

Q.18 What should be the dress code for an interview?
Write a short note on the importance of dress code in an interview.

SECTION-C

Note: Long answer questions. Attempt any one question out of two questions. (1x10=10)

Q.19 What is the role of a Team leader in team building? What characteristics must he possess to be a good team leader?

Q.20 What is Time management? How can effective scheduling be beneficial for students?

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Roll No.

Subject : English

Time : 2 Hrs.

M.M. : 50

SECTION-A

Note: Very short questions. Attempt all ten questions. (10x1=10)

Q.1 Find the right spelling:

- a) annually b) annuly
- c) Anually d) Annally

Q.2 Find the right spelling:

- a) colleague b) colleague
- c) coolegue d) colleage

Q.3 One word for: one who eats human flesh

- a) vegetarian b) non-vegetarian
- c) human - eater d) cannibal

Q.4 One word for : One who can't speak

a) deaf b) speechless

c) dumb d) blind

Q.5 A good leader is _____

a) strong b) responsible

c) loud d) rigid

Q.6 Fill with right option

The main _____ works there, is from Spain.

a) what b) who

c) where d) which

Q.7 She is married _____ a lecturer.

a) with b) of

c) to d) by

Q.8 Make a new word by adding a prefix:

Employment

Q.9 Make a new word by adding suffix:

Short

Q.10 Insert the right punctuation mark:

Hurrah we won the match.

a) , b) /

c) ? d) !

SECTION-B

Note: Short answer type questions. Attempt any six questions out of eight questions. (6x5=30)

Q.11 What is time management ? Why is it necessary?

Q.12 Write five steps to successful time management.

Q.13 What do you mean by Team building? Write a short note on it.

Q.14 List some tips to make a good impression in an interview.

Q.15 What is effective Scheduling?

Q.16 What do you mean by teamwork? What are the skills needed for teamwork?

Q.17 List a few reasons that can lead to selection of a candidate in an interview.