

No. of Printed Pages : 4
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Advance Diploma in Tool and Die (4 Years)
Subject:- Computer Applications- I

Time : 2Hrs.

M.M. : 50

SECTION-A

Note: Multiple choice questions. All questions are compulsory (5x1=5)

- Q.1 Which of the following is not an input device (CO1)
- a) Keyboard b) Scanner
 - c) Mouse d) Monitor
- Q.2 Terminal symbol in a flowchart indicates (CO2)
- a) Input and output b) Processing
 - c) End d) Decision
- Q.3 Types of computer language translator are (CO3)
- a) Interpreter b) Assembler
 - c) Compiler d) All of the above
- Q.4 Which enables us to send the same letter to different persons (CO5)
- a) Template b) Macros
 - c) Mail merge d) None

- Q.5 In MS power point , which key is used to run the slide show from the beginning? (CO7)
- a) F7 b) F5
c) F11 d) None

SECTION-B

Note: Objective/Completion type questions. All questions are compulsory. (5x1=5)

- Q.6 Expand ALU. (CO1)
- Q.7 Start symbol is the first symbol in the flowchart. (T/F) (CO2)
- Q.8 Write full form of MSDOS (CO4)
- Q.9 The base /radix of octal number system is _____. (CO2)
- Q.10 Machine level language is _____ level language . (Low/ High) (CO3)

SECTION-C

Note: Short answer type questions. Attempt any eight questions out of ten questions. (8x4=32)

- Q.11 Explain different types of output devices. (CO1)
- Q.12 What is number system? Explain different types of number systems (CO2)

- Q.13 Compare machine language and assembly language. (CO3)
- Q.14 What is the need of operating system? (CO4)
- Q.15 Write a short note on mail merge. (CO5)
- Q.16 What is flowchart ? Draw flowchart symbols. (CO2)
- Q.17 Write steps to open and save a power point presentation. (CO7)
- Q.18 What are the uses of MS-Word? (CO5)
- Q.19 Explain storage devices with its types. (CO1)
- Q.20 Write steps to insert clip art and graphic objects in MS Excel. (Co6)

SECTION-D

Note: Long answer type questions. Attempt any one questions out of three questions. (1x8=8)

- Q.21 Draw block diagram of computer and explain functions of each unit. (CO1)
- Q.22 What is operating system? Explain different types of operating systems. (CO4)
- Q.23 What is MS Excel? Write the procedure of adding and usage of formula in MS-Excel. (CO6)
- (**Note:** Course outcome/CO is for office use only)