

Ben Weeks
29A Tremont Street #2R
Cambridge, MA 02139

Cell (617) 858-4256
E-Mail
bweeks@gmail.com

Work Experience

- Jan 2012 - Present* **Benjamin Apartments** *Boston, MA*
Leasing Specialist
-Providing leasing services to tenants looking to live in the Boston area.
- Dec 2009-Jan 2011* **South Boston Yoga** *Boston, MA*
Studio Manager
-Maintained proper care and maintenance of 2 floor, studio
-Managed a dozen student to facilitate class scheduling and studio cleanliness.
- Dec 2009-Jan 2011* **Lorem Ipsum Books** *Cambridge, MA*
Technical Support
-Installed and secured tiered wireless internet access point for paying customers.
-Supported serial peripherals through jabber protocol to assist in book pricing and selling.
- Aug 2008-Nov 2009* **Harmonix Music Systems** *Cambridge, MA*
IT Coordinator
-Developed web-based inventory management system to meet company's needs.
-Maintained network integrity for a staff of 275 through Cisco Catalyst switches.
-Fulfilled employee's hardware request in accordance with departmental budgetary concerns.
- Aug 2006-Aug 2008* **The Berkman Center for Internet & Society** *Cambridge, MA*
Junior Web Developer - StopBadware.org
-Collaborated with the communications team to provide consistent high-impact updates.
-Maintained a Ruby on Rails based front end for an internet security effort.
-Constructed and modified software and website guidelines for consumer needs.
- Sep 2005-Mar 2006* **Computer Geeks** *Boston, MA*
Computer Technician
-Providing on-site computer support for homes and small businesses.
-Configuring and maintaining local networks for multiple businesses.
- Mar 2004-Mar 2005* **Pine Computers** *Burlington, VT*
Computer Technician/Business Consultant
-Implementing basic web technologies to create several small businesses' web presence.
-Ensuring consistent client support by creating informative repair rubrics.
-Responding on the front-line for customer's concerns and requests via telephone.

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Education

<i>Sep 2010-Present</i>	<i>Bunker Hill Community College</i>	<i>Boston, MA</i>
AS BioMedical Engineering Major		
-Deans List, 2010, 2011		
-Commonwealth Honors Society Member		
<i>Jan 2004-Feb 2005</i>	<i>Community College of Vermont</i>	<i>Burlington, VT</i>
Computer Science Major		
<i>Aug 2003-Jan 2004</i>	<i>Greenfield Community College</i>	<i>Greenfield, MA</i>
Media Arts Major		

Other Skills

- Experience with HTML, CSS, Ruby and PHP, JavaScript Ubuntu Linux, and SQL data structures.
- Knowledge of basic Laboratory procedure including gravimetric analysis, mass spectrophotometry, and acid-base titration analysis.

*****References Available Upon Request*****