

No. of Printed Pages : 4
Roll No.....

224112

Sem. 1 NEP
Finance A/c Auditing
Sub : Principles of Management

Time : 3 Hrs.

M.M. : 60

SECTION-A

Note: Multiple Choice Questions. All Questions are compulsory. (6x1=6)

- Q.1 Father of scientific management
a) Henri Fayol b) F.W. Taylor
c) Both of them d) None of them
- Q.2 Planning, organizing, directing, staffing and controlling are the main functions of _____.
a) Management b) Sales
c) Production d) None of the above
- Q.3 Levels of management _____.
a) 1 b) 2
c) 3 d) 4
- Q.4 The last function of management is _____.
a) Planning b) Organizing
c) Controlling d) None of above

- Q.5 Father of management
 a) Henri Fayol b) F.W. Taylor
 c) Both of them d) None of them
- Q.6 Which of the following is not a financial incentives?
 a) Bonus b) Provident fund
 c) Co-partnership d) Challenging job

Section-B

Note: Objective/Completion type questions. All questions are compulsory. (6x1=6)

- Q.7 Management principles can be applied to all types of activities. (T/F)
- Q.8 Fatigue study concept was given by F.W. Taylor. (T/F)
- Q.9 Directing flows in downward directions. (T/F)
- Q.10 _____ is the process of ensuring that actual results are in accordance with planned results. (Controlling /Planning)
- Q.11 Principles of management are _____ (Universal/ single).
- Q.12 Grapevine is a form of _____ (Formal organization/ Informal organization)

Section-C

Note: Short answer type Question. Attempt any eight questions out of Ten Questions. (8x4=32)

- Q.13 Define management and its characteristics.
- Q.14 Explain functions of management.
- Q.15 Explain importance of planning.
- Q.16 Define staffing and its features.
- Q.17 Difference between standing plans and single use plans.
- Q.18 Explain types of leaders.
- Q.19 Explain advantages of formal organization.
- Q.20 Discuss line organization structure and its merits also.
- Q.21 Difference between decentralization and centralization.
- Q.22 Discuss importance of motivation.

Section-D

Note: Long answer questions. Attempt any two questions out of three Questions. (2x8=16)

- Q.23 Discuss importance of management.
- Q.24 Explain selection process.
- Q.25 Discuss in detail controlling process.