

- Q.28 Describe the methods of preservation of books.
 - Q.29 Write any five book selection tools.
 - Q.30 Describe the various sources of finance.
 - Q.31 Describe any four methods for repair of damaged books.
 - Q.32 Describe the indexing service used in library.
 - Q.33 What is the importance of Annual Report?
 - Q.34 State the essential items of furniture required in library.
 - Q.35 Describe the non-book material with examples.

SECTION-D

Note: Long answer type questions. Attempt any two questions out of three questions. (2x10=20)

- Q.36 Define stock verification. Explain the best methods of library stock verification.

Q.37 Define the terms for library statistics. Which type of statistics are maintained in library?

Q.38 What do you understand by library record? Explain maintain various records in library.

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5th Sem / Branch : LIS
Sub.: Library & Information Management-III

Time : 3Hrs. M.M. : 100

SECTION-A

Note: Multiple choice questions. All questions are compulsory (10x1=10)

- Q.1 The term planning for library building consists of:

 - a) The Library Authority
 - b) The Librarian
 - c) The Architect
 - d) All of the above

Q.2 The sources of finance for university library is/are:

 - a) University Budget b) UGC Grants
 - c) State Govt. Grant d) All of these

Q.3 The standard size of an Accession Register is _____.

 - a) 16" x 13" b) 10" x 15"
 - c) 12" x 15" d) 15" x 20"

Q.4 Identify the odd one form:

 - a) KOHA b) VTLS
 - c) SLIM d) SOUL

- Q.5 _____ department is concerned mainly with selection, procurement and accessioning of documents.
- a) Acquisition b) Technical
c) Finance d) Circulation
- Q.6 A library is basically is _____ institution.
- a) Learning b) Service
c) Social d) Research
- Q.7 _____ is the first task in the binding process.
- a) Gilding b) Sewing
c) Collation d) Preparation endpapers
- Q.8 Three main components of Managements information System are “Management, system and _____.
- a) Manpower b) Information
c) Materials d) Money
- Q.9 Which is computerised information Service?
- a) CAS
b) Online reference service
c) SDI
d) All of these
- Q.10 The concept of “TQM” is centred around the idea of:
- a) Quality Circles
b) Timeliness of service
c) Customer Focus
d) Scientific Management

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SECTION-B

- Note:** Objective type questions. All questions are compulsory. (10x1=10)
- Q.11 Give full form of TQM.
Q.12 Meaning of Resource sharing.
Q.13 Write any one method of stock verification.
Q.14 Write any one library rules.
Q.15 Bar-Code labels are used in the _____ section.
Q.16 Give one example of non-book material.
Q.17 Write any one book selection tools.
Q.18 Give sizes of catalogue card.
Q.19 Give column in accession register _____.
Q.20 Write any one example of library equipment.

SECTION-C

- Note:** Short answer type questions. Attempt any twelve questions out of fifteen questions. (12x5=60)
- Q.21 Define the term of library statistics.
Q.22 Describe the functions for library stock verification.
Q.23 Write short note on Total Quality Management.
Q.24 Explain the various library information services.
Q.25 Prepare specimen of Accession Register.
Q.26 Write short note on “Resource Sharing.”
Q.27 Write the uses of book binding.

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