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Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

February 4, 2020

REGIONAL ORDER
NO. 2020 - 093

SUBJECT: ATTENDANCE TO POST-DISASTER NEEDS ASSESSMENT (PDNA) MISSION

In the interest of service, the following DILG IV-A personnel (*see Table1*) are directed to attend the abovementioned activity to be held on the given timeline (*see Table2*) in the **Province of Batangas, and Cavite**, to wit:

NAME OF PERSONNEL	POSITION/DESIGNATION
Allan A. Salvatus	LGOO II/ LGMED
Kerzy P. Ledesma	Engineer II/ LGMED-PDMU
Jonas A. Fajarda	LGOO II/Batangas
John Joseph B. Vasquez	LGOO II/Quezon

*(Table1)

ACTIVITY	DATE
PDNA Re-Orientation Course	05-06 February
Orientation re UNDP IPDNA System	07-08 February
IPDNA Mission: Field Validation	10-22 February
Consolidation of Report and PDNA Writeshop	23-26 February
Presentation of PDNA Report to RDRRMC	27 February
Endorsement of RDRRMC PDNA Report to NDRRMC and RDC	28 February

*(Table2)

Payment of travelling expenses is hereby authorized subject to availability of funds and the usual standard accounting and auditing rules and regulations.

Actual service rendered for overtime of above mentioned personnel on the aforementioned date shall accrue to their respective Compensatory Time-Off pursuant to CSC and DBM Joint Circular No. 2 series of 2004 dated October 4, 2004

For compliance.


ELIAS F. FERNANDEZ, JR.
OIC-Regional Director 



"Matino, Mahusay at Maaasahan"

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