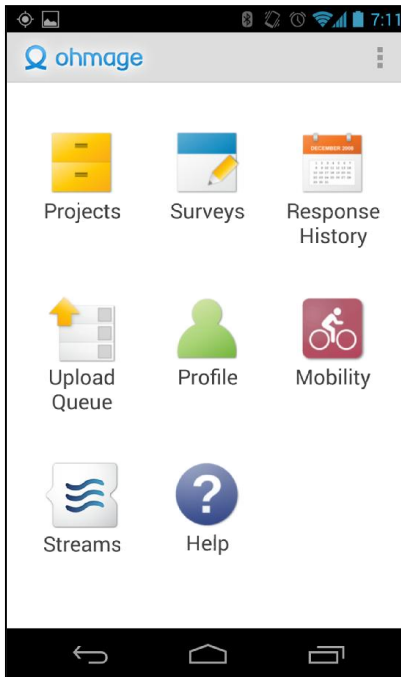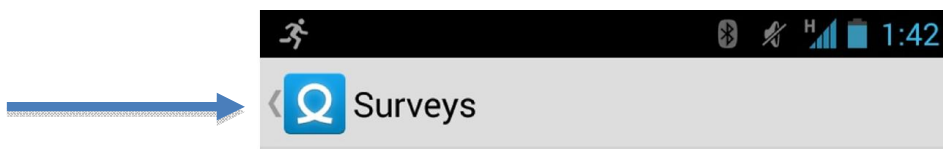GUIDE FOR OHMAGE for ANDROID

This is your Ohmage Dashboard. This is what you will see if you open Ohmage directly on your phone.
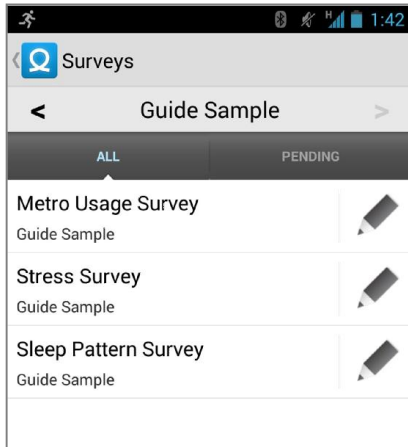From here, you can access the Surveys Page and the Upload Queue.

At any point, you can click on the Ohmage Icon in the upper left corner of your screen to return to the Dashboard.

Ohmage allows you to specify the time(s) at which you would like to be reminded to take a survey or a set of surveys.
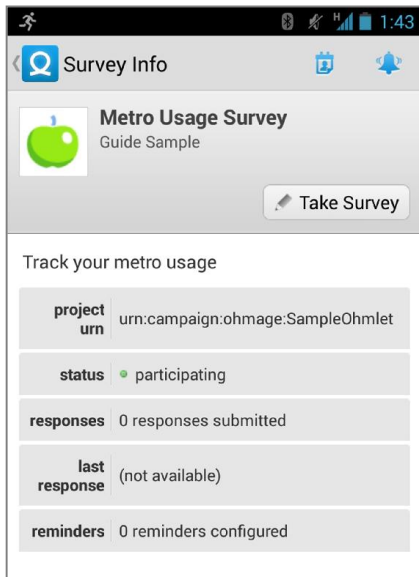
How to Set Survey Reminders:

1. From your Dashboard, click on Surveys.

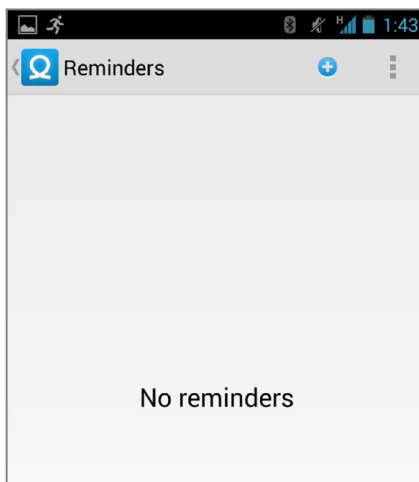2. Select the Name of the Survey for which you would like to create a reminder.
You will now be on the Survey Info Page.

3. In the top right corner of the Survey Info Page is a Bell Icon. This Bell represents Reminders.
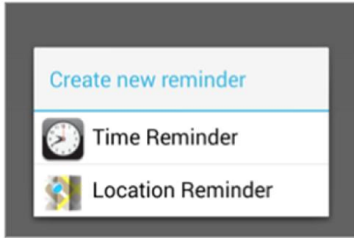
Tap the Bell Icon to go to the Reminders Page.

4. On the Reminders Page, in the top right corner, is a Plus Icon and a Menu Bar
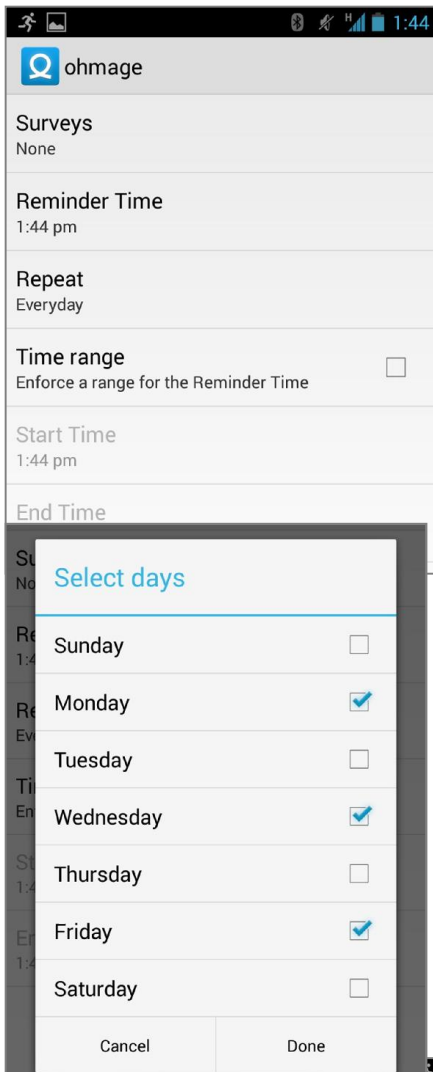
- The Plus Icon will allow you to add a reminder.
- The Menu Bar will allow you to select Preferences, Notification Settings, and Ringtone Settings.

5. Tap the Plus Icon and select Time Reminder.

Create new reminder

Time Reminder

Location Reminder

5a. Tap Surveys and select which survey(s) you would like to assign to this reminder.

5b. Decide if you would like to be reminded at a specific Reminder Time or if you would like to be reminded at a random point during a set Time Range.
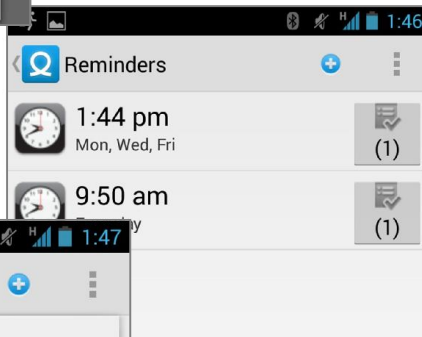   Set your Time or Range accordingly.

5c. Decide on which days this particular reminder should repeat. Tap Repeat and select your preferred days. Otherwise, the default is every day.
    • Note: This is very useful if you have a schedule that varies from day to day (i.e. you wake up at different times or leave work at different times). Or, for example, if you have a survey that you must take in the morning, you can set a reminder for a later time on weekends.
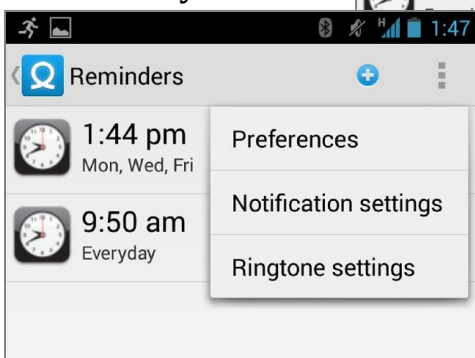
5d. When the reminder is set to your satisfaction, tap Done. Your reminder should now appear in the Reminders Page.

ohmage

Surveys
None

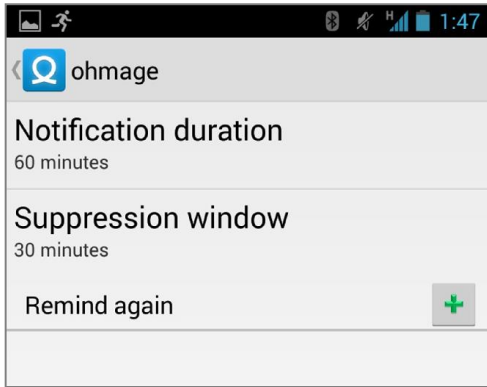Reminder Time
1:44 pm

Repeat
Everyday

Time range
Enforce a range for the Reminder Time

Start Time
1:44 pm

End Time

Select days

Sunday

Monday ✔

Tuesday

Wednesday ✔

Thursday

Friday ✔

Saturday

Cancel   Done

6. Repeat all of many always

Reminders

1:44 pm
Mon, Wed, Fri
(1)

9:50 am
(1)

Step 5 as needed to create as reminders as you like. You can return to a reminder to edit it.

Reminders

1:44 pm
Mon, Wed, Fri

Preferences

9:50 am
Everyday

Notification settings

Ringtone settings

7. When you have added all

of your desired reminders, return to the Reminders Page (which will now show a list of all of your set reminders).
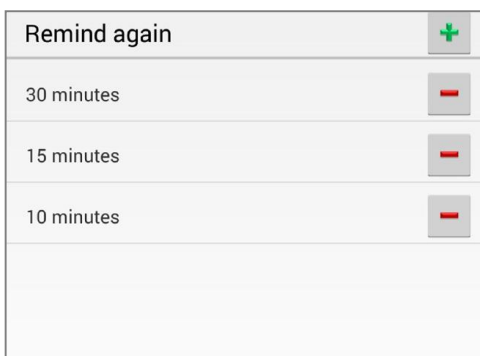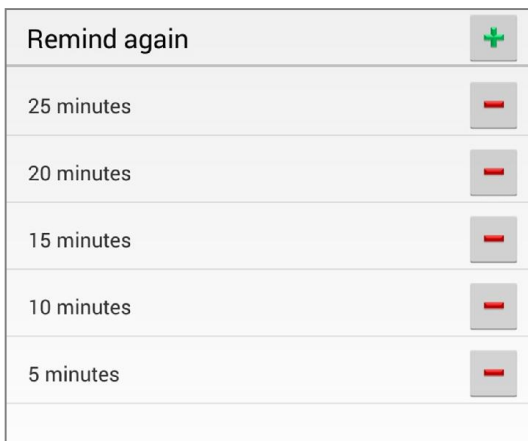Tap the Menu Bar in the top right corner (represented by three vertical dots).

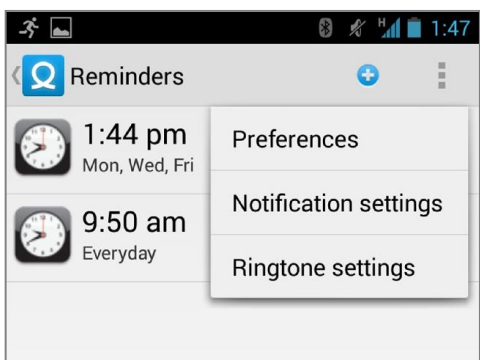8. Tap Notification Settings in the Menu.

8a. If you like, you can change the Notification Duration for your reminders (i.e. how long the Reminder will appear in your phone's Notification Bar).

8b. You can also tap the Green Plus Icon next to Remind Again to set one or more automatic snooze reminders*** (i.e. your phone will automatically remind you again at the specified interval(s) if you have not yet taken the survey).

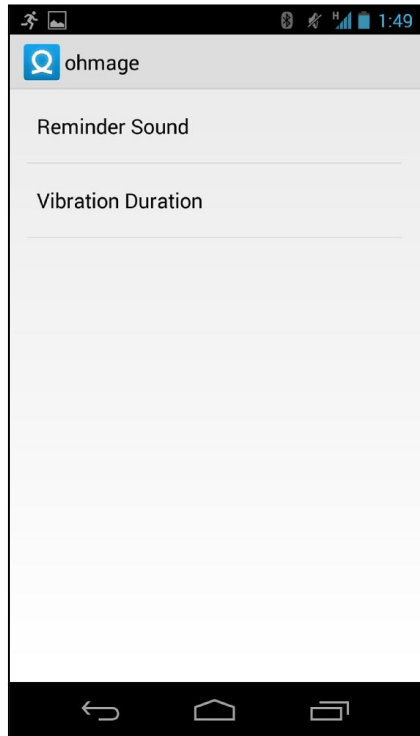8c. When you have set your Notification Settings to your satisfaction, tap Done.

***If you tap the Green Plus, it will add snooze reminders at 5-minute intervals automatically. You may delete any undesired snooze reminders individually, so that you are left with snooze reminders at only desired intervals.

9. Tap Ringtone Settings in the Menu.

9a. Tap Reminder Sound.
Select your desired Sound and tap OK.

9b. Tap Vibration Duration.
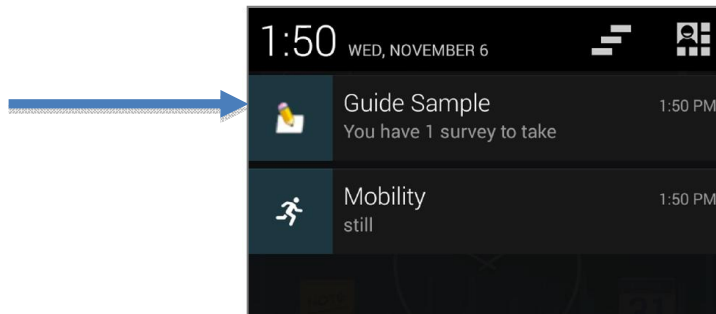Select your desired vibration length.

9c. When finished, to return to the Reminder Page, use your phone's back button.

How to Take Surveys:

1. At your specified reminder time, a reminder will appear in your phone's notification bar.

2. Pull down the notification bar and Tap on the reminder notification to go to the Pending Surveys screen.

3. In the Pending Screen, Tap on the Pencil Icon next to the Survey Name to take the survey. You can also tap on the Pencil Icon from the All Surveys Tab.
   - Note: if you tap on the Survey Name, it will bring you to the Survey Info screen, where you can see how many responses you have submitted, set reminders, and also go to Take Survey.
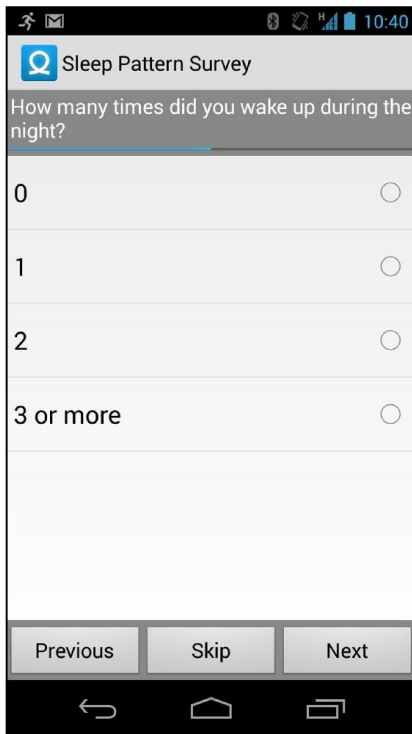

See Pending versus All. These two tabs are always accessible in the Surveys page.

Notice the Pencil Icon now has a Green Square on it – this indicates the pending status.

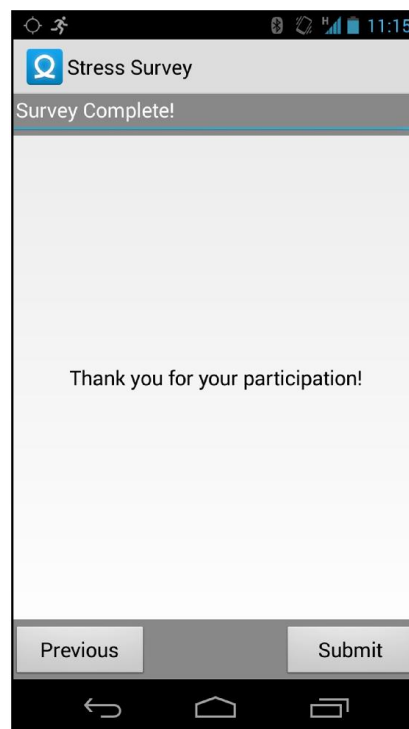If you view the All tab, the Green Square will differentiate those surveys that are pending.

4. Once you have (or tapped Take Info page), simply follow the survey prompts and select the answer of best fit for each. tapped the Pencil Icon Survey from the Survey

- When you have answered a question and are ready to continue, tap Next.
- If at any point you wish to return to a question, tap Previous.
- If you do not wish to answer a question, tap Skip.
  - o Note: Tapping Skip disallows the survey from recording an answer for that question, even if you have already selected one. Please keep this in mind if you need to revisit a Previous question and then move forward through the survey again: don't hit Skip for an answered question.
  - o Note: For some questions Skip is not an option and you must provide an answer to continue.

5. Once all prompts have been answered, you will see a screen that says "Survey Complete! Thank you for your participation!" If you are ready to submit your answers at this time, tap on Submit to record your answers.

- Note: Once a survey has been submitted, you will no longer be able to change your responses. But you can view them by tapping Upload Queue from the Dashboard, then tapping the name of the survey that you would like to view. However, submitted surveys should upload automatically within an hour of submission.