



&



BRAINHONEY



Adobe Connect

LTI Integration

User Guide (Version 1.3)



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& Adobe Connect

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Version 1.3

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Course Administrator Guide

Create a New Adobe Connect Meeting

On the *Home* screen click on the **View** link of the required course.

The screenshot shows the BRAINHONEY Home interface. The top navigation bar includes icons for Home, Calendar, Teach a Course, and Communicate. The 'Home' icon is highlighted with a red box. Below the navigation bar, the 'Home: All Courses - 0 items to do' section is visible. On the left, there is a search bar and a message 'No items found.' On the right, the 'Summary' section shows '2' total students and a 'Critical' status with 'No critical students'. Below the summary, the 'Courses' section lists several courses. The 'View' link for the 'Demo - Demo Course (0)' is highlighted with a red box. A red arrow points from the 'Home' icon in the navigation bar to this 'View' link.

In *Course Content* section, click on the **Adobe Connect** link.

The screenshot shows the BRAINHONEY Course Content section for 'Demo - Demo Course'. The left sidebar contains links for View, Syllabus, Gradebook, Objectives, Test Analytics, Final Grades, and Communicate. The 'Adobe Connect' link is highlighted with a red box. The main content area displays a 'Meeting Information' tab and a message: 'Currently there are no meetings. Please add.' Below this message is a button labeled 'Add Meeting'.

Click on the **Add Meeting** button.

Meetings List

The screenshot shows the 'Meetings List' page. At the top right, there is a 'Settings' link. Below it, the 'Course Meetings' section is displayed. It contains a message: 'Currently there are no meetings. Please add.' and a blue button labeled 'Add Meeting'.

Populate the following form and click on the **Next** button.

*NOTE: **Optional** section is collapsed by default.

[Meetings List](#) > **Meeting Information**

Meeting Information

Participants

Settings

Required

Name:

Select Template:

^

Optional

Custom URL:

https://connect.esynctraining.com/

Summary:

Start Time:

01-21-2015

12:53 PM

Duration:

01:00

Access:

☐ Only registered users

☒ Registered users and accepted guests

☐ Anyone who has the URL for the meeting

Cancel

Save

Next

Map BrainHoney users to Adobe Connect roles. Select any user in the right section and input the required AC role by selecting it from the **Set User Role** drop-down menu.

[Meetings List](#) > **Participants**

Meeting Information

Participants

Settings

Brainhoney Available Users (4)

Student (3)

Vadim Adashkevich

Melissa Sieben

Kelsea Tower

Teacher (1)

Mike Kollen

Adobe Connect Participants (4)

Host (1)

Mike Kollen

Participant (3)

Vadim Adashkevich

Melissa Sieben

Kelsea Tower

Sync Users

Add

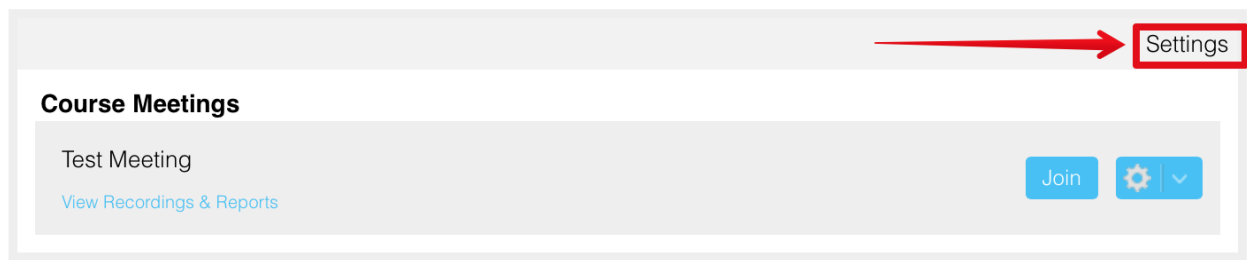
Set User Role

Remove

Click on the **Finish** button to complete the process.

Each BrainHoney user has a possibility to set Adobe Connect Password rule clicking on **Settings** link.

Meetings List



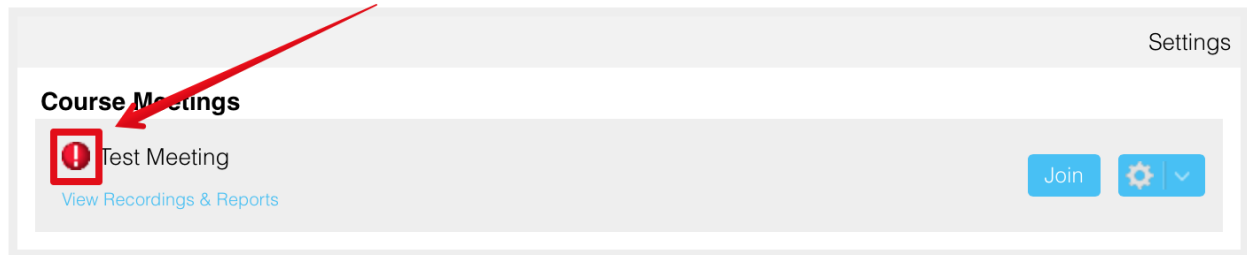
Mark the check-box confirming that you have an Adobe Connect account created using the same email as in BrainHoney, enter your Adobe Connect password and click Save button to use this account.

A screenshot of the 'Settings' form, specifically the 'Adobe Connect Password Settings' section. The form has a title 'Settings' in blue. Below it, the section is titled 'Adobe Connect Password Settings'. There is a checkbox with the text 'I have an existing Adobe Connect account and would like to enter this Password'. Below the checkbox is a text input field labeled 'Password:'. At the bottom right of the form, there are two buttons: 'Cancel' and 'Save'.

In case you don't have an Adobe Connect account and want to generate a random password every time you join Adobe Connect meeting click Save button and it will be done automatically.

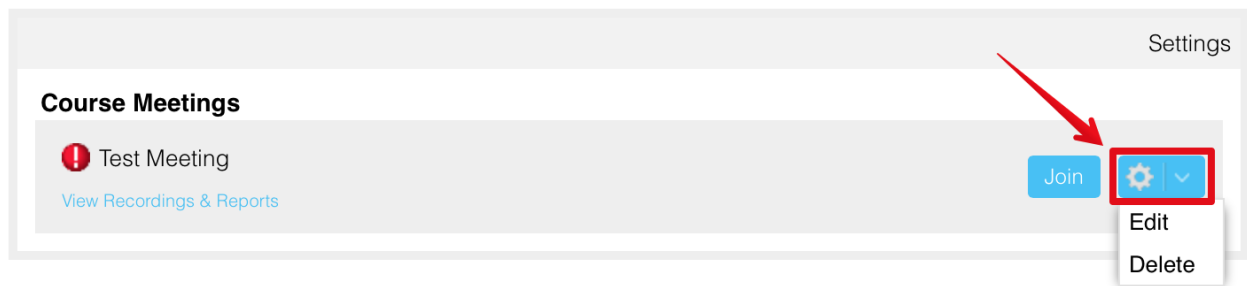
If a student adds late to the course, *Alert* icon will appear next to the meeting name in the **Meeting Information** tab.

Meetings List



Click on the *Gear* icon and select **Edit** from the dropdown list.

Meetings List



Navigate to the **Participants** tab and observe the **BrainHoney Available Users** list. New students should be marked with *Red Dot* icon.

Click on the **Sync Users** to add all new user to Adobe Connect meeting.

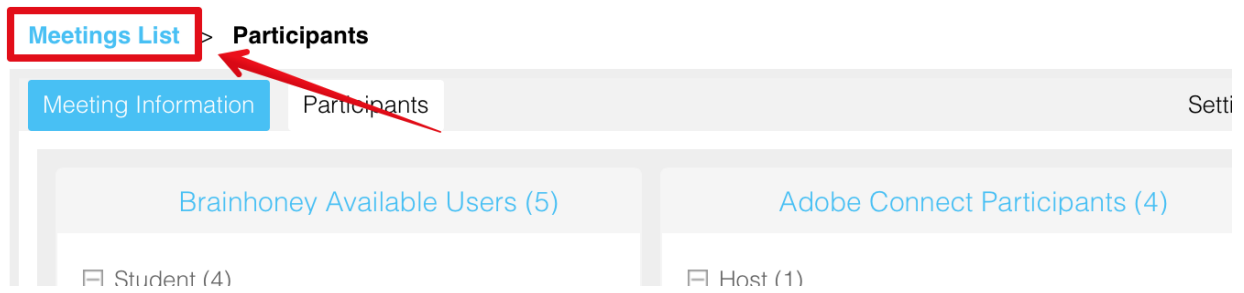
[Meetings List](#) > **Participants**

The screenshot shows the 'Participants' tab in the Adobe Connect interface. At the top, there are three tabs: 'Meeting Information' (selected), 'Participants', and 'Settings'. The main content area is divided into two columns. The left column is titled 'Brainhoney Available Users (5)' and contains a list of users: 'Student (4)' (with a sub-list: Vadim Adashkevich, Paul Green, Melissa Sieben, Kelsea Tower) and 'Teacher (1)' (with a sub-list: Mike Kollen). The user 'Paul Green' is marked with a red dot. The right column is titled 'Adobe Connect Participants (4)' and contains a list of users: 'Host (1)' (with a sub-list: Mike Kollen) and 'Participant (3)' (with a sub-list: Vadim Adashkevich, Melissa Sieben, Kelsea Tower). At the bottom of the interface, there are several buttons: a refresh button (circular arrow icon), a 'Sync Users' button (highlighted with a red border), an 'Add' button, a 'Set User Role' dropdown menu, and a 'Remove' button.

Select the user in the right section and input the required AC role by selecting it from the **Set User Role** drop-down menu.

Refresh the BrainHoney Available Users list by clicking on the **Refresh** button.

To navigate back to the *Start screen* click on the **Meetings List** link.



Create an Office Hours Meeting (Optional)

Click on the **Add Meeting** button in the *Office Hours* section.

Meetings List

Settings

Course Meetings

Test Meeting

[View Recordings & Reports](#)

Join

⚙️

▼

Office Hours

Currently there are no meetings. Please add.

Add Meeting

Study Groups

Currently there are no meetings. Please add.

Add Meeting

Populate the following form and click on the **Save** button.

[Meetings List](#) > **Office Hours Information**

Office Hours Information

Settings

Required

Select Template:

Optional

Custom URL:

Summary:

Meeting Time:

Allow Guests ☐

Cancel

Save

*NOTE: One common **Office Hours** meeting is created for all courses. When user creates Office Hours meeting in different course, it would be mapped to the same meeting, that was created before.

All students in the course will have access to the Office Hours meeting.

Create a Study Group Meeting (Optional)

Click on the **Add Meeting** button in the *Study Group* section.

Meetings List

Settings

Course Meetings

Test Meeting

[View Recordings & Reports](#)

Join

⚙️

▼

Office Hours

Mike Kollen's Office Hours (6pm-8pm)

[View Recordings & Reports](#)

Join

⚙️

▼

Study Groups

Currently there are no meetings. Please add.

Add Meeting

Add BrainHoney users manually to Adobe Connect roles. Select any user in the right section and input the required AC role by selecting it from the **Set User Role** drop-down menu.

[Meetings List](#) > **Participants**

Study Group Information

Participants

Settings

Brainhoney Available Users (5)

Student (4)

Vadim Adashkevich

Paul Green

Melissa Sieben

Kelsea Tower

Teacher (1)

Mike Kollen

Adobe Connect Participants (1)

Host (1)

Mike Kollen

Sync Users

Add

Set User Role

Remove

Back

Finish

Click on the **Finish** button to complete the process.

Click on **Leave** button if you want to delete the invitation to someone's study group.

Meetings List

Settings

Course Meetings

Test Meeting

[View Recordings & Reports](#)

Join

⚙️

▼

Office Hours

Mike Kollen's Office Hours (6pm-8pm)

[View Recordings & Reports](#)

Join

⚙️

▼

Study Groups

Test Study Group

[View Recordings & Reports](#)

Join

⚙️

▼

Student's Study Group

[View Recordings & Reports](#)

Join

Leave

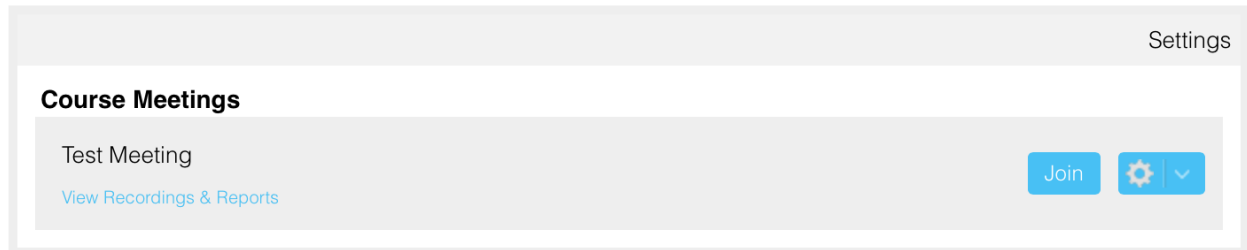
14

Adobe Connect Recordings

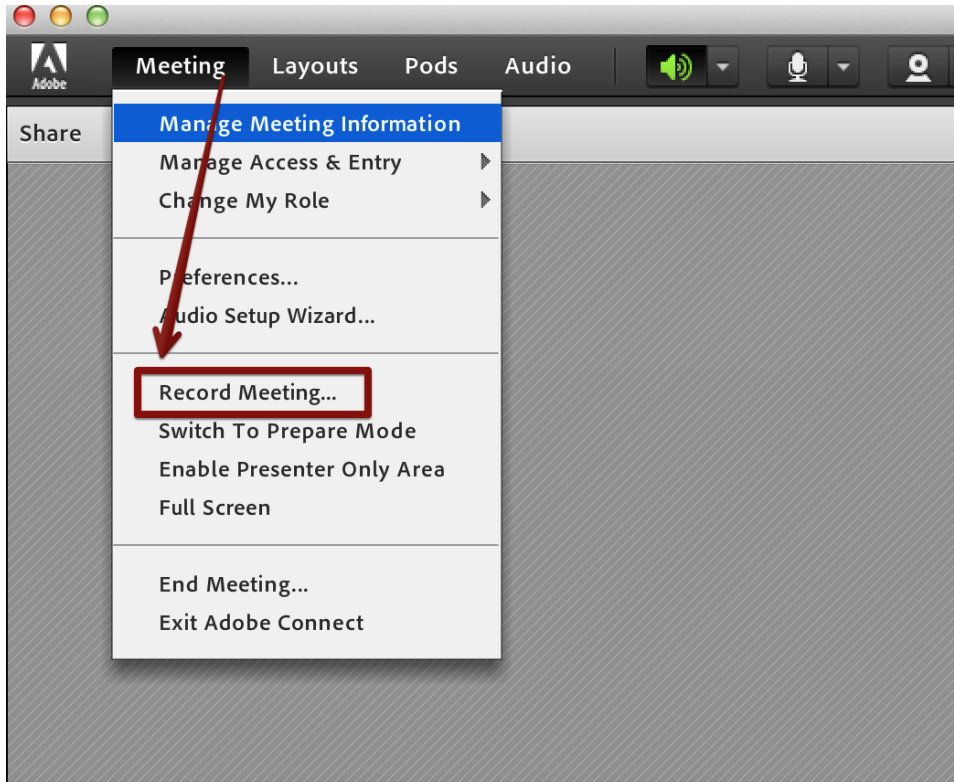
Record the Meeting

Join the meeting.

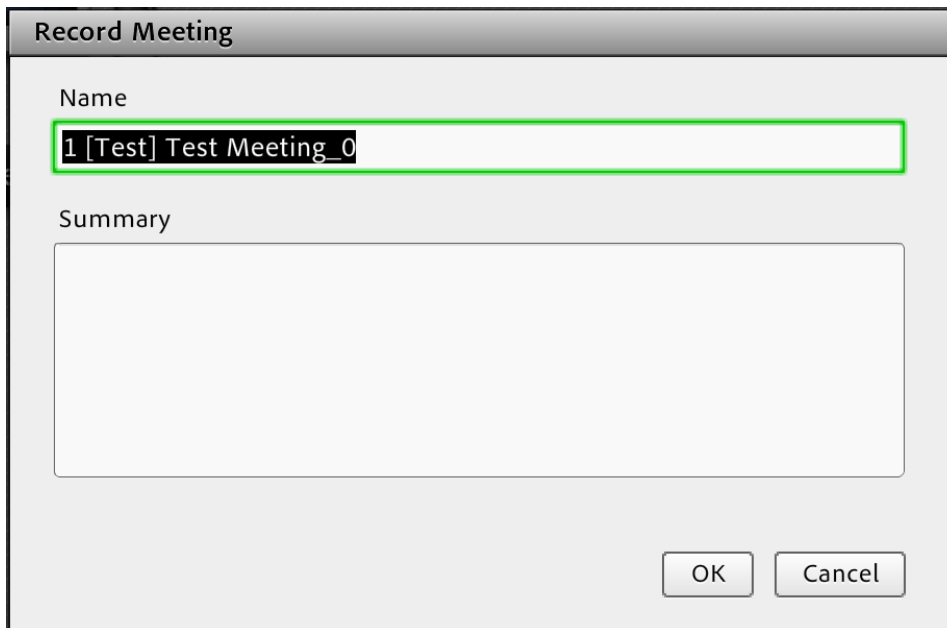
Meetings List



Select the **Record Meeting** under the *Meeting* menu in the Adobe Connect room.

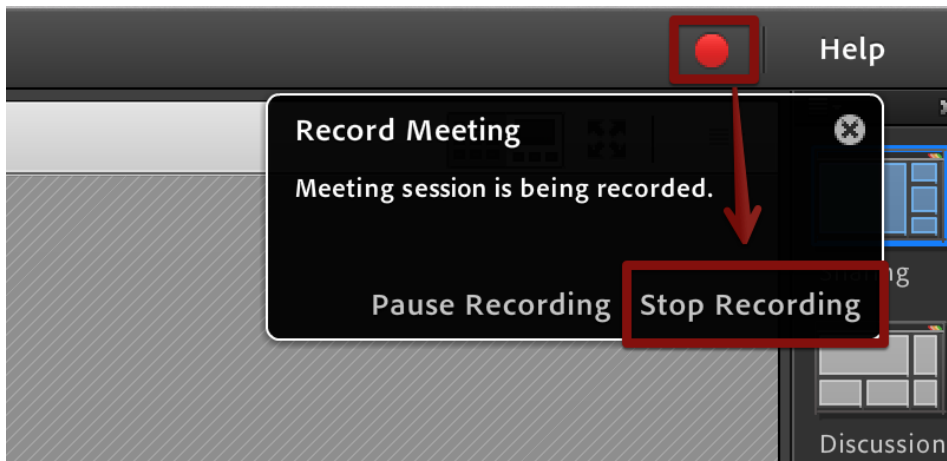


Populate the following form and click on the **OK** button to start the recording.



The image shows a 'Record Meeting' dialog box. It has a title bar 'Record Meeting'. Inside, there is a 'Name' label followed by a text input field containing '1 [Test] Test Meeting_0'. Below this is a 'Summary' label followed by a large empty text area. At the bottom right, there are two buttons: 'OK' and 'Cancel'.

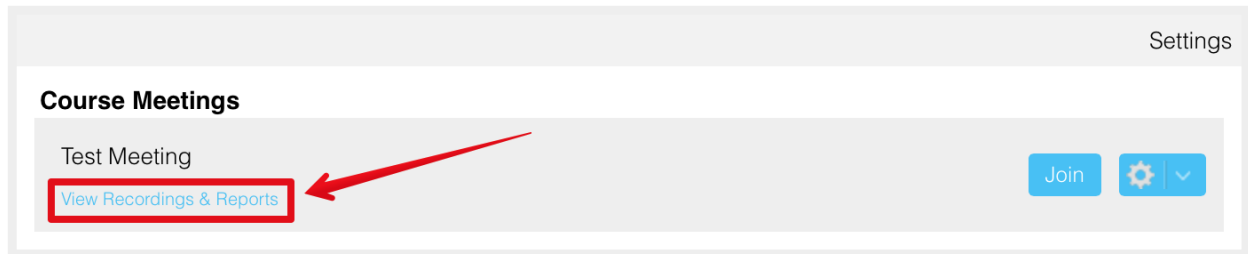
When the recording is done click on the **Stop Recording** button under the *Record Meeting* icon in the top right corner.



View / Watch Recordings

Navigate back to Adobe Connect application in BrainHoney page and click on the **View Recordings & Reports** link.

Meetings List



Course Meetings

Test Meeting

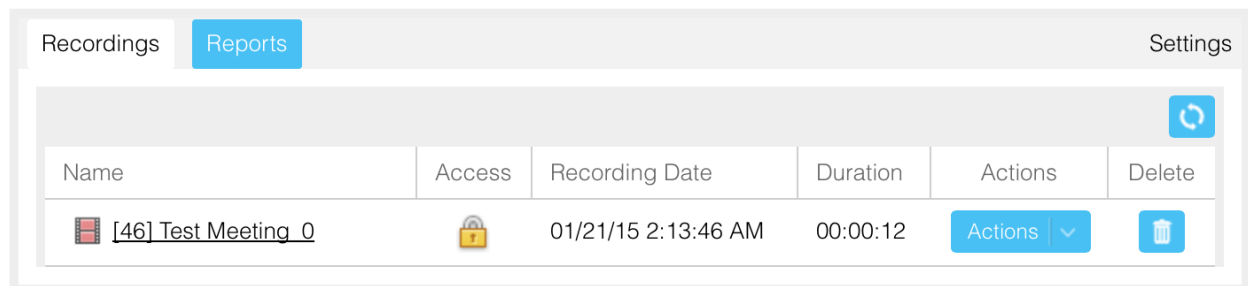
[View Recordings & Reports](#)

Join

Settings

Open the **Recordings** tab and click on the **Refresh** icon to get the latest list of the recordings for this meeting.

Meetings List > Recordings






Recordings

Reports

Settings

Refresh

Name	Access	Recording Date	Duration	Actions	Delete
 [46] Test Meeting_0		01/21/15 2:13:46 AM	00:00:12	Actions	

Click on the recording's name to watch the meeting recording.

Actions drop-down menu located next to each recording allows you to *Edit Recording*, *Share* it and *Make FLV*.

[Meetings List](#) > **Recordings**

The screenshot shows the 'Recordings' tab in a web application. At the top, there are tabs for 'Recordings' and 'Reports', and a 'Settings' link on the right. Below the tabs is a table with the following columns: Name, Access, Recording Date, Duration, Actions, and Delete. The first row of the table contains the following data: Name: [46] Test Meeting_0, Access: (locked icon), Recording Date: 01/21/15 2:13:46 AM, Duration: 00:00:12, Actions: (dropdown menu), and Delete: (trashcan icon). The 'Actions' dropdown menu is open, showing three options: 'Edit Recording', 'Share', and 'Make FLV'.

Name	Access	Recording Date	Duration	Actions	Delete
[46] Test Meeting_0	(locked icon)	01/21/15 2:13:46 AM	00:00:12	Actions Edit Recording Share Make FLV	(trashcan icon)

- 1) **Edit Recording** option allows to open the selected recording on Adobe Connect and modify it using Adobe Connect tools.
- 2) Clicking **Share** option you can set the Access Type: Public or Private (optionally setting a Passcode) and get the Recording URL.

The screenshot shows a dialog box titled '99 [Demo] Demo Meeting_0'. It contains the following fields and options:

- Recording URL**: A text input field containing the URL `https://connect.esynctraining.com/p5o6ar3b7an`.
- Change Access Type**: Two radio buttons, 'Private' (selected) and 'Public'.
- Passcode (Optional)**: A text input field.
- Buttons**: 'Cancel' and 'Save' buttons at the bottom right.

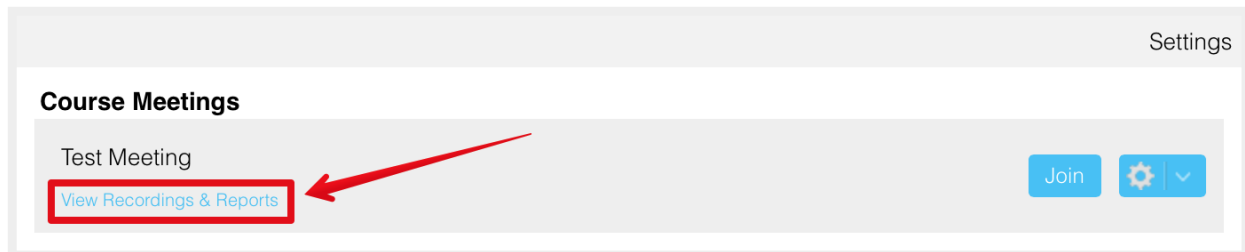
- 3) Selecting **Make FLV** option you will be asked to choose a place on your hard drive and the recording will be saved in FLV.

To delete the recording click on the **Delete** button (Trashcan icon).

View Meeting Reports

Navigate back to Adobe Connect application in BrainHoney page and click on the **View Recordings & Reports** link.

Meetings List



Course Meetings

Test Meeting

[View Recordings & Reports](#)

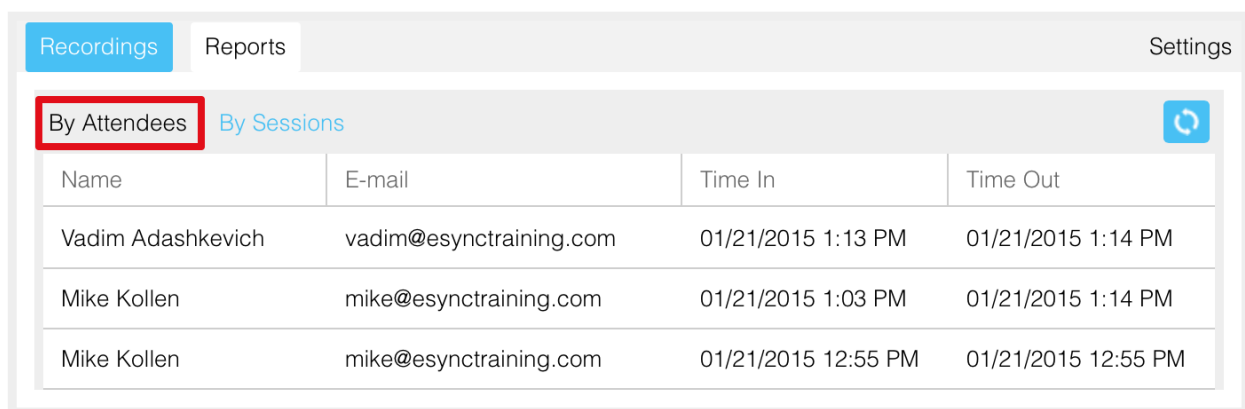
Join

Settings

Open the **Reports** tab and click on the **Refresh** icon to get the latest list of the reports for this meeting.

Teacher can obtain the information about each individual student who has participated in the meeting.

Meetings List > Reports



Recordings Reports

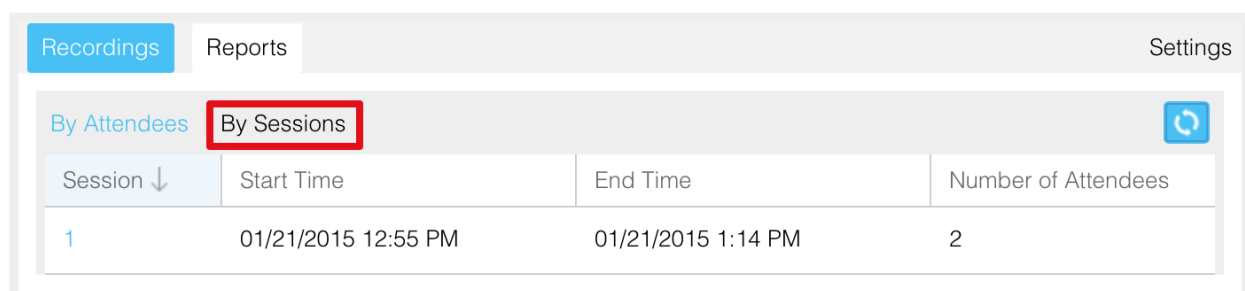
By Attendees By Sessions

Name	E-mail	Time In	Time Out
Vadim Adashkevich	vadim@esynctraining.com	01/21/2015 1:13 PM	01/21/2015 1:14 PM
Mike Kollen	mike@esynctraining.com	01/21/2015 1:03 PM	01/21/2015 1:14 PM
Mike Kollen	mike@esynctraining.com	01/21/2015 12:55 PM	01/21/2015 12:55 PM

Settings

Teacher can obtain the session information by clicking on the **By Sessions** link.

Meetings List > Reports



Recordings Reports

By Attendees By Sessions

Session ↓	Start Time	End Time	Number of Attendees
1	01/21/2015 12:55 PM	01/21/2015 1:14 PM	2

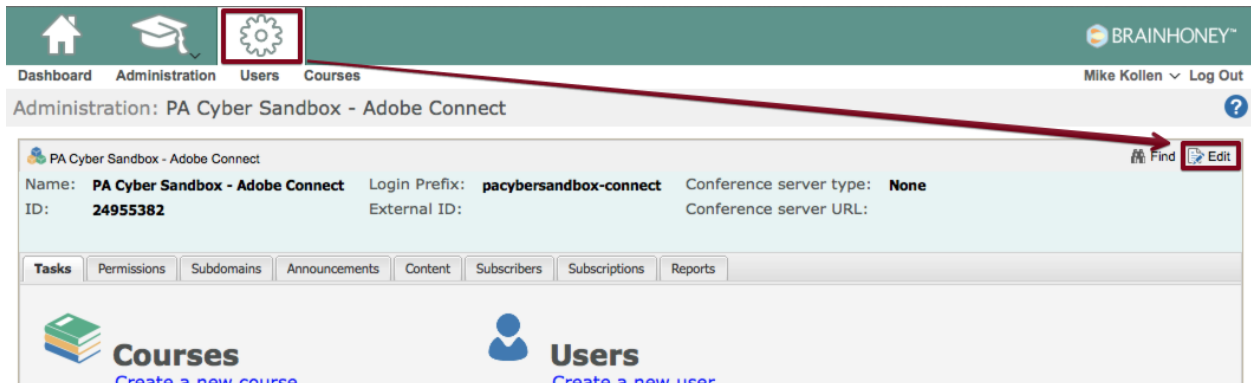
Settings

BrainHoney Account Administrator Guide

Configure Adobe Connect LTI for Your BrainHoney Account

Login to BrainHoney with an account that has *System Administrator* privileges.

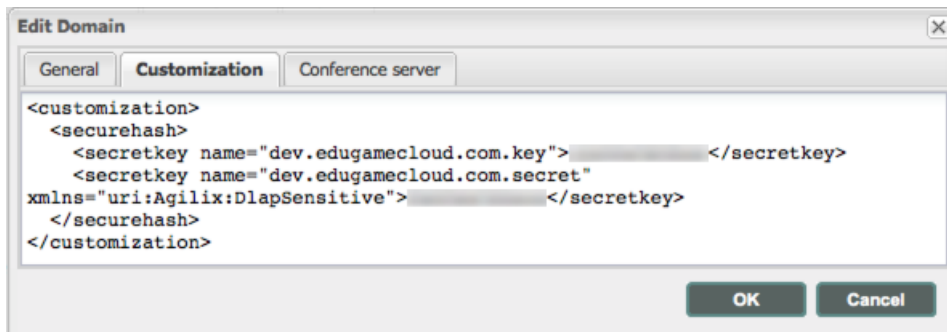
Navigate to the **Administration** tab (Gear icon) and click on the **Edit** link to open the *Edit Domain* window.



Navigate to the *Customization* tab and add the following xml text:

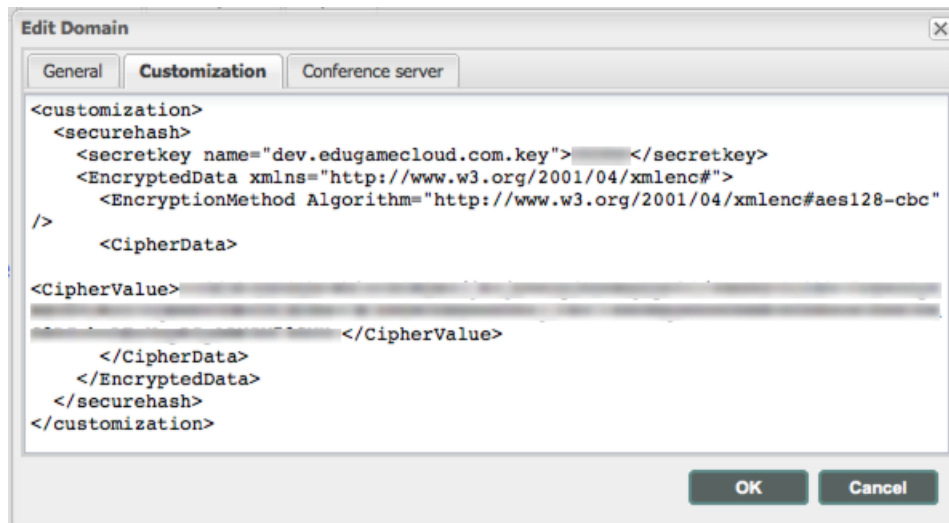
```
<customization>
  <securehash>
    <secretkey name="dev.edugamecloud.com.key">ConsumerKey</secretkey>
    <secretkey name="dev.edugamecloud.com.secret"
xmlns="uri:Agilix:DlapSensitive">SharedSecret</secretkey>
  </securehash>
</customization>
```

*NOTE: Replace *ConsumerKey* and *SharedSecret* with the valid values. You will find your **Consumer Key** and **Shared Secret** values in EduGameCloud Administration.



Click on the **OK** button to save the changes.

If you navigate back to this page, the second *secretkey* element should no longer appear in plain text. It should be encrypted for security reason.

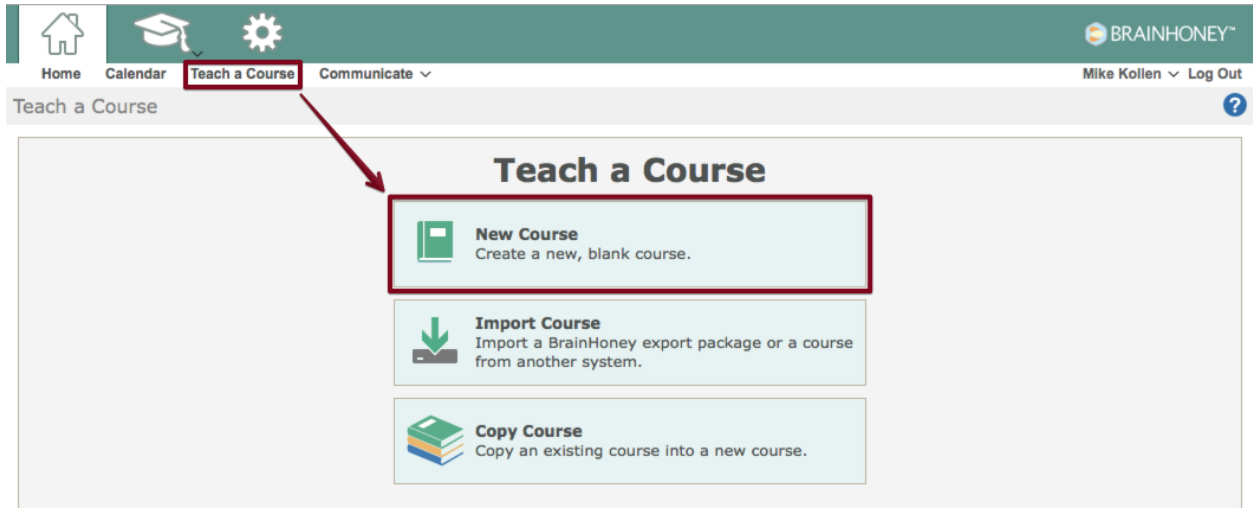


If you need to edit it, delete the *EncryptedData* element beneath the *secretkey* element and re-add the *secretkey* for the updated secret.

Add Adobe Connect LTI Link to the Course Syllabus

Create a New Course

On the *Home* screen navigate to the **Teach a Course** tab and click on the **New Course** button.



Populate the following form and click on the **Continue** button.

Course Settings

Title and Description
Title:

Description:

Font Family Font Size **B** *I* U

Term:

Scheduling
Choose start and end dates for your gradebook. You can change these later.
☒ Traditional
Start date:
End date:
☐ Continuous enrollment
Days:

Choose the required course structure and click on the **Continue** button.

Course Structure

Choose a course structure that best meets your school's structure. You will be able to break the course down by grading periods on the next screen. You can always change the structure later.

☒ 10 Weeks

☐ 6 /

☐ 6 Major Topics

[< Back](#) [Continue >](#) [Cancel](#)

Set the required grade policies and click on the **Continue** button.

Grading Policies

Passing score (%):

Grading Categories

Use weighted categories: ☒

[+ Add](#)

☐ Use Grading Periods

☐ Advanced Online Course Settings

[< Back](#) [Continue >](#) [Cancel](#)

Review the course settings and click on the **Submit** button to finish the process.

Review and Submit

Review the course settings below, and click "Submit" to create the course.

Course Settings

Action: Create Course

Course: Demo Course

Term: Demo

Start: 11/04/14

End: 05/04/15

Course Structure: 10 weeks

Grading Policies

Passing score (%): 70%

Categories: Homework (40)
Quizzes (60)

« Back Submit Cancel


Click on the **Edit Course Syllabus** button.


Course Created


Your course has been created:

Demo Course

What do you want to do now?

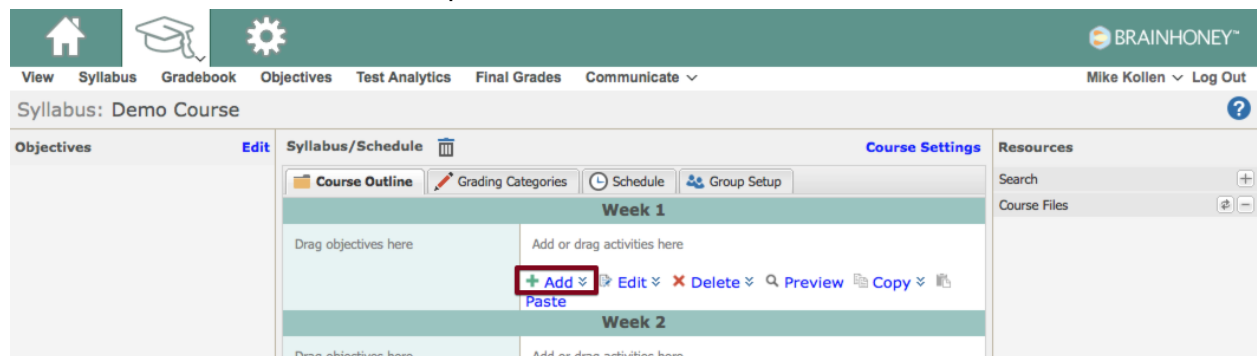
**Edit Course Syllabus**
Align objectives, add assignments, assessments, and activities.

**Add/Enroll Students**
Add students to the course so that they appear in the gradebook.

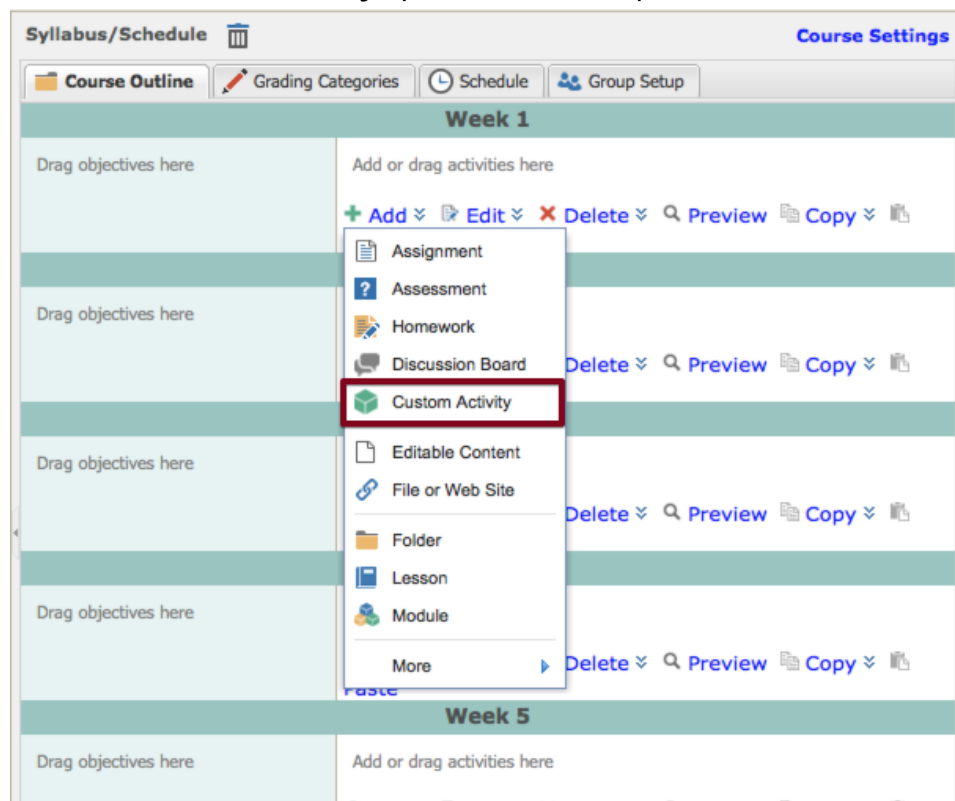
**Teach Another Course**
Create a new course or copy an existing course.

Done

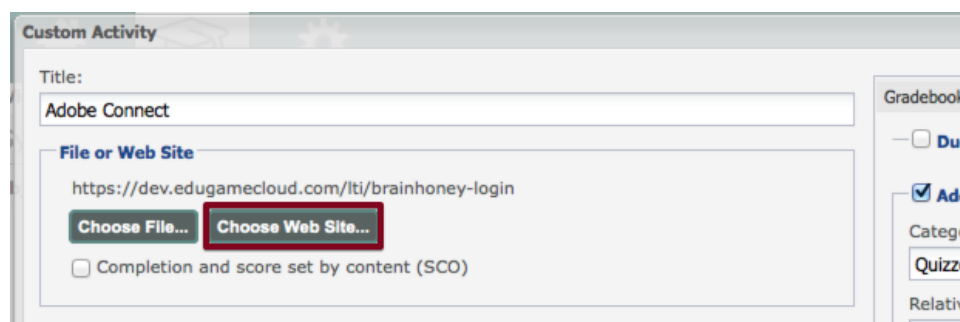
Click on the **Add** button in the required module.



Select the **Custom Activity** option from the dropdown menu.

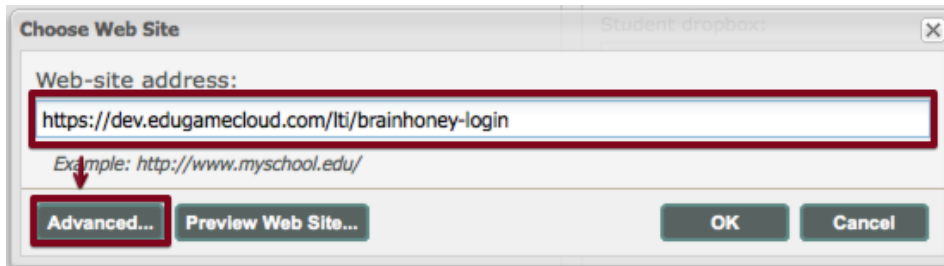


Enter a title and click on the **Choose Web Site** button.



Enter the URL and click on the **Advanced** button.

*NOTE: Please use the following url: <https://app.edugamecloud.com/lti/brainhoney-login>



Choose Web Site

Student dropdown:

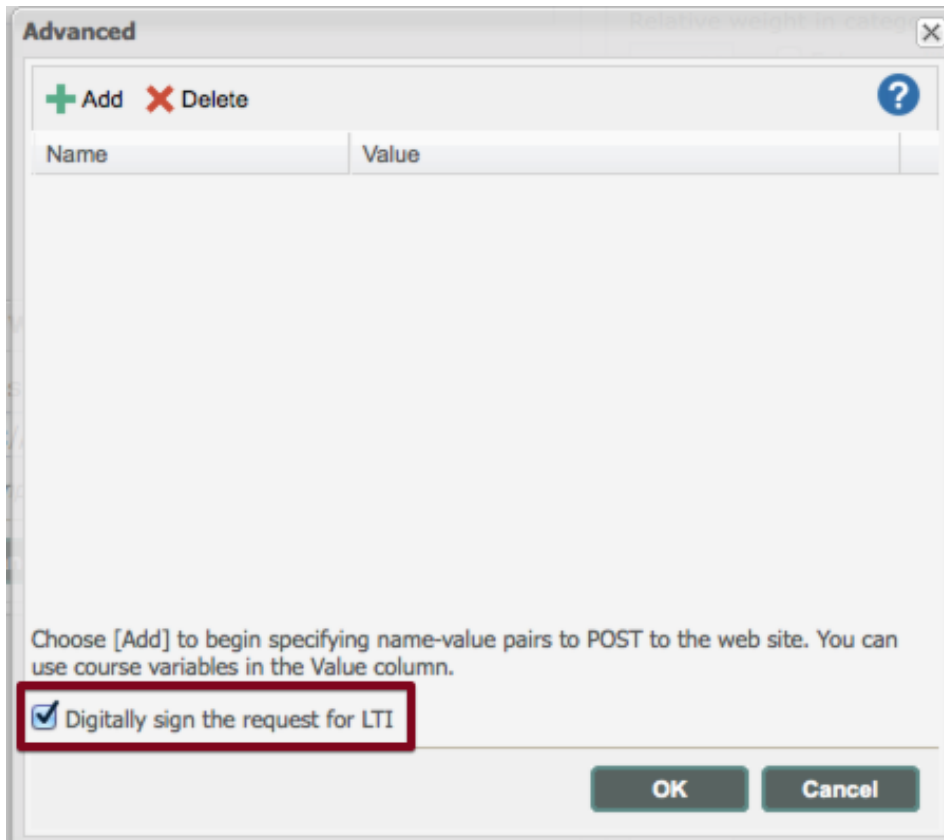
Web-site address:

<https://dev.edugamecloud.com/lti/brainhoney-login>

Example: <http://www.myschool.edu/>

Advanced... Preview Web Site... OK Cancel

Check the *Digitally sign the request for LTI* checkbox.



Advanced

Relative weight in category

+ Add - Delete ?

Name	Value
------	-------

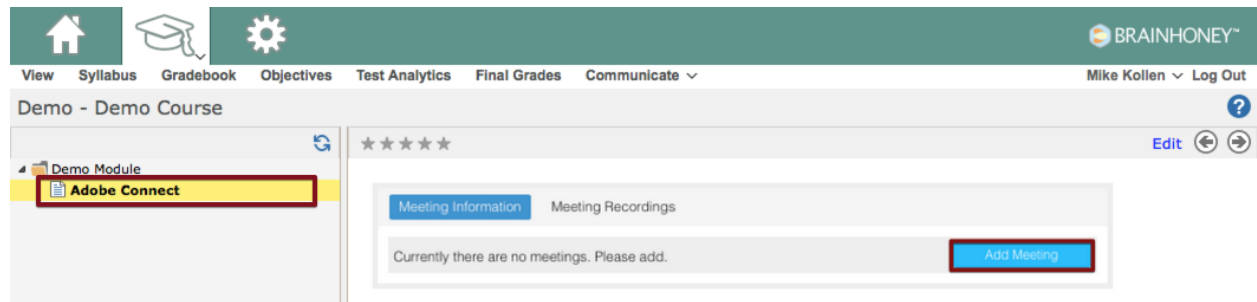
Choose [Add] to begin specifying name-value pairs to POST to the web site. You can use course variables in the Value column.

☒ Digitally sign the request for LTI

OK Cancel

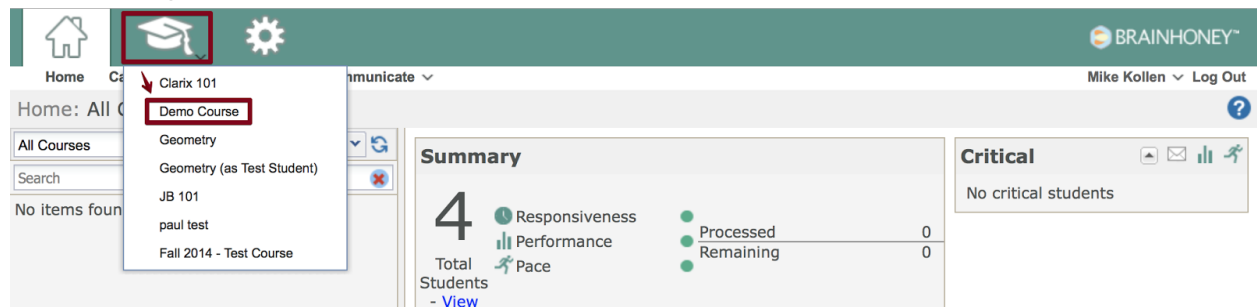
Click **OK** to save the changes. Click **Done** to close the *Custom Activity* window and store the activity.

Navigate to the **View** tab in the top navigation menu and click on the **Adobe Connect** link in **Course Content** section to view the Adobe Connect LTI.

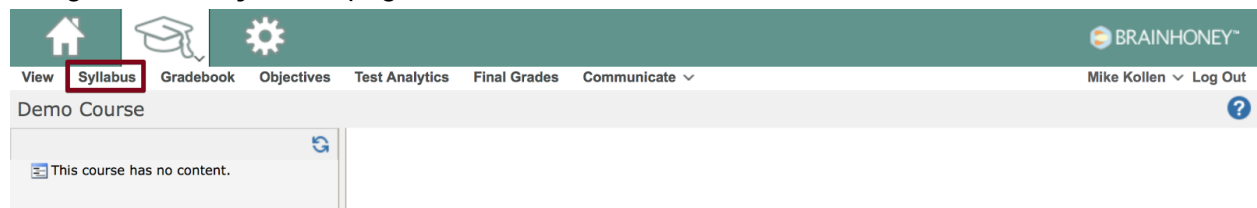


Reuse an Existing Course

Click on the **Courses** tab (Academic Cap icon) and click on the name of the required course from the drop-down menu.



Navigate to the **Syllabus** page to add Adobe Connect LTI link.



Getting Support

Email Support, please contact:

support@esynctraining.com and cc: qa@esynctraining.com

Emergency Phone Support:

714.979.4444