

SRI
SRIMATHI SUNDARAVALLI MEMORIAL SCHOOL
CHENNAI – 600 063

Letter No.140f/Parents (VII & VIII)/ 2024-25

12.12.2024

Dear Parents

**Sub: Academic Year 2024-2025 closing and 2025-2026 School re-opening -
Instructions – Reg.**

WISH YOU A HAPPY AND PROSPEROUS NEW YEAR!

We take this opportunity to thank you, for your continued whole-hearted support and cooperation.

You are requested to take note of the following points.

1. The schedule for Annual Examination is given below. Kindly take note of the revised timetable and follow the same.

ANNUAL EXAMINATION

DATE	DAY	SUBJECT
26.02.2025	Wednesday	English
03.03.2025	Monday	Social Science
05.03.2025	Wednesday	Science
07.03.2025	Friday	Tamil (for both Hindi and Tamil students)
12.03.2025	Wednesday	Mathematics
13.03.2025	Thursday	Hindi (II Language & III Language)

2. The Annual Result for the academic year 2024-25 has to be downloaded from the school website on **26.03.2025** at 09.05 a.m.
3. The summer vacation details are:

Last working day	Summer vacation	School re-opening for the academic year 2025-26
13.03.2025	14.03.2025 - 03.04.2025 & 27.04.2025 – 04.06.2025	04.04.2025 (Friday) – 8.20 a.m. & 05.06.2025 (Thursday) – 8.20 a.m.

4. Fee Details

The Fee structure for the academic year 2025-2026 is appended.

5. **Transport**

The online transport form must be submitted for all the new enrolments. A printed copy of the same must be sent through your ward on or before **20.01.2025**.

The students who are already availing the school transport facility need not submit any enrolment form. Their names will automatically be included in the next year's (2025-26) transport list.

If there is any change in the transport point or for the cancellation of the facility, the respective form must be downloaded from the school website, duly filled, signed and submitted on or before 20.01.2025.

The transport time chart for the academic year 2025-26 can be downloaded from the school website on **28.03.2025** by all those who have applied for the same.

6. **ID Card**

A Photograph of the student will be taken in the school. If there are any changes in the contact details, please send the same through the "Change of Contact Details" form immediately. The ID card will be issued along with the Books on **30.03.2025**.

7. **Student's Personal Details Form**

The Student's Details Form with all the available records will be uploaded to the website on 27.03.2025. We request you to take a print of the form, check the information, sign and send the same through your ward on **04.04.2025**. If there is any change, then you are required to download the respective form from the website, fill in the necessary revised details and submit the same for updating the records. The personal details of the student, are very important for the benefit of the student on all days.

(Please do not make any corrections in the Student's Details Form on your own.)

8. Uniform

The pattern of students' uniform for girls will be changed w.e.f. the academic year 2025-26.

Girls – Salwar, Kameez and Waist Coat

Boys – Shirt and full trousers (No change)

Three sets of stitched waist coats will be issued to all the girls, for the year 2025-26. The cloth materials for Salwar & Kameez (for girls) and for Shirt & Trousers (for boys) will be issued to the students.

The standard measurements for a set of uniform are available in the website. The parents are required to check for the same, consult their tailors and if in need of additional cloth, can submit the requisition in the prescribed form (on payment) on or before 31.01.2025. **You are required to refer to Page No. 98 of the School Handbook for the specifications regarding stitching of the uniform.**

The colour and design of the regular uniform will change from the academic year 2025-26.

9. Shoes & Socks

Parents are requested to fill in the shoe size in the online form which will be opened from 21.12.2024 to 28.12.2024. 3 pairs of socks will be provided based on shoe size.

10. Transfer Certificate (Refer to Page No. 111 of School Handbook)

The last date for submission of TC application is **30.12.2024**. Beyond this date, belated TC charges will be applicable. The TC can be collected in person from the school office by the parents on **02.04.2025** (Wednesday) from 9.00 a.m. to 10.30 a.m.

11. Distribution of School Materials

The Books, Notebooks, Uniform, ID Card, Checklist, School Bag, Shoes and Socks will be issued on **Sunday, the 30th March 2025, between 1.00 p.m. and 3.30 p.m.** The timetable can be downloaded from the website on 29.03.2025.

12. **Online Transactions**

You are required to regularly visit the school website for an update on all circulars/announcements.

13. **Online Registration – Admission 2025-26**

You are requested to follow the Online Registration process for the admission of the sibling(s) of your ward. The instructions for Online Registration are available in the school website. A separate link will be opened for the **Online Requisition for Registration, on Monday, the 20th January 2025 at 9.35 a.m.**

For any further clarification, please contact the school.

Email : adminssms.perungalathur@ssmetrust.in

School Website address : www.ssmetrust.in

Kindly sign and send the acknowledgement slip enclosed herewith, on or before **20.12.2024.**

Let us seek the blessings of the Almighty for the prosperous future of all the children.

Thank you

Yours faithfully



Correspondent

SRI

SRIMATHI SUNDARAVALLI MEMORIAL SCHOOL, CHENNAI – 600 063

ACKNOWLEDGEMENT SLIP

Date: _____

Sub: Academic Year 2024-2025 closing and 2025-2026 School re-opening –
Instructions – Reg.

Ref: Letter No.140f/Parents (VII & VIII)/2024-2025 dated 12.12.2024

Student's Name : _____

Class & Sec. : _____ Adm. No. : _____

We acknowledge that we have read through the above referred letter from the
Correspondent posted on the Website and noted the contents.

Signature:

Father

Mother

SRI



SRIMATHI SUNDARAVALLI MEMORIAL SCHOOL

AFFILIATED TO THE CBSE, NEW DELHI – AFFILIATION No. 1930487
Mappedu Road, Alapakkam, New Perungalathur, Chennai 600 063

FEE DETAILS – ACADEMIC YEAR 2025 – 2026

CLASSES	I – APR 25	II – JUL 25	III – OCT 25	IV – JAN 26	TOTAL
Montessori JM1	24500	13500	13500	13500	65000
Montessori JM2 & JM3	25750	14750	14750	14750	70000
Primary I - V	27000	16000	16000	16000	75000
Middle VI - VIII	30000	19000	19000	19000	87000
Secondary IX & X	31500	19500	19500	19500	90000
Senior Secondary XI & XII	32500	20500	20500	20500	94000

TRANSPORT FEE SLAB

Rs.4,500/Rs.5,500/Rs.7,000/Rs.8,500/Rs.9,000/Rs.9,500/

Rs.10,000/ Rs.10,500 Per Term (Based on stopping points)