



Superior Court of California, County of Solano

How to eFile Subsequent Gun Violence Restraining Order Documents

1. Navigate to <https://portal.solano.courts.ca.gov:8443/>

A screenshot of the County of Solano Test Portal. At the top is the California state seal. Below it is a header bar with "Home", "My Cases", and "Login". The main title "Solano Superior Court" is centered above a text block stating "This portal site allows you to search case data from the Court's case management system." Below this are two buttons: "+ Register" and "Login". A horizontal line labeled "Additional Information" follows, with links to "About the Site", "Terms of Use", and "Contact Us".

2. Click "Login" or "Register" if you do not already have an account.

A screenshot of the Solano Superior Court homepage. It features the California state seal at the top, followed by a header bar with "Home", "My Cases", and "Login". The main title "Solano Superior Court" is centered above a text block stating "This portal site allows you to search case data from the Court's case management system." Below this are two buttons: "+ Register" and "Login", with "Login" highlighted with a yellow oval. A horizontal line labeled "Additional Information" follows, with links to "About the Site", "Terms of Use", and "Contact Us".



Superior Court of California, County of Solano

3. Click the "Math question *" field.

E-mail *

Enter your e-mail address.

Password *

Enter the password that accompanies your e-mail.

CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

Math question * $4 + 0 =$

Solve this simple math problem and enter the result. E.g. for $1+3$, enter 4.

4. Click "Log in"

E-mail *

Enter your e-mail address.

Password *

Enter the password that accompanies your e-mail.

CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

Math question * $4 + 0 =$

Solve this simple math problem and enter the result. E.g. for $1+3$, enter 4.



Superior Court of California, County of Solano

5. Click "Case Access"

- o To obtain access to your case, contact the clerk's office for a Security Token.
- o Refer to the [Home](#) page for instructions on how to obtain access, the required rules and identification required.

The screenshot shows the homepage of the Superior Court of California, County of Solano. At the top left is the court's seal. The main title is "Superior Court of California" and "County of Solano". Below the title are navigation links: Home, Case Search, Calendar Search, Case Access (which is highlighted with an orange circle), and My Cases. To the right of these are login fields and a Logout link. On the left, there is a "Filings" section with links for Domestic Violence Filing and Gun Violence Filing. The main content area is titled "Get Case Access" and contains a form for "Get Access to a Case". It includes fields for "Case Number *", "Security Token *", and a "Submit" button.

6. Enter your Case Number and Security Token (security token must be requested from the clerk's office and will be sent via email)

This screenshot shows the same "Get Case Access" page as the previous one, but with a larger orange circle highlighting the "Case Number *" input field. The rest of the interface is identical to the first screenshot.



Superior Court of California, County of Solano

7. Click "My Cases"

The screenshot shows the homepage of the Superior Court of California, County of Solano Test Portal. At the top left is the Great Seal of the State of California. To its right is the text "Superior Court of California" and "County of Solano (Test Portal)". Below the seal is a navigation bar with links: Home, Case Search, Calendar Search, Case Access, My Cases (which is highlighted with a yellow circle), and Logout. The main content area has two sections: "Filings" on the left with links for Domestic Violence Filing and Gun Violence Filing, and "Solano Superior Court" on the right. A message in the center states: "This portal site allows you to search case data from the Court's case management system." Below this are links for Additional Information, About the Site, Terms of Use, and Contact Us.

8. Select the appropriate case and click "View Case"

The screenshot shows the Filings page of the Superior Court of California, County of Solano Test Portal. At the top left is the Great Seal of the State of California. To its right is the text "Filings" and "My Account". Below the seal is a navigation bar with links: Home, Case Search, Calendar Search, Case Access, My Cases, and Logout. The main content area has two tabs: "Account" (selected) and "My Existing Cases". Below these is a search bar labeled "Case Search". A table lists four cases with columns: Case Number, Case Name, eFiling Title, Category, Filing Date, Role, Status, and Action. The "Action" column contains blue "View Case" buttons, with the first one circled in yellow.

Case Number	Case Name	eFiling Title	Category	Filing Date	Role	Status	Action
CU25-00004	In the Matter of Minnie Mouse	Case_5	Civil Petition: Gun Violence	03/21/2025	Filing Party	EFILED	View Case
FL25-00008	Mickie Mouse vs. Minnie Mouse	Case_3	DV Prevention w/o Minor Child	03/11/2025	Filing Party	EFILED	View Case
FL25-00007	Mickie Mouse vs. Minnie Mouse	Case_2	DV Prevention w/o Minor Child	03/07/2025	Filing Party	OPEN	View Case
FL25-00006	Mickie Mouse vs. Minnie J Mouse	Case_1	DV Prevention w/o Minor Child	03/07/2025	Filing Party	EFILED	View Case



Superior Court of California, County of Solano

9. Click "Add Document to Existing Case" to file a subsequent document. Example Response, Proof of Service or other supporting documents.

Gun Violence Filing Appeals JP Case Transfer

Summary JP

Parties

Type	Name	Represented By
Petition - Civil Petition: Gun Violence filed on 03/21/2025		
Petitioner	Mouse, Minnie	
Respondent	Mouse, Mickie	

To file a subsequent document into this case, click the Add Document to Existing Case button.

Add Document to Existing Case

[^ Back to Top ^](#)

10. Select from the dropdown menu the appropriate filing type i.e. Proof of Service or Response.

The Great Seal of California

Home Case Search Calendar Search Case Access My Cases Logout

Filings Add Document to Existing Case

Add Subsequent Document

Select Document from Dropdown*

Filed By*

Upload PDF* Choose File No file chosen

Proceed



Superior Court of California, County of Solano

11. Example of Document List.



The page shows the "Add Document to Existing Case" form. On the left, there's a sidebar with "Filings" and two options: "Domestic Violence Filing" and "Gun Violence Filing". The main area has a title "Add Document to Existing Case". It includes fields for "Select Document from Dropdown*", "Filed By*", and "Upload PDF*". A dropdown menu lists various document types, with "445643 - GV-120 Response to Petition for Gun Violence Restraining Order" highlighted. A "Proceed" button is at the bottom left of the form.

Home Case Search Calendar Search Case Access My Cases Logout

Filings

- Domestic Violence Filing
- Gun Violence Filing

Add Document to Existing Case

Add Subsequent Document

Select Document from Dropdown*

Filed By*

Upload PDF*

456171 - CLETS-001 Confidential CLETS Information
445641 - GV-115 Request to Continue Court Hearing for Gun Violence Restraining Order
445642 - GV-116 Order on Request to Continue Hearing
445643 - GV-120 Response to Petition for Gun Violence Restraining Order (highlighted)
445644 - GV-125 Consent to Gun Violence Restraining Order and Surrender of Firearms
499995 - GV-130 Gun Violence Restraining Order After Hearing or Consent to Gun Violence Re
445645 - GV-200 Proof of Personal Service
445646 - GV-250 Proof of Service by Mail
445647 - GV-600 Request to Terminate Gun Violence Restraining Order
445648 - GV-610 Notice of Hearing on Request to Terminate Gun Violence Restraining Order



12. "Filed by" is the name of the party type filing the document.



The page shows the "Add Document to Existing Case" form. On the left, there's a sidebar with "Filings" and two options: "Domestic Violence Filing" and "Gun Violence Filing". The main area has a title "Add Document to Existing Case". It includes fields for "Select Document from Dropdown*", "Filed By*", and "Upload PDF*". The "Filed By*" field contains "445643 - GV-120 Response to Petition for Gun Violence Restraining Order". The "Upload PDF*" field shows "Choose File No file chosen". A "Proceed" button is at the bottom left of the form.

Home Case Search Calendar Search Case Access My Cases Logout

Filings

- Domestic Violence Filing
- Gun Violence Filing

Add Document to Existing Case

Add Subsequent Document

Select Document from Dropdown* 445643 - GV-120 Response to Petition for Gun Violence Restraining Order

Filed By*

Upload PDF* Choose File No file chosen





Superior Court of California, County of Solano

13. Example of party types.

The screenshot shows the 'Add Document to Existing Case' page. On the left, there is a sidebar with 'Filings' and two options: 'Domestic Violence Filing' and 'Gun Violence Filing'. The main area has a title 'Add Document to Existing Case' and a sub-section 'Add Subsequent Document'. It includes fields for 'Select Document from Dropdown' (containing '445643 - GV-120 Response t'), 'Filed By' (a dropdown menu), and 'Upload PDF' (a file input field). The 'Filed By' dropdown menu is open, showing two options: 'PET - Petitioner' and 'RES - Respondent'. The 'RES - Respondent' option is highlighted with a red oval. Below the dropdown is a blue 'Proceed' button.

14. Click the "Upload PDF" field and "Choose File"

The screenshot shows the same 'Add Document to Existing Case' page as the previous one, but with a focus on the 'Upload PDF' field. The 'Filed By' dropdown is still open, showing 'RES - Respondent'. The 'Upload PDF' field is highlighted with a red oval. Below it, the placeholder text 'Choose File | No file chosen' is visible. The blue 'Proceed' button is at the bottom.



Superior Court of California, County of Solano

15. Click "Proceed"

The screenshot shows the 'Filings' section of the website. On the left, there are two options: 'Domestic Violence Filing' and 'Gun Violence Filing'. The main area is titled 'Add Document to Existing Case'. It contains a form for adding a subsequent document, with fields for 'Select Document from Dropdown' (set to '445643 - GV-120 Response'), 'Filed By' (set to 'RES - Respondent'), and 'Upload PDF' (set to 'Choose File GV-120.pdf'). A progress bar indicates the file is at 100%. At the bottom is a blue 'Proceed' button.

16. The green banner is confirmation that your form has been submitted for review.

The screenshot shows the 'My Account' section of the website. On the left, there are two options: 'Domestic Violence Filing' and 'Gun Violence Filing'. The main area is titled 'My Account'. A green banner at the top states 'Your form is submitted. The reference number for your submission is : 938ff47c8fd5'. Below the banner is a navigation bar with tabs: 'Account' (selected), 'My Existing Cases', 'My Unsubmitted Drafts', 'Cart', and 'Payments'. There is also a 'Case Search' input field. A table below lists cases with columns: Case Number, Case Name, eFiling Title, Category, Filing Date, Role, Status, and Action. The table shows two entries:

Case Number	Case Name	eFiling Title	Category	Filing Date	Role	Status	Action
CU25-00004	In the Matter of Minnie Mouse	Case_5	Civil Petition: Gun Violence	03/21/2025	Filing Party	EFILED	View Case
FL25-00008	Mickey Mouse vs. Minnie Mouse	Case_3	DV Prevention w/o Minor Child	03/11/2025	Filing Party	EFILED	View Case



Superior Court of California, County of Solano

17. To view documents filed or submitted click "View Case"

Filings

- Domestic Violence Filing
- Gun Violence Filing

My Account

Your form is submitted. The reference number for your submission is : 938ff47c8fd5

Account My Existing Cases My Unsubmitted Drafts Cart Payments

Case Search

Case Number	Case Name	eFiling Title	Category	Filing Date	Role	Status	Action
CU25-00004	In the Matter of Minnie Mouse	Case_5	Civil Petition: Gun Violence	03/21/2025	Filing Party	EFILED	<button>View Case</button>
FL25-00008	Mickie Mouse vs. Minnie Mouse	Case_3	DV Prevention w/o Minor Child	03/11/2025	Filing Party	EFILED	<button>View Case</button>
FL25-00007	Mickie Mouse vs. Minnie Mouse	Case_2	DV Prevention w/o Minor Child	03/07/2025	Filing Party	OPEN	<button>View Case</button>
FL25-00006	Mickie Mouse vs. Minnie J Mouse	Case_1	DV Prevention w/o Minor Child	03/07/2025	Filing Party	EFILED	<button>View Case</button>

Cases Per Page

10

Change the number of results per page

Results Download

Download

Click the button above to download these results in CSV format

18. Click "Documents"



Home Case Search Calendar Search Case Access My Cases

Logout

Filings

- Domestic Violence Filing
- Gun Violence Filing

CU25-00004

In the Matter of Minnie Mouse
Old Solano Courthouse

Documents JP

Appeals JP Case Transfer

Summary JP

Type	Name	Represented By
Petition - Civil Petition: Gun Violence filed on 03/21/2025		
Petitioner	Mouse, Minnie	
Respondent	Mouse, Mickie	



Superior Court of California, County of Solano

19. The document will show "eFiling Pending Acceptance" until reviewed by staff.

▼ Documents		
Filed	Description	Filed By
03/21/2025	CU25-00004 : In the Matter of Minnie Mouse	Petitioner
03/21/2025	GV-100 Petition for Firearms Restraining Order EFILED	Petitioner
03/21/2025	CLETS-001 Confidential CLETS Information EFILED	Petitioner
03/21/2025	GV-109 Notice of Court Hearing EFILED	Petitioner
03/21/2025	GV-110 Temporary Firearms Restraining Order EFILED	Petitioner
03/21/2025	GV-120 Response to Petition for Gun Violence Restraining Order eFiling Pending Acceptance	Respondent

[^ Back to Top ^](#)

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20. To see images of filed documents click the magnifying glass icon. If you are denied access, contact the division on how to gain token access to the file. See California Rules of Court, Rule 2.515 for details.

▼ Documents		
Filed	Description	Filed By
03/21/2025	CU25-00004 : In the Matter of Minnie Mouse	Petitioner
03/21/2025	GV-100 Petition for Firearms Restraining Order EFILED	Petitioner
03/21/2025	CLETS-001 Confidential CLETS Information EFILED	Petitioner
03/21/2025	GV-109 Notice of Court Hearing EFILED	Petitioner
03/21/2025	GV-110 Temporary Firearms Restraining Order EFILED	Petitioner
03/21/2025	GV-120 Response to Petition for Gun Violence Restraining Order eFiling Pending Acceptance	Respondent

[^ Back to Top ^](#)

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Superior Court of California, County of Solano

21. Click "Logout"

A screenshot of a web browser showing the Superior Court of California, County of Solano Test Portal. The page features the California state seal on the left and the text "Superior Court of California" and "County of Solano (Test Portal)" in the center. A navigation bar at the top includes links for Home, Case Search, Calendar Search, Case Access, and My Cases. On the right side, there is a "Logout" button which is highlighted with a yellow circle. Below the navigation bar, there are two main sections: "Filings" on the left with links for Domestic Violence Filing and Gun Violence Filing, and "Download file error" on the right, which contains an "Error" message stating "You do not have access to retrieve documents for this case.".