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Roll No.

MSIL130923

2nd Sem / Mech, Engg. (MSIL)
Subject : Communication Skill-II

Time : 3 Hrs.

M.M. : 50

SECTION-A

Note:Multiple Choice questions. All questions are compulsory. (5x1=5)

Q.1 We had a great time in France.

- a) . b) ,
c) ! d) "

Q.2 Which of the following is a foreign word?

- a) Per se b) De facto
c) Ad hoc d) All of the above

Q.3 What are you doing next weekend

- a) . b) ?
c) , d) !

Q.4 There are so much people

- a) many
- b) all
- c) lot
- d) all of the above

Q.5 A candidate may be rejected due to

- a) poor body language
- b) vague responses
- c) avoiding questions
- d) All of the above

SECTION-C

Note: Short answer type questions. Attempt any six questions out of Eight questions. (6x5=30)

Q.11 Give two examples of questions asked during interviews.

Q.12 What is time management?

Q.13 What is a foreign expression?

Q.14 How to reject a candidate politely?

Q.15 What is the proper dress code at interviews?

Q.16 List some tips to manage time?

Q.17 What are the 4 P's of time management?

Q.18 Give two reasons for selecting a candidate.

SECTION-D

Note: Long answer type questions. Attempt any one questions out of two questions. (1x10=10)

Q.19 What is an interview? Explain its different types.

Q.20 What is team building? What are the skills needed for effective teamwork?

SECTION-B

Note: Objective type questions. All questions are compulsory. (5x1=5)

Q.6 A person who cannot speak is called ____?

Q.7 Correct the spelling: definately.

Q.8 Add a prefix to the word "kind".

Q.9 Who is a good leader?

Q.10 One who believes in God ____.