Letterpad

Date:

To whom It May Concern

This is to certify that **Mrs. Sadikshya Khanal**, daughter of **Mr. Sharad Chandra Khanal** and **Mrs. Kalyanee Khanal,** Residence of Bharatpur Metropolitan City, Ward no. 26, Chitwan, Nepal has worked as an intern at **……………………………..** She has worked as an Agriculture Extension Agent in (office location district) from 2nd July, 2021 to 20th January, 2022.

We remarked on her noticeable contribution and achievements in executing the assigned task with dedications. She demonstrates remarkable knowledge, critical thinking abilities, and communication skills. Her readiness to put her expertise and abilities to work has helped our organizations. She is always open to new learning, internalizing new skills and education to contribute to her personal and professional growth.

Ms. Khanal is a competent, innovative and disciplined person with sincerity and commitment to her tasks. She amazed us as an honest, trustworthy, sociable, enjoyable person.

The…**…(office name )…………………..**wants to thank her for her work and wish her success in future endeavor.

………………………………….

**Bijay Shrestha**

**Managing Director**