

**1. What is CBCS?**

**Ans.** The choice-based credit system is a flexible teaching-learning system that offers students the freedom to opt for different courses and chart their learning journey. Students can choose from a list of elective, core, and soft skill courses every semester. Evaluation in a choice-based credit system is based on grading

**2. What are the pass marks under CBCS?**

**Ans.** A candidate in order to be declared to have passed an examination, must obtain at least 40% marks (including Internal Assessment) in each paper / course

**3. Is 60 marks B or C?**

**Ans.** Grading →

Letter	GradeMarks	Grade Point
A	75 to 79.99	9
B	70 to 74.99	8
C	60 to 69.99	7
D	50 to 59.99	6

**4. What is Semester Grade Point Average (SGPA):?**

**Ans.** A measure of performance of a student in a semester. It is the ratio as expressed in U. Reg (CBCS) 7 (vi). It shall be computed and expressed up to two decimal places. SGPA will be calculated on the basis of all courses pursued by a candidate of the relevant Semester. Moreover, for Honours students, a separate SGPA will be calculated on the basis of CC and DSE of the relevant Semester.

**5. What is the pass mark for Burdwan University?**

**Ans.** Pass marks In order to pass in any of the semester examinations, a candidate must have to obtain 40% (i.e. Grade D and above) of the full marks in each of the theoretical subjects and 50% (i.e. Grade E and above) of the full marks in each of the sessional and practical subjects individually.

6. What is the grading system for University of Burdwan?

Ans. Letter Grades are allotted by letters O, A+, A, B+, B, P and F. 3.11

“Semester Grade Point Average (SGPA)” means a measure of performance of a student in a semester. It is the ratio

7. “Under Graduate Course of Study” OR ‘UG’ mean?

Ans. A three year Programme of study divided into six semesters, each of six months duration, to be pursued after successful completion of 10+2 examination from any recognised Council/Board. “Academic Session” means academic year from July to June.

8. “What is Semester”?

Ans. Means a period of six months i.e., July to December and January to June of each academic session.

9. “What is Grade”?

Ans. Means a numeric value between 4 and 10 based on percentage of marks obtained in a course

A candidate can take admission to Semester-I within four (04) consecutive years including his/ her year of passing (10+2) Examination.

10. “What is Credit”?

Ans. A numeric value is the unit by which the weight of a course is measured. One Credit is equivalent to one hour of teaching (Theoretical or Tutorial) or two hours of Practical work/Field work per week in a semester.

11. What is “Cumulative Grade Point Average (CGPA)” ?

Ans. Means a measure of cumulative performance of students over all the semesters. It is the ratio as expressed in U. Reg.(CBCS) 7 (VII). It shall be computed and expressed up to two decimal places. CGPA will be computed on the basis of SGPA's of all the Semesters. Moreover, for Honours students, a separate CGPA will be calculated on the basis of SGPA's of all the Semesters in respect of CCs and DSEs.

12. MIL means ?

**Ans. Modern Indian Language. The Words and Expressions used but not defined shall be interpreted to have the same meaning as they have in The Burdwan University Act, The Burdwan University Statutes, Ordinances, Regulations, etc.**

### **13. Examination Rules:**

**Ans. Examinations for both Honours and General Programmes shall be held in six (6) SEMESTERS – Semester-end Examination will be held generally in the last month of each semester. Every student shall have to register his/ her name as a student of the university as per norms in this regard, and enroll himself/ herself before appearing at each Semester end Examination. A candidate (Regular/ Back) shall have to complete Sem.-I, Sem.-II, Sem.-III, Sem.-IV, Sem.-V & Sem.-VI Honours/ General Examinations within seven (7) consecutive years including his/her original year of enrolment in Sem.-I Examination subject to the condition that not more than three (3) consecutive chances shall be allowed in each Semester. If any of the chances, mentioned above, is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed.**

**To appear at Final Semester-end Examination (Semester – VI), a candidate shall have to clear all previous Semesters (i.e., Semester I to Semester V).**

#### **Duration of Examinations (For both Hons. & General Programmes)**

**Subjects Marks Duration →**

**Theoretical Papers 60 :3 Hours**

**Theoretical Papers 40 : 2 Hours**

**AECC – 1 (ENVS) (MCQ Pattern) 80 2 Hours**

**AECC – 2 (Com. Eng. or MIL) (MCQ Pattern) 50: 1 Hour 30 minutes**

**Practical Papers Up to 20: 4 Hours maximum\***

**Practical Papers Above 20 : 5 Hours maximum**

### **14. CBCS COURSE DETAILS**

**Ans. Candidates admitted to Three Year B.A./B.Sc./B.Com. (Honours/General) Programmes shall have to opt for the Courses/ Group of Courses as prescribed by the appropriate authorities of the University from time to time. The present Programme Structures are as follows:**

#### **6.1.1 What is the Core Course (CC) ?**

**Ans. A course, that should compulsorily be studied by a candidate as a core requirement, is termed as a core course.**

## 6.2 What is an Elective Course ?

**Ans.** Generally a course, which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/ subject/ domain or nurtures the candidate's proficiency/ skill, is called an Elective Course.

### 6.2.1 What is a Discipline Specific Elective (DSE) Course ?

**Ans.** A course, which is to be offered in the main discipline/ subject of study, is referred to as Discipline Specific Elective. This course is to advance knowledge and skill in the Core Course domain.

### 6.2.2 What is a Generic Elective (GE) Course ?

**Ans.** An elective course, chosen generally from a subject of study other than Core Course(s) with an intention to seek a wide exposure, is called a Generic Elective Course. However, such Generic Elective (GE) Course will be chosen Streamwise i.e.BA/B.Sc./B,Com. by a student of the Honours/General programme.

In case of B.A. General Programme, a student shall have to choose 2 Generic Electives strictly from one particular subject which will be different from the core subjects including the core languages (L1 and L2). Such a student shall have to study the curricula of GE-1 & GE-2 of that subject in the 5th & 6th Semesters respectively. In case of B.Com. Honours/ General Programme, a student shall have to study Generic Electives specified in the respective syllabus.

**What is a Dissertation/Project :** An elective course, designed to acquire special/ advanced knowledge, is termed as dissertation/ project. This is considered as a special course involving application of knowledge in solving/ analyzing / exploring a real life situation/ difficult problem. A dissertation/ project work will be of 6 credits. A dissertation/ project work may be given in lieu of a Discipline Specific Elective.

### What is AECC ?

**Ans.** These are the courses based on the contents that lead to knowledge enhancement and consist of Environmental Studies (AECC – 1: Credits 4, marks- 100 divided into two parts – 80 marks for Theory and 20 marks for

Project work) & Communicative English/ MIL (AECC – 2: credits 2, marks-50). These are mandatory for all disciplines.

**What is SEC?**

**Ans.** SEC are value- based and/ or skill- based and are aimed at providing hands on- training, competency, skill, etc. These courses will be minimum 2 for Honours Programmes and 4 for General Programmes. These may be chosen from a pool of courses designed to provide value- based and/or skill-based knowledge and would contain both theory and practical/ hands-on-training/ field work. The purpose of these courses is to provide the students life-skill in hands-on-mode so as to increase their employability. Modalities of selecting SEC by a student of Honours/General Programme shall be as follows:

- 1.**In case of B.A./ B.Sc. Hons. Programme, a student shall have to study 02 Skill Enhancement Courses strictly on the Honours Subject. Such a student shall have to study the curriculum of SEC on the Honours Subject concerned specified for the relevant Semester i.e. SEC-1 in the 3rd Semester and SEC-2 in the 4th Semester,
- 2.** In case of B.Com. Hons. Programme, a student shall have to study 02 Skill Enhancement Courses as specified in the relevant curriculum.
- 3.** Skill Enhancement Courses be chosen stream wise ( ie. B.A./ B.Sc./ B.Com. ) by a student of General Programme,
- 4.** In case of B.A. Gen. Programme, a student shall have to study 04 Skill Enhancement Courses strictly on two Subjects, opted for pursuing Core Courses, taking exactly 02 courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned specified for the relevant Semester i.e. SEC-1 in the 3rd Semester, SEC-2 in the 4th Semester, SEC-3 in the 5th semester and SEC-4 in the 6th Semester.
- 5.** In case of B.Sc. Gen. Programme, a student shall have to study 04 Skill Enhancement Courses strictly on two Subjects out of the three, opted for pursuing Core Courses, taking exactly 02 courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned specified for the relevant Semester i.e. SEC-1 in the 3rd Semester, SEC-2 in the 4th Semester, SEC-3 in the 5th semester and SEC-4 in the 6th Semester.
- 6.** In case of B.Com. Gen. Course, a student shall have to study 04 Skill Enhancement Courses as specified in the relevant curriculum.

**SEMESTER WISE DISTRIBUTION OF COURSES AND CREDITS B.A./ B.Sc./  
B.Com. Honours Programme**

<b>Courses/ (Credits)</b>	<b>Sem I</b>	<b>Sem II</b>	<b>Sem III</b>	<b>Sem IV</b>	<b>Sem V</b>	<b>Sem VI</b>	<b>Total No. of Courses</b>	<b>Total Credit</b>
<b>CC (6)</b>	<b>CC-1 &amp;2</b>	<b>CC-3&amp;4</b>	<b>CC-5, 6 &amp;7</b>	<b>CC-8, 9,10</b>	<b>CC-11 &amp; 12</b>	<b>CC-13 &amp; 14</b>	<b>14</b>	<b>84</b>
<b>DSE (6)</b>					<b>DSE-1 DSE-2</b>	<b>DSE-3 DSE-4</b>	<b>04</b>	<b>24</b>
<b>GE (6)</b>	<b>GE-1</b>	<b>GE-2</b>	<b>GE-3</b>	<b>GE-4</b>			<b>04</b>	<b>24</b>
<b>AECC (2)</b>	<b>AEC C - 1</b>	<b>AECC - 2</b>					<b>02</b>	<b>04+02 =06</b>
<b>SEC (2)</b>			<b>SEC-1</b>	<b>SEC-2</b>			<b>02</b>	<b>04</b>
<b>Total No. of Courses per Sem.</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>26</b>	
<b>Total Credit per Semester</b>	<b>22</b>	<b>20</b>	<b>26</b>	<b>26</b>	<b>24</b>	<b>24</b>		<b>142</b>

## B.A GENERAL

Courses/ (Credits)	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC - 1,2 (6)	CC (1A, 2A)	CC(1B, 2B)	CC(1C, 2C)	CC(1d, 2D)	-	-	8	48
Language CC- 1,2 (6)	(L1-1)	(L2-1)	(L1-2)	(L2-2)	-	-	04	24
DSE- 1,2 (6)	-	-	-	-	DSE (1A 2A)	DSE(1 B 2B)	04	24
AECC (2)	AEC C - 1	AECC - 2	-	-	-	-	02	04+02 =06
SEC (2)			SEC-1	SEC-2	SEC-3	SEC-4	04	08
Total No. of Courses per Sem.	4	4	4	4	4	4	24	-
Total Credit per Semester	22	20	20	20	20	20	-	122

## B.Sc. GENERAL

Courses/ (Credits)	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC - 1,2,3 (6))	CC(1 A, 2A, 3A)	CC(1B, 2B, 3B) )	CC(1C, 2C, 3C)	CC(1D, 2D, 3D	-	-	12	72
DSE- 1,2,3 (6)	-	-	-	-	DSE (1A, 2A, 3A)	DSE(1 B 2B, 3B)	06	36
GE (6)	-	-	-	-	-	-	-	-
AECC (2)	AEC C - 1	AECC - 2	-	-	-	-	02	04+02 =06
SEC (2)			SEC-1	SEC-2	SEC-3	SEC-4	04	08
Total No. of Courses per Sem	4	4	4	4	4	4	24	-
Total Credit per Semester	22	20	20	20	20	20	-	122



**B.COM GENERAL**

Courses/ (Credits)	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total No. of Courses	Total Credit
CC - 1,2 (6)	CC 1,CC 2	CC 3, CC 4	CC 5,CC6	CC 7, CC 8	CC 9, CC 10		10	60
Language CC- 1,2 (6)	(L1-1)	-	(L1-2)	-	-	-	02	12
DSE- 1,2 (6)	-	-	-	-	DSE 1 DSE 2	DSE 3 DSE 4	4	24
GE (6)		GE-1				GE-2	2	12
AECC I (4) AECC II (2)	AEC C - 1	AECC - 2	-	-	-	-	02	04+02 =06
SEC (2)			SEC-1	SEC-2, SEC 3	-	SEC-4	04	08
Total No. of Courses per Sem	4	4	4	4	4	4	24	-
Total Credit per semester	22	20	20	20	20	20	-	122

The evaluation of the candidates shall be based on continuous assessment.

The structure of evaluation shall be as follows:

i. Each semester- assessment shall be divided into four (4) discrete components, viz.C1, C2, C3 and C4. Internal Assessment of each course will consist of C1, C2 & C3 taken together. The students are to be informed about the modalities of continuous assessment activities well in advance. The first component (C1) of assessment shall be 5 (five) marks of each course having full marks 75 or 50 (except AECC – 2) as the case may be. It will be based on a class test or assignment or seminar. During the first two months of each semester, 1/3 of the syllabus is to be completed. The continuous assessment of C1 will be consolidated during the 8th week of the semester concerned.

The second component (C2) of assessment shall be 5 (five) marks of each course having full marks 75 or 50 (except AECC –2) as the case may be. It will be based on class test or assignment or seminar. During the second two months of each semester, 2/3 of the syllabus is to be completed and the continuous assessment of C2 will be consolidated during the 16th week of the semester concerned. Appearance in C1 & C2 is mandatory. C3, wherever applicable, would comprise 5 (five) marks for attendance only in CC, DSE and GE. Award of 5 marks on class attendance shall be given in the following manner:

#### **ATTENDANCE RULES**

Attendance 50% & above but below 60% - 2 marks

Attendance 60% & above but below 75% - 3 marks

Attendance 75% & above but below 90% - 4 marks

Attendance 90% & above - 5 marks

All records relating to C1, C2 & C3 shall have to be preserved by the Colleges at least for a period of one year after the completion of the relevant Semester-end Examination.. The University Authority may ask for any such records, if required.

ii. During the 21st – 23rd weeks of a semester, Semester- end Examination shall be

conducted for each course and the proportion of C4 will be 80% of the total marks

of each course. To qualify in a Practical-based course, an examinee is to appear in

the Theoretical as well as the Practical portion of the examination in the same semester.

iii. The marks obtained in each course in a semester shall be the sum of C1, C2, C3 &

C4 and shall be awarded in the form of Grade. The combined marks of C1, C2, &

C3 course-wise against University Roll No. of each candidate is to be submitted to

the University by the Colleges in the prescribed format before completion of each

Semester-end theoretical examination.

## UNIVERSITY RESULT NORMS

The Percentage, Grade, and Grade Point shall be as hereunder

Percentage of Marks	Grade( $G_i$ )	Grade Point ( $G_i \times \nu_i$ )
90% to 100%	10	$10 \times \nu_i^*$
80% and above but below 90%	9	$9 \times \nu_i^*$
70% and above but below 80%	8	$8 \times \nu_i^*$
60% and above but below 70%	7	$7 \times \nu_i^*$
50% and above but below 60%	6	$6 \times \nu_i^*$
40% and above but below 50%	5	$5 \times \nu_i^*$
35% and above but below 40%	4	$4 \times \nu_i^*$
Below 35%	Not Awarded	

\*Where  $\nu_i$  stands for Credit value of the *ith* course.

Table for Letter Grade Norm

CGPA	Letter Grade
9 and above	O (Outstanding)
8 to below 9	A+ (Excellent)
7 to below 8	A (Very Good)
6 to below 7	B+ (Good)
5 to below 6	B (Average)
4 to below 5)	P (Pass)
Below 4	F (Fail)

Percentage Conversion Formula = (SGPA or CGPA  $\times 10$ ) – 5.0

### RULES:

The result of each semester for both Honours and General Programme shall be published stating the SGPA obtained by the students. If a candidate secures a minimum qualifying Grade 4 in all the courses, he/she will be

declared to have qualified in the said semester and the result will be shown as “ Q ”. However, if a candidate fails to secure a minimum qualifying Grade 4 in any course, his/ her result of the semester- end examination(s) will be declared as SNC (Semester Not Cleared) and credit will be retained course-wise within the prescribed chance(s) in each semester.

Subject to successful completion of all the Semesters (From Semester I to Semester VI), the final result of a candidate shall be determined on the basis of SGPA's obtained and the total credit earned in all the semesters taken together. A candidate will be considered to have passed B.A./ B.Sc./ B.Com. Honours Programme if he/ she secures a minimum Letter Grade B in CGPA subject to the provisions laid down above and a candidate will be considered to have passed B.A./ B.Sc./ B.Com. General Programme if he/ she secures a minimum Letter Grade P in CGPA subject to the provisions laid down above. If a candidate fails to secure a minimum Letter Grade B or a minimum Letter Grade P, as the case may be, in CGPA, the result of such a candidate will be declared as PNC (Programme Not Cleared).

#### **ENROLMENT RULES:**

Subject to the fulfillment of the terms and conditions stipulated in these regulations, a candidate, who after prosecuting a regular Programme of Studies and filling up the Examination Form fails to appear at the examination or appears but fails to secure the minimum qualifying Grade in one or more course(s) of the relevant semester, be allowed to continue his/ her study for the immediate next semester and to appear at the semester-end examination concerned along with the previous semester-end examination(s), retaining credit, if any, in the same year/ subsequent year(s) within the prescribed chance(s). A candidate who fails to fill up his/her Semester-end examination form in respect of Semester I will not be eligible for prosecuting further study in the same Academic Session. To appear at Semester II to Semester V Examinations, a candidate is to observe examination formalities for the immediately preceding Semester. In case of Semester- I, there will be no provision of re-admission but such a student can take fresh admission to any course with the same Registration Number to any College under the University of Burdwan provided that he/ she can take fresh admission to Semester- I in the same college maximum twice.

The first chance of an examinee in respect of Semester II to Semester VI will be calculated on the basis of his/her enrolment in Semester I irrespective of his/her appearance in the examination for the semester concerned.

#### **DROP HONOURS :**

Intending candidates may drop Honours and switch over to General Programme before proceeding to 2nd Semester Course of studies on submission of written application by his/her own handwriting through the

Principal/Teacher-in-charge of the College. In such a case no credit will be retained and one chance in Semester I will be deemed to have lapsed. There will be no scope of re-appearing at any Semester at any course including Internal Assessment, Class- test or Assignment or Seminar, Term Paper(s), Project Work(s), Field Report, Survey Report and Viva-voce, if any, for improvement of results.

#### **CANCELLATION ON PRAYER**

Subject to the provisions of U.Reg. (CBCS) 14, a candidate, who appears at any semester-end examination in part or full after prosecuting a regular Programme of Studies and seeks for cancellation of his/ her semester-end examination concerned, may apply to the Controller of Examinations in his/ her own hand-writing, on its being duly forwarded by the Principal of the College where he/ she is enrolled, within 15 days from the date of completion of the examination of theoretical courses of the said semester-end examination. In that case, the entire examination of Core Course(s) of a particular subject, including the practical course(s), if any, shall be treated as cancelled and he/ she will be allowed to appear at that semester-end examination(s) afresh in subsequent year(s) within the prescribed chance(s).

#### **HONOURS TO PASS CONVERSATION**

An Honours Student ( after exhaustion of all chances to appear at the Semester- end- Examination of the 6th Semester ) who fails to obtain at least a CGPA of Letter Grade B on the combined results of Sem.- I, Sem.- II, Sem.- III, Sem.- IV, Sem.- V & Sem.- VI taken together but obtains at least a CGPA of Letter Grade P on the combined results of Sem.- I, Sem.- II, Sem.- III, Sem.- IV, Sem.- V & Sem.- VI, he/ she shall be awarded Bachelor Degree (General Programme). However, an Honours Student ( not willing to avail the remaining chance(s) within the stipulated period ) who fails to obtain at least a CGPA of Letter Grade B on the combined results of Sem.- I, Sem.- II, Sem.- III, Sem.- IV, Sem.- V & Sem.- VI taken together but obtains at least a CGPA of Letter Grade P on the combined results of Sem.- I, Sem.- II, Sem.- III, Sem.- IV, Sem.- V & Sem.- VI shall be declared Graduate of a General Programme provided that he/she must submit an application (in the prescribed format) through the Principal/ Teacher-in-Charge of the college concerned immediately after the publication of Post Publication Review Results declaring that he/she would not appear at the Semester- end- Examination of the 6th Semester though any chance remains.

#### ***POST- PUBLICATION REVIEW (PPR) OF ANSWER- SCRIPTS UNDER CBCS:***

**I. General Rules:**

- a) A candidate may apply for Post Publication Review of his/ her answer scripts in a maximum number of 50% of the total theoretical courses (excluding AECC & SEC, if any) appeared in each semester-end examination in the prescribed form and manner and on submission of requisite fees within the date as per notification to be issued by the office of the Controller of Examinations. But he/ she must have to secure a minimum Grade 4 in the remaining theoretical courses (excluding AECC & SEC, if any) of that particular semester.
- b) There shall be no scope of Post Publication Review of Practical Course(s), Internal Assessment, Term Paper(s), Project Work(s), Field Report, Survey Report and Vivavoce, if any.
- c) Post Publication Review and Post Publication Scrutiny of the same course of a semester shall not be allowed.
- d) Incomplete and faulty application is liable to be rejected without any intimation to the candidate/ college concerned