



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

4 July 2019

REGIONAL OFFICE ORDER
No. 2019-11


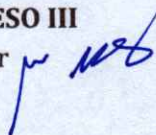
SUBJECT: OVERTIME SERVICE

In the interest of the service, the following personnel are hereby directed to render overtime service on 6 July 2019, (8:00 am - 5:00 pm) at DILG IV-A Regional Office, Brgy. Parian, City of Calamba, Laguna, viz:

NAME	PURPOSE
AO III MARINEL A. ABUYAN ADA IV RESCHIEL VERIDIANO	- Preparation of monthly reports and filing of vouchers for submission to COA
ACCT II AGNES P. SAN JUAN	- Preparation of financial statement, FAR 1 & 1A

Actual service rendered for overtime of the above mentioned personnel on the aforementioned date shall accrue to their respective Compensatory Time-Off pursuant to CSC and DBM Joint Circular No. 2 series of 2004 dated October 4, 2004.

For Compliance.


MANUEL Q. GOTIS, CESO III
Regional Director 



"Matino, Mahusay at Maaasahan"