

## SECTION-D

**Note: Long answer questions. Attempt any two questions out of three Questions. (2x8=16)**

- Q.23 What is the main purpose of an annual report? What role do financial statements play in a library's annual report?
- Q.24 Define library Finance and explain its various sources of finance.
- Q.25 Describe Stock verification in library and explain various methods of stock verification.

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Roll No. ....

**4th Sem.**

**Branch : Library & Information Science**

**Sub. : Library & Information Management-II**

**Time : 3 Hrs.**

**M.M. : 60**

## SECTION-A

**Note: Multiple type Questions. All Questions are compulsory. (6x1=6)**

- Q.1 How many columns are there in the accession register?
- a) 10                                      b) 12
- c) 16                                      d) 14
- Q.2 Which of the following binding method was known as MOROCCO Binding?
- a) Linen binding                      b) Full cloth binding
- c) Half leather binding              d) Full cloth binding
- Q.3 Which are the infamous enemies of library?
- a) Water                                  b) Fire
- c) Human beings                      d) All of these

- Q.4 The shelf list in the library is to facilitate
- a) Duplicate checking      b) Physical processing
  - c) Stock verification      d) None of these
- Q.5 Which technology is often used in mobile libraries for managing inventory?
- a) Traditional card catalog systems
  - b) Library management software (e.g. RFID systems)
  - c) Hand written ledgers
  - d) Basic spreadsheet only
- Q.6 What is the primary purpose of an annual report?
- a) To provide a detailed marketing plan
  - b) To communicate the organization's performance and financial status to stakeholders
  - c) To outline the organization's future projects.
  - d) To promote new products and services

### SECTION-B

**Note: Objective/Completion type questions. All questions are compulsory. (6x1=6)**

- Q.7 What is a mobile library?

- Q.8 Write name any one technique of Budgeting.
- Q.9 Name any one method of library marketing.
- Q.10 Open Access system?
- Q.11 Define Green Libraries.
- Q.12 Full form TQM.

### SECTION-C

**Note: Short answer type Questions. Attempt any eight questions out of ten Questions. (8x4=32)**

- Q.13 What is the importance of stock verification in a library?
- Q.14 Write needs of library budget.
- Q.15 Define the needs for preservation of books.
- Q.16 How to define the process of book binding?
- Q.17 Describe the annual report of any library?
- Q.18 Describe the stock rectification.
- Q.19 How will be describe library statistic with needs.
- Q.20 Write five purposes of resource sharing.
- Q.21 Describe Mobile Libraries.
- Q.22 Write the elements to be considered while planning library building?