

# WILLIAM DAVIS

Experienced Project Manager | IT | Leadership | Cost Management

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## Summary

With over 12 years of experience in project management, William Davis brings a wealth of expertise in managing complex IT projects, particularly in cloud technology. He has a proven ability to enhance efficiency, having managed a \$2M project portfolio, resulting in significant cost reductions. His proficiency in project management software tools and data analysis complements his strong leadership and creative problem-solving skills.

## Skills

Project Management • Leadership • Cost Management • Cloud Knowledge • Project Management Software Tools • Problem Solving • Excel • Access • Word • PowerPoint • PowerBI • Mentorship • Organizational Skills

## Experience

**IBM** New York, NY, USA  
**Senior IT Project Manager** 2018 - 2023

Managed complex IT projects with a focus on timing, functionality, and cost efficiency.

- Oversaw a \$2M project portfolio resulting in a 15% reduction in costs through strategic resource allocation.
- Initiated and successfully implemented refined processes leading to a 20% increase in project delivery efficiency.
- Managed a cross-functional team of 15 professionals across diverse areas for effective project execution.

**Microsoft** Redmond, WA, USA  
**IT Project Manager** 2014 - 2018

Directed project planning and execution ensuring project goals and requirements were met.

- Managed a range of IT projects with budgets up to \$1.5M, meeting all project requirements within budget constraints.
- Enhanced communication efficiency by 30% by implementing an advanced project management software tool.
- Executed full project lifecycle management, increasing project completion rate by 25%.

**Apple Inc.** Cupertino, CA, USA  
**Associate Project Manager** 2011 - 2014

Assisted in project management tasks, including planning, execution, and status updates communication.




- Assisted in managing IT projects leading to a 10% reduction in project delivery timeline.
- Implemented a new data analysis methodology leading to a 15% improvement in project tracking accuracy.
- Worked closely with end-users to provide timely and accurate information, improving stakeholder satisfaction by 20%.

## Education

**Massachusetts Institute of Technology** Cambridge, MA, USA  
**Bachelor's Degree in Computer Science** 2012 - 2013

**Massachusetts Institute of Technology** Cambridge, MA, USA  
**Bachelor's Degree in Computer Science** 2007 - 2011

## Strengths

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|---|--|---|
|  <b>Creative Problem Solving</b><br>Utilize creative solutions to tackle challenges, evident in the 20% increase in project delivery efficiency at IBM. |  <b>Strong Leadership</b><br>Experienced in leading and mentoring teams, resulting in highly efficient project execution. |  <b>Efficient Resource Allocation</b><br>Spearheaded the reorganization of resource allocation in projects, resulting in a 15% cost reduction. |
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## Languages

English Native ●●●●● Spanish Advanced ●●●●● Arabic Beginner ●●●●●