

- Q.25 How interview creates good personality. Write a note.
- Q.26 Write the different forms of Business Ethics.
- Q.27 Describe Social Responsibility in detail.
- Q.28 What is Motivation? Write a note.
- Q.29 How an employee can be motivated in a company? Explain.
- Q.30 Give the concept of Public Speaking.
- Q.31 Write a short note on group discussion.
- Q.32 Describe the significance of leadership.
- Q.33 How can you build your confidence? Explain.
- Q.34 Describe Presentation Skills in Details.
- Q.35 Enlist the importance of values.

SECTION-D

- Note:** Long Answer type question. Attempt any two questions. (2x10=20)
- Q.36 Define public speaking. Explain the essential of a good public speaking.
- Q.37 Define personality development. Explain the determinants of personality.
- Q.38 Define leadership. Explain the quality of a good leader.

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4th Sem / FAA Subject : Personality Development, Ethics & Values

Time : 3 Hrs.

M.M. : 100

SECTION-A

Note: Multiple choice questions. All questions are compulsory. (10x1=10)

- Q.1 Complex set of characteristics that make you unique
a) Character b) Personality
c) Attitude d) Behavior
- Q.2 What can you do to improve your level of self-esteem?
a) Focus on things you do well
b) Accept Compliments when they come
c) Do not be too hard on yourself
d) All the above
- Q.3 Your resume is a tool with one specific purpose
a) To get a job b) To win an interview
c) To discuss salary d) To Know about work
- Q.4 On the _____ it is possible to get immediate feedback
a) Letter b) Telephone
c) E-mail d) Fax
- Q.5 A group discussion of a real life situation with in a training environment is _____
a) Discussion b) Listening

- c) Case study method d) All of the above
- Q.6 What are the types of interview Skills?
- a) Face to face b) Behavioral
c) Telephonic d) All of these
- Q.7 What are values?
- a) Ideas, thoughts, and actions that are important to us
b) Something that we enjoy doing
c) Strange thoughts
d) An object that we like
- Q.8 Group Discussion relates to
- a) Information b) Presentation
c) Communication d) All of the above
- Q.9 Leadership quality is
- a) Inborn b) Acquired
c) Learnt d) All of the above
- Q.10 Our personalities developed as a result of which of following
- a) Genetic inheritance
b) Environmental influences
c) Both of the above
d) None of these

SECTION-B

Note: Objective type questions. All questions are compulsory. (10x1=10)

- Q.11 Self esteem refers to how we feel about ourselves. (True/False)

- Q.12 Personality of a person is inclusive of both internal and external Elements. (True/False)
- Q.13 Business ethics is not really concerned with “doing the right thing.”(True/False)
- Q.14 Values may change as we get older. (True/False)
- Q.15 All resumes should contain complete names, addresses, phone numbers, and emails of your references. (True/False)
- Q.16 Communication skills is a tool for helping with barriers of communication. (True/False)
- Q.17 An important characteristic of a speech is that it should use more formal, complex language than either writing or conversation. (True/False)
- Q.18 IN a group discussion the discussion must be directed to its logical conclusion. (True/False)
- Q.19 You should always have a Q & A session at the end of a presentation, and not allow questions during the presentation. (True/False)
- Q.20 Non verbal codes are generally less emotionally powerful than verbal codes. (True/False)

SECTION-C

Note: Short answer type questions. Attempt any twelve questions out of fifteen questions. (12x5=60)

- Q.21 Give the concept of personality development.
- Q.22 Differentiate between personal ethics and professional ethics.
- Q.23 Write the role of Dress Sense in Personality.
- Q.24 What is Employability Skills? Write a note.