



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
REGION IV-A CALABARZON

18 June 2019

**REGIONAL OFFICE ORDER**  
**No. 2019-08**

**SUBJECT: OVERTIME SERVICE**

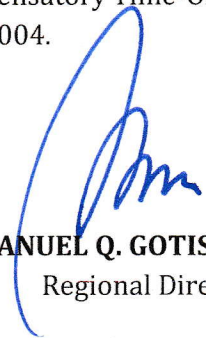
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In the interest of the service, the following personnel are hereby directed to render overtime service on 19 June 2019 at DILG IV-A Regional Office, Brgy. Parian, City of Calamba, Laguna, viz:

NAME	PURPOSE
LGOO V Brian B. Ballon	- Preparation of documents, presentations and technical notes for the upcoming NEO Orientation/Seminar
LGOO II Melanie B. Enomis	- Preparation of documents and presentations for the conduct of CDP-SDG-CBMS Meeting on June 20 2019

Actual service rendered for overtime of the above mentioned personnel on the aforementioned date shall accrue to their respective Compensatory Time-Off pursuant to CSC and DBM Joint Circular No. 2 series of 2004 dated October 4, 2004.

For Compliance.

  
**MANUEL Q. GOTIS, CESO III**  
Regional Director *per*



**"Matino, Mahusay at Maaasahan"**