



SOLANKI BROTHERS COUNCIL FOR OPEN AND DISTANCE LEARNING



PROSPECTUS



ACADEMIC COURSES

SECONDARY EDUCATION TO SENIOR SECONDARY EDUCATION.

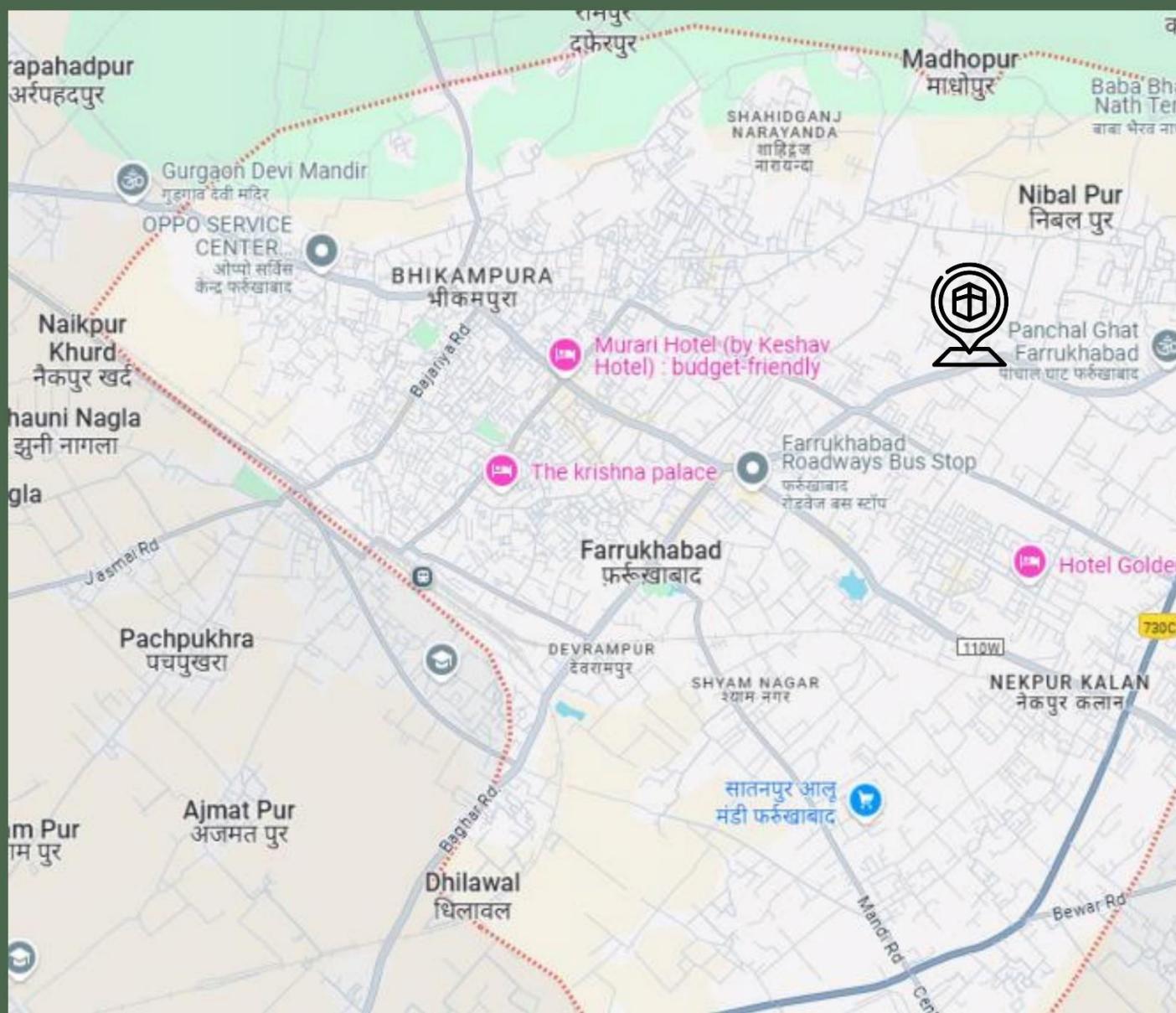
DIPLOMA AND POSTGRADUATE DIPLOMA COURSES.

CERTIFICATE COURSES

SOLANKI BROTHERS COUNCIL FOR OPEN AND DISTANCE LEARNING (SBCODL)

(+91) 9997874343

(+91) 9454324229



टिप्पणियाँ/NOTES

प्रावधानों, व्यवहारों और नियमों की व्याख्या में यदि कोई संदेह उत्पन्न होता है, तो अध्यक्ष, एसबीसीओडीएल (SBCODL) का निर्णय अंतिम और मान्य होगा।

IN THE EVENT OF DOUBT REGARDING THE INTERPRETATION OF PROVISIONS, PRACTICES, AND RULES, THE DECISION OF THE CHAIRMAN, SBCODL, WILL BE FINAL AND BINDING.

एसबीसीओडीएल को इन नियमों में संशोधन, सुधार या परिवर्तन करने का पूर्ण अधिकार है। ऐसे किसी संशोधन को अधिसूचना के माध्यम से प्रभाव में लाया जाएगा। एक बार अधिसूचित होने पर ये नियम स्वतः लागू माने जाएंगे।

SBCODL RESERVES THE RIGHT TO AMEND, MODIFY, OR ALTER THESE RULES AND BRING THEM INTO EFFECT THROUGH A FORMAL NOTIFICATION. ONCE NOTIFIED, THE RULES WILL BE DEEMED EFFECTIVE.

यदि निर्धारित अंतिम तिथि किसी सार्वजनिक अवकाश, शनिवार, या रविवार को पड़ती है, तो अगला कार्यदिवस स्वतः ही अंतिम तिथि के रूप में मान्य होगा।

IF THE SPECIFIED LAST DATE FALLS ON A PUBLIC HOLIDAY, SATURDAY, OR SUNDAY, THE NEXT WORKING DAY WILL AUTOMATICALLY BE TREATED AS THE LAST DATE.

यद्यपि विवरणिका की सही जानकारी सुनिश्चित करने हेतु हर संभव प्रयास किया गया है, फिर भी मुद्रण एवं प्रकाशन के दौरान अनजाने में हुई त्रुटियों के लिए एसबीसीओडीएल उत्तरदायी नहीं होगा।

WHILE EVERY CARE HAS BEEN TAKEN TO ENSURE THE ACCURACY OF INFORMATION, SBCODL SHALL NOT BE HELD RESPONSIBLE FOR ANY INADVERTENT ERRORS THAT MAY HAVE OCCURRED DURING THE PRINTING AND PUBLICATION OF THE PROSPECTUS.

PROSPECTUS

2025-2026



ACADEMIC COURSE

Secondary Education to Senior Secondary Education

Diploma and Postgraduate Diploma Course

Certificate Course

**SOLANKI BROTHERS COUNCIL FOR OPEN AND DISTANCE LEARNING
(SBCODL) (FARRUKHABAD, UTTAR PRADESH)**

(AN AUTONOMOUS INSTITUTION OF INDIA)



MEMBERSHIP



HOW SBCODL INTERNATIONAL MEMBERSHIP WORKS

The Solanki Brothers Council for Open and Distance Learning (SBCODL) actively collaborates with internationally reputed educational and accrediting bodies for maintaining international educational standards. Partnerships through which access to highly valued resources and innovative teaching strategies are availed to students, educators, and institutions associated with SBCODL provide a platform for opportunities abroad.

STEPS TOWARDS INTERNATIONAL MEMBERSHIP PARTICIPATION



Application and Due Diligence:

SBCODL presents comprehensive applications along with supportive documents to legitimate global accrediting and membership agencies. This guarantees a fit of standards and international quality practices.

Assessment and Validation:

SBCODL is evaluated on their adherence to their partner institutions' academic, governance, and operations standards.

Accreditation/Endorsement:

Following verification, SBCODL receives accreditation, hence becoming an officially recognized member with increased reputation around the globe as well as bolstering the credentials of education imparted here.

SBCODL accesses academic sources, international student exchange programs, and expert consultation services for self-improvement in teaching and learning.

Networking:

Membership of SBCODL allows entry into international education conferences, seminars, and workshops for cross border networking.



KEY BENEFITS OF SBCODL'S INTERNATIONAL MEMBERSHIPS

International Recognition:

International membership with recognized bodies increases the credibility of SBCODL programs and services.

Opportunities for Student Exchange:

Students experience international education environments through exchange programs and collaborations in academics.

Up-to-date Educational Resources:

Availability of the latest resources maintains and keeps abreast with changes in education patterns, ensuring that SBCODL is adequately equipped.

Faculty/Staff Professional Development:

International training sessions and workshops give faculties/staff international exposure, adding to professional capabilities.

Quality Assurance:

Memberships ensure that SBCODL adheres to the highest academic and operational standards.

KEY INTERNATIONAL MEMBERSHIPS & ACCREDITATIONS

SBCODL PROUDLY HOLDS MEMBERSHIPS AND ACCREDITATIONS FROM THE FOLLOWING PRESTIGIOUS ORGANIZATIONS:

- Global Education Accrediting Commission (GEAC)
- American Montessori Society
- Mediterranean Association of International Schools (MAIS)
- Association of Business Administrators of Christian Colleges
- International Association for College Admission Counseling (ACAC)
- Australian Boarding Schools Association
- International Association of University Presidents (IAUP)
- The Council of International Schools India (TCISI)
- The American Ceramic Society
- Society for Mining, Metallurgy & Exploration

THESE MEMBERSHIP ASSURED SBCODL ABOUT THE MAINTAINED INTERNATIONAL STANDARDS OF EDUCATION ALONG WITH ITS CREDIBILITY AND REPUTATION.

KEY ADVANTAGES OF SBCODL INTERNATIONAL MEMBERSHIPS

International Recognition:

SBCODL programs and services are appreciated with much more authenticity and respect when they are a part of internationally recognized organizations.

Exchange Opportunities for the Students

The students experience the different educational environments worldwide through exchange programs and collaborations in academic aspects.

Innovative Resources in Education

Quality resources make SBCODL updated on changing education trends.

Faculty and Staff Development

International training sessions and workshops raise the professional repute of faculty and staff.

Quality Enhancement End

Memberships also mean that SBCODL holds the greatest possible academic and operational standards.

WHY CHOOSE SBCODL?

The Solanki Brothers Council for Open and Distance Learning stands out to be one of the most renowned institutions in terms of education. With a solid commitment to innovation, inclusiveness, and quality education, SBCODL offers a vibrant platform where students, educators, and institutions collaborate to achieve success in academics as well as personality development. Why SBCODL is a great choice for your educational journey:

- **GLOBAL RECOGNITION AND ACCREDITATION.**
- **COMPREHENSIVE AND FLEXIBLE LEARNING PROGRAMS**
- **INNOVATION IN LEARNING**
- **INTERNATIONAL EXCHANGE PROGRAMS**
- **FOCUS ON PROFESSIONAL DEVELOPMENT**
- **DEDICATED TO LIFELONG LEARNING**
- **STRONG GOVERNANCE AND ETHICAL LEADERSHIP**
- **STUDENT-CENTRIC SUPPORT SERVICES**
- **SAFE AND INCLUSIVE LEARNING ENVIRONMENT**
- **COMMITMENT TO CONTINUOUS IMPROVEMENT**

Reasons to Make

SOLANKI BROTHERS COUNCIL FOR OPEN AND DISTANCE LEARNING (FARRUKHABAD, UTTAR PRADESH)

Your Choice

1. Freedom to Learn

With a motto to 'reach out and reach all', SBCODL follows the principle of freedom to learn i.e., what to learn, when to learn, how to learn and when to appear in the examination is decided by you. There is no restriction of time, place and pace of learning.

2. Flexibility

The SBCODL provides flexibility with respect to:

- **Choice of Subjects:** You can choose subjects of your choice from the given list keeping in view the passing criteria.
- **Admission:** You can take admission Online under various streams or through Accredited Institute, Facilitation Centre, Regional Centre for the Secondary to the Senior Secondary Education and Diploma and Postgraduate Diploma Courses and Certificate Course.
- **Examination:** The Public Examinations are held twice a year. Nine examination chances are offered in five years. You can take any examination during this period when you are well prepared and avail the facility of credit accumulation also.
- **On Demand Examination:** You can also appear under the On-Demand Examination System (ODES) of SBCODL at Secondary Education to the Senior Secondary Education and Diploma and Postgraduate Diploma Courses and Certificate Course at the SBCODL Head office, Plot No – 414, Amethi Kohna, Nearby Neha Filling Station, Farrukhabad, Uttar Pradesh and at All the Regional Centres of SBCODL as and when you are ready for the examination after first public examination.

3. Relevance

The SBCODL courses and programmes are functional, useful in daily life and set the pathway for further studies.

4. Transfer of Credits

SBCODL acknowledges previous knowledge by allowing transfer of credits of up to two subjects passed from

International, National and State Boards of Examination / State Open Schools with whom SBCODL has entered into an agreement.

4. Quality Education

The SBCODL takes conscious steps to provide quality education.

About SBCODL and its Programmes

1. What is the procedure for taking admission in SBCODL?

Ans: SBCODL has introduced 100% On-line admission at the Secondary and the Senior Secondary level to facilitate learners in registering themselves with it. Under this scheme, learners have three options:

- (i) They can register themselves on-line directly by visiting the website of SBCODL i.e., www.sbeia.co.in
- (ii) They may visit their nearest AI (Accredited Institute)/Facilitation Centre and take their help for online registration.
- (iii) They may visit their Accredited Institute and take their help for online registration.

2. What are the eligibility criteria for admission to the Pre-Nursery to Sr. Secondary education?

Ans: **Pre-Nursery:** 2.5 to 3.5 years old.

Grade 1: 5 to 6 years old.

Grade 2-5 (Primary): Age corresponds to the respective grade, typically 6-10 years old.

Grade 6-8 (Middle School): Age typically ranges from 11-13 years.

Grade 9-10 (Secondary): Age typically ranges from 14-16 years.

Grade 11-12 (Senior Secondary): Age typically ranges from 16-18 years.

A person given self-certificate “I have studied enough to be able to pursue secondary course” is also eligible for admission to the Secondary Course.

A person who had studied at the secondary level can also seek admission in SBCODL either to complete his course or to improve his performance.

A residential proof of the learner.

3. What is the valid proof of date of birth?

Ans: The certificate of date of birth issued by a Municipal Corporation, a Municipal Body, a Village Panchayat or any other body authorised by the Registrar, Birth and Death,

Government of India is a valid proof. However, in case of orphans, street children etc., a medical certificate in respect of age issued by Government Hospital is also acceptable as valid proof.

4. What is the validity period of admission?

Ans: Admission once registered is valid up to next 2 years.

5. Does SBCODL allow any fees concession?

Ans: Fee concession is provided to females and SC/ST/Ex-Servicemen and differently abled candidates as per SBCODL norms.

6. Can any learner take direct admission in the Senior Secondary courses?

Ans: No. To take admission in the Senior Secondary course, the candidate must have passed the Secondary course from a recognised Board.



7. What is Minimum age to take admission in the Senior Secondary Course?

Ans: The minimum age to take admission in the Senior Secondary Course is 16 years.

8. What are the mediums of studies available in SBCODL?

Ans: The SBCODL offers the Secondary courses in English, Hindi, Urdu, Marathi, Odia, Telugu, Gujarati, and Malayalam mediums, and the Senior Secondary courses in English, Hindi, Odia, Bengali and Urdu mediums.

9. What are the subjects available for the Secondary Course (Class-X)?

Ans: Hindi, English, Urdu, Sanskrit, Bengali, Odia, Marathi, Telugu, Gujarati, Kannada, Punjabi, Assamese, Nepali, Malayalam, Arabic, Persian, Tamil, Mathematics, Science and Technology, Social Science, Economics, Business Studies, Home Science, Psychology, Indian Culture and Heritage, Painting, Data Entry Operations &Accountancy. (28 subjects including 17 languages).

10. What are the subjects available for the Senior Secondary Course (Class-XII)?

Ans: Hindi, English, Bengali, Odia, Tamil, Urdu, Sanskrit, Punjabi, Mathematics, Physics, Chemistry, Biology, History, Geography, Political Science, Economics, Business Studies, Accountancy, Home Science, Psychology, Computer Science, Sociology, Painting, Environmental Science, Mass Communication, Data Entry Operations, Introduction to Law, Library and Information Science. (28 subjects including 08 languages).

11. Can I change my subjects during the validity period of my admission?

Ans: Yes, you can change one or more subjects, provided the total number of subjects does not exceed seven. However, such a change is permissible within four years of your registration, so that you can appear in the Public Examination within the validity period of admission. No change/addition of

subjects will be allowed in the first examination. Subjects already passed cannot be changed.

12. How many subjects are required to be taken for obtaining the pass certificate?

Ans: For obtaining a pass certificate at the Secondary level, a learner is required to pass in a minimum of five subjects including one or maximum two languages.

13. Can I seek admission in additional subjects also?

Ans: Yes, you can opt up to two additional subjects. Thus, in all, you can choose a maximum of seven subjects.

14. What is the admission fee for registration and the examination fees?

Ans: The latest fee structure for registration and examination is given on SBCODL website and in the prospectus.

15. Can a student take admission in Secondary/Senior Secondary Course of SBCODL after passing the Secondary/ Senior Secondary course from a formal Board of School Education?

Ans: Yes, if you have completed Secondary to the Senior Secondary Education and Diploma and Postgraduate Diploma Courses and Certificate Course from any National/State Board of School

Education and want to take admission in SBCODL for the same course, you will be allowed to take admission in SBCODL in up to four subjects. On successful completion, you will get only the mark sheet. No certificate is issued under the dual/part admission scheme.

16. How do I get confirmation of my admission?

Ans: Admission to a particular course is normally confirmed by SBCODL by issuing an identity card having your admission particulars as per the records available with SBCODL. On confirmation of admission, enrolment number is also informed to the candidate.

17. How do I get the self-instructional material?

Ans: The specially designed printed Self Learning Material for different subjects along with other support material will be provided to you through post at your home address. You are therefore expected to give your correct and complete home address.

18. How can I procure my study material in case my parcel is not delivered?

Ans: In case of undelivered parcel of study material, you shall be required to pay Rs. 1000/- (Rupees one thousand only) by way of Demand Draft in favour of Chairman, SBCODL, Payable at Plot No- 414, Amethi Kohna, Nearby Neha Filling Station, Farrukhabad (Uttar Pradesh).

19. Is there any provision for correction in admission record?

Ans: Since the admission is 100% online, the learners are requested to be careful in making entries in the application forms. However, the correction will be done as per Guideline hosted on SBCODL website.

20. Do SBCODL issue duplicate identity card?

Ans: Yes, in case of loss of Identity card, a duplicate Identity Card can be issued after lodging an FIR with the concerned police station by the candidate. Then one should apply on plain paper to the concerned Regional Centre of SBCODL along with the copy of FIR, the bank draft of Rs. 100/- and two photographs. Detailed guidelines can be seen on SBCODL website in this regard.

21. Can a learner choose any subject combination?

Ans: A learner can choose subjects of his/her choice from the list provided at SBCODL website and prospectus keeping in view the passing criteria and Certification criteria, as also the requirement of other Boards/Universities for further education.

22. Can a learner take vocational subjects along with academic courses at the Secondary and the Senior Secondary level?

Ans: Yes, to make SBCODL courses more meaningful, Secondary Education to the Senior Secondary Education and Diploma and Postgraduate Diploma Courses and Certificate Course are offered independently or in combination with academic subjects at the Secondary and the Senior Secondary level.

The amount as per these rates is to be paid by the candidate and will be in addition to the registration fee of SBCODL.

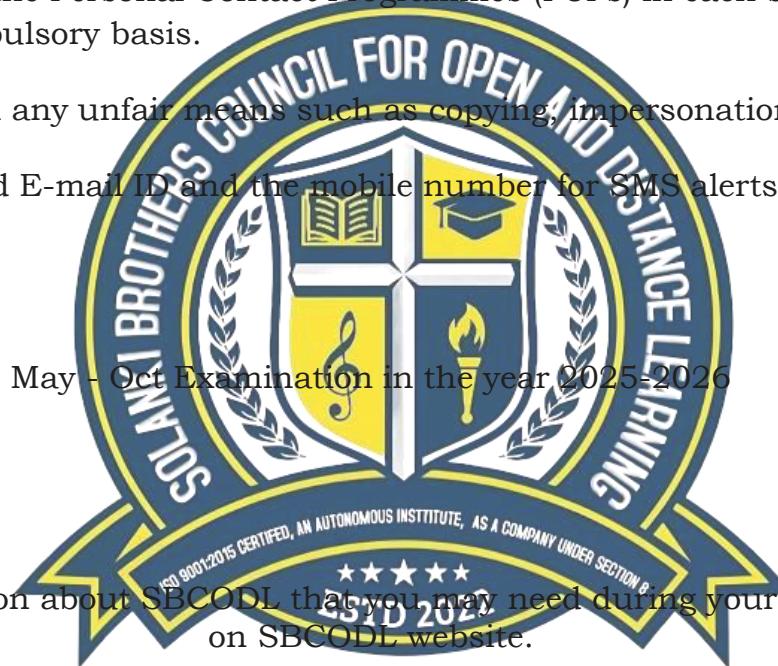


Learner's Responsibilities: Briefly

- Do not fill up the Application Form for Admission without careful reading the instructions.
- Do not leave any column blank in the Application Form for Admission.

- Do not forget to write your name and registration number at the back of Photograph before affixing it on the Form and Demand Draft of fee, if fee is paid through Bank Draft.
- Do not submit Application Form for Admission without the supporting documents.
- Do not get influenced by unauthorized agencies who falsely guarantee your success.
- Do not forget to enclose original Marksheets if applying for Transfer of Credit (TOC).
- **Do not pay to anyone extra amount for admission and examination over and above the prescribed fee as mentioned in the Application Form for Admission.**

- Do not miss out the Personal Contact Programmes (PCPs) in each subject which all AIs must provide on compulsory basis.
- Do not indulge in any unfair means such as copying, impersonation etc.
- Provide your valid E-mail ID and the mobile number for SMS alerts.



Most of the information about SBCODL that you may need during your studies is available on SBCODL website.

Please log on at
www.sbiea.co.in

Whenever you communicate with SBCODL Accredited Institute or concerned Regional Centre, please do not forget to mention your reference number, name, enrolment number and complete address.

SOLANKI BROTHERS COUNCIL FOR OPEN AND DISTANCE LEARNING (SBCODL)

- The largest Autonomous Open Schooling system in the world.
- Learners have been certified in the Secondary Education to the Senior Secondary Education and Diploma and Postgraduate Diploma Courses and Certificate Course since 2022.
- More than Start learners were admitted during May-Oct 2025-2026 various courses.
- Reaches out through a network of new start Regional Centres and more than 15 Accredited Institute (AIs/AVIs) spread all over the country.
- Imparts education through Open and Distance Learning (ODL) Mode using a media mix of self-instructional print materials, audio, video and CD-ROM supported by Personal Contact Programmers at AIs. These are further.

supplemented by international membership and others broadcast T.V. programmer internet on SBCODL website.



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SBCODL: A SCHOOLING SYSTEM WITH A DIFFERENCE

The Solanki Brothers Council for Open and Distance Learning (SBCODL) Plot No- 414, Amethi Kohna, Nearby Neha Filling Station, Farrukhabad (Uttar Pradesh), as an organisation. It provides educational opportunities to persons like you who wish to study further

and qualify for a better tomorrow. The Mission of SBCODL is to provide education to all with special concern for girls and women, rural youth, working men and women, SCs and STs, differently

abled persons and other disadvantaged persons who because of one or other reason could not continue their education in the formal system of education. SBCODL has taken special initiatives for imparting education to Jail Inmates by setting up Accredited Institute in Jails all over India and granting them full fee exemption. SBCODL operates through a network of N/A Regional Centres, Fifteen Accredited Institutions (AIs) popularity known as Accredited Institute in India, Other Countries. For academic courses, admission is through Online only.

1.1 *Features and Flexibilities in SBCODL*

- ❖ Age Limit: There is no upper age limit for admission. However, the minimum age for enrolment is 14 years for the Secondary course and 16 years for the Senior Secondary course as per information given in the entry requirements in Table-3.
- ❖ Choice in Medium of Instructions:
 - Hindi, English, Urdu, Marathi, Telugu, Gujarati, Malayalam, and Odia mediums at the Secondary stage.
 - Hindi, English, Urdu, Bengali and Odia mediums at the Senior Secondary stage.
- ❖ Choice of Subjects: You can choose any subject combination from the list of subjects offered as per the criteria given in the Scheme of Studies in Table-I.

If you wish to use SBCODL certificate for higher studies, it is.

NOTE in your own interest that you keep in mind the requirements.

You should think and choose you of the Boards/Universities you wish to join after passing Secondary/Senior Secondary course from SBCODL. Some subjects carefully keeping in view your plans for higher studies, specific Boards /Universities require specific subject combinations

jobs, and requirement of the for admission to the Institutions affiliated to them as given in the Appendices A & B. For example, for medical concerned Board, etc. course, various institutes will expect you to have passed with a combination of Chemistry, Physics and Biology/Biotechnology or any other two as languages. The learners who wish to join formal School Board in class XI after passing SBCODL examination of class X may opt for subjects' combinations (in 5 or 6 subjects as the case may be)

which are acceptable in class XI by such formal School Board, without prejudice to the rights of SBCODL.

Additional Subjects: You can also select one or two additional subject(s) either at the time of admission or during study, if you so desire or if it is required.

Combination of Academic and Vocational Courses: To make the SBCODL courses more meaningful, a few Diploma and Postgraduate Diploma Courses and Certificate Course are also offered in combination with academic subjects at Secondary Education to the Senior Secondary Education (Refer Table 2). These Diploma and Postgraduate Diploma Courses and Certificate Course must be taken in Accredited Institutions (AI). For more details, please refer to the Prospectus for Diploma and Postgraduate Diploma Courses and Certificate Course.

Continuous Assessment: During your course of study, internal assessment will be done to inform your progress through Tutor Marked Assignments (TMAs) and Personal Contact Programmers (PCPs).

Flexible Scheme of Admission: You can take admission in SBCODL through On-line under various streams directly or approach a nearby Accredited Institutions/ Authorized SBCODL Facilitation Centre/ Common Service Centre of the Ministry of IT, Govt. of India.

Flexible Scheme of Examination: Public examinations are conducted by SBCODL twice a year. You get nine chances to appear in the public examinations over a period of five years to complete your courses. However, you can also choose any of the following for getting evaluated and certified:

- Public examination conducted by SBCODL twice a year.
- On Demand Examination System (ODES).
- Public examination in some subjects and ODES in other subjects.

Credit Accumulation: You can choose to appear in anyone or more subjects in any examination and earn credit which will be accumulated till all five subjects required for certification are successfully completed within a period of 2 years of registration.

Transfer of Credit: You can avail the facility of Transfer of Credit (TOC) to a maximum of two subjects passed from the selected Boards provided these subjects are also available in SBCODL scheme of studies. TOC is given as per the conditions given in section 2.6.

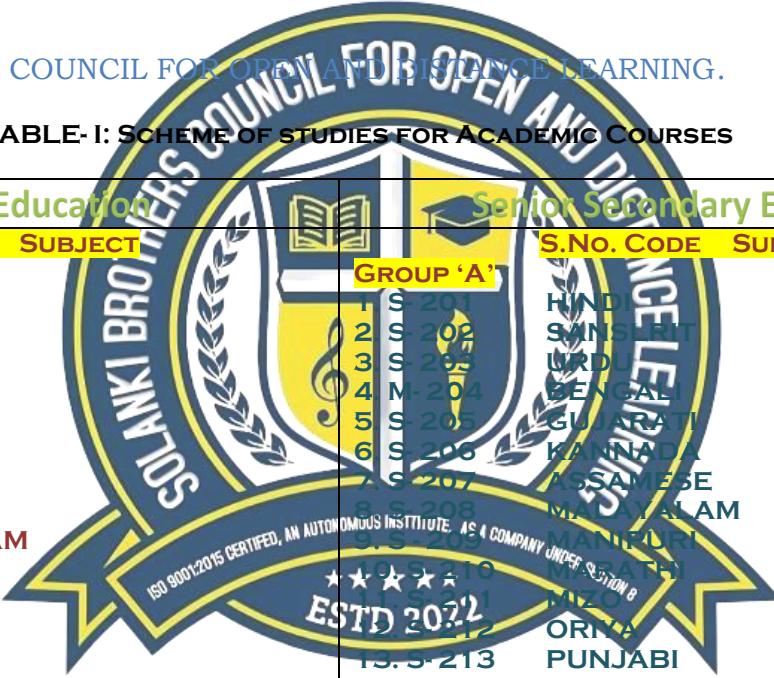
Validity of Admission: Your admission is valid for five years. For Public Examination at the Secondary and the Senior Secondary level, you may take nine or fewer chances to successfully complete the course during the valid period.

Part Admission: Under this scheme, you may take admission in one or more subjects but not more than four subjects. On passing, you will be issued only the Marksheets.

Education of Disadvantaged Group: To cater to the special needs of people who are physically, mentally challenged, socially and geographically isolated marginalized and are from disadvantaged sections of the society such as street children, working children, rural women, the SBCODL

❖ SOLANKI BROTHERS COUNCIL FOR OPEN AND DISTANCE LEARNING.

TABLE- I: SCHEME OF STUDIES FOR ACADEMIC COURSES



Secondary Education			Senior Secondary Education		
	S.No. CODE	SUBJECT		S.No. CODE	SUBJECT
GROUP 'A'			GROUP 'A'		
1. M- 101		HINDI	1. S- 201		HINDI
2. M- 102		ENGLISH	2. S- 202		SANSKRIT
3. M- 103		SANSKRIT	3. S- 203		URDU
4. M- 104		URDU	4. M- 204		BENGALI
5. M- 105		BENGALI	5. S- 205		GUJARATI
6. M- 106		GUJARATI	6. S- 206		KANNADA
7. M- 107		KANNADA	7. S- 207		ASSAMESE
8. M- 108		KASHMIRI	8. S- 208		MALAYALAM
9. M- 109		MALAYALAM	9. S- 209		MANIPURI
10. M- 110		MANIPURI	10. S- 210		MARATHI
11. M- 111		MARATHI	11. S- 211		MIZO
12. M- 112		MIZO	12. S- 212		ORIYA
13. M- 113		ORIYA	13. S- 213		PUNJABI
14. M-114		PUNJABI	14. S- 214		TAMIL
15. M-115		TAMIL	15. S- 215		TELUGU
16. M- 116		TELUGU	16. S- 216		ARABIC
17. M- 117		PERSIAN	17. S- 217		NEPALI
18. M- 118		NEPALI			
19. M- 119		ASSAMESE			
20. M- 120		ARABIC			
GROUP 'B'			GROUP 'B'		
1. M- 251		SCIENCE	1. S- 301		PHYSICS
2. M- 252		SOCIAL SCIENCE	2. S- 302		CHEMISTRY
3. M- 253		MATHEMATICS	3. S- 303		ACCOUNTANCY
4. M- 254		HOME SCIENCE	4. S- 304		BUSINESS STUDIES
5. M- 255		BUSINESS STUDIES	5. S- 305		ECONOMICS
6. M- 256		DATA ENTRY OPS	6. S- 306		SOCIOLOGY
7. M- 257		PAINTING	7. S- 307		POLITICAL SCIENCE
8. M- 258		MUSIC HINDUSTANI	8. S- 308		HISTORY
9. M- 259		BIOLOGY	9. S- 309		MATHEMATICS
			10. S- 310		BIOLOGY
			11. S- 311		COMPUTER SCIENCE
			12. S- 312		MASS COMMUNICATION

**10. M- 260 PSYCHOLOGY
11. M- 261 ECONOMICS
12. M- 262 COMPUTER SCIENCE**

**13. S- 313 EVS
14. S- 314 HOME SCIENCE
15. S- 315 PUBLIC ADMINISTRATION
16. S- 316 MUSIC HINDUSTANI
17. S- 317 PSYCHOLOGY
18. S- 318 GEOGRAPHY
19. S- 319 PHYSICAL EDUCATION
20. S- 320 AGRICULTURE SCIENCE
21. S- 321 DATA ENTRY OPS
20. S- 322 MECHANICS
21. S- 323 DRAWING**



❖ SOLANKI BROTHERS COUNCIL FOR OPEN AND DISTANCE LEARNING.

TABLE-I: SCHEME OF STUDIES FOR DIPLOMA COURSES

Ser no	Program name	Eligibility	Duration
1	Diploma in Human Resource Management	pass in 12th Class	2 Year
2	Diploma in Physical Education (D.P.Ed)	pass in 12th Class	2 Year
3	Diploma in Montessori Teacher Training (M.T.T)	pass in 12th Class	2 Year
4	Advanced Diploma in Montessori & Primary Education	pass in 12th Class	2 Year
5	Diploma in Teachers Education (D.T.Ed)	pass in 12th Class	2 Year
6	Diploma in Journalism and Mass Communication (DJMC)	pass in 12th Class	2 Year
7	Diploma in Taxation (DT)	pass in 12th Class	2 Year
8	Diploma in Labour Law (DLL)	pass in 12th Class	2 Year
9	Diploma in Public Administration (DPA)	pass in 12th Class	2 Year
10	Diploma in Police Administration (DPOA)	pass in 12th Class	2 Year
11	Diploma in Insurance and Risk Management (DIRM)	pass in 12th Class	2 Year
12	Diploma in Human Rights (DHR)	pass in 12th Class	2 Year
13	Diploma in Export Management (DEM)	pass in 12th Class	2 Year
14	Diploma in Computer Operator & Programming Assistant	pass in 12th Class	2 Year
15	Diploma in Computerized Accounting (DICA)	pass in 12th Class	2 Year
16	Diploma in Beautician (DIB)	pass in 12th Class	2 Year
17	Diploma in Yoga (DIY)	pass in 12th Class	2 Year
18	Diploma in Sports Teacher Training (DSTT)	pass in 12th Class	2 Year
19	Diploma in Anganwadi (DAw)	pass in 12th Class	2 Year
20	Diploma in Art and Craft (DAC)	pass in 12th Class	2 Year
21	Diploma in Early Childhood Education (DECE)	pass in 12th Class	2 Year
22	Diploma in Yoga Teacher Training (DYTT)	pass in 12th Class	2 Year
23	Diploma in Food Safety (DFS)	pass in 12th Class	2 Year
24	Diploma in Library and Information Science (DLIS)	pass in 12th Class	2 Year
25	Diploma in Power Distribution Management (DPDM)	pass in 12th Class	2 Year
26	Diploma in Aviation Management (DAM)	pass in 12th Class	2 Year
27	Diploma in Environmental Management (DEM)	pass in 12th Class	2 Year
28	Diploma in Food Technology (DFT)	pass in 12th Class	2 Year
29	Diploma in Rehabilitation Psychology (DRP)	pass in 12th Class	2 Year
30	Diploma in Health Assistant (DHA)	pass in 12th Class	2 Year
31	Diploma in Criminology (DIC)	pass in 12th Class	2 Year
32	Diploma in Management (DIM)	pass in 12th Class	2 Year

33	Diploma in Rural Development (DRD)	pass in 12th Class	2 Year
34	Diploma in Health & Sanitation (DHS)	pass in 12th Class	2 Year
35	Diploma in AutoCAD (DAC)	pass in 12th Class	2 Year
36	Diploma in Organic Farming (DOF)	pass in 12th Class	2 Year
37	Diploma in Vocational Rehabilitation (DVR)	pass in 12th Class	2 Year
38	Diploma in Panchakarma	pass in 12th Class	2 Year
39	Diploma in Physiotherapy and Ayurveda	pass in 12th Class	2 Year
40	Diploma in Ayurveda Medical Science	pass in 12th Class	2 Year
41	Diploma in Ayurveda Nursing & Pharmacy	pass in 12th Class	2 Year
42	Diploma in Panchakarma & Massage Therapy	pass in 12th Class	2 Year
43	Diploma in Ayurvedic Beauty Care	pass in 12th Class	2 Year
44	Diploma in Ayurveda Panchakarma Therapy	pass in 12th Class	2 Year
45	Diploma in Ayurveda, Panchakarma & Nursing	pass in 12th Class	2 Year
46	Diploma in Panchakarma	pass in 12th Class	2 Year
47	Advanced Diploma in Panchakarma	pass in 12th Class	2 Year
48	Diploma in Siddha Diet therapy	pass in 12th Class	2 Year
49	Diploma in Varma Niam Massage Therapy	pass in 12th Class	2 Year
50	Diploma in Beauty and Spa Therapies	pass in 12th Class	2 Year
51	Diploma in Naturopathy and Yoga Science	pass in 12th Class	2 Year
52	Diploma in Yoga Instructor	pass in 12th Class	2 Year
53	Assistant Diploma in Panchakarma Therapist	pass in 12th Class	2 Year
54	Diploma in Nutrition & Health Education	pass in 12th Class	2 Year
55	Diploma in Dry Needle Therapy	pass in 12th Class	2 Year
56	Diploma in Chiropractor Technique	pass in 12th Class	2 Year
57	Diploma in Health Inspector	pass in 12th Class	2 Year
58	Diploma in Event Management	pass in 12th Class	2 Year
59	Diploma in French	pass in 12th Class	2 Year
60	Diploma in Fine Arts	pass in 12th Class	2 Year
61	Diploma in German	pass in 12th Class	2 Year
62	Diploma in Cyber Law	pass in 12th Class	2 Year
63	Diploma in Taxation Law [DTL]	pass in 12th Class	2 Year
64	Diploma in Labour Laws and Labour Welfare	pass in 12th Class	2 Year
65	Diploma in Hotel Management	pass in 12th Class	2 Year
66	Diploma in Education [D.Ed]	pass in 12th Class	2 Year
67	Elementary Teacher Training [ETT]	pass in 12th Class	2 Year

68	Diploma in Nursery Teacher Training [NTT]	pass in 12th Class	2 Year
69	Diploma in Fashion Design	pass in 12th Class	2 Year
70	Diploma in Banking & Finance	pass in 12th Class	2 Year
71	Diploma in Accounting and Finance	pass in 12th Class	2 Year
72	Diploma in Agriculture	pass in 12th Class	2 Year
73	Diploma in Animal Husbandry	pass in 12th Class	2 Year



SOLANKI BROTHERS COUNCIL FOR OPEN AND DISTANCE LEARNING.

TABLE- I: SCHEME OF STUDIES FOR CERTIFICATE COURSES

S. No.	Course Name	Subject Code	Subject Name
01	Certificate in Nanny Care (CNC)	CNC601	Child Development and Psychology
		CNC602	Child Safety and First Aid
		CNC603	Nutrition and Health for Children
		CNC604	Communication Skills
		CNC605	Household Management and Organization
		CNC606	Legal and Ethical Aspects of Nanny Care
		CNC607	Educational and Play Activities
02	Certificate in Event Management (CEM)	CEM601	Introduction to Event Management
		CEM602	Event Planning and Organization
		CEM603	Budgeting and Financial Management
		CEM604	Event Design and Production
		CEM605	Event Operations and Logistics
		CEM606	Legal Aspects of Event Management
		CEM607	Communication and Client Relations
03	Certificate in Social Work (CSW)	CSW601	Introduction to Social Work
		CSW602	Social Work Methods and Practice
		CSW603	Community Development
		CSW604	Social Welfare Policies and Programs
		CSW605	Psychology and Human Behavior
		CSW606	Ethics and Professionalism in Social Work
		CSW607	Social Research Methods
		CSW608	Field Work and Practical Experience
04	Certificate in Disaster Management (CDM)	CDM601	Introduction to Disaster Management
		CDM602	Disaster Preparedness and Mitigation
		CDM603	Emergency Response and Recovery
		CDM604	Risk Assessment and Management
		CDM605	Legal and Ethical Aspects of Disaster Management
		CDM606	Communication in Crisis Situations

S. No.	Course Name	Subject Code	Subject Name
		CDM607	Post-Disaster Rehabilitation
05	Certificate in Mechanical Draughtsman	CMD601	Engineering Drawing
		CMD602	Machine Design
		CMD603	AutoCAD and Drafting Software
		CMD604	Mechanical Materials
		CMD605	Manufacturing Processes
		CMD606	Technical Communication and Reporting
		CMD607	Project Work
06	Certificate in Civil Draughtsman (CCD)	CCD601	Basics of Civil Engineering
		CCD602	Drafting Techniques and Tools
		CCD603	Construction Drawings and Detailing
		CCD604	Surveying and Leveling
		CCD605	CAD (Computer-Aided Design) Basics
		CCD606	Building Materials and Estimation
		CCD607	Structural Drawings
07	Mechanic Motor Vehicle (MMV)	MMV601	Engine Systems
		MMV602	Transmission and Drivetrain
		MMV603	Electrical and Electronic Systems
		MMV604	Vehicle Maintenance and Servicing
		MMV605	Workshop Tools and Safety
		MMV606	Diagnostic Techniques
		MMV607	Practical Skills Assessment
08	Certificate in Electrician (CE)	CE601	Electrical Basics and Safety
		CE602	Electrical Tools and Equipment
		CE603	Wiring Systems and Installation
		CE604	Circuit Analysis and Design
		CE605	Motors and Generators
		CE606	Electrical Maintenance and Repair
		CE607	Practical Workshop and Projects
09	Certificate in Diesel Mechanic	DM601	Diesel Engine Basics
		DM602	Fuel Systems and Injection Technology

S. No.	Course Name	Subject Code	Subject Name
10	Certificate in Electronics	DM603	Engine Overhauling and Maintenance
		DM604	Electrical and Electronics in Engines
		DM605	Transmission Systems
		DM606	Workshop Tools and Safety
		DM607	Practical Workshop Assessment
		EL601	Basic Electronics
		EL602	Electronic Components and Circuits
11	Certificate in Cybersecurity	EL603	Digital Electronics
		EL604	Microcontrollers and Applications
		EL605	Instrumentation and Measurement
		EL606	Power Electronics
		EL607	PCB Design and Fabrication
		CY601	Fundamentals of Cybersecurity
		CY602	Network Security
12	Certificate in IT Solutions	CY603	Ethical Hacking
		CY604	Cryptography and Data Protection
		CY605	Risk Management and Compliance
		CY606	Incident Response and Forensics
		CY607	Cybersecurity Tools and Techniques
		IT601	Fundamentals of IT Infrastructure
		IT602	Computer Hardware and Networking
13.	Certificate in Artificial Intelligence	IT603	Programming Basics (Python/Java)
		IT604	Database Management Systems
		IT605	Web Development (HTML/CSS/Javascript)
		IT606	Cybersecurity Essentials
		IT607	Project Work / Practical Training
		AI601	Introduction to Artificial Intelligence
		AI602	Machine Learning Basics

S. No.	Course Name	Subject Code	Subject Name
		AI605	Data Science and Visualization
		AI606	AI Ethics and Applications
		AI607	AI Project and Practical Application

SOLANKI BROTHERS COUNCIL FOR OPEN AND DISTANCE LEARNING.

TABLE- I: SCHEME OF STUDIES FOR UG AND PG COURSE

S. No.	Skill Sector	Programme	Specialization	Eligibility	Duration
1	Management & Commerce	MBA	Marketing, HR, IT, Finance, International Business	Graduate with 45% or 40% (GEN AND OBC 45%, ST/SC 40%)	2 Year
		MBA	Digital Marketing	Graduate with 45% or 40% (GEN AND OBC 45%, ST/SC 40%)	2 Year
		BBA	Retail, Logistics, Sales & Marketing, Banking & Finance, Project & Office Management	12TH with 45% or 40% (GEN AND OBC 45%, ST/SC 40%)	3 Year
		BBA	Retail Management	12TH with 45% or 40% (GEN AND OBC 45%, ST/SC 40%)	3 Year
		BBA	Logistic Operations	12TH with 45% or 40% (GEN AND OBC 45%, ST/SC 40%)	3 Year
		BBA	Business Process Management	12TH with 45% or 40% (GEN AND OBC 45%, ST/SC 40%)	3 Year
2	Information & Technology	BCA	Computer	12TH with 45% or 40% (GEN AND OBC 45%, ST/SC 40%)	3 Year
		B.Sc	IT, CS, Data Analytics, Cyber Security,	12TH with	3 Year

			Cloud Computing, Gaming	MATHEMATICS WITH 45% or 40% (GEN AND OBC 45%, ST/SC 40%)	
4	School of Humanities & Applied Arts	B.A	English , Spanish, Digital Media & Design, Aesthetics & Beauty Therapy	12TH with 45% or 40% (GEN AND OBC 45%, ST/SC 40%)	3 Year
6	Healthcare	Diploma	Medical Lab Technology	12TH WITH BIOLOGY	2 Year
		BBA	Hospital Administration	12th	3 Year
		BBA	Healthcare Management	12th	3 Year
		Diploma	Emergency Medical Technology	12TH WITH BIOLOGY	2 Year
		Diploma	Radiology & Medical Imaging Technology	12TH WITH BIOLOGY	2 Year
		B.Sc	Medical Lab Technology	12TH WITH BIOLOGY	3 Year
		B.Sc	Radiology & Medical Imaging Technology	12TH WITH BIOLOGY	2 Year
		B.Sc	Optometry	12TH WITH BIOLOGY	4 Year
7	Hospitality & Culinary Arts	Diploma	Culinary Arts	12th	1 Year
		Bachelors	Hospitality and Tourism Management	12th	3 Year
		Bachelors	Hotel Management & Culinary Arts	12th	3 Year
		Bachelors	Catering Technology & Culinary Arts	12th	3 Year
		BBA	Hospitality Management (Restaurant Operations / Facility Management)	12th	3 Year

Admission

To cater to the needs of diverse groups of learners, SBCODL offers Online Admissions throughout the year in four streams. The details of Streams and Procedure for On-line Admission are given below:

On-line Admission for 2020-21 session

2.1 Procedure for On-line Admission

SBCODL has introduced 100%On-line admission to facilitate learners in registering themselves with it.

Under this scheme, learners have four options:

- (i) They can register themselves On-line directly by following the procedure laid down in section 2.2.
- (ii) They may visit their nearest AI (Study Centre)/Facilitation Centre and take their help for On-line registration. The list of Accreditation Institutions (AIs) is available in separate booklet.
- (iii) They may visit their Regional Centre of SBCODL and take help for online registration. The list of Regional Centers is given at Appendix D.

There are four streams of On-line admission catering to the learners with different needs. The admissions in these four streams are mutually exclusive i.e., learners can opt for one of them only.

- 2.1.1 Online Admission for all learners (Stream-1): This stream for On-line Admission is open for all the learners as per the laid down eligibility criteria for the Secondary and the Senior Secondary courses. The dates for Online Admission for stream-1 throughout the year (24×7) from the admission session 2020-21 and onwards are as follows:

Block for Online Admission	Dates of Online Admission	Fee	Registration- 500 Examination - 1000 Course fee - 7000	Examination in which the students can appear first time
Full Examination 2025	1st June to 1st January			OCT 2025

Learners seeking admission through On-line under Stream-1 will be attached to the AI (Study Centre) as per preference given by them at the time of admission.

2.1.3 On-line Admission for learners who want to appear under the On Demand Examination System (ODES) of SBCODL for Secondary level (Stream-3): This stream for On-line admission is open throughout the year for those learners who have already passed Secondary Examination from recognized Board and want to take part admission in one subject or up to 4 subjects for updating their qualification, or learners who had appeared but could not clear, or who were eligible but could not appear in the Public Examination of Secondary level from any recognized Board and want to appear through On Demand Examination System of SBCODL for Secondary level only and entry requirement of age, address proof as per table 3. The learner must submit his/her admission form along with the original failed marksheets/admit card (Hall Ticket) issued by the Parent Board for confirmation of the admission. Subjects available for appearing through ODES at Secondary level

2.1.4 On-line Admission for learners who want to appear under the On Demand Examination System (ODES) of SBCODL for Senior Secondary level (Stream-4): This stream for On-line admission is open throughout the year for those learners who have already passed Senior Secondary or above from any recognized Board/University and want to take part admission in one subject or up to 4 subjects for updating their qualification, or learners who had appeared but could not clear; or who were eligible but could not appear in the public examination of Senior Secondary level from any recognized Board in the same subject combination in which they had appeared and want to appear through On Demand Examination System of SBCODL at the Senior Secondary level and entry requirement of age, address proof as per table 3. The learner has to submit his/her admission form along with the original failed marksheets/admit card (Hall Ticket) issued by the Parent Board for confirmation of the admission.

Note : Learners registering under Stream-3 and Stream-4 will be allowed to appear in the Examination only (i) through On Demand Examination mode. They will not be allowed to appear in the Examination through the Public Examination conducted by SBCODL during October/November and April/May.

(ii) The learners registered under any stream will be eligible for TOC as per guidelines and conditions given in Section 2.6.

2.2 *Procedure for On-line Admission directly by learners*

The procedure for On-line Admission for all above four streams is as follows:

O Log on to SBCODL website www.sbiea.co.in, Complete the information about online Admission/Examination including the fees details and its submission is displayed.

Prospectus 2024

O Learner registers himself with SBCODL website by submitting an e-mail ID and password.

O Access/display of Online Admission Form and filling-up of the Admission Form and attaching the image of the student's photograph as indicated.

O Mention correct postal address where I-card, Self-Learning Material etc., could be delivered by SBCODL.

® Fees for On-line Admission There will be three options for the payment of fees:

- (A) The fee can be deposited On-line through Credit Card / Debit Card /Net Banking.
- (B) Through Bank Draft of any nationalized bank only in favour of Secretary, SBCODL payable at respective Regional Centers SBCODL as per Appendix-D in case of Streams-1 & 2 and payable at J&K only in case of Streams-3 and 4 received within a week of Online registration.
- (C) Once an application is submitted for processing to SBCODL, an Acknowledgement Receipt is generated and sent back to the learner, e-mail ID indicating his/her unique Reference Number, his/her personal details, fees details, etc.

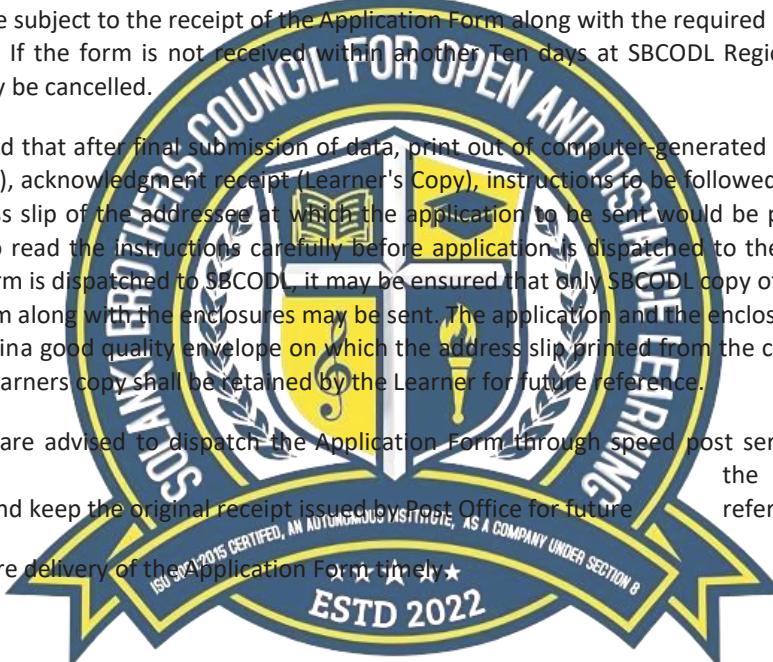
The learner will be required to send a print-out of the internet filled in Application Form (not the acknowledgement receipt) along with demand draft in case of payment option (B) and relevant documents at the address given in the instructions within a week of registration. Candidate must

mention their names and registration number on the back of the photograph before affixing and on the back of Bank Draft of fee if fee is paid through Bank Draft. Confirmation of admission of On-line learners will be subject to the receipt of the Application Form along with the required documents and requisite fees. If the form is not received within another Ten days at SBCODL Regional Centre, your admission may be cancelled.

It is informed that after final submission of data, print out of computer-generated application form (SBCODL Copy), acknowledgement receipt (Learner's Copy), instructions to be followed by the Learners and an address slip of the addressee at which the application to be sent would be printed. Learners are advised to read the instructions carefully before application is dispatched to the SBCODL. While application form is dispatched to SBCODL, it may be ensured that only SBCODL copy of the admission form along with the enclosures may be sent. The application and the enclosures may be kept carefully in a good quality envelope on which the address slip printed from the computer may be pasted. The Learners copy shall be retained by the Learner for future reference.

Candidates are advised to dispatch the Application Form through speed post services of the Postal Department and keep the original receipt issued by Post Office for future reference.

This is to ensure delivery of the Application Form timely.



2.3 Procedure for On-line Admission through AI (Study Centre)/Common Service Centre/Authorized Facilitation Centre

All AIs/Study Centers of SBCODL are authorized to open on On-line registration counter for facilitating learners in taking On-line admission. They will also help the learners in pre-admission counselling, choice of Study Centers/Course, Medium of Instruction, Transfer of Credit, Credit Accumulation and other flexible features of SBCODL etc. The AI will follow the same procedure for On-line registration as mentioned in section 2.2 above. The AI and other agencies will provide a copy of acknowledgement

SBCODL offers web-based PCP programmed - Mukta Vidya Vani - in different subjects at the Secondary and the Senior Secondary levels through interactive audio streaming. The monthly schedule is available on SBCODL website.

SBCODL study material is uploaded on SBCODL web site and videos are available in You Tube through SBCODL website. The name of various support programmers is also available on Mukta Vidya Vani through audio streaming on SBCODL web site.

3.4 Tutor Marked Assignments

To check your progress during the course of study, you should take up Tutor Marked Assignments (TMAs) seriously. The assignments would be a part of continuous internal assessment and serve as an academic tool to prompt you to take part in the PCPs and develop rapport between you and the tutors at the Study Centers. There is only one Assignment in each subject. You should submit the assignments on time. For more details, please see Chapter 5 and guidelines hosted on website.

3.5 For Online Admissions under Streams-2, 3 and 4

❖ Streams-2, 3 and 4 of online admission have been specifically designed for those learners who have already completed the course of study but wish to appear in SBCODL examinations at the earliest available opportunity. Therefore, SBCODL will not provide the following to the learners seeking admission under Streams-2, 3 and 4:

- Study Material,
- Personal Contact Programmers (PCPs), and
- Tutor Marked Assignments (TMAs)

❖ Accordingly, SBCODL is not charging any money for study material, for conducting PCP and TMA for these three streams of learners for the entire period of enrolment of five years. However, the learners can access the study material by downloading it from the SBCODL website (www.sbiea.co.in)

❖ Once these learners have chosen to appear in SBCODL examinations at a short notice, they are required to pay examination fee compulsorily at the time of admission and will have to fill up the examination form/information at the time of seeking On-line Admission.

❖ The learner, at the time of admission, has to mention all subjects chosen by him/her for appearing in examinations in the Admission Form including TDC, if needed.

(b) Provision for registration for examination with consolidated late fee

After the prescribed dates, you still can register yourself by paying the requisite examination fee along with a consolidated late fee of Rs. 1500./.* This payment will be accepted through Credit Card/Debit Card/Net Banking or a Bank Draft drawn in favour of the “Secretary, SBCODL”, payable at the concerned Regional Centre (Appendix “D”) up to 20th January for April-May examination and 20th July for Oct.-Nov. examination.

There will be no registration for the examination thereafter.

(c) Procedure for Registration through AIs

(i) To register for the Public Examination of SBCODL being

NOTE

held in April-May and October-November, you must

You are not allowed to deposit go to your AI within the prescribed time schedule.

(ii) Fill up the Examination Form and deposit it with the **examination fee at AI other than the Coordinator of your AI** along with the prescribed **AI allotted to you. If you deposit the examination fee as mentioned in**

theTable-7, within the examination fee in an AI other than prescribed dates in person or through your representative. **the one allotted to you, you may not be allowed to take examination.**

(iii) The Examination Form is attached with the Prospectus,

a photocopy of which may be used for subsequent examinations. It can also be obtained from your AI free of charge or downloaded from SBCODL website.

(iv) You must fill up the correct codes of the subjects (you wish to appear) in the Examination Form. You can register for examination only in those subjects which you had selected at the time of admission

eligible otherwise. Do check the subject codes you have filled in the Examination Form carefully.

Important To Note

O Learners admitted to Senior Secondary Course must ensure that for the purpose of obtaining a certificate at the Senior Secondary level, a two-year gap is essential from the year of passing the Secondary examination. If you do not have the requisite gap of two years, you can appear in a maximum of four subjects only in the forthcoming April-May examination and subsequent October-November Examination. In case registered for more than 4 subjects, then first 4 subjects shall be considered for appearing in the examination. You will be eligible to appear in the remaining subjects only on completion of the two years gap. In the absence of the two years gap, your examination fee will be adjusted for

the first four opted subjects and the remaining fee, if paid for other subjects, will be forfeited. O No examination fee will be accepted at SBCODL Headquarters.

O In case, your AI stands cancelled/ nonfunctional, you may pay your examination fee online in the prescribed form atthe concerned Regional Centre of the area as listed in "Appendix-D" within the prescribed dates in person or by post along with the bank draft. The Bank Draft is to be drawn in favour of "Secretary, National Board of School Education," payable at the concerned Regional Centre.

O Contact your AI or log on to SBCODL website about two weeks prior to commencement of examination for finding outdetails regarding your Examination Centre and date sheet.

O Fixation of Examination Centre is the prerogative of SBCODL. However, the Examination Centers are normally fixed in District Headquarters, Sub-Divisional Headquarters and other available places nearest to the AIs.

O You must appear in the Examination Centre allotted to you by SBCODL. The decision of SBCODL regarding allotment of Examination Centre will be final.

O In case you appear in an Examination Centre other than the one allotted by SBCODL, your result will not be declared, and your case will be treated as having resorted to unfair means.

NOTE

Relaxations for Differently Abled Persons during Examination

A written request along with Medical Certificate indicating the nature and extent of disability from a Government Hospital to be submitted at the time of registration for a specific examination.

Provision of an Amanuensis (writer).

One-hour additional time will be allowed to visually impaired or Differently Abled Persons or spastic candidates.

Relaxations for candidates suffering from sudden illness/accident.

Separate sitting arrangement.

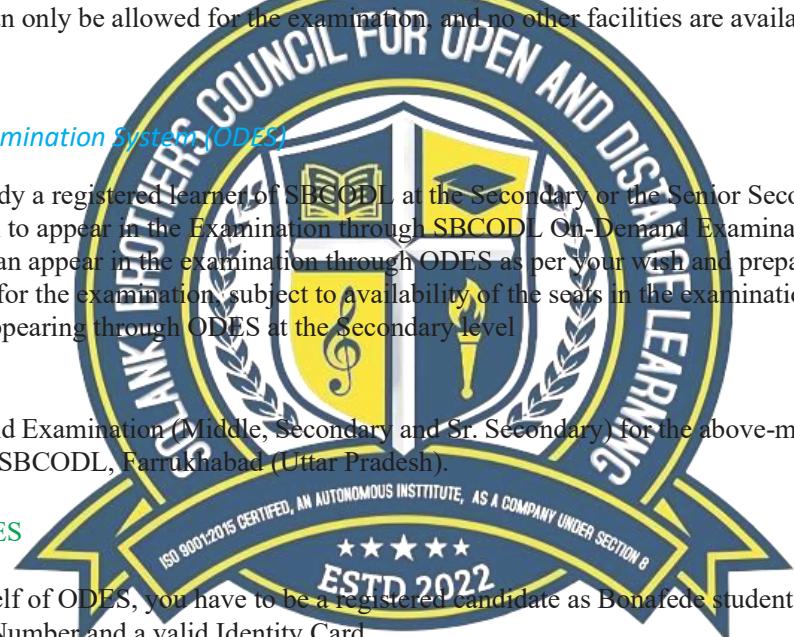
Disability wise relaxations to candidates with Locomotor/Orthopedic disability, Visually and Hearing Impaired, Multiple Disability/Cerebral Palsy, Mentally Retarded and Leprosy-cured.

For detailed information, please see Chapter 6.

The relaxation is available in theory examination only not in practical.

In case of On Demand Exam, the candidate has to arrange a Writer/Amanuensis. However, only one-hour extra time can only be allowed for the examination, and no other facilities are available in SBCODL ODE Exam.

4.2 On Demand Examination System (ODES)



If you are already a registered learner of SBCODL at the Secondary or the Senior Secondary level, you have the option to appear in the Examination through SBCODL On-Demand Examination System (ODES). You can appear in the examination through ODES as per your wish and preparation as and when you feel ready for the examination, subject to availability of the seats in the examination. Subjects available for appearing through ODES at the Secondary level

The On-Demand Examination (Middle, Secondary and Sr. Secondary) for the above-mentioned subjects is conducted at SBCODL, Farrukhabad (Uttar Pradesh).

Registration for ODES

To avail yourself of ODES, you have to be a registered candidate as Bonafide student of SBCODL having an Enrolment Number and a valid Identity Card.

The registration for ODES is available for existing learners through Online only. To know the ODE registration procedure, you may visit the SBCODL website: www.sbeia.co.in (click on Demand ExaminationSystem – thereafter click on online ODE registration for existing learners);

The learners of Stream-1 Blocks I & II can seek online ODE registration only after April/May 2025 and October/November 2026 public examinations.

4.8 Re-checking of Answer Scripts

If you have appeared in one of the Public Examinations and you are not satisfied with your result, SBCODL provides you with an opportunity for re-checking of your answer scripts in which re-totaling of marks is done, and it is also ensured that no question is left unevaluated. Remember that the answers are not re-evaluated during re-checking. You may apply for re-checking of the Answer Script in any subject

Within NOTE On
re-checking and re-evaluation,
the revised (increased or
decreased) marks will be final
and binding on the learner(s)
applying for re- checking/re-
evaluation. No re-checking or
re-evaluation is available in
practical examination.

15 days from the date of declaration of results. Application may be made online or apply to the Regional Director of the Regional Centre concerned, SBCODL on a plain paper or in the prescribed proforma for re-checking of the Answer Script (which can be downloaded from the SBCODL website). You have to pay the prescribed fee of Rs. 300/- * (Rupees Three Hundred only) per subject to the

SBCODL through Credit Card/Debit Card/Net Banking or through Bank Draft drawn in favour of the Secretary, SBCODL, payable at the concerned Regional Centre. The re-checking will be completed within 30 days from the last date of application. This facility is available in theory marks only.

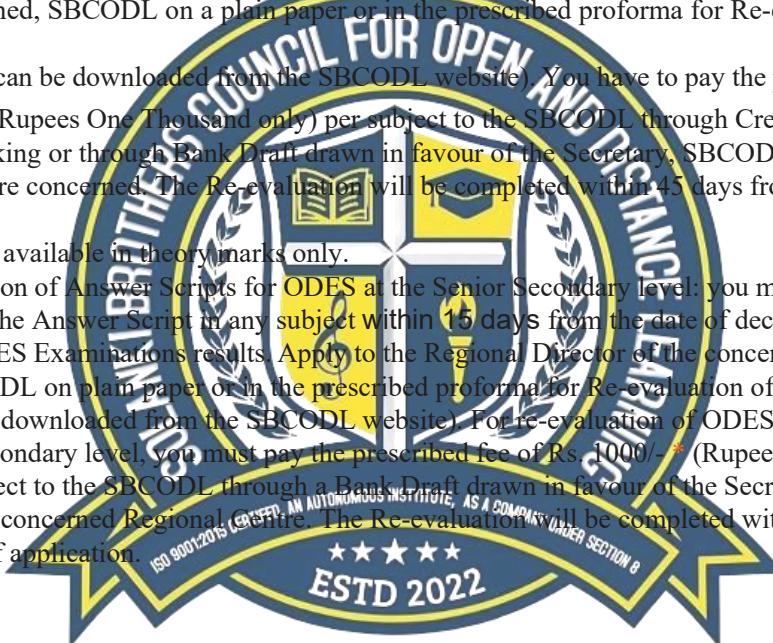
4.8.1 Re-evaluation of Answer Scripts at the Senior Secondary level

For re-evaluation of Answer Scripts at the Senior Secondary level, you may apply for Re-evaluation of the Answer Script in any subject within 15 days from the date of declaration of the SBCODL Public Examinations results. Application may be made online or apply to the Regional Director of the Regional Centre concerned, SBCODL on a plain paper or in the prescribed proforma for Re-evaluation of the Answer

Script (which can be downloaded from the SBCODL website). You have to pay the prescribed fee of Rs. 1000/- * (Rupees One Thousand only) per subject to the SBCODL through Credit Card/Debit Card/Net Banking or through Bank Draft drawn in favour of the Secretary, SBCODL, payable at the Regional Centre concerned. The Re-evaluation will be completed within 45 days from the last date of application.

This facility is available in theory marks only.

For re-evaluation of Answer Scripts for ODES at the Senior Secondary level: you may apply for re-evaluation of the Answer Script in any subject within 15 days from the date of declaration of the SBCODL ODES Examinations results. Apply to the Regional Director of the concerned Regional Centre, SBCODL on plain paper or in the prescribed proforma for Re-evaluation of the Answer Script (which can be downloaded from the SBCODL website). For re-evaluation of ODES Answer Scripts at the Senior Secondary level, you must pay the prescribed fee of Rs. 1000/- * (Rupees One Thousand only) per subject to the SBCODL through a Bank Draft drawn in favour of the Secretary, SBCODL, payable at the concerned Regional Centre. The Re-evaluation will be completed within 45 days from the last date of application.



4.9 Unfair Means (UFM)

In case of use of unfair means in the examination, your examination will be cancelled, and you could be further debarred from appearing in the future examinations. Even your admission can also be cancelled. Instructions regarding unfair means are printed on the second page of the Examination Answer Books. You should read the same carefully. In case you have been debated by some other School Education Board for UFM, you shall not be eligible for admission in SBCODL also.

Internal Assessment

Tutor Marked Assignments (TMA)

NBSE has developed several means and strategies to help the learners to learn well and be successful. TMA is one such tool which plays a very important role in the learning process through Open and Distance Learning (ODL) System. TMAs help learners to know their progress and attainment level and develop regular study habits. They also help in designing diagnostic and remedial teaching strategy during Personal Contact Programmers (PCPs).

Your Internal Assessment shall be done through one Tutor Marked Assignment in each subject which will be in a booklet form. The subject tutors at the AIs will correct the assignments and provide you with feedback and suggestions for improvement. The TMA will also be uploaded on SBEIAC website from where learners can download them.

You are required to submit the assignment at the AI (Study Centre) as per Schedule given below in Table-A and obtain a receipt thereof. However, if the AI is not functioning or closed due to administrative reasons, you can submit your Assignments as per the schedule at the Regional Centre concerned. A list of subjects for TMA is given in Table-B.

Table A: Schedule of Submission of Assignments for appearing in Public Examination to be held in April/May

Public Examination	Submission of Assignments by the Learners to AI COMPANY UNDER SECTION 8 (Study Centre)	Feedback by the Teacher/Facilitator to the Learners
April/May Examination	28 February	15 March
October/November Examination	15 August	16 October

If the last date so specified happens to be a public holiday/Saturday/Sunday, the next working day will automatically be treated as last date for the purpose.

4

General and Specific Relaxations (Disability wise) during NBSE

Examinations

SBCODL Examination: In SBCODL examination, learners with disabilities are provided with general relaxations and the facility of amanuensis according to their disabilities only in theory examination. A learner who wishes to avail the concession in the Examination is required to apply to the concerned Regional Director or to the Director (Evaluation), SBCODL, Farrukhabad, Uttar Pradesh along with medical certificate of a Govt. Hospital/Medical Institutes indicating the nature of his/her disability and the extent of the disability much in advance. While appearing in the Examination, the learner will write his/her disability on the top of the answer book, which will also be authenticated by his/her Centre Superintendent. The Centre Superintendent will decide to seat a maximum of four learners in a separate Examination Room with a separate Invigilator for supervision.

6.1 Different Types of Relaxations

1. The visually impaired or differently abled or spastic learners shall have the facility of having an additional one-hour for each subject.
2. A visually impaired or differently abled or spastic learner alone will be provided services of amanuensis free of charge. Other learners will have to meet the fee of the amanuensis.
3. Learners with poor hand function but having speech disorders will have scribes who can understand the sign language (other than the subject teacher, parents or siblings).
4. Learners who have minimum hand function but having speech disorders will be allowed to use the computer for the examinations.
5. Wheelchair bound learners will be given facility to write the examination at the ground floor, especially where there are no lift facilities.
6. Learners with special needs registered under the SAIED AIs will have the same Centre with disable friendly infrastructure and professionals who can help them in case of need. During examination, the invigilators deputed by SBCODL will monitor the examination proceedings.

6.2 Provision of Amanuensis

6.2.1 Cases of Providing Amanuensis

- i. In case of blind, visually impaired differently abled, spastic learners with disabilities as defined in the Persons with Disability Act of 40% or more.
- ii. In the case of sudden illness rendering the learner unable to write the examinations, this illness should be duly certified by a Medical Officer of the rank not lower than an Assistant Surgeon of Government/Municipal Hospital/Dispensary.