



Manindra S <muni@adbakx.com>

Adbakx LLC - FL-DBPR-CTMH-Office Clerk (767892)

6 messages

Manindra S <muni@adbakx.com>
To: juandarl75@yahoo.com

Tue, Jul 15, 2025 at 5:47 PM

Greetings Juandalynn,

Please review the below Right to Represent and respond back with your acceptance.

Right to Represent Acknowledgement

By signing below, I acknowledge and agree that Adbakx LLC has the sole right to represent me in matters of work assignment relating to the Temporary Staffing Services Contract [80111600-21-STC] by submitting my professional resume to the Contract's Managed Service Provider, Computer Aid, Inc. for the requirement identified below.

I also acknowledge and verify that all the information contained in my resume related to my technical credentials is accurate and is based on educational training and professional experience obtained throughout my career.

I also acknowledge and verify that the details included in the table located below, which pertain to my applicable years of experience for this specific position, reflect my actual work experience, and have not been embellished in any way.

Skill Matrix			
Skill	Required/Desired	Experience required	Having Experience
Ability to speak and understand English	Required		
High School Diploma or Equivalent	Required		
Professional Administrative Office Experience	Required	2 Years	
Microsoft office Excel, Word, and Outlook	Required	2 Years	
Excellent Data Entry skills	Required		
Familiarity with Versa Regulation	Highly Desired		

VectorVMS Requirement Number and Title (including Name of Agency): **FL-DBPR-CTMH-Office Clerk (767892)**

Candidate Full Legal Name: **Juandalynn Pittman**

Candidate Pay Rate for this position: **\$19.31/Hour on 1099**

Candidate Employment Type if Selected for Engagement (W2, 1099, C2C): **1099**

Juanda Williams <juandaral75@yahoo.com>
Reply-To: Juanda Williams <juandaral75@yahoo.com>
To: muni@adbakx.com

Tue, Jul 15, 2025 at 5:50 PM

I accept.

Yahoo Mail: Juandalynn R. Pittman

On Tue, Jul 15, 2025 at 5:47 PM, Manindra S
<muni@adbakx.com> wrote:

Greetings Juandalynn,

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Familiarity with Versa Regulation	Highly Desired		

VectorVMS Requirement Number and Title (including Name of Agency): **FL-DBPR-CTMH-Office Clerk (767892)**

Candidate Full Legal Name: **Juandalynn Pittman**

Candidate Pay Rate for this position: **\$19.31/Hour on 1099**

Candidate Employment Type if Selected for Engagement (W2, 1099, C2C): **1099**

Manindra S <muni@adbakx.com>
To: bradham.taylor@yahoo.com

Tue, Jul 15, 2025 at 5:53 PM

Greetings Taylor,

Please review the below Right to Represent and respond back with your acceptance.

Right to Represent Acknowledgement

By signing below, I acknowledge and agree that Adbakx LLC has the sole right to represent me in matters of work assignment relating to the Temporary Staffing Services Contract [8011600-21-STC] by submitting my professional resume to the Contract's Managed Service Provider, Computer Aid, Inc. for the requirement identified below.

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High School Diploma or Equivalent	Required		
Professional Administrative Office Experience	Required	2 Years	
Microsoft office Excel, Word, and Outlook	Required	2 Years	
Excellent Data Entry skills	Required		
Familiarity with Versa Regulation	Highly Desired		

VectorVMS Requirement Number and Title (including Name of Agency): **FL-DBPR-CTMH-Office Clerk (767892)**

Candidate Full Legal Name: **Taylor Bradham**

Candidate Pay Rate for this position: **\$19.31/Hour on 1099**

Candidate Employment Type if Selected for Engagement (W2, 1099, C2C): **1099**

Manindra S <muni@adbakx.com>

Tue, Jul 15, 2025 at 5:55 PM

To: Juanda Williams <juandaral75@yahoo.com>

In that email, you'll find a **Skills Matrix** that needs to be completed. Kindly enter the **number of years of experience** for each skill listed.

Once you've filled in the matrix, please **reply to the same email with your acceptance and the completed form**. This step is required to move forward with your submission

On Tue, Jul 15, 2025 at 5:50 PM Juanda Williams <juandaral75@yahoo.com> wrote:

I accept.

Yahoo Mail: Juandalynn R. Pittman

On Tue, Jul 15, 2025 at 5:47 PM, Manindra S <muni@adbakx.com> wrote:

Greetings Juandalynn,

Please review the below Right to Represent and respond back with your acceptance.

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Candidate Full Legal Name: **Juandalynn Pittman**

Candidate Pay Rate for this position: **\$19.31/Hour on 1099**

Candidate Employment Type if Selected for Engagement (W2, 1099, C2C): **1099**

Juanda Williams <juandaral75@yahoo.com>
Reply-To: Juanda Williams <juandaral75@yahoo.com>
To: muni@adbakx.com

Tue, Jul 15, 2025 at 6:31 PM

I can fluently speak English. I do have a highschool diploma. I have 10 years of professional Administrative Office experience. I have 10 years of Microsoft Office, Outlook, and Word and 2 years of Excel. I have 15 years of Data Entry Skills.

Yahoo Mail: Juandalynn R. Pittman

On Tue, Jul 15, 2025 at 5:50 PM, Juanda Williams
<juandaral75@yahoo.com> wrote:

I accept.

Yahoo Mail: Juandalynn R. Pittman

Juanda Williams <juandara175@yahoo.com>
Reply-To: Juanda Williams <juandara175@yahoo.com>
To: muni@adbakx.com

Tue, Jul 15, 2025 at 6:32 PM

I have not used Versa, but I have used systems that are similar.

Yahoo Mail: Juandalynn R. Pittman

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<muni@adbakx.com> wrote:

Greetings Juandalynn,

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