



Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office IV-A

**REGIONAL MEMORANDUM CIRCULAR**

**NO.: 19**

**TO : PROVINCIAL GOVERNORS; CITY AND MUNICIPAL MAYORS; DILG  
PROVINCIAL DIRECTORS OF CAVITE, LAGUNA AND RIZAL; CITY/  
MUNICIPAL LOCAL GOVERNMENT OPERATIONS OFFICERS; AND ALL  
OTHERS CONCERNED**

**SUBJECT : 2018 REVISED AND UPDATED GUIDELINES ON THE  
ENVIRONMENTAL COMPLIANCE AUDIT INCENTIVE AWARDS**

**DATE : SEPTEMBER 14, 2018**

---

**I. PREFATORY STATEMENT**

The Department of the Interior and Local Government (DILG) is one of the mandated agencies to clean, preserve and rehabilitate the Manila Bay as per GR Nos. 171947-48.

Relative to its general supervision function, the Department is primarily tasked to monitor compliance and institutionalized schemes to ensure that Local Government Units (LGUs) strictly adhere to numerous laws and policies particularly to RA 9003 or the Ecological Solid Waste Management Act of 2000.

As such, DILG Region IV-A initiated an effective strategy to motivate them to adhere to the provision of the law and that is through recognizing efforts, accomplishments and best practices of the LGUs by giving them due awards and incentives.

**II. ENVIRONMENTAL COMPLIANCE AUDIT**

The Department of the Interior and Local Government (DILG) introduced the Environmental Compliance Audit to assess the compliance of the LGUs to environmental laws particularly to RA 9003 or the Ecological Solid Waste Management Act of 2000.

In relation to this, an awards system that grants cash incentives to top performing local government units was created and has been implemented by DILG BLGS in 2014. LGUs which garner the top scores per region qualify as the regional awardees and automatically qualify as the region's entry to the Manila Bayani National Awards.

On 2015, the DILG IV-A, adopted this award system and is hereby modified and revised.

**III. IMPLEMENTING GUIDELINES**

In order to ensure a consistent, uniform and systematic conduct of necessary activities before, during and after the audit, DILG CALABARZON will be guided by the following guidelines:

**"Matino, Mahusay at Maaasahan"**





Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office IV-A

**A. SCOPE AND QUALIFICATIONS**

1. The ECA Incentive Award is open to all 14 cities and 53 municipalities of Region IV-A Manila Bay Watershed Areas particularly in the Provinces of Cavite, Laguna and Rizal.
2. The LGU must be visibly clean and observe the tenets of the Solid Waste Management Act.
3. An LGU, if found out to have an open dump site shall be automatically disqualified.

**B. IMPLEMENTING PROCEDURES**

1. At the onset, the Award System shall be widely communicated to all the concerned LGUs in all possible avenues such as but not limited to meetings, orientation, workshops, conferences and other opportunities possible.
2. With the implementation of the LGU Compliance Assessment, the ECA assessment and validation shall be integrated and unified with the former. As such, the determination of the winners shall depend on the result of the table assessment and validation conducted with the LGU Compliance Assessment on solid waste cluster.
3. In relation to the former item, the members of the Regional Inter Agency (RIAC), which was organized for purposes of the implementation of the LGU Compliance Assessment, shall act as assessors and validators thru the process of table assessment and inspection.<sup>i</sup>
4. The RIAC shall be divided into three (3) sub groups to validate their respective assigned province. Similarly, the RIAC sub-group shall resolve to determine who will be the winners in every province in cases of tie of scores among the LGUs. Hence, RIAC sub-group may reasonably determine who among the LGUs is better than the other.<sup>ii</sup>
5. The RIAC shall have an Executive Committee which will determine the regional ECA winners among the provincial platinum winners, as herein prescribed in the succeeding items.
6. The table assessment and validation result initially rated by the RIAC during the table assessment and validation shall comprise the 70% of the scoring system. The remaining 30% shall come from the average score garnered by the LGU on an assessment and validation to be made by the RIAC Executive Committee using another tool which herein attached as Annex 1.
7. The Regional Executive committee will visit the LGUs their offices or facilities aside from the City/Municipal Hall and waterways within their jurisdiction to observe, examine, and discern the compliance of the LGU and the community on Solid Waste Management.

**“Matino, Mahusay at Maaasahan”**





Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office IV-A

8. Members of the RIAC shall sign in the assessment forms or any other forms necessary to the implementation of this program and shall be submitted to the DILG as part of supporting documents.

**C. RANK AND AWARDS SYSTEM**

1. In the Provincial Level, awards shall be categorized into four (4) with the corresponding ranking and awards system:

Category	Amount	Kind
<b>City Level</b>		
<b>PLATINUM</b>	120,000.00	Plaque
<b>GOLD</b>	90,000.00	Plaque
<b>SILVER</b>		Plaque
<b>BRONZE</b>		Plaque
<b>Municipal Level</b>		
<b>PLATINUM</b>	120,000.00	Plaque
<b>GOLD</b>	90,000.00	Plaque
<b>SILVER</b>		Plaque
<b>BRONZE</b>		Plaque

2. LGUs garnering the Platinum Award from each province shall compete in the Regional Level and shall be categorized into two (2) with the corresponding ranking and awards system:

Category	Amount	Kind
<b>City Level</b>		
<b>PLATINUM</b>	200,000.00	Plaque
<b>Municipal Level</b>		
<b>PLATINUM</b>	200,000.00	Plaque

3. The LGUs who garnered the Platinum Award in the Regional level shall not automatically be the representative of the region for the National ECA Award. Unless otherwise, there is no LGU who have been conferred with Hall of Fame award in the respective categories as herein indicated in the succeeding items.
4. If an LGU receives the *Platinum* Award for three (3) consecutive years in the Regional Level, it will be conferred with Hall of Fame Award.

Category	Amount	Kind
Hall of Fame Awardee	100,000.00	Plaque

The same LGU shall also be exempted in qualifying for the succeeding years for both Provincial and Regional levels. However, the performance of the LGUs will still be assessed and monitored as normal for the next three (3) years. Only until the lapse of three (3) years will the LGU can qualify and compete.

**“Matino, Mahusay at Maaasahan”**



Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office IV-A

5. In determining the regional entry for the National ECA Awards, DILG IV-A will examine the assessment and validation results of the Regional Winners and the LGUs that has been conferred with Hall of Fame Award in the respective categories. Whichever has the higher assessment and validation result shall be the regional entry for the National ECA Awards.

#### D. ECA CONFERMENT

Conferment of LGU Awards shall be conducted during the Manila Bay Day and Year End Conference which is scheduled every last quarter of the year. This shall be participated in by the Local Chief Executives together with the Manila Bay Team Members of the LGU Awardees. All DILG Officers within the 3 Provinces shall also be invited.

#### E. RELEASE OF INCENTIVE AWARD

After all the winners have been finally determined, the winner LGUs will be informed of the same and be required to submit project proposal(s) as a condition in releasing their financial incentive. The project proposal(s) should be submitted to the region on a determined deadline and the same shall pertain to solid waste management project and/or program.

#### IV. REPEALING CLAUSE

Previous DILG IV-A issuances that are inconsistent with the provisions of this Regional Memorandum Circular pertaining to this Memorandum Circulars are hereby repealed and/or modified accordingly. While the provisions of existing circulars/memoranda/guidelines which are not affected shall remain in full force and effect.

#### V. EFFECTIVITY

This Memorandum Circular shall take immediately.

For the information and guidance of all concerned.

  
MANUEL Q. GOTIS, CESO III  
Regional Director

<sup>i</sup> The RIAC-solid waste cluster will conduct the Table Assessment; and  
<sup>ii</sup> RIAC – Provincial Group will conduct the validation and inspection

**“Matino, Mahusay at Maaasahan”**