

- Q.25 Discuss the nature of human resource planning.

Q.26 State the various basis of promotion in a brief manner.

Q.27 What are the basic qualifications to become a HR manager?

Q.28 State the merits of any two methods of recruitment.

Q.29 What is the importance of performance appraisal ? Explain.

Q.30 Explain the concept of all-the-Job Training.

Q.31 Write down the process of recruitment.

Q.32 Briefly explain the Process of staffing.

Q.33 Explain any two psychological tests used in selection.

Q.34 State the objectives of Induction.

Q.35 What is the need pf performance appraisal in an organisation?

SECTION-D

Note: Long answer type questions. Attempt any two questions out of three questions. (2x10=20)

- Q.36 Discuss the meaning, scope, objectives and functions of human resource management.

Q.37 Explain the meaning, need as well as any two methods of performance appraisal of the employees.

Q.38 Define the concept and importance of Training. Explain any two types of training & their advantages.

No. of Printed Pages : 4 184135/124135/31322
Roll No. /83035/73342/106742

FAA, DBM, DBMCI
Subject:- Human Resource Mgt.

Time : 3Hrs. M.M. : 100

SECTION-A

Note: Multiple choice questions. All questions are compulsory (10x1=10)

- Q.1 _____ is the process of familiarising the new employees with new job & employees

 - a) placement
 - b) orientation
 - c) Recruitment
 - d) None of these

Q.2 Internal sources of the recruitment is

 - a) Gate Hiring
 - b) Casual Callers
 - c) Promotion
 - d) Campus interview

Q.3 Which mode on recruitment is least expensive?

 - a) Direct Recruitment
 - b) Campus recruitment
 - c) Consultant
 - d) Media Advertising

Q.4 Face to face conversation between the applicant and employers is known as

 - a) Selection
 - b) orientation
 - c) Interview
 - d) Campus recruitment

Q.5 Training is a process by which _____ of employees is increased.

 - a) Knowledge
 - b) efficiency

- c) Skills d) All of these
- Q.6 A selection test Judge the emotional ability of employees is
 a) Personality Test b) Trade Test
 c) Intelligence Test d) Aptitude Test
- Q.7 Strategic thinking is a _____ process.
 a) Short term b) Long term
 c) Continuous d) All of above
- Q.8 _____ executives take a full part in the strategic planning process.
 a) Training & Development
 b) Human Resources
 c) Quality Control
 d) Production
- Q.9 Process of analysing jobs from which Job descriptions are developed are called _____.
 a) Job Analysis b) Job evaluation
 c) Job enrichment d) Job enlargement
- Q.10 360-Degree Feedback enhances the quality of _____ decisions.
 a) HR b) Management
 c) HRD d) All of above

SECTION-B

Note: Objective type questions. All questions are compulsory. (10x1=10)

Q.11 Aptitude test is a Psychological Test. (T/F)

(2) 184135/124135/31322
 /83035/73342/106742

- Q.12 Interview is _____ interaction between Interviewer and applicant.
- Q.13 Background check is done after the selection of a candidate. (T/F)
- Q.14 Special Trade Efficiency Test is one kind of _____ Tests.
- Q.15 Training is an _____ Procedure.
- Q.16 Vestibule training is on-the-job Training. (T/F)
- Q.17 Which source of the recruitment has benefit of "Wider choice"?
- Q.18 Performance appraisal is done at fixed period of time. (T/F)
- Q.19 Every organisation has its own promotion Policy. (T/F)
- Q.20 Staffing is refers to filling and keeping filled the posts with people. (T/F)

SECTION-C

Note: Short answer type questions. Attempt any twelve questions out of fifteen questions. (12x5=60)

- Q.21 Why is staffing considered an important function of management? Explain.
- Q.22 Explain the importance of interview in the selection Process.
- Q.23 State the main features of Training.
- Q.24 What is meant by Training and Development? Explain any three points.

(3) 184135/124135/31322
 /83035/73342/106742