# Scott Jones

# IT coder

#### Contact | Profile

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I am an outgoing self-driven person that enjoys working as part of a team. My personal drivers include supporting others and self-development. I strive to achieve my goals of becoming a software utilising my free time to study with online courses or textbooks practising skills I have learned in many personal projects.

#### **Key Skills**

#### Python (1 year) Dart/ Flutter (Less than 1 year) Google Cloud (1 year) Microsoft AWS (1 year) C++ (1 year) HTML, CSS (1 year) JavaScript (1 year)

### **Qualifications**

BTEC in ICT

Bachelors in Computing & IT GCSEs in including Math's and English NVQ IN ENGINEERING LEVEL 2 in English Diploma in engineering level 2

## **Experience**

March 2020 to Present

Field Service Engineer • Virgin Media Oxfordshire

- Completing installs, from homes with the basic Wi-Fi.
- Home offices, businesses with dynamic IP or static IP with configuring servers and switches.
- Helping with trouble calls, Wi-Fi not working or tv box not booting up to troubleshooting DNS blocks.
- Sorting out account problems through icoms system.
- Generated 3 leads per month
- Built personal relationships with customers.
- Verified customer personal information.
- Working with windows active directory

August 2019 to March 2020

Van Sale Representative • Watling JCB Oxford

- Logging and collecting deliveries, booking out parts for delivery using the booking system.
- Contacting existing customers and maintaining a working relationship, finding and securing new customers and sales.
- Putting together service plans for the engineers using JDS.
- Locating correct parts for customers through engineering diagram, using ADP to confirm stock and prices.
- Tracked sales and other KPIs
- Resolved register transaction issues• Negotiated completed purchasing contracts

November 2010 to September 2019

Display Technician, Administration and Front of House • Total Pyro / Total Fireworks Oxford

- Main roles of distributing stock, providing customer service online, over the phone, and in-person, display preparation and firing, running risk reports, and technical support at main office and displays.
- Sales and networking with customers and allocating and managing staff at displays to minimize risk and danger.
- building and maintaining the website for all three companies.
- maintaining a good stock record

July 2018 to August 2019

Assistant Manager • Halfords Auto Centre Oxford

- Managing staff and helping to manage rotas, managing the booking of vehicles and modifying bookings, using a variety of databases including PACE, 1Link, and Virtual Tyre.
- Task prioritizing and scheduling, ordering and returning parts, completing the end-of-day process, and handling banking.
- Maintaining a high level of customer service, operating at the expected level of the Ops manual, and maintain office and workshop standards, including GDPR.
- Completing general servicing, brake changing, and tire changing.

November 2017 to February 2018 Production Assembly Worker • BMW mini plant Oxford

- Assembling parts, cleaning and maintaining workspace, following a sequence of parts
- Following and checking of standards, use of DC tooling.

September 2017 to October 2017 Electrician Mate/Cable Puller • CT Walters Oxford

- Main responsibilities of cable cutting general cleaning to high standards.
- Measuring out wire and circuits and measurements, checking for loose connections and any damages.
- Using power tools to health and safety standards

December 2016 to September 2017 Shift Leader/Customer Assistant • Tesco Oxford

- Providing excellent customer service and being flexible in working in different locations and store areas.
- Managing staff on shift and managing deliveries.
- Responsibility for cashing up tills and balancing at the end of the day.