

- Q.24 Explain the Various Element of good Training Programme.

Q.25 What is Recruitment? Explain its method.

Q.26 Explain the Various method of Training Programme.

Q.27 What do you mean by performance appraisal?  
Explain the essential requirement of performance appraisal.

Q.28 Explain the concept of transfer?

Q.29 What do you understand by training? Explain its importance.

Q.30 Define the qualities of good human resources manager?

Q.31 Explain the various steps in an effective selection process?

Q.32 Define the scope of Human Resource Management?

Q.33 What is Human Resource planning? Explain its nature.

Q.34 Explain the external sources of recruitment

Q.35 Discuss the importance of human resources management

## **SECTION-D**

**Note:** Long answer type questions. Attempt any two questions out of three questions. (2x10=20)

- Q.36 Briefly explain the recruitment process

Q.37 Explain the steps involved in Human Resource planning process?

Q.38 Discuss the role of HR Manager?

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**3rd Sem / FAA, DBM, IPM**  
**Subject:- Human Resource Management**

Time : 3Hrs. M.M. : 100

M.M. : 100

## **SECTION-A**

**Note:** Multiple choice questions. All questions are compulsory (10x1=10)

- Q.1 Which of the following is the correct abbreviation of HRM?

  - a) Human Resource Management
  - b) Human Resourcefulness Management
  - c) Human Relation Management
  - d) Humanistic Relation Management

Q.2 What is the need for Human Resource Planning?

  - a) For undergoing an effective employee development program
  - b) To represent a base for recruitment
  - c) To represent a base for selection policy
  - d) All of the above

Q.3 Human resource management emphasisa.

  - a) Development of people
  - b) Punishment of people
  - c) Adoption of people
  - d) None of these

Q.4 Basic managerial functions of HRM area

  - a) Planning, organising, staffing

## **SECTION-B**

**Note:** Objective type questions. All questions are compulsory. (10x1=10)

- Q.11 Job specification includes \_\_\_\_\_ Physical characteristics / objective characteristics

Q.12 What is the full form HRP

Q.13 Staffing includes \_\_\_\_\_ workload estimation / job analysis

Q.14 \_\_\_\_\_ is the basis of in organization Specialization/ division of work

Q.15 Manpower selection process is the first step in the employment \_\_\_\_\_ labor/management

Q.16 What do you mean by selection

Q.17 Define performance appraisal

Q.18 A advisement is source recruitment (True/False)

Q.19 The recruitment and selection process aim at right kind of people at right place (True/False)

Q.20 How many stages does the recruitment process comprise off (Two/Five)

## **SECTION-C**

**Note:** Short answer type questions. Attempt any twelve questions out of fifteen questions. (12x5=60)

- Q.21 What do you Mean by Induction Programme?  
Define its objectives.

Q.22 Define the Basis of Promotions.

Q.23 Explain the Important function of Human Resource Management.

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