



# ChatGPT

This cheat sheet lists out prompts and tips from all over the world on how to use ChatGPT effectively

## # Getting Started

General

### ▼ Name your business or idea

Can you suggest a creative **name** for my tech startup?

Help me come up with a catchy **name** for my bakery business.

### ▼ Create an outline for a course or training program

Please **create** an outline for a course on web development for beginners.

Can you make a training program **outline** for a customer service workshop?

### ▼ Ask you interview questions for a specific job

I'm interviewing for a software engineer position, can you give me some interview questions?

Please provide me with some common interview questions **for** a marketing manager role.

### ▼ Give you gift ideas for business partners, customers, or clients

I need gift ideas **for** my clients, can you help?

What are **some** unique gifts I can give **to my** business partners?

- ▼ Choose a random contest winner(s) from a long list of names or emails

I want **to** choose **a** winner **from** a list of **100** names, can you help?

Can you randomly pick **5** email addresses **from** a list of **1000** for a giveaway contest?

Coding

- ▼ Explain why a piece of code isn't working

Why **this** code **is** not working?

```
var x = 5;  
var y = 0;  
console.log(x/y);
```

- ▼ Explain what a piece of code means

What **this** code does?

```
function addNumbers(a, b) {  
    return a + b;  
}
```

- ▼ Rewrite the code using the specified language

Translate **this** code into Python:

```
function addNumbers(a, b) {  
    return a + b;  
}
```

- ▼ Code an entire software program

Write **a** program that calculates **the** factorial **of** a given **number** **in** python?

How **do** I **make** an HTTP request in Javascript?

- ▼ Generate regular expressions (regex)

Create **a** regex that **matches all** email addresses?

Generate **8-digit** password regex

▼ Add comments to your codebase

Add comments **to this code**:

```
function addNumbers(a, b) {  
    return a + b;  
}
```

▼ Change the CSS of a line of code

Update **the CSS for this line to change the font color to blue?**

```
<p class="example">Hello, QuickRef.ME!</p>
```

▼ Change the HTML of a line of code

Add **a class of "header" to this header tag?**

```
<h1>Hello, QuickRef.ME!</h1>
```

 I Got an IDEA

Email

▼ Creating email campaigns

Email inviting Jack **to dinner on the weekend**

Create **an email sequence for our new customer onboarding process**

▼ Format and proofread email

Proofread and format **this email** I just wrote:

Hello, **do** you have any **actual** tips or tricks **for ChatGPT** please?

▼ Provides tips for effective email marketing

Give **me some tips on how to increase open and click-through rates for my email campaigns**

Suggest ways **to make my email content more engaging and relevant to my subscribers.**

▼ Automate email responses

Email him, "That's a good suggestion, it's coming soon":

Hello, do you have any actual tips or tricks for ChatGPT please?

▼ Extract email address from text

Extract all email addresses for me:

Sed sit amet sodales tom@gmail.com, at jack@quickref.me enim. 18261@outlook.com ut eros

Spreadsheets

▼ Help create a spreadsheet formula

Can you help me create a formula to calculate the sum of cells A1 to A10?

▼ Explain a formula to you

Can you explain the meaning of the formula =SUM(A1:A10) in simple terms?

▼ Create dummy data for placeholders

Can you generate dummy data for me to use as placeholders in my spreadsheet?

▼ Help create a complex macro

I need to create a macro that calculates the average of cells B1 to B10 and inserts the result in cell C1. Can you help me with that?

▼ Provide tips for improving spreadsheet efficiency

Can you give me some tips on how to improve the efficiency of my spreadsheet?

 I Got an IDEA

Social Media

▼ Give you ideas for memes on any topic

Can you give me some meme ideas for [dogs]?

▼ Give you an idea for a post that can drive engagement on any topic

I want to create a post about climate change that can engage my followers. Can you help me with some ideas?

▼ Generate hashtags and captions

I need some hashtags and a caption for a picture of a scenic sunset. Can you generate some for me?

▼ Offer suggestions reply

I just received an message asking about the status of a project. Can you suggest a reply for me?



Reading

▼ Summarize long selections of text

Can you please summarize this article for me? [your text]

▼ Translate foreign languages

Can you translate this sentence into Spanish? [your text]

▼ Books that are like another book

Can you recommend books similar to 'The Hunger Games'?



Design

▼ Create an AI design prompt for you

Can you help me generate a design prompt for a logo for a new sports brand?

▼ Suggestions on thumbnails for blogs or videos

Can you recommend some eye-catching thumbnail designs for my latest YouTube video on healthy eating?

▼ Font pairings

Can you suggest a font pairing for a travel blog header design?

▼ Color pairings

Can you recommend a color palette for a wedding photography website?

Analyzing Data

▼ Pull out numbers from large chunks of text

Please extract all the numbers from this text: [your text]

▼ Create tables from the text or data you provide

Can you create a table from this data?: [your data]

▼ Filter data from large lists

Please filter this list based on certain criteria: [your list]

 I Got an IDEA

Paid Ads

▼ Give you ad creative ideas

Give me ad creative ideas for a new product launch.

▼ Review the tracking code for errors (tag manager, etc.)

Review my tag manager code for errors

▼ Give you ad copy ideas

Suggest ad copy for a [travel] company

▼ Facebook audience suggestions

Recommend a Facebook audience for a clothing line ad campaign

▼ Create body text, headlines and/or calls to action for your ads

Create headlines, body text, and calls to action for a new fitness program ad.

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▼ Write or rewrite your product descriptions

Please help me write a new and compelling product description for my latest item.

▼ Write or rewrite appeal letters

I need help rewriting my appeal letter to make it more persuasive.

▼ Write or rewrite supplier outreach emails

Can you please help me write an effective email to reach out to potential suppliers?

▼ Help you find items that could be sold as bundles

Please suggest some items that would make a good bundle for our customers.

▼ Organize product and pricing data

Can you help me organize my product and pricing information into a neat and manageable spreadsheet?

 I Got an IDEA

▼ Create titles for any of your creative writing projects

Titles for my short story collection: [your article]

▼ Create outlines

Outline for an essay on exercise

▼ Generate content ideas

Ideas for a blog on sustainable fashion?

▼ Summarize any text you give it

Summarize this article on renewable energy? [your article]

▼ Create entire blog posts

Blog post on [financial planning]?

- ▼ Expand on a sentence, paragraph, or long text selection

Expand this sentence on jazz music? [your sentence]

- ▼ Change the tone of your writing

Change tone of this report to conversational? [your report]

- ▼ Proofread or edit your writing

Proofread this article? [your article]

- ▼ Format text with headings (great for blog posts)

Format headings for my blog post? [your post]

- ▼ Check any text for bias

Check this article for bias? [your article]

- ▼ Detect plagiarism in any text

Detect plagiarism in this paper? [your paper]

- ▼ Provide you with domain name ideas

Domain name for my [gardening blog]?

Teachers/Course Creators

- ▼ Turn a list of facts or statistics into multiple-choice quizzes

Can you turn this list of facts about world history into a multiple-choice quiz? [your list]

- ▼ Assignment ideas on a specific topic

I need some ideas for a history assignment on the American Revolution. Can you suggest some?

- ▼ Create assigned groups from a list of students

I have a list of 30 students in my class. Can you divide them into groups of 6 for group projects?

▼ Create a curve based on test scores

I need to create a grading curve for my class based on their test scores. Can you help?

▼ Grade an assignment

Can you grade this history essay and provide feedback on any areas for improvement?

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YouTube

▼ Create timestamps from a transcript

Can you create timestamps for this transcript of a podcast episode? [your transcript]

▼ Convert YouTube videos to blog posts with formatting

Can you turn this YouTube video about cooking into a blog post with headings and bullet points? [video link]

▼ Come up with a video outline or script

I need an outline for a video about the benefits of meditation. Can you help?

▼ Create a response to a comment

Can you write a thoughtful and polite response to this negative comment on my YouTube video?

▼ Give you ideas for your thumbnails

I need some ideas for a thumbnail for my video on 'DIY home decor'. Can you suggest some?

▼ Analyze your script or transcript and tell you the tone of it

Can you analyze this script for a video about environmental issues and tell me what the tone is? [your script]

▼ Video ideas on any topic

I want **to** make a series **of** videos **about** fashion. Can you suggest **some** ideas **for** individual episodes?

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Research

Help research anything that happened before 2021

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SEO

Generate or find keywords

More ChatGPT prompts about SEO

Create **meta** descriptions **and** **title** tags **for** [topic]

Find opportunities **for** internal linking related **to** [topic]

Generate ideas for blog posts and article topics **on** [topic]

Research industry-specific terminology for use in [topic] **content**

Find authoritative websites **to** acquire backlinks for [topic] **content**

Create an **XML sitemap** example related to [topic]

Research the best meta tags for [topic]

Research the best internal linking structure for [topic] **content**

Generate **a** list of questions people ask about [topic]

Create **a** list of the best alt tags for images related **to** [topic]

Create **a** list of related subtopics for [topic]

Find the best **time to** publish **content** related **to** [topic]

Research the best external linking strategies for [topic]

Find the most popular tools used for [topic] SEO

Create a list of potential influencers for [topic]

Research the best schema markup for [topic]

Find the best header tags for [topic] content

Create a list of potential link-building opportunities for [topic]

Research the best anchor text for [topic] backlinks

Create a list of potential guest blogging opportunities for [topic]

Research the best local SEO strategies for [topic]

Research the best analytics tools for [topic] website performance

Create a list of potential partnerships for [topic]

Research the best tactics for [topic] mobile optimization

Research the best tactics for [topic] e-commerce optimization. Provide keyword clusters.

Create a list of potential affiliate marketing opportunities for [topic]

What are the best affiliate marketing websites for [topic]

What are the best tactics for [topic] international SEO

Create a list of potential podcast or podcast guest opportunities for [topic]

Research the best tactics for [topic] Google My Business optimization

Find popular content topics related to [topic]

Research the **best** SEO tactics for [topic] **and** provide actionable steps

Create a list of potential **video** series or webinar ideas related to [topic]

Research competitor strategies related to [topic]

Find canonical **tag examples** related to [topic]

Create an example **keyword list targeting multiple geographic locations for [topic]**

Generate keyword ideas targeting different stages of the customer purchase **funnel for [topic]**

Identify industry hashtags related to [topic].

## # Also see

[Awesome ChatGPT Prompts](#) (github.com)

## Related Cheatsheet

[Alan AI Cheatsheet](#)

[Quick Reference](#)

[AI Directory Cheatsheet](#)

[Quick Reference](#)

[PyTorch Cheatsheet](#)

[Quick Reference](#)

## Recent Cheatsheet

[Remote Work Revolution Cheatsheet](#)

[Quick Reference](#)

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