

Write up of ‘Organizational Unit’ portion in website

STAFF INSPECTION UNIT

The Staff Inspection Unit (SIU) was set up in 1964 with the objectives of securing economy in the staffing of Government organizations consistent with administrative efficiency and evolving performance standards and work norms in Government offices and institutions wholly or substantially dependent on Government Grants. The Scientific and Technical Organizations are not within the purview of the SIU but a Committee constituted by the Head of the respective Department, with a representative from SIU as a Core Member, conducts study of such organization.

The Financial Advisors are main links between the SIU and the Ministries/Departments/Offices/Organizations. All requests for staffing studies by SIU are routed through the concerned FAs. The study reports are issued after discussion with the management of the organization studied and are regarded as mandatory required to be implemented by the concerned organization stipulated period i.e. within three months.

The SIU conducts its physical inspection/study of the various Central Government Organizations, autonomous bodies working under the Ministries/Departments. Of Central Government after obtaining a request from the Financial Adviser of the concerned Ministry/Department. The studies are taken up in an Annual programme before conducting the studies after due laid down procedures. During the previous Annual Programme i.e. 2017-18, SIU have conducted 08 Studies of different organizations and issued Final Reports to them which are given as under :

1. North Eastern Region Farm Machinery Training and Testing Institute (NERFMT &TI), Biswnath Chariali, Assam (under Min. of Agriculture and Farmers Welfare)
2. Ali Yavar Jung National Institute of Hearing Handicapped, AYJNHH (renamed as Ali Yavar Jung National Institute for Speech and Hearing Disabilities (Divyagjan), Mumbai (under Ministry of Social Justice and Empowerment).
3. Multi Product/Multi Service and Sector Specific Special Economic Zones (SEZs) set up under SEZ Act, 2005 by Deptt. Of Commerce.
4. Editorial and Translation Services Branch of Rajya Sabha Secretariat, New Delhi.
5. Work Measurement Study of Information & Broadcasting (Main Secretariat).
6. Southern Region Farm Machinery Training and Texting Institute (SRFMT &TI), Anantpur, Andhra Pradesh.
7. Staffing Study of the Land & Development Office, Ministry of Housing & Urban Affairs, New Delhi.
8. Work Measurement Study at Regional Offices at Directorate of Estates under the Ministry of Housing & Urban Affairs – reg.

The SIU has been associated as Core Member with two Committees constituted by the respective Departments for assessing the manpower requirement of Scientific and Technical organization namely (i) Ministry of Environment, Forests & Climate Change, New Delhi (ii) Department of Electronics & Information Technology, New Delhi.

The list of officers presently handling the work of SIU is given as under :

Joint Secretary (Pers.)	Director (SIU)	Deputy Secretary (SIU)	Under Secretary (SIU)	Under Secretary (SIU)	Under Secretary (SIU)
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