

- Q.16 What do you mean by 'Job Description'?
- Q.17 Discuss the recruitment process in an industrial concern
- Q.18 Explain the objectives of Human Resource Planning.
- Q.19 Discuss the methods of job design
- Q.20 Explain the sources of recruitment.
- Q.21 Discuss the process of executive development.
- Q.22 Discuss the significance of job analysis.

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Subject : Human Resource Management

Time : 3 Hrs.

M.M. : 60

SECTION-A

Note: Multiple choice questions. All questions are compulsory
(6x1=6)

- Q.1 Which of the following is not the primary function of human resource management?
- Recruitment and Selection
 - Training and Development
 - Financial Accounting
 - Performance Management
- Q.2 The scope of human resource management includes which of the following activities?
- Workforce planning
 - Inventory management
 - Marketing strategies
 - Product development

SECTION-D

Note: Long answer type questions. Attempt any two questions out of three questions. (2x8=16)

- Q.23 What do you mean by 'Training'? Discuss the various methods of training.
- Q.24 What do you mean by the term 'Selection'? discuss the process of selection.
- Q.25 Discuss the role of human resource manager in an industrial concern.

- Q.3 What is job design primarily concerned with?
- a) Setting company goals
 - b) Defining the tasks, responsibilities, and duties for a job
 - c) Developing marketing strategies
 - d) Managing financial resources
- Q.4 What is the primary function of recruitment in HRM?
- a) To train existing employees
 - b) To attract a large pool of qualified candidates
 - c) To evaluate employee performance
 - d) To manage employee benefits
- Q.5 What is the main goal of selection process in HRM?
- a) To create job descriptions
 - b) To choose the most suitable candidates
 - c) To design training programs
 - d) To manage payroll
- Q.6 What is the primary purpose of training in the organisation?
- a) To evaluate employee performance
 - b) To improve employees' skills and knowledge for their current job
 - c) To determine salary increments
 - d) To manage employee benefits

SECTION-B

- Note:** Objective/ Completion type questions. All questions are compulsory. (6x1=6)
- Q.7 Recruitment is known as positive process. (true/false)
- Q.8 The aim of training is to increase technical knowledge and skill. (true/false)
- Q.9 Effective job design helps in reducing job turnover. (true/False)
- Q.10 Training can be divided into on the job and off the job training. (true/False)
- Q.11 E-recruitment is the use of internet to assist the recruitment process. (true/False)
- Q.12 Selection is a positive process. (true/False)

SECTION-C

- Note:** Short answer type questions. Attempt any eight questions out of ten questions. (8x4=32)
- Q.13 What is the scope of Human Resource Management?
- Q.14 What do you mean by Human Resource Development?
- Q.15 Explain the various steps include in selection process