

SECTION-D

Note: Long answer questions. Attempt any two questions out of three Questions. (2x8=16)

- Q.23 What is the main purpose of an annual report? What role do financial statements play in a library's annual report?

Q.24 Define library Finance and explain its various sources of finance.

Q.25 Describe Stock verification in library and explain various methods of stock verification.

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4th Sem.

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Sub. : Library & Information Management-II

Time : 3 Hrs.

M.M. : 60

SECTION-A

Note: Multiple type Questions. All Questions are compulsory. (6x1=6)

- Q.1 How many columns are there in the accession register?

a) 10 b) 12

c) 16 d) 14

Q.2 Which of the following binding method was known as MOROCCO Binding?

a) Linen binding b) Full cloth binding

c) Half leather binding d) Full cloth binding

Q.3 Which are the infamous enemies of library?

a) Water b) Fire

c) Human beings d) All of these

- Q.4 The shelf list in the library is to facilitate
- Duplicate checking
 - Physical processing
 - Stock verification
 - None of these
- Q.5 Which technology is often used in mobile libraries for managing inventory?
- Traditional card catalog systems
 - Library management software (e.g. RFID systems)
 - Hand written ledgers
 - Basic spreadsheet only
- Q.6 What is the primary purpose of an annual report?
- To provide a detailed marketing plan
 - To communicate the organization's performance and financial status to stakeholders
 - To outline the organization's future projects.
 - To promote new products and services
- SECTION-B**
- Note:** Objective/Completion type questions. All questions are compulsory. $(6 \times 1 = 6)$
- Q.7 What is a mobile library?
- Q.8 Write name any one technique of Budgeting.
- Q.9 Name any one method of library marketing.
- Q.10 Open Access system?
- Q.11 Define Green Libraries.
- Q.12 Full form TQM.
- SECTION-C**
- Note:** Short answer type Questions. Attempt any eight questions out of ten Questions. $(8 \times 4 = 32)$
- Q.13 What is the importance of stock verification in a library?
- Q.14 Write needs of library budget.
- Q.15 Define the needs for preservation of books.
- Q.16 How to define the process of book binding?
- Q.17 Describe the annual report of any library?
- Q.18 Describe the stock rectification.
- Q.19 How will be describe library statistic with needs.
- Q.20 Write five purposes of resource sharing.
- Q.21 Describe Mobile Libraries.
- Q.22 Write the elements to be considered while planning library building?