

**SRI
SRIMATHI SUNDARAVALLI MEMORIAL SCHOOL
CHENNAI – 600 063**

Letter No.115/Parents (IX & X)/2024-25

12-11-2024

Dear Parents

Sub: Annual Day Celebration – Classes IX & X – 2024 – 25 – Reg.

The Annual Day for Classes IX & X is scheduled for Saturday, the 23rd November 2024, between 3.00 p.m. and 5.00 p.m. The invitation is appended. We solicit your gracious presence for the function. Kindly take note of the following points.

1. **Attendance is compulsory** for the students.
2. The students must come in full uniform with ID card. Parents and students are requested to occupy their seats before 2.30 p.m. The gates will be opened at 2.15 p.m. and **closed at 2.45 p.m. sharp**. Latecomers will not be allowed after 2.45 p.m.
3. Prize winners are required to sit in the enclosure near the stage.
4. **School Transport**
 - Students availing school transport will be picked up and dropped back at the respective stopping points as per the transport chart.
 - Parents/ Guardians are requested to wait for their wards at the stopping points prior to the arrival of the transport, after the function gets over.
 - **Those parents, who wish to drop/pick-up their wards along with them for the function, are requested to fill in the details pertaining to transport in the online acknowledgement.**
5. Parents are required to enter through the **Gate No.2 (SSM NAGAR)** and park their vehicles inside the school compound according to the instruction given by the staff in-charge of parking.

P.T.O.

6. Parents are requested not to disturb their wards in the Auditorium during the function, especially, immediately after they receive their prizes or for capturing the photographs. The photographs of the prize winners will be uploaded to the website. The same can be downloaded by each individual student.
7. For any further assistance, parents/students are requested to contact the Public Relation staff available at the Auditorium entrance, who will attend to their needs immediately.
8. **The parents and the students of Classes IX & X alone are the invitees for this Annual Day Celebration. If the siblings of the students belong to Classes III – XII in our school, then they are required to attend the programme, only in school uniform and not in any other colour dress. All are requested to be present till the end of the function. Leaving the Auditorium during the course of the function is not permitted.**
9. **Turn your Mobile phones to silent mode, before attending the function.**
10. **Kindly give your participation consent through the given link on or before 16-11-2024 for the necessary arrangements to be in place.**
 - After the function, both the parents and the students of Classes IX & X will be seated in the Auditorium itself for 5 minutes. The teachers will organize the students to join their parents.
 - Parents are requested to follow the instructions that would be given after the National Anthem, to enable easy dispatch of the students.

All parents are requested to participate in the function and make it a grand success.

Thank you

Yours faithfully



Principal

SRI



The Management of

SRIMATHI SUNDARAVALLI MEMORIAL SCHOOL

(Affiliated to the CBSE, New Delhi)

Chennai – 600 063

cordially invite you to the

13th ANNUAL DAY CELEBRATION - Classes IX & X

Dr. (Mrs.) Kalyani Desikan, M.Sc., Ph.D.,

Professor, Department of Mathematics,

Vellore Institute of Technology, Chennai

has kindly consented to be the Chief Guest and distribute the prizes.

23.11.2024 (Saturday) 3.00 p.m. - 5.00 p.m.

Programme Overleaf

PROGRAMME

3.00 p.m.

- Prayer
- Welcome Address
- Cultural Programme
- Prize Distribution
- Address by the Chief Guest
- Vote of Thanks

5.00 p.m.

- National Anthem