ACTA No. ${actaid} ${Anio}

REUNION

|  |  |  |
| --- | --- | --- |
| Fecha: | ${Fecha} | |
| Lugar: | ${Lugar} | |
| Redactada por: | ${nombrerol} | |
| Hora Inicio: ${HInicio} | | Hora Final: ${HFin} |

|  |  |  |
| --- | --- | --- |
| AGENDA | | |
| ${Agenda} | | |
| OBJETO DE LA REUNIÓN | | |
| ${Objecto} | | |
| DESARROLLO DE LA REUNIÓN | | |
| ${Desarrollo} | | |
| DESCRIPCIÓN | | |
|  | ${Descripcion} |  |

|  |  |
| --- | --- |
| Decisiones/Aprobaciones | |
| Nº | Descripción |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| NOMBRE Y APELLIDO | DOCUMENTO | CARGO/SEDE | FIRMA |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |