

SECTION-D

Note: Long answer type questions. Attempt any two questions out of three questions. (2x8=16)

- Q.23 What do you mean by management? Explain principles of Management.

Q.24 Explain line and staff organization structure with merits and demerits.

Q.25 Write down controlling techniques.

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1st Sem. Branch: Finance A/C Auditing/OMCA/B.M. Sub : Principles of Management

Time : 3 Hrs. M.M. : 60

SECTION-A

Note: Multiple choice questions. All questions are compulsory (6x1=6)

- .Q.1 Henry Feyol principles of Management are

 - a) 5
 - b) 10
 - c) 14
 - d) 15

Q.2 Management is _____.

 - a) An art
 - b) A science
 - c) An art and Science
 - d) None of above

Q.3 The first function of management is

 - a) Planning
 - b) Organizing
 - c) Directing
 - d) Controlling

Q.4 Which type of organization is permanent and stable?

 - a) Formal organization
 - b) Informal organization

- c) Both of them d) None of above
- Q.5 Henri Feyol is known as _____.
a) The father of general management
b) The father of scientific management
c) Both of them
d) None of above
- Q.6 Which of the following is the correct meaning of concentration of decision-making authority?
a) Span of management b) Centralization
c) Decentralization d) None of above

SECTION-B

Note: Objective/ Completion type questions. All questions are compulsory. $(6 \times 1 = 6)$

- Q.7 Principles of management are universal. (T/F)
- Q.8 Controlling is a continuous process. (T/F)
- Q.9 Time study concept of principles of management was given by F.W. Taylor. (T/F)
- Q.10 Management principles can be applied to all types of activities. (T/F)

- Q.11 Management is _____ activity. (Group/Single)
- Q.12 Grapevine is a form of _____ (Formal organization/ Informal organization)

SECTION-C

Note: Short answer type questions. Attempt any eight questions out of ten questions. $(8 \times 4 = 32)$

- Q.13 Explain levels of management.
- Q.14 Management is science or an art. Explain.
- Q.15 Define planning and its features.
- Q.16 Explain objectives of management.
- Q.17 Explain different types of budgets.
- Q.18 Difference between formal and informal organization.
- Q.19 Discuss difficulties faced during delegation of authority.
- Q.20 Explain factors affecting decentralization.
- Q.21 Discuss importance of staffing.
- Q.22 Write down qualities of a good leader.