

- Q.28 Describe the methods of preservation of books.
- Q.29 Write any five book selection tools.
- Q.30 Describe the various sources of finance.
- Q.31 Describe any four methods for repair of damaged books.
- Q.32 Describe the indexing service used in library.
- Q.33 What is the importance of Annual Report?
- Q.34 State the essential items of furniture required in library.
- Q.35 Describe the non-book material with examples.

SECTION-D

Note: Long answer type questions. Attempt any two questions out of three questions. (2x10=20)

- Q.36 Define stock verification. Explain the best methods of library stock verification.
- Q.37 Define the terms for library statistics. Which type of statistics are maintained in library?
- Q.38 What do you understand by library record? Explain maintain various records in library.

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Roll No.

5th Sem / Branch : LIS

Sub.: Library & Information Management-III

Time : 3Hrs.

M.M. : 100

SECTION-A

Note: Multiple choice questions. All questions are compulsory (10x1=10)

- Q.1 The term planning for library building consists of:
- The Library Authority
 - The Librarian
 - The Architect
 - All of the above
- Q.2 The sources of finance for university library is/are:
- University Budget
 - UGC Grants
 - State Govt. Grant
 - All of these
- Q.3 The standard size of an Accession Register is _____.
- 16" x 13"
 - 10" x 15"
 - 12" x 15"
 - 15" x 20"
- Q.4 Identify the odd one form:
- KOHA
 - VTLS
 - SLIM
 - SOUL

- Q.5 _____ department is concerned mainly with selection, procurement and accessioning of documents.
- a) Acquisition b) Technical
c) Finance d) Circulation
- Q.6 A library is basically is _____ institution.
- a) Learning b) Service
c) Social d) Research
- Q.7 _____ is the first task in the binding process.
- a) Gilding b) Sewing
c) Collation d) Preparation endpapers
- Q.8 Three main components of Managements information System are “Management, system and _____.
- a) Manpower b) Information
c) Materials d) Money
- Q.9 Which is computerised information Service?
- a) CAS
b) Online reference service
c) SDI
d) All of these
- Q.10 The concept of “TQM” is centred around the idea of:
- a) Quality Circles
b) Timeliness of service
c) Customer Focus
d) Scientific Management

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SECTION-B

Note: Objective type questions. All questions are compulsory. (10x1=10)

- Q.11 Give full form of TQM.
- Q.12 Meaning of Resource sharing.
- Q.13 Write any one method of stock verification.
- Q.14 Write any one library rules.
- Q.15 Bar-Code labels are used in the _____ section.
- Q.16 Give one example of non-book material.
- Q.17 Write any one book selection tools.
- Q.18 Give sizes of catalogue card.
- Q.19 Give column in accession register _____.
- Q.20 Write any one example of library equipment.

SECTION-C

Note: Short answer type questions. Attempt any twelve questions out of fifteen questions. (12x5=60)

- Q.21 Define the term of library statistics.
- Q.22 Describe the functions for library stock verification.
- Q.23 Write short note on Total Quality Management.
- Q.24 Explain the various library information services.
- Q.25 Prepare specimen of Accession Register.
- Q.26 Write short note on “Resource Sharing.”
- Q.27 Write the uses of book binding.

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