



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON

10 January 2018

REGIONAL ORDER
No. 2018 - 021

SUBJECT: **CREATION OF DILG RIV-A PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE**

Pursuant to Department Circular No. 2017-15 dated May 16, 2017 re: Enhanced DILG Program on Awards and Incentives for Service Excellence (DILG PRAISE), DILG RIV-A PRAISE Committee is hereby created to be composed of the following, viz:

Chairperson	:	ARD Ariel O. Iglesia, CESO III
Vice- Chairperson	:	PD Noel R. Bartolabac, CESO V
Members	:	LG00 VII John M. Cerezo LG00 VII Eloisa G. Rozul CAO Vilma B. De Torres LG00 VI Ellaine L. Tomaclas LG00 VI Jay-aR T. Beltran AO Maria Concepcion A. Gonzales, HRMO AO V Roschelle D. Vallesteros, Budget Officer PLO III Angelique Mei A. Idlao
Secretariat	:	Hannah Grace P. Solis Jonathan A. Sao-a

As such, the Committee shall meet periodically to perform the following tasks:

- Establish a system of incentives and awards to recognize and motivate officials/employees for their performance and conduct;
- Formulate, adopt and amend internal rules, policies and procedures to govern the conduct of its activities which shall include the guidelines/criteria/tools in evaluating the nominees and the mechanism for recognizing the awardees;
- Determine the forms of awards and incentives to be granted;
- Monitor implementation of approved suggestion and ideas through feedback and reports;
- Prepare plans, identify resources and propose budget for the system on an annual basis;
- Develop, produce, distribute a System Policy Manual and orient the officials/employees on the same;
- Document best practices, innovative ideas and success stories which will serve as promotional materials to sustain interest and enthusiasm;
- Submit an annual report on the awards and incentives system to the CSC on or before the thirtieth day of January of each year;
- Monitor and evaluate the System's implementation every year and make essential improvements to ensure its suitability to the DILG; and,
- Address issues relative awards ad incentives within fifteen {15} days from the date of submission.

This Order shall take effect immediately.

MANUEL Q. GOTIS, CESO III
Regional Director



"Matino, Mahusay at Maaasahan"