

**SRI  
SRIMATHI SUNDARAVALLI MEMORIAL SCHOOL  
CHENNAI – 600 063**

Letter No.19a/Parents (VII)/2024-25

30-05-2024

Dear Parents,

**Sub : Academic year 2024-2025 - Parents' Meeting – Class VII – Reg.**

A Meeting is being convened for the Parents of Class VII students on **Saturday, the 8<sup>th</sup> June 2024**, between 12.00 noon and 1.00 p.m. We request both the Father and the Mother to attend the Meeting. Attendance is compulsory. No leave of absence will be granted unless on valid reasons in writing.

**Programme:**

11.30 a.m.	-	Registration
12.00 noon to 12.55 p.m.	-	Meeting
12.55 p.m.	-	Vote of Thanks
01.00 p.m.	-	Lunch

You are required to note the following:

1. Parents are requested to be inside the auditorium before 11.55 a.m. positively, as the gates will be closed at 11.55 a.m. Late comers will not be permitted.
2. Turn your Mobile phones to silent mode, before attending the meeting.
3. Forward your suggestions, if any, in writing / email on or before 06-06-2024 and the same will be considered in the meeting. It is not an interactive session.
4. **Kindly give your participation consent through the given link on or before 06-06-2024.**

We await your presence for the Meeting.

Thank you

Yours faithfully



Principal