

Q.20 Translate the following terms in Hindi. (CO2)

- a. Academy
- b. Consent
- c. Senior
- d. Polytechnic

Q.21 Use the following idioms and phrases in appropriate sentences. (CO1)

- a. Apple of one's eye
- b. Dark House
- c. Behind one's back
- d. Black sheep

Q.22 Discuss the modern means of communication.(CO4)

#### **SECTION-D**

**Note:** Long answer type questions. Attempt any two questions out of three questions. (2x8=16)

Q.23 Discuss the process of communication. (CO4)

Q.24 Write a letter to the Municipal Corporation to improve sanitation in your locality. (CO2)

Q.25 Draft a resume for the post of Engineer in sink Technologies, Hyderabad. (CO3)

No. of Printed Pages : 4

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222011

**1st Year / Advance Diploma in Tool and Die Making**

**Subject : English and Communication Skills**

Time : 3 Hrs.

M.M. : 60

#### **SECTION-A**

**Note:** Multiple choice questions. All questions are compulsory (6x1=6)

Q.1 Which anima/bird did the grandmother use to feed in 'The portrait of a Lady'? (CO1)

- a) Dogs
- b) Cows
- c) Sparrows
- d) Both a and c

Q.2 The banker in 'The Bet' hosted a party \_\_\_\_\_ years ago. (CO1)

- a) 20
- b) 40
- c) 15
- d) 16

Q.3 A good memo should be (CO2)

- a) Clear
- b) Brief in size
- c) Complete
- d) all of the above

Q.4 Barriers to effective listening include (CO4)

- a) Ego
- b) Stress
- c) Language
- d) all of the above

Q.5 Phatik was eager to go to (CO1)

- a) Calcutta
- b) Delhi
- c) Bombay
- d) None of the above

- Q.6 The process of communication involves (CO4)
- a) Message
  - b) Sender
  - c) Channel
  - d) all of the above

### SECTION-B

**Note:** Very short questions. Read the passage and answer the questions given below (6x1=6)

In his busy round of work, Dr. Raman had not noticed that Gopal had not called in for over three months now. He just remembered it when he saw Gopal's son sitting on a bench in the consulting hall, one crowded morning. Dr. Raman could not talk to him for over an hour. When he got up and was about to pass on to the operation room, he called up the young man and asked, "What brings you here, sir?". The youth was nervous and shy. "Mother sent me here."

"What can I do for you?"

"Father is ill..."

It was an operation day and he was not free till three in the afternoon. He rushed off straight from the clinic to his friend's house, in Lawley Extension. (CO1)

- a) How long had Gopal not been called by Dr. Raman?
- b) Where was Gopal's son?
- c) Who had sent for Dr. Raman?
- d) How was Gopal's son?
- e) Write synonyms:
  - i) busy
  - ii) forever
- f) Write antonyms
  - i) crowded
  - ii) shy

### SECTION-C

**Note:** Short answer type questions. Attempt any eight questions out of ten questions. (8x4=32)

- Q.13 Describe the life and education of Sir M. Visvesvaraya. (CO1)
- Q.14 Fill the blanks with appropriate pronouns (CO1)
- a) We often talk to \_\_\_\_\_.
  - b) God helps those who help \_\_\_\_\_.
  - c) \_\_\_\_\_ is better than nothing.
  - d) She \_\_\_\_\_ faced the situation.
- Q.15 Draft a notice about a meeting of the Board of Directors of a company. (CO2)
- Q.16 Write a paragraph on the topic 'Value of Discipline in our life' (CO1)
- Q.17 Draft a report on how a gentleman was robbed at an ATM. (CO3)
- Q.18 Fill the blanks with appropriate conjunctions.(CO1)
- a. Though he is poor \_\_\_\_\_ he is honest.
  - b. \_\_\_\_\_ I were you, I'd keep quiet.
  - c. Wisdom is better \_\_\_\_\_ rubies.
  - d. Be just \_\_\_\_\_ fear not.
- Q.19 Write the summary of the story 'The Bet' by Anton Chekhov. (CO1)