Coimbatore

08/09/2025

From,

Vaisnavi S - 71382302170,  
 III - B.E Computer Science and Engineering,  
 Sri Ramakrishna Institute of Technology,  
 Coimbatore-10.

To,  
 The Principal,  
 Sri Ramakrishna Institute of Technology,  
 Coimbatore-10.

Respected Sir,

**Subject:** Request for OD Permission to Participate in Internal Hackathon for Smart India Hackathon 2025

I kindly request your permission to grant On Duty (OD) leave for the period from **08.09.2025 to 11.09.2025**, as I, along with my team, will be participating in the **Internal Hackathon organized by our college** as part of the selection process for the **Smart India Hackathon (SIH) 2025**. This event involves the development of a working prototype and the final presentation of our solution.

This platform will allow us to showcase our problem-solving skills, creativity, and teamwork, while also giving us the opportunity to represent our institution in the forthcoming national-level hackathon, if selected.

I assure you that I will compensate for any academic work missed during this period and will uphold the reputation of our institution during the event.

Thanking you

Yours sincerely,

**Vaisnavi S**III - B.E Computer Science & Engineering

| List of Team Members | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Name | Year | Department | Tutor Name | Tutor Sign | HOD | HOD Sign |
| Ashish M Menon  71382302018 | IIIrd | CSE – ‘A’ | Ms S Revathi /  Ms A Shenbagapriya |  | Dr.M.Suresh Kumar |  |
| Sugapriya A  71382302156 | CSE – ‘C’ | Ms V Preetha /  Ms A Monisha /  Mr B Rajagopal |  |
| Vaisnavi S  71382302170 |