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Roll No.

MSIL130933

3rd Sem / Mech. Engg. (MSIL)
Subject : Communication Skills - III

Time : 3 Hrs.

M.M. : 50

SECTION-A

Note:Multiple Choice questions. All questions are compulsory. (5x1=5)

- Q.1 Vocabulary can be
a) oral b) written
c) signed d) All of the above
- Q.2 Which among the following gestures are inappropriate in group discussion?
a) Pointing fingers
b) Playing with pen or paper
c) Stooping
d) All of the above
- Q.3 It is a way of speaking a particular language
a) Voice b) Accent
c) Pronunciation d) All of the above
- Q.4 A group discussion is
a) One way b) Two way
c) All of the above d) None of the above

- Q.5 _____ is a type of formal greeting.
a) Good morning b) Hello
c) Good Evening d) All of the above

SECTION-B

Note: Objective type questions. All questions are compulsory. $(5 \times 1 = 5)$

- Q.6 Write full form of CV.
Q.7 Define register.
Q.8 What is a strong expression of thanks?
Q.9 "I'm fond of cycling' expresses _____.
Q.10 Give one example of introducing yourself?

SECTION-C

Note: Short answer type questions. Attempt any six questions out of Eight questions. $(6 \times 5 = 30)$

- Q.11 Differentiate between voice and accent.
Q.12 Define fluency.
Q.13 What are conversational skills?
Q.14 How can we improve our vocabulary?

- Q.15 What are the common mistakes in group discussion?
Q.16 What is a good way to start a conversation?
Q.17 Name different types of communication skills.
Q.18 Give one example of formal greeting.

SECTION-D

- Note:** Long answer type questions. Attempt any one questions out of two questions. $(1 \times 10 = 10)$
- Q.19 Define CV & CV writing tips in details.
Q.20 What is a resume? What are the do's and don'ts for resume preparation?