



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

05 March 2020

REGIONAL ORDER
NO. 2020- 170

SUBJECT: ATTENDANCE TO THE REALIGNMENT OF REGIONAL RECORDS MANAGEMENT (QP-R4A-FAD-RICTU-08) TO THE NEWLY DEVELOPED DOCUMENT MANAGEMENT SYSTEM

In the interest of service, the following personnel are hereby directed to attend the above-mentioned activity which will be held on **March 10, 2020** at **DILG IV-A Conference Room, Regional Office, Calamba City, Laguna** to wit:

NAME	POSITION/DESIGNATION
REGIONAL OFFICE	
ORD	
1. Lady Cezanie A. Sabanal	Planning Officer
2. Eunice A. Sales	LG00 II
3. Joyce Arla Peach B. Escalante	ADAS III
4. Katrina G. Corona	Legal Assistant
FAD	
5. Maria Concepcion A. Gonzales	SAO
6. Maybelline M. Monteiro	IT Officer I
7. Leticia P. Delgado	AO III/Records Officer
8. Laica N. Melanio	ADAS II
9. Reschiel S. Baldemaca	ADA IV/Records Staff
10. Charles Adrian T. Odi	Database Administrator
11. Shiela Mei E. Olivar	Data Analyst
12. Equila Jessa P. Alforja	QMS Officer
13. Jaybee C. Aco	ADA VI
LGCDD	
14. Kitch Karianne R. Gogolin	LG00 II , LGCDD
15. Melody C. Zamora	ADA VI, LGCDD
16. Cherielyn A. Porras	Project Development Officer, MBRTG
LGMED	
17. Dennis S. Castillo	ADA VI , LGMED
18. John Paul Nieva	Statistician I , LGMED
19. Kristoffer G. Mojica	ISA III , PDMU
PROVINCIAL/HUC OFFICE	
20. Maria May M. Ambata	ADA IV/ Cavite
21. Reymundo A. Matienzo Jr.	ADA IV/Record Staff , Cavite
22. Florabel M. Ingel	LG00 VI/Senior Staff , Laguna
23. Jenna Lyn C. Cruz	ADA IV/Records Officer, Laguna



"Matino, Mahusay at Maaasahan"

3/F Andenson Bldg. 1, National Highway, Brgy. Parian, City of Calamba, Laguna 4027
827-4755; 827-4560; 827-4587; 827-3143 827-4745
dilqcalabarzon@yahoo.com www.calabarzon.dilq.gov.ph



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

24. Rhea Ley G. Abit	LG00 II , Batangas
25. John Evert J. Adajar	ADA VI , Batangas
26. Ellaine L. Tomaclas	LG00 VI / Senior Staff , Rizal
27. Jean Valerie M. Bautista	ADAS II , Rizal
28. Atty. Neil Alfon S. Aranilla	LG00 VI , Quezon
29. Michael Allain A. Abuel	ADA IV/ Record Staff , Quezon
30. Maria Fe V. Jasul	ADA IV, Lucena City

Payment of travelling expenses are hereby authorized subject to the availability of funds and the usual standard accounting and auditing rules and regulations. PACR shall be submitted within five (5) days after the said activity.

Moreover, all participants are required to bring laptop, hard and soft copy of Communications and extension cord to be used during the training.

For compliance.


ELIAS. F. FERNANDEZ, JR.
OIC-Regional Director


FAD/CSC/ACTU:MMM



"Matino, Mahusay at Maaasahan"

3/F Andenson Bldg. 1, National Highway, Brgy. Parian, City of Calamba, Laguna 4027
☎ 827-4755; 827-4560; 827-4587; 827-3143 📠 827-4745
✉ dilncalabarzon@yahoo.com 🌐 www.calabarzon.dilg.gov.ph