

## Week 7: Working in Teams

### OVERVIEW

The first 45 minutes of this tutorial will be used for Assignment 1 Oral presentation, followed by tutorial activity which is designed to help Assignment 2 team students get to know each other, to help them understand the issues of working in groups (including communication), to gain insight into the major techniques of system development (or any problem solving approach), planning, analysis design, build, implementation (and acceptance testing!), and project management.

### OBJECTIVES

By the end of this session, students will:

1. Appreciate the importance of planning
2. Have gained experience working in a team with resource and time constraints
3. Reflected on the impact of leadership styles and team member roles on team performance
4. Be prepared to commence Assignment 2 with more understanding and knowledge of their team mates

### ACTIVITY

This session is designed to provide students with an opportunity to work in their Assignment 2 team on a project.

- A. You will be put into teams and your tutor will explain the activity.
- B. You will work in teams to plan and construct a tower that meets the required specifications using limited resources. You will plan first (10 minutes) and then build with the materials provided. You will have 30 minutes to build. Observe what kind of management style is being used.
- C. You will reflect with your team on what happened and then discuss with the whole class as to whether your project was a success. If not – Why not? Your tutor will ask you questions to find out what happened.
- D. Your tutor will then give the class an overview of Assignment 2. You will plan your first team meeting and produce an Agenda for that first team meeting (to go in your eFolio). The first meeting must be this week (Week 7). See the Assignment 2 specifications for information on what else from Assignment 2 must go into your eFolio.

**Post-tutorial Task:** You must put your agenda in to your eFolio. In the additional scheduled tutorial hour (as described in D above) you must put hold your first team meeting. One of you will be the secretary taking the minutes and distribute the minutes to the team members. Each of you will then add the minutes of the meeting to your e-folio (not just the Secretary who took the notes during the meeting). You must also put your team personality type results summary and discussion in your eFolio.