Ivana Jones

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A results-driven Senior Developer adept at multitasking competing projects, identifying process improvement opportunities, and problem-solving new challenges, with experience in data analysis, RPA solutions development, and providing comprehensive functional and technical support to users throughout the project lifecycle. Seeking an opportunity to further expand my technical skill set while contributing to organizational performance within a dynamic analytics team.

TECHNICAL SKILLS

Automation & Programming
- Alteryx, Power Automate (Desktop & Cloud), Power Apps
- Advanced Excel (Power Query, Power Pivot, Macros, VBA)
- Python, SQL, Visual Studio Code, Github

Business Intelligence & Ticketing
- Power BI, Tableau
- Azure DevOps, Jira, ServiceNow

Finance & Enterprise Tools
- Oracle ERP, SAP ERP, Blackline, Coupa
- Hyperion Smart View, Essbase, & Financial Mgmt (HFM & FCM)
- Enterprise Data Mgmt & Performance Mgmt (EDM & EPM)

Databases
- SQL Server Management Studio (SSMS), Oracle Database, Microsoft Access, SQL Server Integration Services (SSIS)

PROFESSIONAL EXPERIENCE

Senior Developer, Business Intelligence & RPA
Compass Group, Charlotte, North Carolina   Jan 2023 – Current

Streamlined accounting processes and improved operational efficiency by developing and implementing automation solutions, utilizing tools such as Alteryx, Microsoft Power Platform (Power BI, Power Automate Desktop/Cloud), and VBA/Macros. Focused on optimizing workflows, reducing manual effort, and empowering data-driven decision-making.

- Saved 60+ monthly labor hours by developing over a dozen RPA solutions using Alteryx, Microsoft Power Platform (Power BI and Power Automate Desktop and Cloud), and Macro/ VBA that reduced manual effort, provided performance insights, and facilitated informed decision-making for the accounting team, adhering to best practices throughout the software development lifecycle.

- Developed Alteryx solutions to automate ETL processes with data from multiple sources, created Power Automate solutions to automate workflows end-to-end utilizing SharePoint, Microsoft Teams, SQL Server, and other integrations, designed Power BI & Power Query solutions to transform data and create interactive dashboards to monitor business trends, formulated SQL queries to extract and manipulate data from relational databases, and developed VBA/ Macros to automate and streamline Excel processes.

- Collaborated with the accounting team to understand business processes and their pain points, evaluate and prioritize areas for improvement, design and propose solutions, gather business requirements and define project scope, communicate expectations and progress, demo solutions and implement feedback, document new processes, and deliver successful and desired results.

- Responsible for monitoring and maintaining solutions by providing support to end users as a SME, handling incident tickets and change requests, proactively identifying and addressing concerns, and improving efficiency and scalability of existing BI processes.

XPOLogistics Senior Analyst, Finance Systems
XPO (RXO) Logistics, Charlotte, North Carolina   Aug 2020 – Dec 2022

Managed system reconciliations, data integration, and Oracle ERP administration, ensuring the accuracy and efficiency of financial processes and data flows. Collaborated cross-functionally to enhance data quality, support key projects, and optimize data structures for improved decision-making and operational performance.

- Performed daily system reconciliations for all revenue and expense transactions sourced from multiple TMS systems to Oracle Integration Hub to Oracle ERP, involving collaborating with accounting, operations, and business intelligence teams to investigate discrepancies, improve processes for recurring inconsistencies, update mappings, and enhance data quality for the ledgers.

- Administrated Oracle ERP for two Oracle instances with two COAs by providing user trainings on functionalities, maintaining ledgers through timely job processes, troubleshooting journal entry issues or requesting IT intervention when necessary, appropriately restricting metadata, and presenting all changes at monthly pre-close and governance meetings.

- Maintained complex data structures such as tables, hierarchies, and mappings within Oracle ERP and Oracle Integration Hub, including using data modeling skills to manage parent-child relationships and data flows, enhancing data integration, streamlining reporting processes, and supporting strategic decision-making by transforming raw data into valuable actionable insights.

- Assisted in various competing ad hoc projects requiring analysis and critical thinking such as developing and executing test plans (UATs) for business unit divestitures and acquisitions, a company spin off, data center moves, systems data cleansing, an ERP migration from SAP to Oracle, and a Blackline Account Reconciliations migration, along with providing post launch support.

XPOLogistics **Staff Accountant**

XPO (RXO) Logistics, Charlotte, North Carolina   Sept 2019 – Aug 2020

Managed financial reporting, journal entry preparation, and process improvements to ensure accurate accounting and efficient month-end close processes. Collaborated with various accounting teams and handled ad hoc assignments to streamline operations and support key business transformations.

▪ Ensured monthly profit and loss statements were an accurate reflection of the period for 200 profit centers in the US and Canada by researching and resolving errors, allocating expenses, and correcting errors through GL journal entries.

▪ Prepared a minimum of 50+ journal entries during a 4-day month end close period by improving the existing processes by utilizing advanced excel skills including creating macros, vlookups, pivot tables, and other data consolidation formulas.

▪ Handled multiple ad hoc assignments with increasing responsibilities such as assisting with converting a business unit from QuickBooks to Oracle, conducting SOX controls, training new teammates, and assisting across various accounting teams.

EDUCATION

Degree
▪ Bachelor of Science in Accounting. Clemson University, SC.
  Minors: Finance and Management

Professional Certificates
▪ IBM: Data Engineering Fundamentals
  Courses: Data Engineering Foundations, Python Concepts, SQL Concepts, Relational Database Basics
▪ Rice University: Introduction to Scripting in Python
  Courses: Python Programming Essentials, Data Representations, Data Analysis, Data Visualizations
▪ Google: Business Intelligence
  Courses: Business Intelligence Projects, Data Models ETL Processes and Pipelines, Tableau Dashboards and Reports
▪ Rice University: Leadership Development for Engineers
  Courses: Self Awareness and the Effective Leader, Relationship Management, Personal Leadership Development Planning, Leading High Performing Teams

Certifications
▪ Alteryx Certified: Alteryx Designer Core
▪ Microsoft Certified: Power Platform Fundamentals
▪ Python Institute Certified: Entry-Level Data Analyst with Python & SQL
▪ CSSC Certified: Lean Six Sigma Green Belt

LEADERSHIP & COMMUNITY INVOLVEMENT

Finance Committee Member, Fist Gen Success (Spring 2024 - Present)
▪ Supports the nonprofit by monitoring cash flow in QuickBooks, ensuring accurate reporting, and guiding effective budgeting.
  Key Achievement: Created a budgeting report that I present at the quarterly board meetings to identify cost-saving opportunities.

Digital Development Committee Member, Charlotte Young Professionals Group (Fall 2024 - Present)
▪ Contributes to the professional organization by helping to enhance its online presence through strategic digital initiatives.
  Key Achievement: Developed a non-member registration for events to track, poll, and follow-up with prospective members.

Career Development Instructor, Crittenton of NC (Fall 2024 - Present)
▪ Supports the nonprofit by helping young residents build essential career development skills and prepare for successful futures.
  Key Achievement: Created & presented a 5-part Career Development curriculum to 20+ high school students.