

- Q.25 Write a note on circulation section.
- Q.26 State the essential of furniture required in library.
- Q.27 Write a briefly note on library records.
- Q.28 Write the Ranganathan principles of book selections.
- Q.29 Write the process of registration of periodical.
- Q.30 Write short notes self rectification.
- Q.31 Write short notes on reference Query.
- Q.32 Name the types of reference services? Explain any two.
- Q.33 Write various method of book binding in library.
- Q.34 Define the function of technical sections.
- Q.35 Define the functions of Acquisition section.

SECTION-D

- Note:** Long answer type questions. Attempt any two questions out of three questions. (2x10=20)
- Q.36 Write the different sections of library? Explain any one section in details.
- Q.37 Define library extensions services? Explain the needs purpose of library extension services.
- Q.38 Discuss the term of library statistics. Which types of statistics are maintained in library.

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5th Sem / LIS

Subject:- Library and Information Management - III

Time : 3Hrs.

M.M. : 100

SECTION-A

Note: Multiple choice questions. All questions are compulsory (10x1=10)

- Q.1 Standard size of accession register_____
- a) 16*11 b) 16*12
c) 16*13 d) 16*18
- Q.2 How many reader ticket are provided to reads in Newark system_____
- a) One b) Two
c) Three d) Four
- Q.3 KARDEX is used in_____
- a) Circulation control system
b) periodicals control system
c) Acquisition control system
d) technical control system
- Q.4 What is means by reinforced binding_____
- a) Strengthening the book by adding some material

- b) Strengthening the book by sewing
- c) Strengthening the book re binding
- d) Strengthening the book by supporting

Q.5 Which are not the problems with reference to

- a) Problems in selection
- b) Problems in ordering
- c) Problems in receiving
- d) Problems in accessioning

Q.6 How many digit are available is ISBN?

- a) 8 b) 9
- c) 10 d) 12

Q.7 The term bespeaking is used for

- a) for returning the book
- b) for reservation of book
- c) for issuing the book
- d) for inter library loan

Q.8 The size of Newark issue -return system card is ____

- a) 5*3 b) 5*4
- c) 3*3 d) 4*3

Q.9 The students teacher and research scholars are the use of ____ library.

- a) Academic b) Public
- c) Special d) Government

Q.10 Head of the university library is _____

- a) Dean b) cheif librarian
- c) Duty librarian d) VC

SECTION-B

Note: Objective type questions. All questions are compulsory. (10x1=10)

Q.11 Write process of book binding?

Q.12 Annual Report?

Q.13 Define open access system?

Q.14 Full form of ILL.

Q.15 Write down two uses of accession register.

Q.16 Stock verification.

Q.17 Over-due charge.

Q.18 Any two principles of book selection?

Q.19 Describe library records?

Q.20 Write down any one method of stock verifications.

SECTION-C

Note: Short answer type questions. Attempt any twelve questions out of fifteen questions. (12x5=60)

Q.21 Write a brief note on ILL.

Q.22 Define stock verification? Discuss its function.

Q.23 Write down method of recording of periodicals.

Q.24 Discuss the tools to book selections.