

No.F.13/10/2019-PPD  
Government of India  
Ministry of Finance  
Department of Expenditure  
Procurement Policy Division

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512, Lok Nayak Bhawan, New Delhi.  
Dated the 1<sup>st</sup> March, 2021.

**OFFICE MEMORANDUM**

**Subject: Online Training Programs on Public Procurement for Government officers at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad.**

AJNIFM have been conducting training programs in the area of public procurement since 2015 and around 8500 officers/ staff have been already provided training in last six years. It has been decided to continue the training programs on this subject with a view to upgrade the capacities of the officers/ staff with all relevant rules and procedures of public procurement in the year 2021-22.

2. All Ministries/ Departments are requested to nominate officers/ staffs who are currently engage in the area of Public Procurement, directly or indirectly. As the officers/staff keeps on rotating due to transfers etc., even the officers/ staff who are currently not working in this area can also be sent for these training. The training schedule for 2021-22 prepared by AJNIFM is enclosed herewith for information.

3. Ministries/ Departments may also direct their attached/ subordinate offices autonomous/ statutory bodies to nominate their officials for these trainings. **Complete cost for the training will be borne by the Department of Expenditure.**

4. The nominations may please be sent to Shri Mayank Tyagi, Assistant Professor & Course Director, NIFM, Sector-48, Pali Road, Faridabad-121001, e-mail: mayanktyagi@nifm.ac.in. The copy of this O.M. is also available on website of this Department [www.doe.gov.in](http://www.doe.gov.in) →Notifications→Circular/ O.M./ Notifications→ Procurement Policy/O.M. Any further query in this regard may be sent to AJNIFM/ undersigned.

5. This issues with the approval of Secretary (Expenditure).

Encl : As above

*Kotluru Narayana Reddy*  
(Kotluru Narayana Reddy)  
Deputy Secretary to the Govt. of India  
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To

Secretaries/ Financial Advisers of all Central Government Ministries/ Departments.

**Copy to :** Director (AJNIFM)

**Detail of various slots of Online/Residential Training Program**

**Public Procurement (Basic&Advanced) and Arbitration**

**2021-2022**

Sr. No	Month	Dates/Slots	Name of Training	Mode of Training
1	April	05-08 April	MDP on Public Procurement (Basic)	Online
2		26-29 April	MDP on Public Procurement (Basic)	Online
3	May	03-06 May	MDP on Public Procurement (Basic)	Online
4		10-12 May	MDP on Public Procurement (Advanced)	Online
5		17-20 May	MDP on Public Procurement (Basic)	Online
6		31 May - 02 June	MDP on Arbitration	Online
7	June	07-10 June	MDP on Public Procurement (Basic)	Online
8		14-17 June	MDP on Public Procurement (Basic)	Online
9		21-24 June	MDP on Public Procurement (Basic)	Online
10		28-30 June	MDP on Public Procurement (Advanced)	Online
11	July	05-10 July	MDP on Public Procurement (Basic)	Residential*
12		12-17 July	MDP on Public Procurement (Basic)	Residential*
13		19-24 July	MDP on Public Procurement (Basic)	Residential*
14		26-30 July	MDP on Public Procurement (Advanced)	Residential*
15	August	02-04 Aug	MDP on Arbitration	Residential*
16		09-14 Aug	MDP on Public Procurement (Basic)	Residential*
17		23-28 Aug	MDP on Public Procurement (Basic)	Residential*
18	September	06-11 Sep	MDP on Public Procurement (Basic)	Residential*
19		13-17 Sep	MDP on Public Procurement (Advanced)	Residential*
20		20-25 Sep	MDP on Public Procurement (Basic)	Residential*
21		27 -29 Sep	MDP on Arbitration	Residential*
22	October	04-09 Oct	MDP on Public Procurement (Basic)	Residential*
23		25-30 Oct	MDP on Public Procurement (Basic)	Residential*
24	November	08-13 Nov	MDP on Public Procurement (Basic)	Residential*
25		15-20 Nov	MDP on Public Procurement (Basic)	Residential*
26		22-27 Nov	MDP on Public Procurement (Basic)	Residential*
27		29 Nov-04 Dec	MDP on Public Procurement (Basic)	Residential*
28	December	06-08 Dec	MDP on Arbitration	Residential*
29		13-18 Dec	MDP on Public Procurement (Basic)	Residential*
30		20-24 Dec	MDP on Public Procurement (Advanced)	Residential*
31	January, 22	03-08 Jan	MDP on Public Procurement (Basic)	Residential*
32		17-22 Jan	MDP on Public Procurement (Basic)	Residential*
33		30 Jan-05 Feb	MDP on Public Procurement (Basic)	Residential*
34	February, 22	07-12 Feb	MDP on Public Procurement (Basic)	Residential*
35		14-19 Feb	MDP on Public Procurement (Basic)	Residential*
36		21-26 Feb	MDP on Public Procurement (Basic)	Residential*
37		28 Feb-02 Mar	MDP on Arbitration	Residential*
38	March, 22	07-11 Mar	MDP on Public Procurement (Advanced)	Residential*
39		21-26 Mar	MDP on Public Procurement (Basic)	Residential*

Total

39 trainings

\* - Residential trainings may be conducted as per the response from Ministries/Departments

Duration of the Online Training	Duration of the Residential Training
Basic-04 days	Basic Public Procurement-06 days
Advanced-03 days	Advanced Public Procurement-05 days
Arbitration-03 days	Arbitration-03 days