

CvSU Vision

The premier University in historic Cavite recognized for excellence in the development of globally competitive and morally upright individuals.



Republic of the Philippines
CAVITE STATE UNIVERSITY
Carmona Campus
Market Road, Carmona, Cavite

☎ (046) 430-3509/cvsu.carmonacampus@gmail.com

CvSU Mission

Cavite State University shall provide excellent, equitable and relevant educational opportunities in the arts, sciences and technology through quality instruction and responsive research and development activities.

It shall produce professional, skilled and morally upright individuals for global competitiveness.

July 3, 2019

MR. MARK ALLAN L. ATIENZA

Associate Business Process Engineer

Micro-Mechanics Technology International Inc.

Carmelray Industrial Park II Brgy Tulo, Calamba Laguna

Dear Madame:

Good day!

In accordance with the University's Mission to provide excellent, equitable and relevant educational opportunities to its students through quality instruction and responsive exploration and developmental activities, the third year students of Bachelor of Science in Information Technology program of this University are going to have their On-the-Job Training. The objectives of this course are to let the students experience the actual working environment in a business setting and apply their knowledge into practice.

As a well-established company, we believe that your institution can provide the necessary training/s relevant to the development of skills of our students. In this regard, we would like to request your office to accommodate our student, **Gio A. Navarro** and **Jerick C. Acbay** to undergo a total of **200 hours** of On-the-Job Training in your establishment.

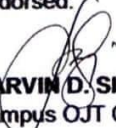
We are hoping for your positive response regarding this matter. Our University is looking forward to a continuous and harmonious relationship with your company.

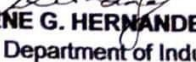
Thank you and God Bless!

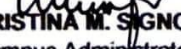
Respectfully yours,


JOSUAH ADLEN R. MERCADO
OJT Adviser

Endorsed:


MARVIN D. SIBUCAO
Campus OJT Coordinator


REGENE G. HERNANDEZ
Chair, Department of Industrial and
Information Technology


CRISTINA M. SIGNO
Campus Administrator



