



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
REGION IV-A CALABARZON

02 SEPTEMBER 2019

**REGIONAL ORDER**  
No. 2019 - 636

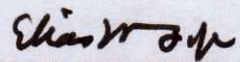
**SUBJECT : ATTENDANCE TO THE SECTOR ASSESSMENT AND PLANNING WORKSHOP**

In the interest of service, the following personnel are hereby directed to attend the above-mentioned activity on **3-6 September 2019** in **West Avenue Suites, West Avenue, Quezon City, Metro Manila**, viz:

NAME	DESIGNATION/POSITION	STATION
Darell C. de Chavez	Engineer III	DILG IV-A
Aldren H. Hila	CDO II	DILG Quezon

Payment of travelling expenses is hereby authorized subject to the availability of funds and the usual standard accounting and auditing rules and regulation.

For compliance.

  
**ELIAS F. FERNANDEZ, JR.**  
OIC - Regional Director



**"Matino, Mahusay at Maasahan"**

3/F Andenson Bldg. 1, National Highway, Brgy. Parian, City of Calamba, Laguna 4027

827-4755; 827-4560; 827-4587; 827-3143 827-4745

dilgcalabarzon@yahoo.com www.calabarzon.dilg.gov.ph



## CONFIRMATION OF PARTICIPATION

NAME OF LGU/AGENCY: Department of the Interior and Local Government

PROVINCE AND REGION: Region IV-A and Quezon Province

TELEPHONE/FAX: (049) 827 4560

This is to acknowledge receipt of your letter and to confirm our participation/non-participation in **Sector Assessment and Planning Workshop for Regions CAR, IV-A, MIMAROPA and V (Luzon Cluster)** on **September 3-6, 2019** in **West Avenue Suites, West Avenue, Quezon City, Metro Manila**

Please check the appropriate box marking the participation/non-participation of attendants from your LGU.

☒ **ATTENDING**

[Note: By checking this box, you are certifying that the participants listed below are fit and able to travel and attend the activity.]

	NAME OF ATTENDING PARTICIPANT	SEX (M/F)	POSITION / DEPARTMENT UNIT	CONTACT NO.	SPECIAL CONCERN S (Dietary Restriction s, etc.)
1	Darell C. de Chavez	M	Engineer III DILG IV-A	0917-127-9500	
2	Aldren H. Hila	M	CDO II DILG Quezon	0908-989-8336	
3					
4					
5					

☐ **NOT ATTENDING**

[Note: Please send an official letter stating the reason if the LGU cannot send a participant.]

**Confirmed/Signed:**

  
**ELIAS F. FERNANDEZ, JR.**  
OIC – Regional Director