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Roll No.....

224112

Sem. 1 NEP
Finance A/c Auditing
Sub : Principles of Management

Time : 3 Hrs.

M.M. : 60

SECTION-A

Note: Multiple Choice Questions. All Questions are compulsory. (6x1=6)

- Q.1 Father of scientific management
a) Henri Feyol b) F.W. Taylor
c) Both of them d) None of them
- Q.2 Planning, organizing, directing, staffing and controlling are the main functions of _____.
a) Management b) Sales
c) Production d) None of the above
- Q.3 Levels of management _____.
a) 1 b) 2
c) 3 d) 4
- Q.4 The last function of management is _____.
a) Planning b) Organizing
c) Controlling d) None of above

Q.5 Father of management

- a) Henri Fayol b) F.W. Taylor
- c) Both of them d) None of them

Q.6 Which of the following is not a financial incentives?

- a) Bonus b) Provident fund
- c) Co-partnership d) Challenging job

Section-B

Note: Objective/Completion type questions. All questions are compulsory. (6x1=6)

Q.7 Management principles can be applied to all types of activities. (T/F)

Q.8 Fatigue study concept was given by F.W. Taylor. (T/F)

Q.9 Directing flows in downward directions. (T/F)

Q.10 _____ is the process of ensuring that actual results are in accordance with planned results. (Controlling /Planning)

Q.11 Principles of management are _____ (Universal/ single).

Q.12 Grapevine is a form of _____ (Formal organization/ Informal organization)

Section-C

Note: Short answer type Question. Attempt any eight questions out of Ten Questions. (8x4=32)

Q.13 Define management and its characteristics.

Q.14 Explain functions of management.

Q.15 Explain importance of planning.

Q.16 Define staffing and its features.

Q.17 Difference between standing plans and single use plans.

Q.18 Explain types of leaders.

Q.19 Explain advantages of formal organization.

Q.20 Discuss line organization structure and its merits also.

Q.21 Difference between decentralization and centralization.

Q.22 Discuss importance of motivation.

Section-D

Note: Long answer questions. Attempt any two questions out of three Questions. (2x8=16)

Q.23 Discuss importance of management.

Q.24 Explain selection process.

Q.25 Discuss in detail controlling process.