# John Leo Bruno

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#### **PROFILE**

Proactive problem solver with great clerical skills and the ability to prioritize assignments efficiently. Seeking a position that will utilize my administrative assisting and technical experience. I've further developed my skills by working on side projects and I'm eager to learn and collaborate with other professionals to improve even more.

**EDUCATION** 2019 - 2023

#### Nueva Ecija University of Science and Technology

BS in Information Technology - Major in Web Systems Technology

#### SKILLS / KEY COMPETENCIES

Web Front End Development **Problem Solving** 

Reporting and Presenting with client Proactive and self-motivated Critical thinking skills

Excellent communication skills

Basic graphic design

## **ACAMEDIC EXPERIENCE**

2021 - 2023

#### Software Developer Intern

**Testing and Maintenance** 

- Internship at iSynergies Inc., my team and I developed a web-based Barangay Management Information
- Developed a quality administration for storing barangay officials and residents information to database.
- Collaborated with a small team of students and experienced developers.
- In charge of designing and executing SQL queries within PHP scripts to handle data manipulation.
- Integrate REST API. Perform HTTP requests such as GET, POST, PATCH, PUT and DELETE using PHP and MySQL as database.
- · Generates barangay certifications issuance.
- · A complete and operational CRUD system.
- Technologies we're used JavaScript, Bootstrap, jQuery, PHP, and MySQL.

#### Fresh Bites Food Ordering

- Developed and designed the food order web-app landing page.
- Ensured responsive web design that seamlessly adapt to various screen sizes and devices.
- Technologies we're used ReactJS, TailwindCSS

### **Capstone Project**

 Design and Development of Web-Based Server Application of School Wireless Access Network via Voucher Mode at Dr. Ramon De Santos National High School

# **WORK EXPERIENCE**

2023 - 2025

#### Junior Claims Specialist | Ascendance BPO Inc.

- · Proactively identify and resolve issues efficiently.
- Skilled in claims management software and cross-functional collaboration.
- Provide administrative and customer support for insurance claims processing.
- Investigate claim discrepancies, analyze root causes, and develop solutions.
- Strong problem-solving skills focused on timely resolutions and client satisfaction.
- · Built a web-based training app with simulations using Bootstrap, JavaScript, PHP, MYSQL

#### **REFERENCES**

References are available upon request.