

- ### SECTION-D
- Note:** Long answer type questions. Attempt any two questions out of three questions. (2x10=20)
- Q.36 What do you mean by Placement ? Explain the process of placement
- Q.37 Define human resource management. Explain the importance and role of human resource in an organization.
- Q.38 Define job enlargement. Explain different techniques of job enlargement.

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- Q.6 Which of these activities are not included in the scope of human resource management ?
- Job analysis and design
 - Motivation and communication
 - Safety and health
 - Organizational structure and design
- Q.7 Selection is _____ in its application as much as it seeks to eliminate as many unqualified applications as
- Both negative and positive
 - Positive
 - Negative
 - None of the above
- Q.8 _____ helps organization reduce employee turnover and absenteeism
- Job design
 - Training and development
 - Wage revision
 - All of the above
- Q.9 HRM includes:
- Training and development
 - Recruitment
 - Selection
 - All of these
- Q.10 Human resource management emphasis
- Development of people
 - Punishment of people
 - Adoption of people
 - None of these

SECTION-B

Note: Objective type questions. All questions are compulsory. (10x1=10)

- Q.11 Placement precedes selection (True/False)
- Q.12 Two human resource departments will have precisely the same roles and responsibilities. (True/False)
- Q.13 Human resource management is increasingly becoming a purely administrative function (True/False)
- Q.14 All HR skills require some ability as operational executor (True/False)
- Q.15 Job description is a written statement explaining the purpose of a job (True/False)
- Q.16 Absenteeism is a major social problem with cost for the individual worker alone (True/False)
- Q.17 The one reason for job dissatisfaction is pay and benefits (True/False)
- Q.18 HRM is a process of managing human resources
- Q.19 Selection of candidates begins where their recruitment end (True/False)
- Q.20 By using overtime an employer avoids the costs and time associated with recruiting selecting and training employees (True/False)

SECTION-C

Note: Short answer type questions. Attempt any twelve questions out of fifteen questions. (12x5=60)

- Q.21 What are the importance of human resource in an organization ?