**MEMORANDUM OF AGREEMENT**

**KNOWN ALL MEN BY THESE PRESENTS:**

This Agreement made and entered into by and between **CAVITE STATE UNIVERSITY** and the **ALORICA PHILIPPINES**.

The CAVITE STATE UNIVERSITY (CVSU –IMUS) with principal address at Cavite Civic Center, Palico IV, Imus City, Cavite presented by its Campus Administrator, **DR. MA. CYNTHIA R. DELA CRUZ,** and herein referred to as the “First Party”.

AND

The  **ALORICA PHILIPPINES** with principal address at Bahayang Pag-asa, Molino V., Bacoor City, Cavite represented by its Recruitment Supervisor, **MS. MARIA RAPHAELA MORTEL** and herein referred to as the “Second Party”

* WITNESSETH -

WHEREAS, it is the commitment of the First Party to provide quality education to its students so that they will become highly capable and productive individuals in their respective fields of specialization;

WHEREAS, one effective way to realize the commitment is to make the students undertake worthwhile learning experiences to further the development of their manipulative skills, competencies and attitudes toward work;

WHEREAS, in pursuance of this responsibility, the First Party has adopted On The Job Training Program for the students;

WHEREAS, the Second Party believes that the hands-on experiences of students greatly improve their skills and ultimately prepare them to real work environment;

WHEREAS, the Second Party agreed to be partner of the First Party on the On The Job Training Program;

NOW, THEREFORE, for and consideration of the foregoing premises and the terms and condition hereinafter set forth, the parties agree and stipulate the following:

1. The parties shall mutually agree for training of the students concerned for a total duration as stated in their recommendation letter during regular working days.
2. The inclusive training period shall be from June 24 up to July \_\_\_, 2019 this Academic Year 2018-2019.
3. The Third Party is composed of the student trainee, **MR. EDDIE G. MADRONA JR**
4. The Second Party shall not be held liable to the student trainees for any fortuitous events/consequences that may happen in the course of this On-the-Job Training.
5. The Second Party shall closely supervise the trainees in the undertaking of their approved plan of work activities given by their immediate supervisor.
6. The First Party shall periodically monitor the progress of the On-the-Job Training
7. The Second Party shall evaluate the performance of the trainee and submit the evaluation report to the First Party.
8. The student trainees shall observe the policies, rules and regulation and the like of the Second Party

This agreement takes effect immediately upon approval of the parties concerned and should continue to be in effect until amended / repealed by mutual written consent of the parties.

IN WITNESSES WHERE OF, the parties here to have here unto signed this agreement, this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_, 2019.

**CAVITE STATE UNIVERSITY-IMUS CAMPUS ALORICA PHILIPPINES**

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**DR. MA. CYNTHIA R. DELA CRUZ MS. MARIA RAPHAELAMORTEL**

Campus Administrator President

**WITNESSES:**

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**SR. RICKY R TEPORA SR. DIANAVEV O. CUYNO, MS**

Chairperson, Dept. of Information Technology Human Resource Officer

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**MS. LUNINGNING A. VALDEZ**

Campus OJT Coordinator