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1st Year / DBM

Subject : Management Fundamentals / Pr. of Mgmt.

Time : 3 Hrs. M.M. : 60

Note: Multiple choice questions. All questions are compulsory (6x1=6)

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- Q.5 The controlling function is performed by
- Top level management
 - Lower- level management
 - Middle level management
 - All of the above
- Q.6 Which of the following is an element of directing.
- Supervision
 - Communication
 - Leadership
 - All of the above

SECTION-B

Note: Objective/ Completion type questions. All questions are compulsory. (6x1=6)

- Q.7 Good Managers creates value (True/False)
- Q.8 Planning and Controlling are interrelated functions of management (True/False)
- Q.9 In Coordination is the essence of management (Yes/No)
- Q.10 F.W Taylor is the father of Management (Yes/No)
- Q.11 Formal organization means the natural grouping of people in the work situation (True/False)
- Q.12 Policy decisions are made at middle level (T/F)

SECTION-C

Note: Short answer type questions. Attempt any eight questions out of ten questions. (8x4=32)

- Q.13 Define management and describe its Importance.

- Q.14 Write in detail the process of control.
- Q.15 What do you mean by planning? Describe the process of planning.
- Q.16 What do you mean by Organizing. Explain its nature and objectives.
- Q.17 What is manpower Planning. Why it is important for the Business Organization?
- Q.18 Write down one features of free rein leadership style.
- Q.19 Give the significance of staffing.
- Q.20 Explain the nature and characteristics of coordination in detail.
- Q.21 Describe the process of decision making.
- Q.22 Explain the Principles and techniques of directing.

SECTION-D

Note: Long answer type questions. Attempt any two questions out of three questions. (2x8=16)

- Q.23 Explain the fourteen principles of management in detail.
- Q.24 What is Staffing? What is its importance ? Discuss the process of staffing.
- Q.25 Define Control. What are the characteristics of control? Describe the need and importance of control.