

# Procedural Acts Report

## Mandatory Procedural Acts

Procedural Category	Mandatory Act	Responsible	Legal Basis	Deadline	Questions/Provisions
Ordinary Civil Procedure	Regularization of Legal Representation	Plaintiff and Defendant	Art. 75 of the Code of Civil Procedure (CPC)	5 days	Need to prove that legal representation is in order.
Ordinary Civil Procedure	Documentary Proof of Flight Change Notification	Plaintiff	Art. 369 of the CPC	10 days	Absence of documents proving the flight change.
Ordinary Civil Procedure	Clarification of Flight Change Classification	Defendant	Art. 10 of the CPC	5 days	No clarification on the classification of the flight change.
Common Civil Procedure	Clarification on the Definition of 'URA'	Defendant	Art. 1.022 of the CPC	5 days	Lack of clear definition of the term 'URA'.
Ordinary Civil Procedure	Defendant's opposition	Defendant	Art. 335 of the CPC	15 days	Lack of information on the defendant's defense arguments.
Ordinary Civil Procedure	Request for Production of Evidence	Plaintiff	Art. 369 of the CPC	10 days	Need to clarify what evidence the plaintiff intends to produce.
Ordinary Civil Procedure	Appeal	Defendant	Art. 1.009 of the CPC	15 days	Need to clarify the grounds of the appeal.
Common Civil Procedure	Regularization of Nullities	Plaintiff	Art. 282 of the CPC	5 days	Identification of procedural nullities that need to be corrected.
Ordinary Civil Procedure	Submission of New Documents	Plaintiff	Art. 437 of the CPC	10 days	Lack of documents that may be relevant to the case.
Ordinary Civil Procedure	Manifestation on Ambiguities	Plaintiff	Art. 10 of the CPC	5 days	Ambiguities that may cause confusion in the allegations.

## Points for attention

- [ ] Ensure that legal representation is regularized within the deadline to avoid nullities.
- [ ] The opposition must be filed within the appropriate time to ensure the right of defense.

## Practical Procedural Regularization Guide

Pending issue identified	What should be done?	Responsible	Document/Foundation	Deadline	Observations
Regularization of Legal Representation	Present valid powers of attorney for the plaintiff and defendant.	Plaintiff and Defendant	Art. 75 of the CPC	5 days	The parties must check the validity of their powers of attorney.
Documentary Proof of Flight Change Notification	Attach documents proving that passengers were notified of the flight change.	Plaintiff	Art. 369 of the CPC	10 days	Documents must be clear and legible.
Clarification on Flight Change Classification	Request a clear definition of the nature of the change.	Defendant	Art. 10 of the CPC	5 days	Clarifications must be objective.
Clarification on the Definition of 'URA'	Request detailed explanation of what 'URA' means.	Defendant	Art. 1.022 of the CPC	5 days	Important for understanding the process.
Defendant's opposition	Formal defense by the defendant.	Defendant	Art. 335 of the CPC	15 days	The defense must contain all the defense arguments.
Request for Production of Evidence	Request the production of necessary evidence.	Plaintiff	Art. 369 of the CPC	10 days	Clearly define what evidence will be presented.
Appeal	File an appeal in the event of an unfavorable verdict.	Defendant	Art. 1.009 of the CPC	15 days	The appeal must be substantiated.
Regularization of nullities	Ensure that the nullities pointed out are corrected.	Plaintiff	Art. 282 of the CPC	5 days	Nullities must be corrected to avoid damage.
Submission of New Documents	Submit new documents that may influence the judgment.	Plaintiff	Art. 437 of the CPC	10 days	Documents must be relevant to the case.
Manifestation on Ambiguities	Request clarification on textual ambiguities.	Plaintiff	Art. 10 of the CPC	5 days	Clarity in demonstrations is crucial.

## i Questions or Measures

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- Check that the documentation submitted complies with the legal requirements.
- Confirm the deadlines for submitting each procedural act.

## Final Summary

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The main legal acts include the regularization of legal representation, objections and the filing of documents. It is crucial to meet the established deadlines to ensure the continuity of the process and the proper defense of the parties.

## Contact us

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If you have any questions or would like further clarification, please contact our team:

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