

Q.18 Prepare a conversation while introducing yourself as well as giving a peer introduction.

### SECTION-C

**Note:** Long answer type questions. Attempt any one question out of two questions. (10x1=10)

Q.19 What is communication. Explain its types.

Q.20 Write a resume for the post of a lecturer in an institution.

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MSIL-130933

### 3rd Sem / Mech Engg (MSIL) Subject:- Communication Skills - III

Time : 3Hrs.

M.M. : 50

### SECTION-A

**Note:** Multiple choice questions. All questions are compulsory (10x1=10)

Q.1 Choose the correct spelling:

- a) Excellent                      b) excellant
- c) excillent                      d) ecsillent

Q.2 Synonym of 'afraid' is

- a) Weep                          b) shy
- c) scared                        d) weird

Q.3 Antonym of 'divide' is :

- a) Share                          b) part
- c) unite                          d) single

Q.4 Appropriate transcription for 'fill' is:

- a) fil                                b) fel
- c) feil                              d) fi:l

- Q.5 Correct noun of adjective 'honest' is
- a) Honour                      b) honesty
  - c) dishonest                d) more honest

Q.6 Fill in the blank:

A\_\_\_\_\_ of sheep

- a) Murder                      b) hive
- c) army                        d) flock

Q.7 The term 'oral' means

- a) Anything pertaining to mouth
- b) Anything pertaining to head
- c) Anything pertaining to ear
- d) Anything pertaining to neck

Q.8 The word 'verbal' means

- a) With words                b) Without words
- c) Silent                      d) serious

Q.9 Full form of CV is

- a) Curriculum vitae        b) Curriculum vision
- c) Creative vision        d) Curriculum variety

Q.10 Give one word for:

A government by people

- a) Autocracy                b) Democracy
- c) Aristocracy              d) Bureaucracy

### SECTION-B

**Note:** Short answer type questions. Attempt any six questions out of eight questions. (6x5=30)

Q.11 What is an entry level resume. How is it different from other resume?

Q.12 What do you mean by communication skills? Write a short note on its importance during an interview

Q.13 What are do's and don'ts while preparing a CV.

Q.14 What is the difference between voice and accent?

Q.15 What do you mean by GD? What type of movements and gestures should be avoided in a GD?

Q.16 Prepare a conversation greeting your friend who comes to attend your birthday party.

Q.17 Which points must be kept in mind while designing a resume?