



Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGION IV-A CALABARZON

14 January 2020

REGIONAL ORDER

No. 2020-013

SUBJECT : RECONSTITUTION OF THE REGIONAL HUMAN RESOURCE MERIT  
PROMOTION AND SELECTION BOARD (RHRMPSB)

Pursuant to CSC Resolution No. 1800692<sup>1</sup> promulgated on July 3, 2018 re: Amendments and Additional Provisions to CSC Resolution No. 1701009 (June 16, 2017), and in lieu of the absence of designated Assistant Regional Director as of the moment, the composition of DILG RIV-A (CALABARZON) Human Resource Merit Promotion and Selection Board (RHRMPSB) is hereby reconstituted, the composition of which are as follows, to wit:

Name	Position	Designation
ALLAN V. BENITEZ	LG00 VIII	Chairperson
DARRELL I. DIZON, CESO V	LG00 VIII/ PD Quezon Province	Member/ PD's Representative
Provincial/HUC Director where the vacancy exists		Member
DR. CARINA S. CRUZ	CAO/Chief, FAD	Member
ATTY. JORDAN V. NADAL	Atty. IV/Regional Atty.	Member
JAY-AR T. BELTRAN	LG00 VI/OIC-Division Chief/LGCDD	Member
GILBERTO L. TUMAMAC	LG00 VI/OIC-Division Chief/LGMED	Member
HANNAH GRACE P. SOLIS	AO IV/OIC-HRMO	Member
MARIA CONCEPCION A. GONZALES	Supervising Admin. Officer	Member 2 <sup>nd</sup> Level Representative
MA. CRISTINA V. GALLAZA	ADAS II	Member 1 <sup>st</sup> level Representative

The Regional Human Resource Merit Promotion and Selection Board shall be responsible for the following:

- Adopt a formal screening procedure and formulate criteria for the evaluation of candidates for appointment, taking into consideration the following:
  1. Reasonable and valid standards and methods of evaluating the competence and qualifications of all applicants competing for a particular position;
  2. Criteria for evaluation of qualifications of applicants for appointment must suit the job requirements of the position.

<sup>1</sup> 2017 OMNIBUS RULES ON APPOINTMENTS  
AND OTHER HUMAN RESOURCE ACTIONS  
(REVISED JULY 2018)



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- Disseminate screening procedure and criteria for selection to all Regional officials and employees and interested applicants. Any modification of the same for selection shall likewise be properly disseminated;
- Prepare a systematic assessment of the competence and qualifications of candidates for appointment. Maintain fairness and impartiality in the assessment of candidates; Towards this end, the HRMSPB may employ the assistance of external of independent resource persons and may initiate innovative schemes in determining the best and most qualified candidate;
- Evaluate and deliberate en banc the qualifications of those listed in the selection line-up;
- Submit the list of candidates recommended for appointment from which the appointing authority shall choose the applicant to be appointed;

The list of the candidates screened for appointment from which the appointing authority shall choose the applicant

- Maintain records of the deliberation which must be made accessible to interested parties upon written request and for inspection and audit by the CSC; and,
- Orient the officials and employees in the agency pertaining to policies relative to personnel actions, including the gender and development dimensions of DILG Human Resource Merit Selection and Promotion Plan (DILG-HRMSP)


Moreover, the following HR Section shall be designated as the Secretariat, viz:

- ADA IV Rafael M. Saturno
- ADA VI Jayvee B. Aco
- ADA IV Glacie P. Villanueva

Further, to assist the RHRMPSB a Provincial/HUC Human Resource Merit Selection and Promotion Board shall be created with the following composition:

- |               |                                      |
|---------------|--------------------------------------|
| • Chairperson | - Provincial/HUC Director            |
| • Members     | - Senior Staff                       |
|               | Cluster Head (where vacancy exists)  |
|               | 2 <sup>nd</sup> Level Representative |
|               | 1 <sup>st</sup> Level Representative |

All issuances inconsistent herewith are hereby revoked, rescinded and/or modified accordingly.

  
**ELIAS F. FERNANDEZ JR.**  
OIC-Regional Director



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