Michelle Marie Ricart Naranjo

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[236-412-0833] |

Vancouver, BC

Experience

Cook

Guilt and Co — [Vancouver, Canada]

[10/2025] - Present

- · Control the quality and freshness of ingredients
- · Keep your station clean and organized
- · Cook the dishes assigned to your station
- · Perform prep work

Plater

Fed — [Vancouver, Canada] [03/2025] — [09/2025]

- Keep your plate clean
- Distribute food in the correct proportions
- Present food attractively.

Line Cook

Six Acress — [Vancouver, Canada]

[03/2025] - 05/2025]

- Control the quality and freshness of ingredients
- · Keep your station clean and organized
- Cook the dishes assigned to your station
- · Perform prep work

Compensation and Benefit Analyst

Shell — [Santo Domingo, Dominican Republic] [12/21] — [09/24]

- •Provided responsive and personalized employee support on benefits, payroll, and labour inquiries, improving service satisfaction.
- •Coordinated with the Ministry of Labour, streamlining documentation and deposit procedures.
- •Improved efficiency in issuing labour certifications, ensuring timely and accurate delivery of documentation.

General Analyst

Shell — [Santo Domingo, Dominican Republic] [12/21] — [08/24]

- •Delivered excellent service to internal employees and external partners, resolving inquiries with a customer-first approach.
- •Managed recruitment, onboarding, and training, ensuring a positive experience for candidates and new

hires.

•Developed and led employee orientation programs to promote engagement and productivity

Stock Service

Zara— [Santo Domingo, Dominican Republic]

[11/2019] - [11/2021]

•Stock control: counting, labeling, and recording products.

Maintaining order and cleanliness in the storage area.

Verifying expiration dates and product status.

Supporting cyclical and general inventories.

Preparing orders and packaging products for shipping.

Coordinating with other departments to ensure product availability.

Using inventory management systems (ERP or similar) to update stock.

EDUCACIÓN

Master Of Business Administration - (in progress)

University Canada West (UCW)

Pathway III (Proficiency) - July 2024

International Language Academy of Canada (ILAC)

Bachelor's in industrial psychology – April 2023

Pedro Henríquez Ureña University (UNPHU)

SKILLS

Teamwork Problem-Solving Customer Service
Proactive Attetion to detail Interpersonal Skills
Adaptability Time management