

No. of Printed Pages : 4
Roll No.

180011

**1st Year / Common
Subject : English**

Time : 3 Hrs.

M.M. : 60

SECTION-A

Note: Multiple choice questions. All questions are compulsory (6x1=6)

Q.1 Notice is a form of _____ Communication.

- a) Written b) Oral
- c) Non Verbal d) None of above

Q.2 Communication is a _____ process

- a) Two way b) Horizontal
- c) One way d) Grapevine

Q.3 _____ is the academic study of body motions, eye contact and gestures etc.

- a) Kinesics b) Proxemics
- c) Physical context d) Chronemics

Q.4 He _____ recently passed his matriculation.

- a) have b) has
- c) was d) None of above

Q.5 The bus driver was responsible _____ the accident.

- a) In b) for
- c) during d) None of the above

Q.6 _____ you work hard, you will fail.

- a) Unless b) If
- c) when d) None of above

SECTION-B

Note: Objective/ Completion type questions. All questions are compulsory. (6x1=6)

Read the following Passage:

About a hundred years ago, whenever an operation was performed, the patient suffered tearful pain as he felt the surgeon cut into his flesh. But now serious operations have been carried out without pain, and thousands of lives have been saved. James Simpson was the first to discover and use the pain-killing power of chloroform. James was born in a poor family. So in boyhood, he had not only to help his father in the holidays but also assist the village doctor.

But he was horrified at the terrible suffering of the people who came to the hospital for treatment. He now made it his aim in life to find out new discoveries which would prevent so much pain. Simpson made many experiments and ultimately discovered chloroform. Now the patient does not dread an operation.

Q.7 Why did patients suffer tearful pain when an operation was performed in the past?

Q.8 Who discovered chloroform?

Q.9 What did he do in his boyhood?

Q.10 What made him horrified?

Q.11 How did he make his discovery?

Q.12 Write down two Antonyms of "Save."

(1)

180011

(2)

180011

SECTION-C

Note: Short answer type questions. Attempt any eight questions out of ten questions. (8x4=32)

Q.13 What do you mean by Kinesics?

Q.14 Write down four advantages of Verbal Communication.

Q.15 Differentiate between Oral and Written Communication.

Q.16 What is Email writing. Write down any 3 guidelines while drafting an E-mail.

Q.17 Fill in the blanks with appropriate Preposition:

- a) We could not play _____ the garden.
- b) Rannvijay has no love _____ music.
- c) Beware _____ dogs.
- d) The cat is sitting _____ the table.

Q.18 Fill in the blanks with appropriate Conjunctions.

- a) He learned both Japanese _____ Spanish.
- b) Wisdom is better _____ strength
- c) Although he is poor _____ he is honest.
- d) Either Raman _____ Harsh has stolen my watch.

Q.19 Identify the main verbs and the Auxiliary verbs in the following sentences:

- a) Shobhana is dancing on the stage.
- b) It is going to rain soon.
- c) They can speak in French
- d) Did Raj do his work smartly?

Q.20 Write a memo to an employee against his habit coming late to the office.

Q.21 Write an enquiry letter regarding purchase of stationary items for your office.

Q.22 Define the following term.

- a) Preposition
- b) Conjunction
- c) Circular
- d) Pronoun

SECTION-D

Note: Long answer type questions. Attempt any two questions out of three questions. (2x8=16)

Q.23 As Mr Rahul sinha, the manager of Production wing of Mittal Private Limited, Begusarai, U.P, Write a circular to the staff members about wearing their Uniform during office hours.

Q.24 From a leading advertisement, you came to know about a vacant position of Junior Engineer in MarutiSuzuki, Gurugram. Prepare a Resume for the same.

Q.25 Look at the picture carefully and describe in your own words:

