



Devina Arini Putri

Undergraduate Information System and Technology Student at
Jakarta State University

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SUMMARY

I am a second-year college student enrolled in the Information Systems and Technology program at Jakarta State University. Although I have not yet gained formal work experience, I am a quick learner who enjoys challenges. Additionally, I am disciplined and capable of working effectively within a team. I am proficient in using various administrative applications such as Microsoft Office, Google Docs, and Outlook.

EDUCATION

- **Universitas Negeri Jakarta**
Undergraduate, Information Systems and Technology (2024 - present)
- **SMA Negeri 100 Jakarta Timur**
Natural Science Major (2021-2024)

ORGANIZATIONAL & EXTRACURRICULAR EXPERIENCES

July 2022 - December 2023

Intra-School Student Organization (OSIS SMA Negeri 100 Jakarta)

Member of Spirituality Section

- Prepare events to commemorate religious holidays such as Eid al-Fitr, Christmas, Vesak, Nyepi, etc..
- Providing a platform for students to develop their religious values, such as spiritual worship, quiz, daily reflection, etc..
- channelling aspirations and coordinating between Christian students and the student council of SMAN 100

May 2022 - June 2022

Intra-School Student Organization (OSIS SMA Negeri 100 Jakarta)

class meeting event secretary of SMAN 100 Jakarta

- Create a class meeting event proposal
- Create a sponsorship proposal for the class meeting

November 2024 - Desember 2024

Funday STI 2024, Information Systems and Technology, Jakarta State University

Event Treasurer

- Served as the Treasurer for the Funday STI event, responsible for managing the budget, tracking expenses, and ensuring financial accountability
- Coordinated with team members to plan and execute fundraising activities effectively

November 2024 - January 2025

Christmas Program for Catholic Students, Jakarta State University

member of Business Fund Section

- Developed and implemented sales strategies, setting monthly targets to achieve fundraising goals
- Promoted student-created products through various marketing channels to increase sales
- Monitored sales performance and prepared reports to evaluate progress and identify improvement opportunities

February 2025 - Present

Student Executive Board for the Information System and Technology Study Program

Treasure 2

- Responsible for managing the organization's finances

SKILL

- Tools : Canva, Microsoft, Google Service (Slide, Docs, Form, and Spreadsheet), Capcut.
- Soft skills : Teamwork, Flexibility, Time Management, Public Speaking, and Adaptability.
- Hard skills : Photo Editing and Video Editing.
- Language: Indonesian (Native), English (Intermediate).