

SRI
SRIMATHI SUNDARAVALLI MEMORIAL SCHOOL
CHENNAI – 600 063

Letter No.49/Parents (VII)/2024-25

29-07-2024

Dear Parents

Sub : Class VII Parents' Meeting 2024-25 – Rescheduled Date – Reg.

Ref : Letter No.21c/Parents (VII)/2024-25 dated 04.06.2024

This is in continuation with the letter under reference. A meeting is convened for the parents of Class VII students on **Saturday, the 10th August 2024**. We request both the parents to attend the meeting. In case of any difficulty, either of the parents can attend the meeting. Attendance is compulsory. No leave of absence will be granted unless on valid reasons in writing. **Students should not attend the meeting.**

Programme:

8.15 a.m.	-	Registration and Breakfast
9.00 a.m. to 10.00 a.m.	-	Meeting

You are required to note the following:

1. Parents are requested to be inside the auditorium before 08.55 a.m. positively, as the gates will be closed at 08.55 a.m. Late comers will not be permitted.
2. Parents who commute by two-wheelers and four-wheelers are required to enter through the **Gate No.2 (SSM NAGAR)** and park their vehicles inside the school compound according to the instruction given by the staff in-charge of parking.
3. Turn your Mobile phones to silent mode, before attending the meeting.
4. Forward your suggestions, if any, in writing / email on or before 07-08-2024 and the same will be considered in the meeting. It is not an interactive session.
5. **Kindly give your participation consent through the given link on or before 07-08-2024.**

We await your presence for the Meeting.

Thank you

Yours faithfully


Principal