

d) I have been waiting here _____ 2 O'clock.

e) The school is _____ the end of the street.

Q.17 What should be avoided during Group Discussion.

Q.18 Prepare a CV for the post of Manager.

SECTION-D

Note: Long answer type questions. Attempt any one questions out of two questions. (1x10=10)

Q.19 What are the characteristics of Group Discussion? Explain in detail.

Q.20 Prepare a CV for the post of Senior Manager.

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MSIL-130933

3rd Sem / Mech. Engg. (MSIL) Subject : Communication Skills - III

Time : 3 Hrs.

M.M. : 50

SECTION-A

Note: Multiple Choice questions. All questions are compulsory. (5x1=5)

Q.1 Synonym of 'Afraid' is

- | | |
|-----------|----------|
| a) Weep | b) Shy |
| c) Scared | d) Weird |

Q.2 Antonym of 'Divide' is

- | | |
|----------|-----------|
| a) Share | b) Part |
| c) Unite | d) Single |

Q.3 Choose correct spelt word in the following options

- | | |
|----------------|---------------|
| a) Accommodate | b) Accomodate |
| c) Acommodate | d) Acomodate |

Q.4 Correct noun for the verb 'Able' is

- a) Abler b) Ability
- c) Ablest d) Able

Q.5 Give one word for:

A Government by people

- a) Autocracy b) Democracy
- c) Aristocracy d) Bureaucracy

SECTION-B

Note: Objective type questions. All questions are compulsory. (5x1=5)

Q.6 Full form of CV is_____.

Q.7 A bio-data is the_____ term for resume or CV. (newest/Outdated)

Q.8 Full the correct form of verb.

He_____ his house some days ago. (leave)

Q.9 Group Discussion is a type of an interview. (True/False)

Q.10 Communication is a two way process. (True/False)

SECTION-C

Note: Short answer type questions. Attempt any six questions out of Eight questions. (6x5=30)

Q.11 Difference between Oral and Written communication.

Q.12 What is the difference between CV and Resume.

Q.13 Prepare a conversation, wishing well to your friend who met an accident.

Q.14 What do you mean by GD. Explain .

Q.15 Punctuate the following

- a) let me go out she said
- b) hurrah we win
- c) where is the book I gave you
- d) the teacher said to me where were you yesterday
- e) Who are you

Q.16 Fill in the correct Preposition.

- a) I am waiting_____ the bus stop.
- b) Where are you going_____ Thursday.
- c) Sumit has been running continuously _____ three hours.