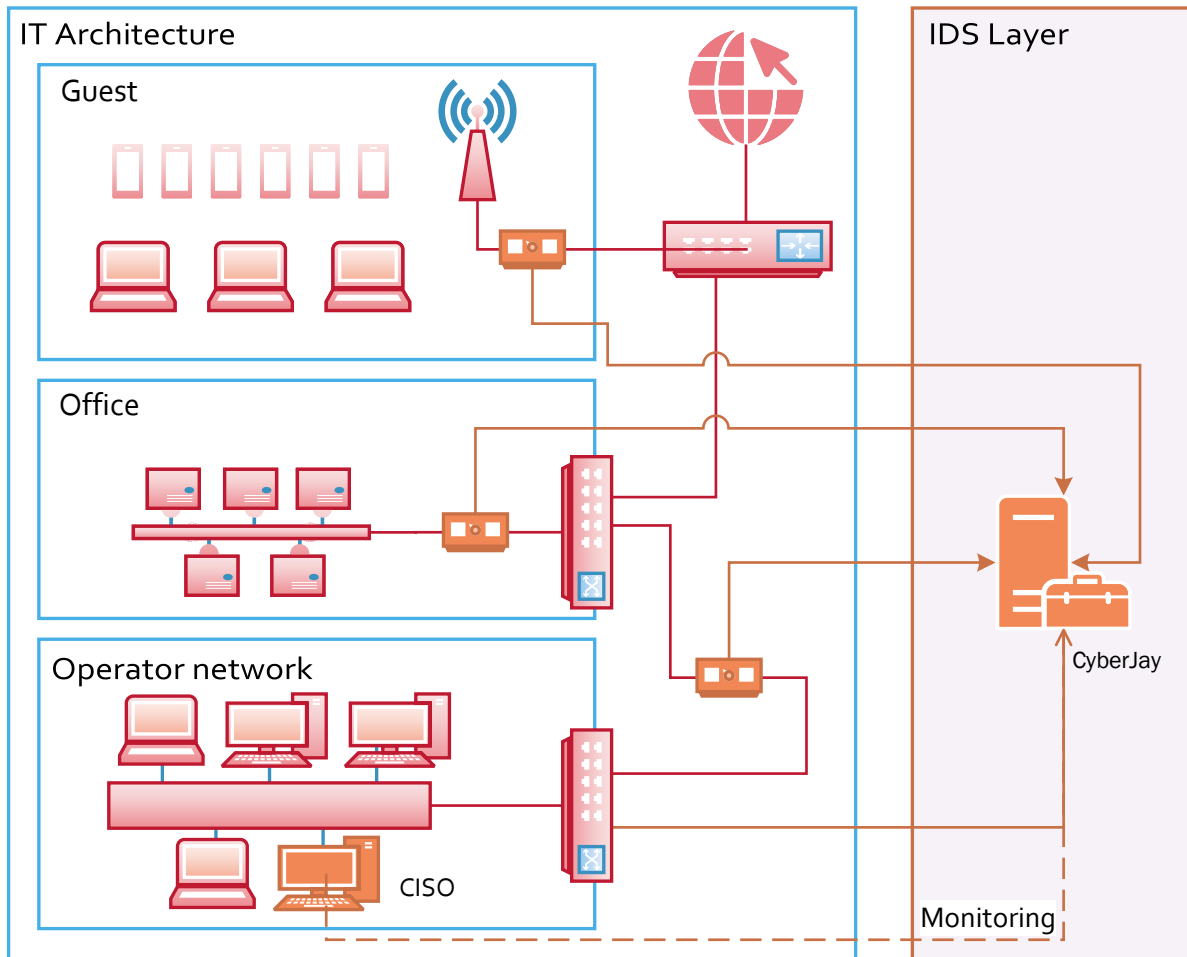




Note: Spaces in the box cannot be reduce due to a problem in the model









# Processus BCP et RM

## Plan de Continuité d'Activité

### Gestion de l'imprévu

### Plan de Continuité d'Activité (BCP)

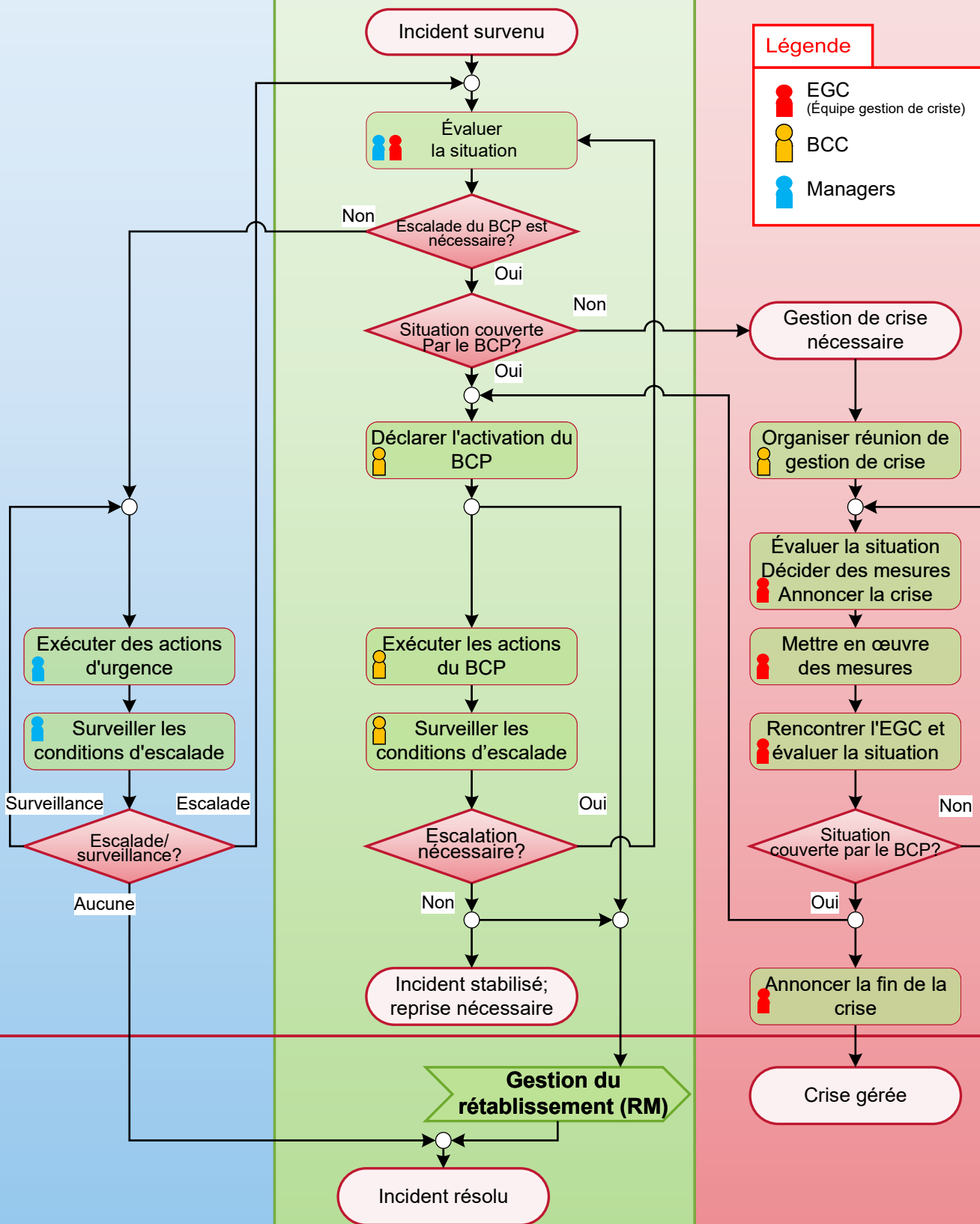
### Gestion de crise

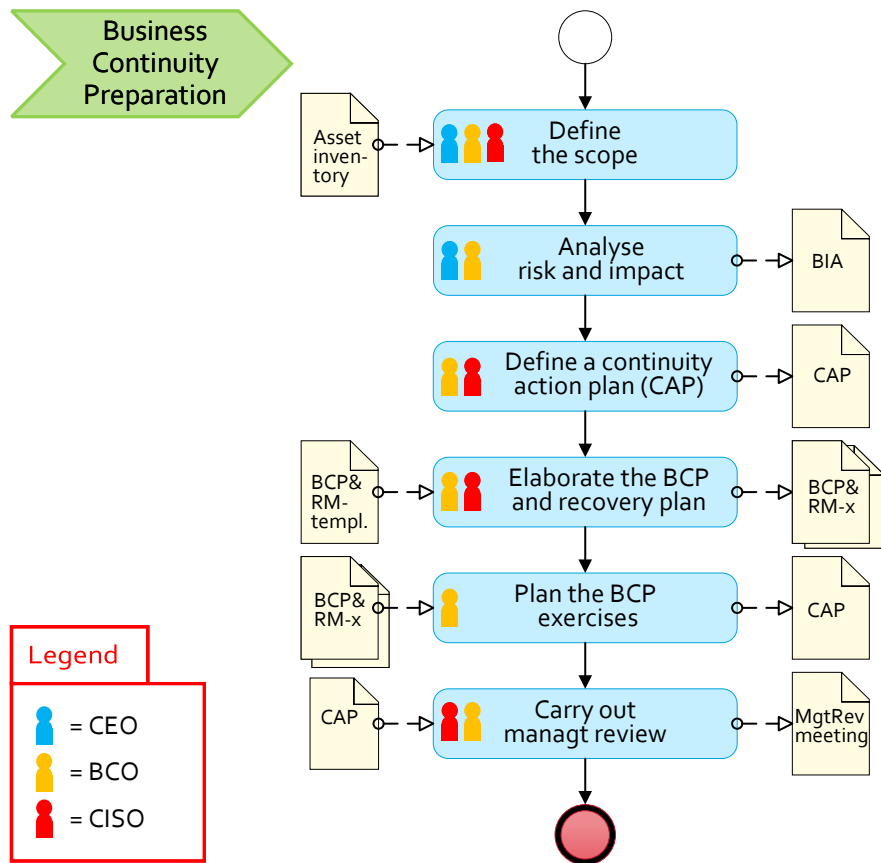
#### Légende

- EGC (Équipe gestion de crise)
- BCC
- Managers

Business continuity process (BCP/Process)

Recovery Process





But with old people icons

