

CSC106

Group Norms and Team Contract

Group Member Names: __Colin Gallagher & Steven Wasserman_____

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Group Consensus

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Once or twice a week, no specific time just whenever we're both free. Sick, work, quarantine are some reasons for missing, and just make up missing work when you're free.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

The assignments will be completed in a github where we both have access. Initially confront them before taking more drastic measures.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

Shares information through our document, text, and snapchat. To ensure everyone is fully participating divvy up the work roughly beforehand, and check to see if everyone is keeping up with their part.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Discuss with each other to find the best suitable time for everybody.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Both will take notes and share them with each other through Google's google sheets.

Promptness (What do you expect and how will you handle lateness?)

Initially confront them before taking more drastic measures. Expect them to get the work down on time, but with certain circumstances some leeway.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Members will speak to each other in a respectful tone and manner making sure to listen to their ideas completely before shutting them down. Sharing of airtime will be split 50/50 switching from driving to navigating.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

Feedback will be down mainly on the spot while doing our paired programming. Enforcement will be done if someone is slacking on their work or failing to contribute to the team via text/call/snap.

You may add additional norms here.