



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
REGION IV-A CALABARZON

July 05, 2019

**REGIONAL OFFICE ORDER**  
**No. 2019-12**

**SUBJECT : OVERTIME SERVICE**

In the interest of the service, the following personnel are hereby directed to render overtime service from 5:00 PM to 9:00 PM during weekdays and 8:00 AM to 5:00 PM during weekends starting from July 6, 2019 to August 13, 2019 at DILG IV-A Regional Office, Brgy. Parian, City of Calamba, Laguna for the finalization, printing and packaging of presentations, technical notes and training kits for distribution during the conduct of 4 Batches of NEO Orientation, viz:

First Week to Second Week of July

LG CDD PERSONNEL	DESIGNATION	July 5	July 6	July 8	July 11	July 12	July 13
Brian B. Ballon	LG00 V						
Pedryan Cris M. Mendoza	LG00 V						
Monette S. Landicho	LG00 III						
Jose Maria Niño T. Revadavia	LG00 II						
Zarel John R. Cruzat	LG00 II						
Eunice A. Sales	LG00 II						
Charisse Celan C. Torio	LG00 II						
Melanie B. Enomis	LG00 II						
Roslin Rachel G. Gutierrez	Program Officer						
Cherielyn A. Porras	Program Officer						
Christian B. Dacanay	Program Officer						
Kitch Karianne R. Gogolin	Program Officer						
Rizzalie Joy S. Ebreo	Provincial Coordinator						
Donnah Mariz V. Anchinges	Regional Project Officer						



**“Matino, Mahusay at Maaasahan”**

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Third Week of July

LGCDD PERSONNEL	DESIGNATION	July 15	July 16	July 17	July 18	July 19	July 20
Brian B. Ballon	LG00 V						
Pedryan Cris M. Mendoza	LG00 V						
Monette S. Landicho	LG00 III						
Zarel John R. Cruzat	LG00 II						
Jose Maria Niño T. Revadavia	LG00 II						
Eunice A. Sales	LG00 II						
Charisse Celan C. Torio	LG00 II						
Melanie B. Enomis	LG00 II						
Roslin Rachel G. Gutierrez	Program Officer						
Cherielyn A. Porras	Program Officer						
Christian B. Dacanay	Program Officer						
Kitch Karianne R. Gogolin	Program Officer						
Rizzalie Joy S. Ebreo	Provincial Coordinator						
Donnah Mariz V. Anchinges	Regional Project Officer						

Fourth Week of July

LGCDD PERSONNEL	DESIGNATION	July 22	July 23	July 24	July 25	July 26	July 27
Brian B. Ballon	LG00 V						
Pedryan Cris M. Mendoza	LG00 V						
Monette S. Landicho	LG00 III						
Zarel John R. Cruzat	LG00 II						
Jose Maria Niño T. Revadavia	LG00 II						
Eunice A. Sales	LG00 II						
Charisse Celan C. Torio	LG00 II						
Melanie B. Enomis	LG00 II						
Roslin Rachel G. Gutierrez	Program Officer						
Cherielyn A. Porras	Program Officer						
Christian B. Dacanay	Program Officer						
Kitch Karianne R. Gogolin	Program Officer						
Rizzalie Joy S. Ebreo	Provincial Coordinator						
Donnah Mariz V. Anchinges	Regional Project Officer						







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Fifth Week of July to First Week of August

LGCCD PERSONNEL	DESIGNATION	July 29	July 30	July 31	Aug. 1	Aug. 2	Aug. 3
Brian B. Ballon	LG00 V						
Pedryan Cris M. Mendoza	LG00 V						
Monette S. Landicho	LG00 III						
Zarel John R. Cruzat	LG00 II						
Jose Maria Niño T. Revadavia	LG00 II						
Eunice A. Sales	LG00 II						
Charisse Celan C. Torio	LG00 II						
Melanie B. Enomis	LG00 II						
Roslin Rachel G. Gutierrez	Program Officer						
Cherielyn A. Porras	Program Officer						
Christian B. Dacanay	Program Officer						
Kitch Karianne R. Gogolin	Program Officer						
Rizzalie Joy S. Ebreo	Provincial Coordinator						
Donnah Mariz V. Anchinges	Regional Project Officer						

Second Week to Third Week of August

LGCCD PERSONNEL	Aug.5	Aug. 6	Aug. 7	Aug. 8	Aug. 9	Aug. 10	Aug. 12	Aug. 13
Brian B. Ballon								
Pedryan Cris M. Mendoza								
Monette S. Landicho								
Zarel John R. Cruzat								
Jose Maria Niño T. Revadavia								
Eunice A. Sales								
Charisse Celan C. Torio								
Melanie B. Enomis								
Roslin Rachel G. Gutierrez								
Cherielyn A. Porras								
Christian B. Dacanay								
Kitch Karianne R. Gogolin								
Rizzalie Joy S. Ebreo								
Donnah Mariz V. Anchinges								



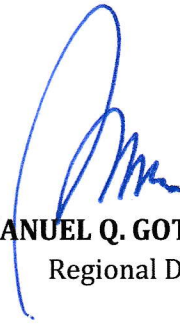
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Actual service rendered for overtime of the above-mentioned employee shall accrue to their respective Compensatory Overtime Credits pursuant to CSC and DBM Joint Circular No. 2 series of 2004 dated October 4, 2004.

For compliance.

  
**MANUEL Q. GOTIS, CESO III**  
Regional Director

