

No. of Printed Pages : 4  
Roll No. ....

183014

1st Year / OMCA

## **Subject : Stenography (English) - I**

Time : 3 Hrs.

M.M. : 60

## **SECTION-A**

**Note:** Multiple choice questions. All questions are compulsory (6x1=6)

- Q.5 How many places of Diphthongs.  
a) 4                          b) 3  
c) 2                            d) 1

- Q.6 A small final hook struck by the right motion.  
(R, N, L)  
a) R                            b) L  
c) N                            d) M

## SECTION-B

**Note:** Objective/ Completion type questions. All questions are compulsory. (6x1=6)

- Q.7 \_\_\_\_\_ loop can be used medially and finally.  
Q.8 H is written \_\_\_\_\_ when stands alone.  
Q.9 The \_\_\_\_\_ Loop is never written at the beginning of an outline.  
Q.10 Final hooks are used for the sounds \_\_\_\_\_  
Q.11 Loop ST covers \_\_\_\_\_ length of the stroke.  
Q.12 A diphthong is the union of \_\_\_\_\_ vowel sounds.

## SECTION-C

**Note:** Short answer type questions. Attempt any eight questions out of ten questions. (8x4=32)

- Q.13 State the use of stroke S and Z giving with examples.  
Q.14 Abbreviated 'W' giving with examples.

- Q.15 What do you know about punctuation sign in shorthand?  
Q.16 Write a detailed note on Diphthong.  
Q.17 Difference between ST and STR loop.  
Q.18 Explain initial hooks to straight and curve strokes.  
Q.19 Explain circle and loops to final hooks to straight and curve strokes.  
Q.20 Explain the rules regarding the use of alternative signs 'H. with examples.  
Q.21 Grammalogues Your, who, much, because.  
Q.22 Write phrases: It should be. They were. So much. I will.

## SECTION-D

**Note:** Long answer type questions. Attempt any two questions out of three questions. (2x8=16)

- Q.23 Define Phraseography, explain three best qualities of phraseography giving with examples.  
Q.24 Explain SHUN hook giving with examples.  
Q.25 State the use of large circle SW, SS and SZ giving with example.