

Client Name	CEBU PACIFIC AIR
Project Name	MyCebFlights / UBE
Employee ID	34191
Employee Name	Patrick Niño Noah W Policarpio
Timesheet Month	Sep 16-30 Period

Swipe in Date	DAY	Attendance	Shift Schedule in Time	Swipe out Date
16-Sep-24	Mon	Normal	8:00	16-Sep-24
17-Sep-24	Tue	Normal	8:00	17-Sep-24
18-Sep-24	Wed	Normal	8:00	18-Sep-24
19-Sep-24	Thu	Normal	8:00	19-Sep-24
20-Sep-24	Fri	Normal	8:00	20-Sep-24
21-Sep-24	Sat	Rest Day		
22-Sep-24	Sun	Rest Day		
23-Sep-24	Mon	Normal	8:00	23-Sep-24
24-Sep-24	Tue	Normal	8:00	24-Sep-24
25-Sep-24	Wed	Normal	8:00	25-Sep-24
26-Sep-24	Thu	Normal	8:00	26-Sep-24
27-Sep-24	Fri	Normal	8:00	27-Sep-24
28-Sep-24	Sat	Working - Rest Day	10:00	28-Sep-24
29-Sep-24	Sun	Working - Rest Day	10:00	29-Sep-24
30-Sep-24	Mon	Normal	8:00	30-Sep-24

Noted by:

Savipra Alexandrio D. Gorospe

****	REG	ND	OT	OT with ND
REG	88.00	-	50.00	-
Rest Day	16.00	-	-	-
Legal Holiday	-	-	-	-
Special Holiday	-	-	-	-
RD on LH	-	-	-	-
RD on SH	-	-	-	-
Leaves	0 Leaves -			

Shift Schedule out Time	Regular Shift Time		OVERTIME		
	IN	OUT	OT IN	OT Swipe In Date	OT OUT

17:00	8:00	17:00	17:00	16-Sep-24	22:00
17:00	8:00	17:00	17:00	17-Sep-24	22:00
17:00	8:00	17:00	17:00	18-Sep-24	22:00
17:00	8:00	17:00	17:00	19-Sep-24	22:00
17:00	8:00	17:00	17:00	20-Sep-24	22:00
17:00	8:00	17:00	17:00	23-Sep-24	22:00
17:00	8:00	17:00	17:00	24-Sep-24	22:00
17:00	8:00	17:00	17:00	25-Sep-24	22:00
17:00	8:00	17:00	17:00	26-Sep-24	22:00
17:00	8:00	17:00	17:00	27-Sep-24	22:00
18:00	10:00	18:00			
18:00	10:00	18:00			
17:00	8:00	17:00			

Total Hours

Prepared by:

Patrick Niño Noah W P

Late Hours
-
-
-
-
-
-

	Shift Schedule(Strict/ Flexi)	Grace Period(In Mins)	Grace Period Type
OT Swipe Out Date			

16-Sep-24	Strict		
17-Sep-24	Strict		
18-Sep-24	Strict		
19-Sep-24	Strict		
20-Sep-24	Strict		
23-Sep-24	Strict		
24-Sep-24	Strict		
25-Sep-24	Strict		
26-Sep-24	Strict		
27-Sep-24	Strict		
	Strict		
	Strict		
	Strict		

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Remarks/Leaves			
	Reg Hours	Late Hours	Rest Day Hours

	8.00	-	-
	8.00	-	-
	8.00	-	-
	8.00	-	-
	8.00	-	-
	-	-	-
	-	-	-
	8.00	-	-
	8.00	-	-
	8.00	-	-
	8.00	-	-
	8.00	-	-
	-	-	8.00
	-	-	8.00
	8.00	-	-

88.00	-	16.00
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First 8 Hours				OT Hours			
Legal Holiday Hours	Special Holiday Hours	Legal Holiday RD Hours	Special Holiday RD Hours	OT Hours	Rest Day OT Hours	Legal Holiday OT Hours	Special Holiday OT Hours
-	-	-	-	5.00	-	-	-
-	-	-	-	5.00	-	-	-
-	-	-	-	5.00	-	-	-
-	-	-	-	5.00	-	-	-
-	-	-	-	5.00	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	5.00	-	-	-
-	-	-	-	5.00	-	-	-
-	-	-	-	5.00	-	-	-
-	-	-	-	5.00	-	-	-
-	-	-	-	5.00	-	-	-
-	-	-	-	5.00	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	50.00	-	-	-

		OTND Hours				
Legal Holiday RD OT Hours	Special Holiday RD OT Hours	OTND Hours	Rest Day OTND Hours	Legal Holiday OTND Hours	Special Holiday OTND Hours	Legal Holiday RD OTND Hours

-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-

-	-	-	-	-	-	-
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	Night Diff Hours					
Special Holiday RD OTND Hours	ND Hours	Rest Day ND Hours	Legal Holiday ND Hours	Special Holiday ND Hours	Legal Holiday RD ND Hours	Special Holiday RD ND Hours

-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-

-	-	-	-	-	-	-
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