

### Education

Sept. 2020-PRESENT

## University Of Waterloo

Bachelor of Science Management Engineering Sept. 2020-PRESENT

# Serena Pang

## Management Engineering Candidate

I am consistently recognized as a dedicated, hardworking, and motivated student who's passion led me into a faculty at the forefront of technological innovation. As a Management Engineering Candidate, I learn how to facilitate my passion for industrial science by integrating software into processes to make them more efficient, effective, and economical.



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## Work Experience

## Royal Canadian Legion: Full Time | 06/2020-08/2020

## Communications Systems Support

- Updated and maintained the Canadian Virtual War Memorial and the Commonwealth War Graves Commission
- Managed website page and domain with WordPress

## Royal Canadian Legion: Full Time | 06/2019-08/2019 Systems and Accounting

- Digitalizing accounting process
- Found over 200 unrecognized veterans in Richmond Hill spanning from 1812 to present.
- Improved and modified database systems on Microsoft Office 365

### SociallyInfused Media Ltd.: Freelance | 03/2020-04/2020

#### **Guest Writer**

 Freelance writer on digital marketing, social media services, PR tools, branding, etc.

#### Freelance | 01/2020-03/2020

## Private Ice Skating Tutor

 Private tutor to young children on the basics of skating on a weekly basis

## **Skills Summary**

- Java (2 years)
- Python (1 year)
- HTML (1 year)
- *CSS* (<1 year)
- JavaScript (<1 year)
- WordPress
- Adobe Indesign
- Adobe Photoshop
- Microsoft Office 365
- Data Entry

## Other Relevant Experience

#### Royal Canadian Air Cadets | 2014-2019

### Flight Sergeant

- Led 150+ cadets in 8 Globemaster Squadron while managing:
- The Toastmasters Program for 3 Squadrons (3 years)
- The Media and PR Team (4 years)
- Training and Working as a Provincial-Level Cadet Correspondent (2 years)

#### Child Adoption Program | 2016-2020

#### President

• Raised and coordinated events to fundraise over \$2000 yearly for children in third world countries

## Bayview S.S. Prefect Organization | 2018-2020

## External Secretary

 Led and organized over 80 senior ambassadors for a student body consisting of 1800+ students during YRDSB events

## **Projects**

Want to see some of my projects outside of the workplace? Preview it on my website at <u>serenapang.com</u>

## **Awards Received**

- · School Council University Award
- RCAC 4th Year Cadet Lanyard