



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

14 May 2020

REGIONAL ORDER
No. 2020-200

SUBJECT: **DILG IV-A (CALABARZON) ALTERNATIVE WORK ARRANGEMENT**

In the interest of the service, and in view of the CSC MC No. 10, s. 2020 ¹and Regional Memorandum Circular No. 2020-002², the following alternative work arrangement of the DILG IV-A (CALABARZON) is hereby adopted effective 18 May 2020 until the duration of Modified Enhanced Community Quarantine and General Community Quarantine in the Region in accordance to IATF-EID Resolution No. 35, viz:

I. REGIONAL OFFICE

1. OFFICE OF THE REGIONAL DIRECTOR

- 1.1. Work-from Home Arrangement shall be adopted until ECQ/MECQ is lifted in the Province of Laguna.
- 1.2. Under the General Community Quarantine, the following employees shall alternately physically report to the Office and work-from-home in a weekly manner:
 - 1.2.1.

TEAM	NAME	POSITION	SCHEDULE
A	ATTY. JORDAN V. NADAL	Regional Attorney	1 st , 3 rd Week of GCQ...
	KATRINA CORONA	Legal Asst.	
	JUDY ANN SILVA	ADA IV	
	LADY CEZANIE SABANAL	PLO III	
	JOYCE ARLA PEACH B. ESCALANTE	ADAS III	
B	JUDITH FAYE D. TORRES		2 nd , 4 th Week of GCQ...

- 1.3. LGOO II EUNICE A. SALES shall regularly report to the Regional Office

¹ Revised Interim Guidelines for Alternative Work Arrangements and Support Mechanisms in the Government During the Period of State of National Emergency Due to COVID-19 Pandemic
² Alternative Work Arrangement and Support Mechanisms for DILG IV-A (CALABARZON)



“Matino, Mahusay at Maaasahan”



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

2. FINANCE AND ADMINISTRATIVE DIVISION

- 2.1. Work-from Home Arrangement shall be adopted until ECQ/MECQ is lifted in the Province of Laguna
- 2.2. Under the General Community Quarantine, the following employees shall report in the following arrangement:
- 2.2.1. Alternately physically report to the Office and work-from-home in a weekly manner until the situation normalizes:

2.2.1.1. Cash Section

NAME	POSITION	SCHEDULE
MARINEL A. ABUYAN	AO III	1 st , 3 rd Week of GCQ...
MA. CRISTINA V. GALLAZA	ADAS II	2 nd , 4 th Week of GCQ...

2.2.1.2. General Services and Supply Section

2.2.1.2.1.

TEAM	NAME	POSITION	SCHEDULE
1	DANILO T. TOMACLAS	SG I	1 st , 3 rd Week of GCQ...
	CAMILLE T. RONQUILLO	ADA IV	
	REX OSCAR SEGUNIAL	ADA IV	
2	BEZALEEL O. SOLTURA	AO V	2 nd , 4 th Week of GCQ...
	JOSE ALLAN T. GANTA	ADA I	
	JORGE ALVIN A. MONTEIRO	AO IV	

2.2.1.2.2 The following personnel shall report daily in the Regional Office to provide vehicular support to the employees on duty, viz:

- ADA III REYNALDO A. PARALE
- ADA III MEDEL A. SATURNO
- ADA IV LOUIE BERNARDO C. BLANCO
- ADA IV DANIEL T. NARCISO
- ADA IV JOACHIM J. LACDANG

2.2.1.3. Human Resource Section

TEAM	NAME	POSITION	SCHEDULE
1	HANNAH GRACE P. SOLIS	AO IV	1 st , 3 rd Week of GCQ...
	GLACIE P. VILLANUEVA	ADA IV	
2	RAFAEL M. SATURNO	ADA IV	2 nd , 4 th Week of GCQ...
	JAYVEE B. ACO	ADA VI	





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

2.2.1.4. Regional Information and Communications Technology Unit

2.2.1.4.1.

TEAM	NAME	POSITION	SCHEDULE
1	MAYBELLINE M. MONTEIRO	ITO I	1 st Week of GCQ
	EQUILA JESSA P. ALFORJA	QMO	
	CHARLES ADRIAN T. ODI	Data Admin	
2	RESCHIEL B. VERIDIANO	ADA IV	2 nd Week of GCQ
	MARK KIM A. SACLUTI	Web Developer	
3	SHIELA MEI P. OLIVAR	Data Analyst	3 rd Week of GCQ
	CHRISTIAN PAUL V. FERRER	Network Admin	

2.2.1.4.2. In consideration of the physical health of AO III Leticia P. Delgado, she shall continue working from home during the GCQ.

2.2.2. Alternately physically report to the Office and work-from-home in the following schedule until the situation normalizes:

2.2.2.1. Accounting Section

2.2.2.1.1.

NAME	POSITION	SCHEDULE	
RESTITUTO B. NAÑEZ III	ACCT III	Monday to Wednesday	1 st , 2 nd Week of GCQ
LEIDELYN N. PAQUITA	ADAS III		
LAICA N. MELANIO	ADAS II	Thursday to Friday	
RESTITUTO B. NAÑEZ III	ACCT III	Monday to Wednesday	2 nd , 4 th Week of GCQ
LAICA N. MELANIO	ADAS II		
LEIDELYN N. PAQUITA	ADAS III	Thursday to Friday	

2.2.1.1.2. ACCT II Agnes S. Sangel shall work-from-home until her maternity on May 25, 2020

2.2.2.2. Budget Section

NAME	POSITION	SCHEDULE
JORIELYN S. CUBIO	AO IV	Monday, Wednesday, Friday

2.3. The FAD Chief shall report to Office every Tuesday and Thursday regularly and on Monday, Wednesday and Friday as the need arises.





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

2.4. SAO Maria Concepcion A. Gonzales shall continue to work-from-home due to her pregnancy.

3. LOCAL GOVERNMENT CAPABILITY DEVELOPMENT DIVISION

3.1. Work-from Home Arrangement shall be adopted until ECQ/MECQ is lifted in the Province of Laguna.

3.2. Under the General Community Quarantine, the following employees shall alternately physically report to the Office and work-from-home in a bi-weekly manner:

TEAM	NAME	POSITION	SCHEDULE
1	JAY-AR T. BELTRAN	LG00 VI/OIC- Division Chief	1 st and 2 nd Week of GCQ
	MARY JANICE B. SOBREMONTTE	LG00 V	
	CHARISSE CELAN C. TORIO	LG00 II	
	SHAYNE RENALYN P. MERCADO	LG00 II	
	RAYMOND JOSEPH B. PARAISO	LG00 II	
	MARIA MELODY C. ZAMORA	ADA VI	
	MAY ANN T. PAJENAGO	CoRe Regional Project Officer	
	ANDREW LOIS J. TAN	RGAF CDO II	
	CHRISTIAN B. DACANAY	MB Project Development Officer	
2	CHERIELYN A. PORRAS	MB Project Development Officer	3 rd and 4 th Week of GCQ
	PEDRYAN CRIS M. MENDOZA	LG00 V/ OIC- Asst. Division Chief	
	EVELYN L. MANUEL	LG00 V	
	ADRIANNE O. PLASUELO	LG00 IV	
	MONETTE S. LANDICHO	LG00 III	
	MELANIE B. ENOMIS	LG00 II	
	JOSE MARIA NIÑO T. REVADAVIA	LG00 II	
	KITCH KARIANNE R. GOGOLIN	LG00 II	
	ROSLIN RACHEL G. GUTIERREZ	MB Project Development Officer	
	ABEL J. FULGENCIO	MB Project Development Officer	
	DON PAOLO B. TEODORO	MB Project Development Officer	



“Matino, Mahusay at Maaasahan”



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

4. LOCAL GOVERNMENT MONITORING AND EVALUATION DIVISION

- 4.1. Work-from Home Arrangement shall be adopted until ECQ/MECQ is lifted in the Province of Laguna.
- 4.2. Under the General Community Quarantine, the following employees shall alternately physically report to the Office and work-from-home in a bi-weekly manner:

TEAM	NAME	POSITION	SCHEDULE
1	GILBERTO L. TUMAMAC	LG00 VI/OIC-Division Chief	1 st and 2 nd Week of GCQ
	ART BRYAN G. RUBIO	LG00 II	
	CHRISTINE T. VELEZ	Statistician II	
	ZYNELL B. MANGILIN	Information Officer II	
	JOHN CARLO M. HERNANDEZ	ADAC RTA	
	JOHN LAURENCE R. GONZALES	ADAS VI	
	ARNEL P. TOLON	Engineer III	
	ANNA LAURICE M. FABELLON	Engineer IV	
	DANIEL CARLO M. FARENAS	Engineer III	
	DENNIS S. CASTILLO	Admin. Aide VI	
	ALTHEA MARIE A. CINCO	DMO IV	
2	JONALYN CATE V. MAGCAYANG	LG00 V/ OIC-Asst. Division Chief	3 rd and 4 th Week of GCQ
	JILL LOVELLA J. ABRIGO	LG00 IV	
	ALLAN A. SALVATUS	LG00 II	
	JOHN PAUL D. NIEVA	Statistician I	
	SARA ELAYNE M. CALIWAGAN	Information Officer III	
	IMMA CZARINA D. APOLINAR	DMO III	
	MARIELLE ANN M. ODCHIGUE	ADAC RTA	
	KRISTOFFER G. MOJICA	Information System Analyst III	
	FRANCIS VIEN J. ILIGAN	Information System Analyst II	
	DARELL C. DE CHAVEZ	Engineer III	
	KERZY P. LEDESMA	Engineer II	
	EUNICE ELIAKIM G. BALTAZAR	DMO III	
	KARYLL S. LINGAYO	Financial Analyst III	



“Matino, Mahusay at Maaasahan”



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

II. FIELD OFFICES

1. DILG BATANGAS

1.1. SKELETON WORKFORCE

NAME	POSITION/ DESIGNATION	SCHEDULE	
PROVINCIAL OFFICE		PROVINCIAL OFFICE	WORK-FROM-HOME
TEAM A			
ABIGAIL N. ANDRES, CESE	LG00 VII/ OIC- Provincial Director	1 st and 3 rd week of the month	2 nd and 4 th week of the month
FRANZ ALLEN C. ADEL	LG00 V/ OIC-Senior Staff	1 st and 3 rd week of the month	2 nd and 4 th week of the month
JANICE M. UMALI	LG00 II	1 st and 3 rd week of the month	2 nd and 4 th week of the month
KYRA CRISTA P. CASTILLO	ADAS II	1 st and 3 rd week of the month	2 nd and 4 th week of the month
RIZZALIE JOY S. EBREO	LG00 II	1 st and 3 rd week of the month	2 nd and 4 th week of the month
RHEA LEY G. ABIT	LG00 II	1 st and 3 rd week of the month	2 nd and 4 th week of the month
JANE ERASMUS MARIE P. MARTIJA-ACAIN	LG00 II	1 st and 3 rd week of the month	2 nd and 4 th week of the month
ARCHELO V. DUAY	ENGR II	1 st and 3 rd week of the month	2 nd and 4 th week of the month
TEAM B			
DENNIS P. LUTERO	ADAS II	2 nd and 4 th week of the month	1 st and 3 rd week of the month
JOHN EVERT J. ADAJAR	ADA VI	2 nd and 4 th week of the month	1 st and 3 rd week of the month
CHRISTOFFER D. BUNYI	PDO II	2 nd and 4 th week of the month	1 st and 3 rd week of the month
APRIL JOY G. MARQUEZ	LG00 II	2 nd and 4 th week of the month	1 st and 3 rd week of the month
PEARL RYZEL B. GARCIA	LG00 II	2 nd and 4 th week of the month	1 st and 3 rd week of the month
JOSE DOROTEO C. DE MESA	LG00 II	2 nd and 4 th week of the month	1 st and 3 rd week of the month
RONALD JAMES B. GUERRERO	ENGR III	2 nd and 4 th week of the month	1 st and 3 rd week of the month
EDGARDO R. GUIRRE	ADA III	2 nd and 4 th week of the month	1 st and 3 rd week of the month
CLUSTER 1		WORK STATION	WORK-FROM-HOME
MARIA B. MARQUEZ	LG00 VII/ Cluster Head- Calaca	Three days (3) or as exigencies require	Two days (2) or as exigencies require
ESTHER B. DATOR	LG00 VI/ CLG00- Batangas City	Three days (3) or as exigencies require	Two days (2) or as exigencies require
ALBERTO H. SANDOVAL	LG00 VI/ MLG00- Balayan	Three days (3) or as exigencies require	Two days (2) or as exigencies require
LESLIE V. RECTO	LG00 VI/ MLG00- Calaca	Three days (3) or as exigencies require	Two days (2) or as exigencies require
TOMAS E. TAMAYOR	LG00 VI/ MLG00- Calagan	Three days (3) or as exigencies require	Two days (2) or as exigencies require
VICTORIA CHRISTIE D. BUNYI	LG00 VI/ MLG00- Lemery	Three days (3) or as exigencies require	Two days (2) or as exigencies require





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

LEONARD M. VILLENA	LG00 VI/ MLG00-Lian	Three days (3) or as exigencies require	Two days (2) or as exigencies require
KERMITH GILBERT F. FADRI	LG00 VI/ MLG00-Nasugbu	Three days (3) or as exigencies require	Two days (2) or as exigencies require
MYLA B. MAÑIBO	LG00 VI/ MLG00-Taal	Three days (3) or as exigencies require	Two days (2) or as exigencies require
MARY IRENE MICHELLE O. ALVAREZ	LG00 VI/ MLG00-Tuy	Three days (3) or as exigencies require	Two days (2) or as exigencies require
JULIETA V. FOLLERO	LG00 II- Batangas City	Three days (3) or as exigencies require	Two days (2) or as exigencies require
CRISTYVIEN A. ACLAN	LG00 II/Cluster Staff	Three days (3) or as exigencies require	Two days (2) or as exigencies require
JERRICK VINCENT C. UMALI	ADA IV-Batangas City	Three days (3) or as exigencies require	Two days (2) or as exigencies require
CLUSTER 2			
NERISSA G. CONTRERAS	LG00 VII/ Cluster Head	Three days (3) or as exigencies require	Two days (2) or as exigencies require
CELIO C. FRANCIA	LG00 VI/ MLG00-Bauan	Three days (3) or as exigencies require	Two days (2) or as exigencies require
FELICIDAD B. CUADRO	LG00 VI/ MLG00-San Luis	Three days (3) or as exigencies require	Two days (2) or as exigencies require
FRANCIA B. TEMPLO	LG00 VI/ MLG00-San Pascual	Three days (3) or as exigencies require	Two days (2) or as exigencies require
RODEL S. GAMBAN	LG00 VI/ MLG00-Ibaan	Three days (3) or as exigencies require	Two days (2) or as exigencies require
CHARLOTTE S. QUIZA	LG00 VI/ MLG00-Padre Garcia	Three days (3) or as exigencies require	Two days (2) or as exigencies require
ROSITA G. RABANO	LG00 VI/ MLG00-Rosario	Three days (3) or as exigencies require	Two days (2) or as exigencies require
ROSELYN A. MERCADO	LG00 VI/ MLG00-San Jose	Three days (3) or as exigencies require	Two days (2) or as exigencies require
CHRISTIE A. ARCEGA	LG00 VI/ MLG00-San Juan	Three days (3) or as exigencies require	Two days (2) or as exigencies require
AUGUSTO L. SAN GABRIEL	LG00 VI/ MLG00-Lobo	Three days (3) or as exigencies require	Two days (2) or as exigencies require
APRIL F. BAÑEZ	LG00 VI/ MLG00-Mabini	Three days (3) or as exigencies require	Two days (2) or as exigencies require
VICTORIA AMOR M. SAN GABRIEL	LG00 VI/ MLG00-Taysan	Three days (3) or as exigencies require	Two days (2) or as exigencies require
JOSEPH N. SORIANO	LG00 V/ OIC-MLG00-Tingloy	Three days (3) or as exigencies require	Two days (2) or as exigencies require
MARK JOSEPH B. MARQUEZ	LG00 II	Three days (3) or as exigencies require	Two days (2) or as exigencies require
CLUSTER 3			
JUEL FATIMA M. DIHAN-TRINIDAD	LG00 VII/ Cluster Head	Three days (3) or as exigencies require	Two days (2) or as exigencies require
JESSA MARIE S. MENDOZA	LG00 VI/ CLG00-Lipa City	Three days (3) or as exigencies require	Two days (2) or as exigencies require
MA. TERESA S. TIPA	LG00 VI/ CLG00-Talisay	Three days (3) or as exigencies require	Two days (2) or as exigencies require
LORNA M. SILVA	LG00 VI/ CLG00-Tanauan City	Three days (3) or as exigencies require	Two days (2) or as exigencies require
ANGELICA M. SAGUN	LG00 VI/ CLG00-City of Sto.Tomas	Three days (3) or as exigencies require	Two days (2) or as exigencies require
BATILDE AGNES L. CILINDRO	LG00 VI/ MLG00-Agoncillo	Three days (3) or as exigencies require	Two days (2) or as exigencies require





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

DESMARI FRANCIA M. PARILLA	LG00 VI/ MLG00-Alitagtag	Three days (3) or as exigencies require	Two days (2) or as exigencies require
GLORIA PAZ O. TOLEDO	LG00 VI/ MLG00-Balete	Three days (3) or as exigencies require	Two days (2) or as exigencies require
MARIA ISABEL C. LLANTO	LG00 VI/ MLG00-Cuenca	Three days (3) or as exigencies require	Two days (2) or as exigencies require
VOLTAIRE REVERENDO R. DIHAN	LG00 VI/ MLG00-Laurel	Three days (3) or as exigencies require	Two days (2) or as exigencies require
RODERICK C. ADAYA	LG00 VI/ MLG00-Malvar	Three days (3) or as exigencies require	Two days (2) or as exigencies require
GUILLERMO A. OCAMPO JR.	LG00 VI/ MLG00-Mataasnakahoy	Three days (3) or as exigencies require	Two days (2) or as exigencies require
DIOSDADO M. LA ROSA	LG00 VI/ MLG00-San Nicolas	Three days (3) or as exigencies require	Two days (2) or as exigencies require
TEODORICA D. CASTILLO	LG00 VI/ MLG00-Sta. Teresita	Three days (3) or as exigencies require	Two days (2) or as exigencies require
RHODORA D. ONA	LG00 II-Cluster 3 Office	Three days (3) or as exigencies require	Two days (2) or as exigencies require
MARIVIC P. ADAYA	ADA IV	Three days (3) or as exigencies require	Two days (2) or as exigencies require
GERLIE P. SEBASTIAN	ADA IV-Lipa City	Three days (3) or as exigencies require	Two days (2) or as exigencies require
EFREN M. MANTUANO	ADA III-Lipa City	Three days (3) or as exigencies require	Two days (2) or as exigencies require

1.2. WORK-FROM HOME (Shall physically report as need arises)

NAME	POSITION/ DESIGNATION	CONSIDERATIONS (based on the parameters provided by CSC under MC 10, 2020)
PROVINCIAL OFFICE		
JAROLD A. FERMANEZ	LG00 V/LGCDS Chief	-Residing from other Province/ Less access to transport system
BRIAN B. BALLON	LG00 VI	
KATHERINE GRACE M. GARCIA	LG00 III	
JONAS EMMANUEL FAJARDA	LG00 II	
JOEL B. GAONA	LG00 II	
ROBERTO LASQUITES	LG00 II	
RANDOLF C. TORRES	Engineer IV/PDMU	

2. DILG CAVITE

2.1. SKELETON WORK FORCE

NAME	POSITION/ DESIGNATION	SCHEDULE
PROVINCIAL OFFICE		
LIONEL L. DALOPE, CESO V	LG00 VIII/Provincial Director	1 st and 3 rd week of the month (2 nd and 4 th week Work From Home) to maintain social distancing at the office
JOSEPHINE S. DELA ROSA	LG00 V / MES Chief	
RHYIANNE L. MEJICO	LG00 V /CDS Chief	
MARY ROXANNE T. VICEDO	LG00 II / Technical Staff	
NIÑA NORISA C. MARANGA	LG00 II / Technical Staff	
ANGELICA C. GRUESO	ADAS II / Admin Staff	





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 REGION IV-A CALABARZON

CORNELIO L. GREGORIO JR.	ADA VI / Admin Staff	
MARINELLE E. JUANGCO	ADA IV / Admin Staff	
MARIA MAY M. AMBATA	ADA IV / Admin Staff	
MARK JASON B. SALVIO	ENGR III	
KRISTEL CATE V. FRANCISCO	MBPO	
EDEN G. GESMUNDO	LG00 VI/ Senior Staff	2 nd and 4 th week of the month (1 st and 3 rd Week Work from Home) to maintain social distancing
MARREN E. JUANGCO	LG00 III/Technical Staff	
JERLYN D. AVILLA - MOYA	LG00 II/Technical Staff	
MELISSA A. MARERO	LG00 II/Technical Staff	
ANGELO R. CORTUNA	LG00 II/Technical Staff	
CANDELARIA ALMILYN A. CAPAGCUAN	ADA IV / Admin Staff	
REYMUNDO A. MATIENZO JR.	ADA IV / Admin Staff	
LOUIE G. BUENAVENTURA	ENGR II	
ARCHIE L. DELOS REYES	ENGR III	

2.2. WORK-FROM-HOME

NAME	POSITION/ DESIGNATION	CONSIDERATIONS (based on the parameters provided by CSC under MC 10, 2020)
PROVINCIAL OFFICE		
ILUMINADA G. PANERIO	LG00 II/Technical Staff	3.1.c (Senior Citizen)
CLUSTER A		
JULIE ANNE M. JOLAMPONG	LG00 VI/MLG00, Kawit	3.1.b Residence under ECQ
CLUSTER B		
JAMES CARL F. TORRES	LG00 II/Technical Staff	3.1.b Residence under ECQ
CLUSTER C		
MARCIAL A. JUANGCO	LG00 VII/ Cluster Head	Health Risk-Sharing office space with DILG City Office and two other LGU Office, City Nutrition Office and PESO, where social distancing may not be observed at all times
PRIMITIVA G. MOJICA	LG00 VI /CLG00, Trece Martires City	Health Risk-Sharing office space with DILG City Office and two other LGU Office, City Nutrition Office and PESO, where social distancing may not be observed at all times
JOCELYN L. RODIL	LG00 VI/ MLG00, Amadeo	3.1.c (Senior Citizen)
REGINALDO S. REVILLA	LG00 VI/MLG00,Gen. Mariano Alvarez	Residing in Laguna which is still under ECQ until May 31, 2020
MARIA MILAGROS B. ANARNA	LG00 VI/MLG00, Indang	3.1.c (Senior Citizen)
JENNALYN E. ADALIA	LG00 VI/MLG00, Tanza	Residing in Laguna which is still under ECQ until May 31, 2020. Living with a heart bypass operated patient that will be put into health risk if she will report physically in the office. Proximity of office to isolation facility.
REBECCA M. DATA	LG00 VI/MLG00, Carmona	3.1.c (Senior Citizen)





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

MA. NORMITA H. ARCEO	LG00 VI/MLG00, Silang	High Risk- Office is located in DRRM facility which also serve as a Quarantine/Isolation Facility
RICARDO M. PANGANIBAN	LG00 V/Indang	3.1.c (Senior Citizen)
LUCKY KHARLEEN D. JOROLAN	LG00 II/Trece Martires City	Health Risk-Breastfeeding mother to three month old baby/risk of exposing her baby to infection if she will be reporting physically in the cluster office
MARIE A. DOMINGO	ADA I/Trece Martires City	Health Risk- still undergoing therapy/medication due to the physical injury from a vehicular accident

2.3. OTHER ALTERNATIVE WORK ARRANGEMENT (THREE-DAY WORKWEEK AND TWO-DAY WORK-FROM-HOME)

NAME	POSITION/ DESIGNATION	SCHEDULE
PROVINCIAL OFFICE		
EVANGELINE B. PALO	ADS II/FAS Chief	Monday, Wednesday and Friday (Tuesday and Thursday-WFH)
CHRISTOPHER C. MONTOYA	ADA IV/Admin. Staff	Everyday
CLUSTER A		
CELIA A. MARTAL	LG00 VII / Cluster Head	Monday and Wednesday (Tuesday, Thursday and Friday-WFH)
NORMA V. CORPUZ	LG00 VI / CLG00, City of Bacoor	Monday and Wednesday (Tuesday, Thursday and Friday-WFH)
JOSEPH RYAN V. GERONIMO	LG00 VI / CLG00, Cavite City	Monday and Wednesday (Tuesday, Thursday and Friday-WFH)
ASUNCION V. ATIENZA	LG00 VI / MLG00, Noveleta	Monday and Wednesday (Tuesday, Thursday and Friday-WFH)
ABE GAIL B. BELTRAN	LG00 VI / MLG00, Rosario	Tuesday and Wednesday (Monday, Thursday and Friday-WFH)
JANICA ZANDRA V. MENDOZA	LG00 II / Technical Staff	Monday and Wednesday (Tuesday, Thursday and Friday -WFH)
FLORINDO G. GUZMAN JR.	ADA IV / Admin. Staff	Wednesday and Thursday (Monday, Tuesday and Friday-WFH)
CLUSTER B		
BELINDA A. VALENZUELA	LG00 VII / Cluster Head	Monday, Tuesday and Wednesday (Thursday and Friday-WFH)
ALADDINO P. CALANOG	LG00 VI / CLG00, City of Dasmariñas	Monday, Tuesday and Thursday (Wednesday and Friday-WFH)
MARIA MELITA O. VILLARUEL	LG00 VI / CLG00, City of Imus	Monday, Wednesday and Friday (Tuesday and Thursday-WFH)
RONALD A. MOJICA	LG00 VI / CLG00, City of Gen. Trias	Monday, Tuesday and Thursday (Wednesday and Friday-WFH)
RAMON B. NEDIC	LG00 III / Technical Staff	Tuesday and Thursday (Monday , Wednesday and Friday -WFH)
CLUSTER D		
JOSELITO A. ROZUL	LG00 VII / Cluster Head	Monday and Wednesday (Tuesday, Thursday and Friday-WFH)





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

LEO C. DATA	LG00 VI / CLG00, Tagaytay City	Tuesday and Thursday (Monday, Wednesday and Friday-WFH)
EVELYN T. ALVAREZ	LG00 VI / MLG00, Naic	Tuesday and Wednesday (Monday, Thursday and Friday-WFH)
ANNE KIMBERLY P. BABAAN	LG00 VI / MLG00, Mendez-Nuñez	Monday and Thursday (Tuesday, Wednesday and Friday-WFH)
RORY G. BUHAY	LG00 VI / MLG00, Magallanes	Monday and Wednesday (Tuesday, Thursday and Friday-WFH)
JERMILUZ R. DE CASTRO	LG00 VI / MLG00, Ternate	Tuesday and Thursday (Monday, Wednesday and Friday-WFH)
JEROME M. LINGAN	LG00 VI / MLG00, Gen. Emilio Aguinaldo	Tuesday and Thursday (Monday, Wednesday and Friday-WFH)
CHRISTINE B. SIERRA	LG00 VI / MLG00, Alfonso	Monday and Wednesday (Tuesday, Thursday and Friday-WFH)
CANDICE RONA B. RAMIREZ	LG00 V / MLG00, Maragondon	Monday and Wednesday (Tuesday, Thursday and Friday-WFH)
ALICE C. BAY	LG00 II / Technical Staff	Tuesday and Thursday (Monday, Wednesday and Friday-WFH)
JENNY S. MENDOZA	LG00 II / Technical Staff	Monday and Wednesday (Tuesday, Thursday and Friday (WFH)
BEVERLY V. VILLARUEL	ADA IV / Admin Staff	Monday and Wednesday (Tuesday, Thursday and Friday-WFH)

3. DILG LAGUNA

3.1. SKELETON WORKFORCE

NAME	POSITION/ DESIGNATION	SCHEDULE
PROVINCIAL OFFICE		
ENGR. JOHN M. CEREZO	LG00 VII/OIC-Provincial Director	Upon instruction of the Regional Management and if necessary
FLORABEL M. INGEL	LG00 VI/Senior Staff	May 18 & 27, 2020 and if necessary upon instruction of OIC-PD Cerezo
VIBERT L. JAVIER	LG00 VI/Legal Section Chief	May 19, 21, 25 & 27, 2020
JOYCE A. SAAVEDRA	LG00 III/LGCDS and PDMU Section Chief	May 18, 22 & 28, 2020
WYETH N. LUMIDAO	LG00 II/LGMES OIC- Section Chief	May 20, 26 & 29, 2020
VON GABRIEL C. EUGENIO	LG00 II/LGCDS Technical Staff	May 19 & 28, 2020
HANNAH KRYSTEL R. CASTRO	LG00 II/LGCDS Technical Staff	May 21 & 25, 2020
JOSEPH GABRIEL L. ARIATE	LG00 II/LGMES Technical Staff	May 22 & 28, 2020
CZARINA L. VITANGCOL	ADAS II/Disbursing Officer	May 18 & 26, 2020 and if necessary upon instruction of OIC-PD Cerezo
JENNA LYN C. CRUZ	ADA IV/FAS Administrative Staff	May 18, 20, 22, 26 & 29, 2020 and if necessary upon instruction of OIC- PD Cerezo
ELVIN V. JAVIER	ADA IV/FAS Administrative Staff	May 19 & 25, 2020 and if necessary upon instruction of OIC-PD Cerezo





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

GLENN M. ARELLANO	ADA IV/Legal Administrative Staff	May 18, 20 & 29, 2020
ROM JOSEPH V. PINEDA	Engineer III/Special Project Coordinator	May 21 & 25, 2020
JAN EMMANUEL M. GUSTILO, II	MBRTG Program Officer	May 21 & 27, 2020
MICHAEL T. AQUINO	ADA I/FAS Admin Staff	May 18-29, 2020 (depending on the vehicular support needed)
DON CHRISTIAN F. OARGA	ADA III/FAS Admin Staff	

3.2. WORK-FROM-HOME (Shall physically report as need arises)

NAME	POSITION/ DESIGNATION	CONSIDERATIONS (based on the parameters provided by CSC under MC 10, 2020)
PROVINCIAL OFFICE		
ENGR. JOHN M. CEREZO	LG00 VII/OIC-Provincial Director	NCR is on MECQ/Adult ages 60 Years old and above
FLORABEL M. INGEL	LG00 VI/Senior Staff	Province is placed under MECQ
VIBERT L. JAVIER	LG00 VI/Legal Section Chief	
JOYCE A. SAAVEDRA	LG00 III/LGCDS and PDMU Section Chief	
WYETH N. LUMIDAO	LG00 II/LGMES OIC-Section Chief	
VON GABRIEL C. EUGENIO	LG00 II/LGCDS Technical Staff	
HANNAH KRYSTEL R. CASTRO	LG00 II/LGCDS Technical Staff	
JOSEPH GABRIEL L. ARIATE	LG00 II/LGMES Technical Staff	
CZARINA L. VITANGCOL	ADAS II/Disbursing Officer	
JENNA LYN C. CRUZ	ADA IV/FAS Administrative Staff	
ELVIN V. JAVIER	ADA IV/FAS Administrative Staff	
GLENN M. ARELLANO	ADA IV/Legal Administrative Staff	
ROM JOSEPH V. PINEDA	Engineer III/Special Project Coordinator	
JAN EMMANUEL M. GUSTILO, II	MBRTG Program Officer	
MICHAEL T. AQUINO	ADA I/FAS Admin Staff	
DON CHRISTIAN F. OARGA	ADA III/FAS Admin Staff	
JAMIE B. DE MESA	Engineer III/Special Project Coordinator	Currently staying in her home province (Rizal Province) which is under GCQ but due to transportation issues and she has no place to stay in Laguna
ANA MARIE C. PINEDA	Engineer III/CMGP Coordinator	Province is placed under MECQ/Pregnant
CLUSTER A		
MA. LORILYN V. MANRIQUE	LG00 VII/Cluster A Head	Province is placed under MECQ





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

LENIE R. BAUTISTA	LG00 VI/CLG00 – City of San Pedro	
FATIMA NOÑA M. ALON	LG00 VI/CLG00 – City of Biñan	
MELODY M. BARAIRO	LG00 VI/CLG00 – City of Santa Rosa	
JENNIFER S. QUIRANTE	LG00 VI/CLG00 – City of Calamba	
ROWENA G. CAYA	LG00 VI/CLG00 – San Pablo City	
MICHELLE M. GARCIA	LG00 VI/CLG00 – City of Cabuyao	
MICHIKO R. ESCALANTE	LG00 VI/MLG00 – Los Baños	
MARICAR M. CASTRO	LG00 VI/MLG00 – Calauan	
MILCHA C. ESPEDILLON	LG00 VI/MLG00 – Rizal	
MARICAR F. LLARENA	LG00 VI/MLG00 – Liliw	
OLIVO D. ESQUIVEL	LG00 VI/MLG00 – Nagcarlan	
JAYSON L. CHAVEZ	LG00 VI/MLG00 – Bay	
LEANDRO S. DANCIL	LG00 VI/MLG00 – Victoria	
MYRA CARMINA Q. ARCELO	LG00 VI/Cluster A Technical Staff	
MARIA KERSTINE E. AZUCENA	LG00 V/OIC-MLG00 – Alaminos	
HIDYLENE C. MAYO	LG00 III/Program Manager – City of Santa Rosa	
JNYSZ C. MONTEJO	LG00 III/Program Manager – City of San Pedro	
ZAREL JOHN R. CRUZAT	LG00 III/Program Manager – City of Santa Rosa	
ROBERTA D. ESQUIVEL	LG00 II/Technical Staff – San Pablo City	
MARK ANGELO A. BALLESTEROS	LG00 II/Technical Staff – City of Cabuyao	
SITAL RANI T. ALINSUNURIN	LG00 II/Technical Staff – City of Calamba	
BRENDA E. CARAOS	LG00 II/Technical Staff – Cluster A	
GLENN A. GALANG	ADAS II/Admin Staff – City of Calamba	
JUN T. ALCANTARA	ADA IV/Admin Staff – San Pablo City	
CLUSTER B		
QUENNIE C. MALLEON	LG00 VI/OIC-Cluster B Head	Province is placed under MECQ





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

JARED S. BALDEMECA	LG00 VI/MLG00 – Cavinti	
TIRSO ALVIN D. LAVIÑA, III	LG00 VI/MLG00 – Famy	
JUAN PAOLO S. BROSAS	LG00 VI/MLG00 – Kalayaan	
REUBEN JOSEPH M. JUSTO	LG00 VI/MLG00 – Luisiana	
APRILYN L. MAYRONG	LG00 VI/MLG00 – Lumban	
KAREN C. AQUINO	LG00 VI/MLG00 – Majayjay	
MA. AURORA A. ROBLES	LG00 VI/MLG00 – Magdalena	
LOIDA V. VISTA	LG00 VI/MLG00 – Paete	
MARIA ALMA L. BARRIENTOS	LG00 VI/MLG00 – Pagsanjan	
ODESSA L. TAN	LG00 VI/MLG00 – Pakil	
RIEL JOHN R. URRIQUIA	LG00 VI/MLG00 – Pangil	
MARILEN GRACE T. ABEJERO	LG00 VI/MLG00 – Pila	
LUNINGNING C. ESQUILLO	LG00 VI/MLG00 – Santa Cruz	
RYANN JAY B. ESTRADA	LG00 VI/MLG00 – Santa Maria	
JENNIFER O. ZAIDE	LG00 VI/MLG00 – Siniloan	
VHERNALYN P. JACOB	LG00 V/OIC-MLG00 – Mabitac	
GARY O. GIMEO	ADA IV/Admin Staff – Cluster B	

4. DILG LUCENA CITY

4.1. WORK-FROM-HOME

NAME	POSITION/ DESIGNATION	CONSIDERATIONS (based on the parameters provided by CSC under MC 10, 2020)
HUC OFFICE		
CHARMAINE R. LOPEZ	LG00 VI	Health Risk

4.3. OTHER ALTERNATIVE WORK ARRANGEMENT

NAME	POSITION/ DESIGNATION	SCHEDULE
HUC OFFICE		
DANILO A. NOBLEZA	LG00 VIII/ City Director	Monday
DON AYER A. ABRAZALDO	LG00 VI/ Senior Staff	Wednesday
CHRISTEN JOY L. INGLES	LG00 V	Tuesday





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

ASHTON JALRA B. GARCIA	LG00 II	Thursday
MARIA FE V. JASUL	ADA IV	Friday
ELMER C. TAMESIS	ADA IV/Driver	Monday-Friday

5. DILG QUEZON

5.1. SKELETON WORKFORCE/ THREE-DAY WORKWEEK AND TWO-DAY WORK-FROM-HOME
(Shall physically report as need arises)

NAME	POSITION/ DESIGNATION	SCHEDULE	
PROVINCIAL OFFICE		PROVINCIAL OFFICE	WORK-FROM- HOME
TEAM A			
DARRELL I. DIZON, CESO V	Provincial Director	1 st and 3 rd week of the month	2 nd and 4 th week of the month
EVANGELINE ROSE C. DEL MORO	LG00 V-CDS Chief	1 st and 3 rd week of the month	2 nd and 4 th week of the month
JEFFREY P. JUMARANG	LG00 II – Chief of Staff, OPD	1 st and 3 rd week of the month	2 nd and 4 th week of the month
SHEENA MISTEE M. ALEGRE	LG00 II – MES Technical Staff	1 st and 3 rd week of the month	2 nd and 4 th week of the month
ENGR. JOHN JOSEPH B. VASQUEZ	LG00 II – Unit Head PDMU, MES Technical Staff	1 st and 3 rd week of the month	2 nd and 4 th week of the month
CHRISTIAN ERIC D. BONTIA	MBRTG-PDO	1 st and 3 rd week of the month	2 nd and 4 th week of the month
ENGR. EMMANUEL D. OBCIANA	Engr. II	1 st and 3 rd week of the month	2 nd and 4 th week of the month
MARIBEL P. MORENO	ADA VI-Records Officer	1 st and 3 rd week of the month	2 nd and 4 th week of the month
KATHERINE ANN T. TABERNILLA	ADA IV/OIC-AC III	Mon and Tue weekly	Wed, Thur and Fri weekly
EDWIN L. ARCILLA	ADA III	1 st and 3 rd week of the month	2 nd and 4 th week of the month
HEIDI O. HUGO	ADA I	1 st and 3 rd week of the month	2 nd and 4 th week of the month
TEAM B			
ATTY. NEIL ALFON S. ARANILLA	Senior Staff	2 nd and 4 th week of the month	1 st and 3 rd week of the month
FE MONALIE O. ABARCA	LG00 V-MES Chief	2 nd and 4 th week of the month	1 st and 3 rd week of the month
THELMA T. BEÑABON	LG00 III – Alternate Planning Officer, CDS Technical Staff	2 nd and 4 th week of the month	1 st and 3 rd week of the month
JULIUS ANTHONY M. CADA	LG00 III – PACC/Legal Focal Person	2 nd and 4 th week of the month	1 st and 3 rd week of the month
ANA SHEILA N. DALIDA	LG00 II – CDS Technical Staff	2 nd and 4 th week of the month	1 st and 3 rd week of the month
SHAZER LEO E. AMBAS	LG00 II – MES Technical Staff	2 nd and 4 th week of the month	1 st and 3 rd week of the month





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

ENGR. JHEAN R. YARA	Engineer III – PDMU	2 nd and 4 th week of the month	1 st and 3 rd week of the month
ENGR. RAMELITO P. CALUPIG	Engineer III - CMGP	2 nd and 4 th week of the month	1 st and 3 rd week of the month
NORMA A. ABUEL	ADAS II/ Disbursing Officer	Work from Home weekly (Senior Citizen)	
NEIL R. DE OCAMPO	ADAS II – AC III	2 nd and 4 th week of the month	1 st and 3 rd week of the month
MICHAEL ALAIN A. ABUEL	ADA IV	2 nd and 4 th week of the month	1 st and 3 rd week of the month
CLUSTER 1		WORK STATION	WORK-FROM-HOME
VILMA B. DE TORRES	LG00 VII/ Cluster Head	Mon, Wed, Fri	Tue, Thur
FE B. ROALES	LG00 VI/CLG00-Tayabas City	Three (3) days	Two (2) days
CLARION PAZ-TANGHAL	LG00 VI/MLG00-Burdeos	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
ALELY P. DITALO	LG00 VI/MLG00- Gen Nakar	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
RAYA T. RUBLICO	LG00 VI/MLG00-Infanta	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
OSCAR C. ESPIRITU	LG00 VI/MLG00-Jomalig	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
SARAH O. RIVERA	LG00 VI/MLG00-Lucban	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
MILAGROS H. ROSAL	LG00 VI/MLG00-Mauban	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
NOEMI M. PELAEZ	LG00 VI/MLG00-Pagbilao	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
GIOVANNI E. BERMUDEZ	LG00 VI/MLG00-Panukulan	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
VANESSA J. YULIP	LG00 VI/MLG00-Patnanungan	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
DJANINE M. DACILLO	LG00 V/OIC-MLG00-Polillo	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
ANN MAUREEN D. GUMBOC	LG00 VI/MLG00- Real	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
RODALYN A. MACARANDANG	LG00 VI/MLG00-Sampaloc	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
SHERI-ANN SHANE A. AVILA	LG00 II/ DILG Staff-Tayabas City	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
SARAH JOY V. PASTORES	LG00 II/Cluster Staff-Cluster 1 Office	Mon, Thur, Fri	Tue, Wed
CLUSTER 2			
GERARDO C. GABIN	LG00 VII/Cluster Head	Mon, Wed, Fri	Tue, Thur
RAYMUND ART S. ARCE	LG00 VI/MLG00-Alabat	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

MA. ZOBEL Y. ALPUERTO	LG00 VI/MLG00-Atimonan	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
YONNE S. PERIA	LG00 VI/MLG00-Calauag	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
ROWENA P. ALVIAR	LG00 VI/MLG00-Candelaria	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
SHEILA O. DEL MUNDO	LG00 VI/MLG00-Dolores	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
CARLO R. REYES	LG00 VI/MLG00-Guinayangan	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
PIERRE VLADIMIR T. PALOGAN	LG00 VI/MLG00-Gumaca	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
DEXTER P. FEDELIZ	LG00 VI/MLG00- Lopez	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
EVA JEANNE D. QUIMORA	LG00 V/OIC-MLG00-Perez	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
VLADIMIR M. ROCAFOR	LG00 VI/MLG00-Plaridel	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
LAURICE PIA J. OLIVEROS	LG00 VI/MLG00-Quezon	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
MELANY G. LLORIN	LG00 VI/MLG00- San Antonio	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
SUSAN C. RAÑOLA	LG00 VI/MLG00-Sariaya	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
ABEL A. SUMINISTRADO	LG00 VI/MLG00-Tiaong	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
CARL EDGAR B. CUSI	LG00 VI/MLG00-Tagkawayan	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
FIONA CARIZA C. DANIEL-ARCE	LG00 III/Sub-Cluster Staff- Cluster 2 Office	Thur, Fri	Mon, Tue, Wed
JERNEL T. DEMIN	LG00 II/DILG Staff- Lopez	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
NEL B. RESPLANDOR	LG00 II/DILG Staff- Calauag	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
DENISE ANN F. RESELLOZA	LG00 II-Cluster Staff- Cluster 2 Office	Mon, Tue	Wed, Thur, Fri
CLUSTER 3			
MARIA TERESITA G. ALPUERTO	LG00 VI/ OIC- Cluster Head	Mon, Tue, Wed	Thur, Fri
MELCHOR EUGENIO G. DOCE	LG00 VI/MLG00-Agdangan	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
KHARL KRIS S. PIÑOL	LG00 VI/MLG00-Buenavista	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

SONIA R. MATANGUIHAN	LG00 VI/MLGOO- Catanauan	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
REMILIE A. ORIVIDA	LG00 VI/MLGOO- General Luna	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
XERXES F. BATRALO	LG00 VI/MLGOO- Macalelon	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
MARCELINA M. GRACIAS	LG00 VI/MLGOO- Mulanay	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
ROWEL G. SANTOS	LG00 VI/MLGOO- Padre Burgos	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
DOMINADOR A. NOBLEZA, JR.	LG00 VI/MLGOO- Pitogo	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
NOEL P. MAGSINO	LG00 VI/MLGOO- San Andres	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
WARREN M. RATIO	LG00 VI/MLGOO- San Francisco	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
ROBINSON G. MAAC	LG00 VI/MLGOO- San Narciso	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
REYZA E. LAGAR	LG00 VI/MLGOO- Unisan	Three (3) days, or as exigencies require	Two (2) days, or as exigencies require
KATHLEEN L. POTESTADES	LG00 II/Cluster Staff- Cluster 3 Office	Mon, Thur, Fri	Tue, Wed

6. DILG RIZAL

6.1. WORK-FROM-HOME

NAME	POSITION/ DESIGNATION	CONSIDERATIONS (based on the parameters provided by CSC under MC 10, 2020)
PROVINCIAL OFFICE		
ALLAN V. BENITEZ	LG00 VIII/ Provincial Director	Residing in Cavite and will pass thru NCR in reporting to Station [Will report to station once MECQ is lifted]
SHERLYN A. OÑATE- RESURRECCION	LG00 V	Pregnant
ALYSSA B. BARRAMEDA	LG00 III	Residing in Sampaloc, Manila [Will report to station once MECQ is lifted]
MA. JESUSA V. PORNASDORO	ADAS II	Residing in San Jose del Monte, Bulacan and will pass thru NCR in reporting to Station [Will report to station once MECQ is lifted]
JAMES AXEL P. ZUBELDIA	ENGR. II	Residing in Pasig City [Will report to station once MECQ is lifted]





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

CLUSTER 1		
ENRICO O. DAMOT	LG00 VII/Cluster Head	Immunocompromised (Diabetic)
JENNYLYNE T. ALVAREZ-SICAT	LG00 VI/ MLG00-Taytay	Weak Immune System (considered as other health risk)
RICHARD STEPHEN S. BANDONG	LG00 VI/ MLG00-Binangonan	Immunocompromised and Comorbid (Hypertensive & Diabetic)/Living in NCR (Sampaloc, Manila)
BERNARD C. CASTILLO	LG00 VI/ MLG00-Cainta	Weak Immune System (considered as other health risk)
ROSANNA MARIA R. CASTILLO	LG00 VI/ MLG00-Angono	Weak Immune System (considered as other health risk)
EUNICE U. GUANZON	LG00 VI/ MLG00-Rodriguez	Senior Citizen (60 years old last April 2020)
OLIVER R. MONTEFALCON	LG00 VI/ MLG00-San Mateo	Immunocompromised and Comorbid (Hypertensive & Diabetic)/Living in NCR (Pasig City)
CHERRIBIN C. PANGANIBAN	LG00 VI/ MLG00-Antipolo City	Immunocompromised (Diabetic)
RENTZ HARRY M. TOLEDO	LG00 III	Immunocompromised (Hypertensive)
GERALDINE C. NERY	ADA IV/ Antipolo City	Living in NCR (Pasig City)
CLUSTER 2		
NENCITA N. COSTELO	LG00 VII	Cavite Resident
JOEL C. ALTARES	LG00 VI/MLG00-Teresa	Angono Resident (Station – Teresa)
VIRGINIA DG. AMICAN	LG00 VI/ MLG00-Pililla	61 yrs old-Senior Citizen
ANNALYN MARIE M. ANGULO	LG00 VI/ MLG00-Tanay	With High Blood Pressure Symptoms, Morong Resident (Station – Tanay)
SALVE GINA P. BANAWA	LG00 VI/ MLG00-Jalajala	Taytay Resident (Station – Jalajala)
ROWENA L. CAS	LG00 VI/ MLG00-Cardona	Pasig Resident
CAMELA ROSE S. MANUEL-REYES	LG00 VI/ MLG00-Baras	With Asthma, Morong Resident (Station – Baras)
PHOENIX GRANT M. TEODORO	LG00 VI/ MLG00-Morong	With Asthma
LAURICE D. HERRADURA	LG00 II	With Allergic Rhinitis, Morong Resident (Station – Cluster 2 Office Tanay)

6.2. OTHER ALTERNATIVE WORK ARRANGEMENT

NAME	POSITION/ DESIGNATION	CONSIDERATIONS (based on the parameters provided by CSC under MC 10, 2020)
PROVINCIAL OFFICE		
ALLAN V. BENITEZ	LG00 VIII	[After Lifting of MECQ] To Report on the first week upon lifting of MECQ, and succeeding week after next (WFH when not reporting to office)





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

ELLAINE L. TOMACLAS	LGOO VI	To Report on May 25-29, and succeeding week after next (WFH when not reporting to office)
BRYAN B. BATAN	LGOO V	To Report on M-W-F of the week of May 18-22, and T-Th of the week of May 25-29, alternately in the succeeding weeks (WFH when not reporting to office)
ANGELIQUE MEI A. IDLAO-AGPAOA	LGOO V	To Report on May 18-22, and succeeding week after next (WFH when not reporting to office)
ALYSSA B. BARRAMEDA	LGOO III	[After Lifting of MECQ] To Report Every M-W-F of the initial week, and Every T-Th of the following week, alternately in the succeeding weeks (WFH when not reporting to office)
JEFREY R. GAMBAN	LGOO II	To Report on May 18-22, and succeeding week after next (WFH when not reporting to office)
EDNALYN T. LACSAMANA	LGOO II	To Report on May 25-29, and succeeding week after next (WFH when not reporting to office)
REX DG. MIRANDA, JR.	LGOO II	To Report on May 18-22, and succeeding week after next (WFH when not reporting to office)
JAYEN D. SAN DIEGO	LGOO II	To Report on May 25-29, and succeeding week after next (WFH when not reporting to office)
MA. JESUSA V. PORNASDORO	ADAS II	[After Lifting of MECQ] To Report Every M-W-F of the initial week, and Every T-Th of the following week, alternately in the succeeding weeks (WFH when not reporting to office)
JEAN VALERIE M. BAUTISTA	ADAS II	To Report on T-Th-F of the week of May 18-22, and M-F of the week of May 25-29, alternately in the succeeding weeks (WFH when not reporting to office)
ABIGAIL LOUIZE M. RESURRECCION	ADA VI	To Report on M-W-F of the week of May 18-22, and T-F of the week of May 25-29, alternately in the succeeding weeks (WFH when not reporting to office)
MARCO ANTONIO J. BASCO	ENGR. III	To Report on M-W-F of the week of May 18-22, and T-Th of the week of May 25-29, alternately in the succeeding weeks (WFH when not reporting to office)
BUTCH J. DONCERAS	ENGR. III	To Report on May 18-22, and succeeding week after next (WFH when not reporting to office)
JAMES AXEL P. ZUBELDIA	ENGR. II	[After Lifting of MECQ] To Report on the second week upon lifting of MECQ, and succeeding week after next (WFH when not reporting to office)
CHARENE JOY M. RAPSING	PDO	To Report on May 25-29, and succeeding week after next (WFH when not reporting to office)





Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

Operating units under Modified Enhanced Community Quarantine (Regional Office Divisions and DILG Laguna) shall submit new personnel schedule upon being placed under General Community Quarantine.

Likewise, all Provincial/HUC Directors and Division Chiefs shall issue Provincial/Regional Orders for succeeding changes in schedule subject to the confirmation/approval of the undersigned.

For information, guidance and compliance.

NOEL R. BARTOLABAC, CESO V
Officer-in-Charge



“Matino, Mahusay at Maaasahan”

3/F Andenson Bldg. 1, National Highway, Brgy. Parian, City of Calamba, Laguna 4027

827-4755; 827-4560; 827-4587; 827-3143 827-4745

dilgcalabarzon@yahoo.com www.calabarzon.dilg.gov.ph