



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
REGION IV-A CALABARZON

SEPTEMBER 21, 2018

**REGIONAL ORDER**  
**No. 2018 - 631**

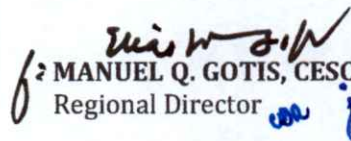
**SUBJECT : ATTENDANCE TO SEMINAR WORKSHOP ON GEOTAGGING AND  
OTHER GESOPATIAL APPLICATIONS FOR MONITORING OF  
PROJECTS**

In the interest of service, the following personnel are hereby directed to attend the abovementioned activity on **October 1-5, 2018** which will be held in **Metro Manila (exact venue to follow)**:

Name	Position/Designation
Engr. Angelito R. Cortuna	DILG-RO - DMO IV
Engr. Rom Joseph V. Pineda	DILG-RO - Engineer III
Mark Joseph B. Marquez	DILG-Batangas - LGOO II
Rizzalie Joy S. Ebreo	DILG-Batangas - CDO II
Mark Jason B. Salvio	DILG-Cavite - Engineer II
Jenny Marie P. Abinal	DILG-Cavite - CDO II
Jamie B. de Mesa	DILG-Laguna - Engineer III
Quennie Rose M. Rizal	DILG-Laguna - CDO III
Engr. John Joseph B. Vasquez	DILG-Quezon - LGOO II
Harold King R. Combalicer	DILG-Quezon - CDO III
Imma Czarina D. Apolinar	DILG-Rizal - CDO III
Butch C. Donceras	DILG-Rizal - Engineer II

Payment of travelling expenses is hereby authorized subject to the availability of funds and the usual standard accounting and auditing rules and regulation.

For compliance.

  
**MANUEL Q. GOTIS, CESO III**  
Regional Director



**"Matino, Mahusay at Maaasahan"**

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Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
DILG-NAPOLCOM Center  
EDSA corner Quezon Avenue, Quezon City

**PARTICIPANTS' CONFIRMATION SHEET**

Province and Region: Region 4A  
LGU: —  
Telephone/Fax: —

This is to acknowledge receipt of your letter and to confirm our participation in the **SEMINAR WORKSHOP ON GEOTAGGING AND OTHER GEOSPATIAL APPLICATIONS FOR MONITORING OF PROJECTS (BATCH 2)** on **OCTOBER 1 – 5, 2018** in **Metro Manila**. The following will attend the workshop:

Name	Position/Department Unit	Contact No. /Cellphone	Sex
1. <u>Engr. Ram Joseph V. Pineda</u>	<u>ENGR.III / PDMU</u>	<u>09156415345</u>	<u>MALE</u>
2. <u>Engr. Angelito R. Cortuna</u>	<u>DMON / CMGP -AC</u>	<u>09179622442</u>	<u>MALE</u>

Confirmed/Signed:

*Manuel Q. Gotis*  
f. Dir. Manuel Q. Gotis, CESO III / Regional Director  
Name and Signature of Head of Office/Immediate Supervisor

**NOTE:** Kindly accomplish the registration/confirmation slip and submit it **on or before September 21, 2018, FRIDAY**. Fax it through telephone no: (02) 929-9601 or through **email at [droi.capdev@gmail.com](mailto:droi.capdev@gmail.com)**

In the event that the LGU failed to send representatives, may we request a justification letter stipulating the reason for not attending the said activity.

If there is already a confirmation from the LGU and yet the participant failed to attend, the participant shall pay the corresponding per capita cost indicated in the contract of the activity.





Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

**OFFICE OF PROJECT DEVELOPMENT SERVICES**

September 3, 2018

**DIR. MANUEL Q. GOTIS, CESO III**

Regional Director  
DILG Region IV-A  
Calamba City, Laguna

**Subject: Seminar Workshop on Geotagging and Other Geospatial Applications for Monitoring of Projects**

Dear **Director Gotis**:

In reference to the recently released DILG Circular entitled, "*Policy Guidelines in Monitoring of the FY2017 Assistance to Disadvantaged Municipalities (ADM), FY2018 Assistance to Municipalities (AM), and Sagana at Ligas na Tubig para sa Lahat (SALINTUBIG) Programs under the Local Government Support Fund (DILG MC 2018-104)*", local government units are tasked to take geotagged photos of different stages in their project implementation. In compliance with their reportorial, the LGUs are also required to upload said photos in their respective websites, to ensure transparency and accountability in the overall implementation of the aforementioned programs.

It is in this context that the Assistance to Municipalities – Disaster Risk Reduction & Other Infrastructure Project Management Office (AM – DRROI PMO), under the Office of Project Development Services, will be conducting the above-mentioned activity on **October 1 - 5, 2018 in Metro Manila (venue to be determined)**. The activity aims to provide participants with the common understanding of the fundamental concepts that underlie geotagging through the use of GIS technology.

The training will be participated in by Municipal Engineers, accompanied by one (1) technical staff, who are directly involve in the planning and monitoring of projects under the ADM FY 2017.

In this regard, we humbly request the assistance of your Office in inviting and ensuring the participation of Municipal Engineers and one (1) technical staff of the following eleven (11) Municipalities:

Province	Municipality
Batangas	Balete
	Malvar
Cavite	Ternate
Laguna	Bay
	Los Baños

Laguna	Mabitac
	Pangil
Quezon	Calauag
	Candelaria
	Lucban
Rizal	Pillila

In addition, two (2) representatives from the PDMU, and two (2) representatives from the above-mentioned DILG Provincial Offices, are also invited to join the activity. Training costs covering accommodation and meals will be shouldered by the OPDS. However, as counterpart share, the participating LGUs will be responsible for the transportation expenses and allowances of their representatives. Expenses for additional participants exceeding the previously allotted shall also be shouldered by the LGU.

As a kind reminder, please advise the LGU that the Department will not assume the expenses incurred before and after the activity in case the participants decide to stay at the venue. Furthermore, we will also be requesting an official letter stating the reason, in the event that the Municipal Government will not be able to send the invited participants, or the confirmed participants are unable to attend the abovementioned activity.

Please note that all participants are advised to **register at the hotel on October 1, 2018 at before 12:00 NN** as the program will commence in the afternoon, while check-out will be on **October 6, 2018**.

As part of the activity's requirements, the participants are also requested to bring the following:

1. Laptops with at least Windows 7 Operating System and core i3;
2. Smartphones with GPS/Location receiver; and
3. Field work attire (preferably polo shirt, jeans and sneakers) for the simulation exercise on the fourth day of the activity.


For confirmation of attendance, we have enclosed a Participants' Confirmation Sheet to be distributed to the participating LGUs. Kindly submit the same **not later than September 21, 2018** to [drroi.capdev@gmail.com](mailto:drroi.capdev@gmail.com).

Please allow Ms. Amelle Bianca E. Camba to coordinate with your office accordingly. Should you have clarifications and concerns, you may also reach her at telephone numbers (02) 929-9601 or (0915) 893 5176.

Also attached is the Program of Activities for your reference.

Your usual support is highly appreciated.

Very truly yours,

  
**ROLYN Q. ZAMBALES**  
 Director IV