

- Q.16 Explain supervision along with its features.
- Q.17 Explain any four importance of motivation.
- Q.18 Mention any four differences between a manager and a leader.
- Q.19 Explain PERT.
- Q.20 Explain different types of levels of management?
- Q.21 Explain any four importance of control.
- Q.22 How to make planning effective?

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1st Year / OMCA

Subject : Principles of Management

Time : 3 Hrs.

M.M. : 60

SECTION-A

Note: Multiple choice questions. All questions are compulsory (6x1=6)

- Q.1 The general manager's meeting is most likely a result of the following management function:
- a) Controlling
 - b) Organisation
 - c) Decision Making
 - d) Staffing
- Q.2 Which of the following common difficulties are faced in making decisions?
- a) Non-availability of Information
 - b) Ineffective Communication
 - c) Incorrect Timing
 - d) All of above

SECTION-D

Note: Long answer type questions. Attempt any two questions out of three questions. (2x8=16)

- Q.23 Explain various Controlling Techniques.
- Q.24 Explain any eight qualities of a good leader.
- Q.25 Explain communication process in detail.

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Q.3 Which of the following is not a component of Directing?

- a) Staffing
- b) Motivation
- c) Leadership
- d) Communication

Q.4 In the process of management, directing come after _____

- a) Planning
- b) Staffing
- c) Controlling
- d) Organisation

Q.5 Full form of CPM is _____

- a) Critical Path Method
- b) Clear Production Method
- c) Currently Purchased Machine
- d) None of the above

Q.6 In the process of Management, Controlling come after _____.

- a) Planning
- b) staffing
- c) Directing
- d) organisation

SECTION-B

Note: Objective/ Completion type questions. All questions are compulsory. (6x1=6)

Q.7 Decision making is related to future. (T/F)

Q.8 Decision making is a component of planning. (T/F)

Q.9 Communication is _____ way process.

Q.10 Motivation may be positive as well as _____.

Q.11 Controlling is related to _____ (Future/ past)

Q.12 Personal observation is modern technique of controlling.(T/F)

SECTION-C

Note: Short answer type questions. Attempt any eight questions out of ten questions. (8x4=32)

Q.13 What is Recruitment & Selection Process?

Q.14 Mention any four importance of decision making.

Q.15 Which types of problems are faced in decision making?