

<b>Client Name</b>	Cebu Air
<b>Project Name</b>	MyCebFlights
<b>Employee ID</b>	34191
<b>Employee Name</b>	Patrick Niño Noah W Polcarpio
<b>Timesheet Month</b>	Jul 16-31 Period

Swipe in Date	DAY	Attendance	Shift Schedule in Time	Swipe out Date
16-Jul-24	Tue	Normal	8:00	16-Jul-24
17-Jul-24	Wed	Normal	8:00	17-Jul-24
18-Jul-24	Thu	Normal	8:00	18-Jul-24
19-Jul-24	Fri	Normal	8:00	19-Jul-24
20-Jul-24	Sat	Rest Day		
21-Jul-24	Sun	Rest Day		
22-Jul-24	Mon	Normal	8:00	22-Jul-24
23-Jul-24	Tue	Normal	8:00	23-Jul-24
24-Jul-24	Wed	Normal	8:00	24-Jul-24
25-Jul-24	Thu	Normal	8:00	25-Jul-24
26-Jul-24	Fri	Normal	8:00	26-Jul-24
27-Jul-24	Sat	Rest Day		
28-Jul-24	Sun	Rest Day		
29-Jul-24	Mon	Normal	8:00	29-Jul-24
30-Jul-24	Tue	Normal	8:00	30-Jul-24
31-Jul-24	Wed	Normal	8:00	31-Jul-24

**Noted by:**

Phillip Jarell B. Galang

****	REG	ND	OT	OT with ND
REG	96.00	-	-	-
Rest Day	-	-	-	-
Legal Holiday	-	-	-	-
Special Holiday	-	-	-	-
RD on LH	-	-	-	-
RD on SH	-	-	-	-
Leaves	<b>0 Leaves -</b>			



	Shift Schedule(Strict/ Flexi)	Grace Period(In Mins)	Grace Period Type
OT Swipe Out Date			

	Strict		
	Strict		
	Strict		
	Strict		
	Strict		
	Strict		
	Strict		
	Strict		
	Strict		
	Strict		
	Strict		
	Strict		

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Polycarpio

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Remarks/Leaves			
	Reg Hours	Late Hours	Rest Day Hours

	8.00	-	-
	8.00	-	-
	8.00	-	-
	8.00	-	-
	-	-	-
	-	-	-
	8.00	-	-
	8.00	-	-
	8.00	-	-
	8.00	-	-
	8.00	-	-
	-	-	-
	-	-	-
	8.00	-	-
	8.00	-	-
	8.00	-	-

<b>96.00</b>	<b>-</b>	<b>-</b>
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First 8 Hours				OT Hours			
Legal Holiday Hours	Special Holiday Hours	Legal Holiday RD Hours	Special Holiday RD Hours	OT Hours	Rest Day OT Hours	Legal Holiday OT Hours	Special Holiday OT Hours

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-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
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		OTND Hours				
Legal Holiday RD OT Hours	Special Holiday RD OT Hours	OTND Hours	Rest Day OTND Hours	Legal Holiday OTND Hours	Special Holiday OTND Hours	Legal Holiday RD OTND Hours

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	Night Diff Hours					
Special Holiday RD OTND Hours	ND Hours	Rest Day ND Hours	Legal Holiday ND Hours	Special Holiday ND Hours	Legal Holiday RD ND Hours	Special Holiday RD ND Hours

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