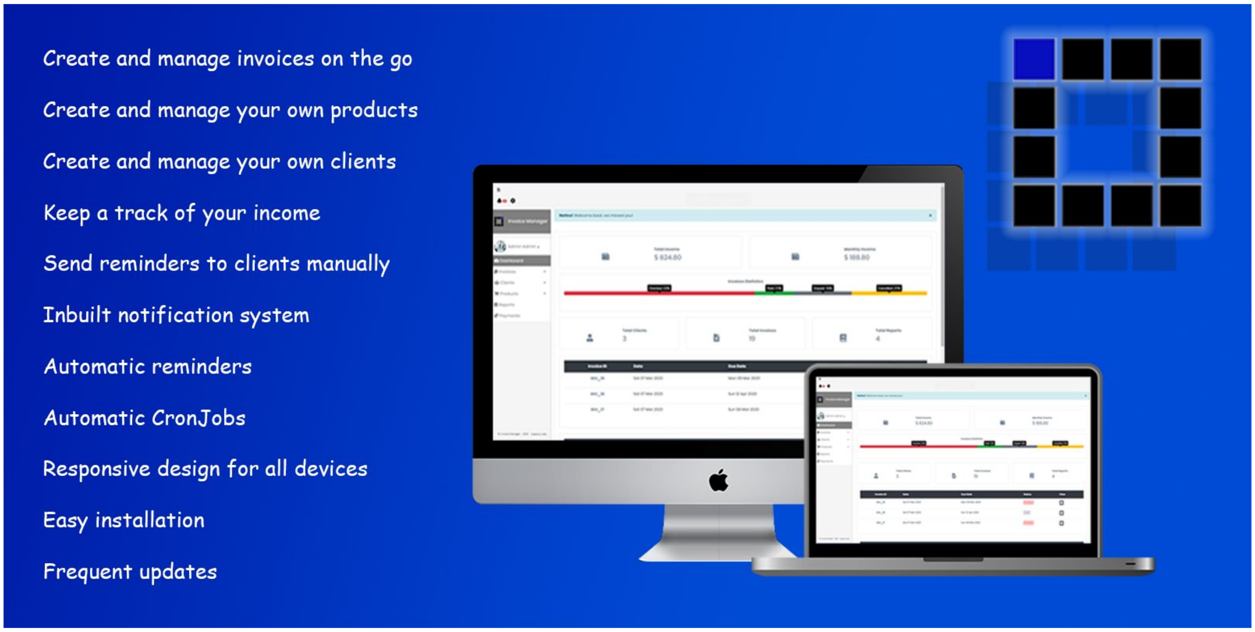

Invoice Manager

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Overview

A PHP script created for those users which are always busy and cannot stay all day in their office to simplify their life by creating invoices everywhere and portably. Moreover, the user can get paid online and can also keep a track of his income. The script is really easy to install.

Goals

1. Create invoices in a few easy steps.
2. Create invoices on the go.
3. Get paid online
4. Manage clients all from one place
5. Keep a track of the income made from each invoice

Requirements/Specifications

- Website Hosting / VPS
- Domain
- PHP 7.0
- MYSQL 5.x

Features

Create and manage invoices

Create and manage your own products

Create and manage your own clients

Keep a track of your income

Send reminders to clients manually

Inbuilt notification system

Automatic reminders to clients for payments, overdue invoices, successful payments

Automatic CronJobs

Responsive design for all devices

Easy installation

Frequent updates on the script with an inbuilt notification so you don't miss an update

Instructions

1. **Installation:**
2. Install all your files on the server domain folder
3. Run the install.php page (http://yourdomain.com/install.php)
4. Make sure you have the database and a database account ready
5. Fill up all the fields in install.php with the required database details and the domain of where the script is being hosted eg. (http://yourdomain.com/)
6. If installation is successful, remove the install.php and run the domain you have inserted in the installation file.

To Start/ Add Client:

1. Login with these details:
    a. **Username:** admin@admin.com
    b. **Password:** admin
2. Once you're inside, press clients from the left tab > Create Client
3. Insert your details so you create an account for yourself (to avoid hacking)
4. List all the users
5. Press the 'View Client' on your account
6. From the right hand side give yourself the number for the founder rank (listed under the rank tab)
7. Login to your account and remove the admin account.

NOTE: That is the same way to create a client (without giving them any rank)

Creating A Product:

1. Click on the products tab from the left menu > Create Product
2. Fill up your product details and press the green button under the form
3. To check all your products created press on View Products

Creating An Invoice:

1. Click on Invoices tab on the left menu > Create Invoice
2. Fill up the form
    a. Choose the client you have created
    b. Choose the form of payment
    c. Create a due date
    d. Optional Discount (percentage)
    e. Add products by the + button on the right hand side and fill up the forms added below

3. Tax and invoice disclaimer can be changed from the settings button (cog icon) on the nav left hand side

NOTE: Once the invoice is created, it will be saved as draft. For the client to see it, you have to remove the draft with the instructions below.

Check Invoice Status:

You can check invoices status by viewing invoices from the View Invoices tab on the left hand side and you have the options to update your invoices and download them as pdf, send to your clients and more features.

Reports:

A client can create a report for a query with you about his invoice. To view any reports created you can see them from the Reports tab on the left hand side menu. You can set a status to done, or reply by viewing the report.

Settings:

1. One can find the settings on the top navigator (cog icon)
2. 6 tabs of settings:
    a. Main: Script Settings
    b. Invoice: Details to be shown and update on all invoices.
    c. Payments: Settings for payment gateways
    d. Prefixes: Change each prefix according to your need for all the sources eg. Invoice - INV_
    e. Logos: Update your website, invoice and logo for top of tab (favicon)
    f. Details: Check which version of the script you have.

NOTE: In Settings page automatic notice will show if an update is available

Create A Language:

1. Duplicate English.php from languages folder, rename it to any language name (first letter Uppercase).
2. Modify the values inside the language file (inside the inverted commas (" "))

To UPDATE:

1. Re-download the files or contact us directly Here
2. Find your latest update folder in the main directory.
3. Replace files from the update folder to your script.

UPDATES

V1.1:

- Added a manual payment reminder on each invoice
- Added client can change own password from settings
- Bug Fix of overdue updates on invoices
- Other minor bug fixes