



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

**REGIONAL ORDER
NO. 2018-254**

**SUBJECT : REORGANIZATION OF THE LOCAL GOVERNANCE RESOURCE
CENTER (LGRC) - CALABARZON COMPOSITE TEAM**

DATE : APRIL 16, 2018

To continuously oversee the operations of the Local Governance Resource Center (LGRC) - CALABARZON as a mechanism to harmonize the delivery of capacity development interventions for local government units (LGUs) in the region, the LGRC CALABARZON Composite Team is hereby reorganized.

The LGRC CALABARZON Composite Team shall be composed as follows:

| DESIGNATION | NAME | ROLES AND RESPONSIBILITIES |
|---------------------------|--|--|
| Manager | ARIEL O. IGLESIA, CESO V Assistant Regional Director | <ul style="list-style-type: none">• Sets the policy directions of LGRRRC;• Identifies and implements relevant actions related to the enhancement of operations to include retooling of members;• Regularly coordinates with LGNRC and facilitate knowledge-sharing with other LGRRRCs;• Convenes and presides over the quarterly MSAC and composite team meetings; and, Supervises the LGRRRC composite team. |
| Assistant Managers | ELOISA G. ROZUL Division Chief, LGCDD LGRC Focal Person VILMA B. DE TORRES Division Chief, FAD JOHN M. CEREZO Division Chief, LGMED | <ul style="list-style-type: none">• Monitor and evaluate LGRRRC performance; and• Review LGRC plans and accomplishment reports. |




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| <p>Capacity Development Focal Persons</p> | <p>ELLAINE L. TOMACLAS Assistant Division Chief, LGMED Facility Manager</p> <p>MARIA CONCEPCION A. GONZALES Personnel Officer</p> <p>GILBERTO L. TUMAMAC LGOO V, LGCDD</p> <p>CELIO C. FRANCIA LGOO V, LGCDD</p> <p>ZAREL JOHN R. CRUZAT LGOO II, LGCDD</p> | <ul style="list-style-type: none"> • Manage technical assistance in coordination with the divisions and field offices; • Develop capacity development materials and modules in coordination with regional focal persons; • Monitor and evaluate CapDev interventions; • Work closely with other LGRRC facilities to ensure harmonized implementation of LGRC CALABARZON activities. |
| <p>Multi Media Knowledge and Information Focal Persons</p> | <p>PEDRYAN CRIS M. MENDOZA LGOO V, LGCDD Facility Manager</p> <p>MIA CARLA C. MOGUEIS LGOO V, LGMED</p> <p>JONALYN CATE V. MAGCAYANG LGOO IV, LGMED</p> <p>MAYBELLINE M. MONTEIRO ITO I</p> | <ul style="list-style-type: none"> • Document exemplary and replicable practices on local governance through LGISB; • Assist in maintaining IT facilities based on established policies and procedures; • Ensure that LGRRC products, services, and programs are integrated in the DILG CALABARZON website; • Develop and update LGU and local governance databases, audio-visual materials, and other related KM products; • Design, prepare and/or update regularly the library catalogues and the website; • Work closely with other LGRRC facilities to ensure harmonized implementation of LGRC CALABARZON activities. |

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| <p>Public Education on Good Governance, Development and Citizenship Focal Persons</p> | <p>JAY-AR T. BELTRAN Assistant Division Chief, LGCDD Facility Manager</p> <p>CANDICE RONA B. RAMIREZ LGOO V, LGMED</p> <p>BRIAN B. BALLON LGOO V, LGCDD</p> <p>ANGELIQUE MEI A. IDLAO Planning Officer</p> <p>Acting Regional Information Officer</p> | <ul style="list-style-type: none"> • Establish partnership with media for public education; • Promote and facilitate citizen education and advocacy on best practices on local governance administration; • Prepare, update, and reproduce IEC materials; • Facilitate the conduct of learning events like conferences, forum, and symposium; • Prepare Press Release; • Manage the publication of SULONG CALABARZON; • Work closely with other LGRRC facilities to ensure harmonized implementation of LGRC CALABARZON activities. |
| <p>Linkages Focal Persons</p> | <p>JESSA MARIE S. MENDOZA LGOO V, LGCDD Facility Manager</p> <p>MARILEN GRACE T. ABEJERO LGOO V, LGMED</p> <p>MICHIKO R. ESCALANTE LGOO V, LGMED</p> <p>FRANZ ALLEN C. ADEL LGOO IV, LGMED</p> | <ul style="list-style-type: none"> • Facilitate alliance building with NGAs, LRIs, CSOs, and PSRs; • Maintain directory of experts/local resource institutes; • Establish partnerships with LGUs and other stakeholders for implementation of LGRRC activities; • Perform referral to and forge partnership with resource persons from MSAC partners for the implementation of capacity development activities; • Work closely with other LGRRC facilities to ensure harmonized implementation of LGRC CALABARZON activities. |

As the Local Governance Resource Center (LGRC) is seen as a DILG way of life, all other Personnel from the region not included in the above composition are expected to provide all the necessary assistance whenever possible to the activities of the LGRC.

This order shall take effect immediately.


MANUEL Q. GOTIS, CESO III
Regional Director y *in* *da*

