



&



Adobe Connect

LTI Integration

User Guide (Version 1.5.4)



eSyncTraining

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& Adobe Connect

User Guide

Version 1.5.4

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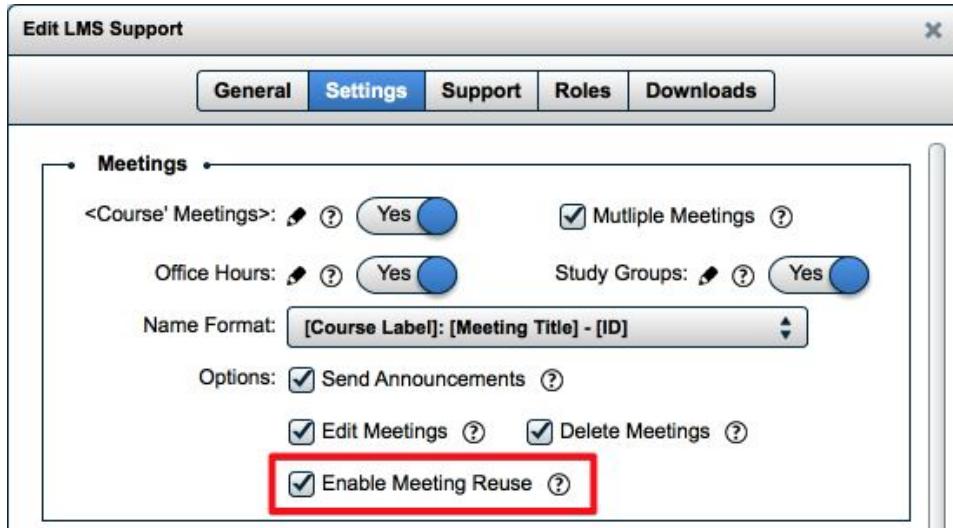
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What's New In v1.5.4?

Enabling Meeting Reuse

On the EduGame Cloud LMS license *Settings* page user can enable the **Meeting Reuse** option.



This setting allows teacher to reuse meetings that already exist in Adobe Connect.

Open the *Adobe Connect LTI* and click on the **Add Meeting** button, open the **Use Existing Meeting** tab and search for the required meeting.

Select the required meeting from the list, choose the how you want to add participants:

- **Clean** option will overwrite existing participants in the meeting with users enrolled in the current course
- **Merge** option will add users enrolled in the current course to existing participants in the meeting

Click on the **Next** button.

The screenshot shows the 'Meeting Information' tab selected in the Adobe Connect interface. A search bar contains the text 'marketing'. The 'Use Existing Meeting' button is highlighted with a red box and labeled '1.'. Below it, the 'Participants:' section shows two radio buttons: 'Clean' (unchecked) and 'Merge' (checked), labeled '3.'. A list of meetings is displayed, with the entry '[24] USD Marketing 101' highlighted with a red box and labeled '4.'. At the bottom, the 'Save' and 'Next' buttons are shown, with 'Next' highlighted with a red box and labeled '5.'

Name	Url
[154] Marketing 101 - Virtual Classroom	/r64u296mjqj/
[157] Virtual Classroom M1 Marketing	/r3pzmt4grw6/
[24] USD Marketing 101	/r6dcbpbasi1/
[59] Marketing 101	/r6k2s6kf608/
28 [USD] USD Marketing	/r57van6ei4o/
30 [BC] BC Marketing	/r7kl5q7mexb/
35 [Marketing] Recording Test	/r4jrjvi6549/

Review the participants and click on the **Save** button to complete the process.

Course Administrator Guide

Add the Adobe Connect LTI Link to the Course

On the Home screen click on the **Turn editing on** link.

The screenshot shows the Moodle Administration panel. On the left, there is a sidebar with various links: Front page settings (with 'Turn editing on' highlighted), Edit settings, Users, Filters, Reports, Backup, Restore, Question bank, My profile settings, and Site administration. To the right, under 'Available courses', there are two course cards: 'English Class' and 'Spanish Class', both taught by Admin User.

Click on the **Add a new course** button.

The screenshot shows the Moodle Administration panel. The sidebar is identical to the previous one. On the right, under 'Available courses', there are two course cards: 'English Class' and 'Spanish Class', both taught by Admin User. At the bottom of the page, there is a search bar and a red-bordered button labeled 'Add a new course'.

Populate the following form and click on the **Save changes** button to finish the process.

▼ General

Course full name* ⓘ

Course short name* ⓘ

Course category ⓘ

 Miscellaneous

Visible ⓘ

 Show

Course start date ⓘ

 21 November 2014

Course ID number ⓘ

Navigate to the *Home* screen and select the course.

The screenshot shows the Moodle Administration interface. On the left, there is a sidebar with the following menu items:

- Front page settings
 - Turn editing off
 - Edit settings
 - Users
 - Filters
 - Reports
 - Backup
 - Restore

On the right, under "Available courses", there are two course cards:

- Demo Course** (highlighted with a red box)
- English Class**

Click on the **Add an activity or resource** link

The screenshot shows the Moodle course editing interface for the "Demo Course". At the top, there is a breadcrumb navigation bar:

Home ▶ Courses ▶ Miscellaneous ▶ Demo Course

Below the navigation bar, there is a "NAVIGATION" sidebar with the following links:

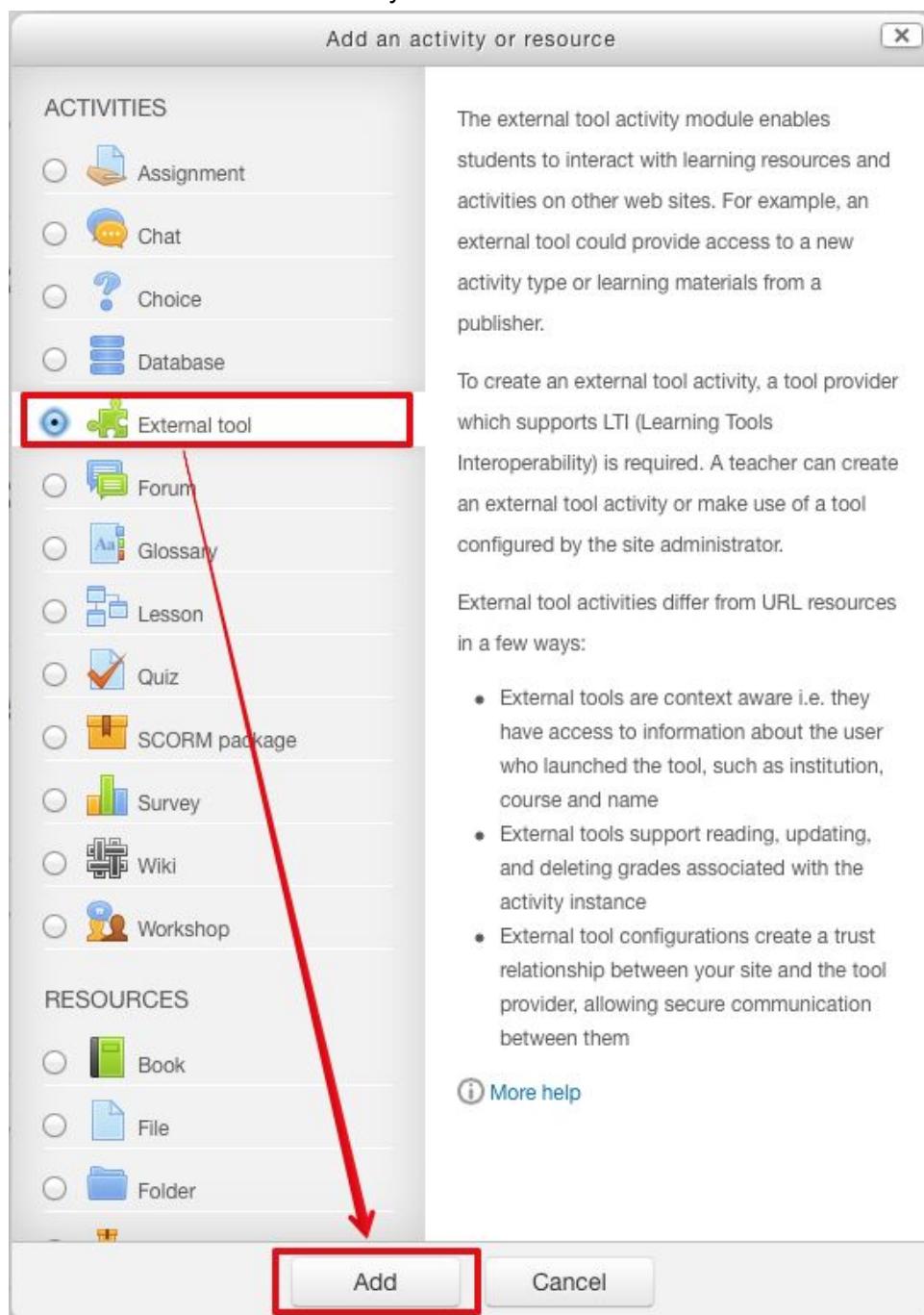
- Home
 - My home
 - Site pages

On the right side of the screen, there is a toolbar with various icons and a link:

News forum Edit + Add an activity or resource

The "Add an activity or resource" link is highlighted with a red box.

Select the **External tool** activity and click on the **Add** button.



Enter the **Activity name**, select the proper **External tool type** that was previously created and click on the **Save and return to course** button.

▼ General

The screenshot shows the 'General' settings for a new activity in Moodle. The 'Activity name*' field contains 'Adobe Connect'. The 'External tool type' dropdown is set to 'Adobe Connect LTI', which is highlighted with a red box. A large red arrow points from this dropdown down to the 'Save and return to course' button at the bottom. Other fields shown include 'Launch URL' and 'Launch container' both set to 'Default'. At the bottom, there are three buttons: 'Save and return to course' (highlighted with a red box), 'Save and display', and 'Cancel'.

Activity name* Adobe Connect

External tool type ⓘ Adobe Connect LTI + ⚙ ✖

Launch URL ⓘ

Launch container ⓘ Default

Show more...

▶ Privacy

▶ Grade

▶ Common module settings

Save and return to course Save and display Cancel

Add or Reuse Existing Users to the Course to Add to Adobe Connect Meeting

Add a New User to Your Moodle Account

In the **Administration** navigation on the left side, open the **Add a new user** page. The page is located at the following path: Administration -> Site administration -> Users -> Accounts -> Add a new user.

Populate the following form and click on the **Create user** button to finish the process.

The screenshot shows the 'Add a new user' page in Moodle. The left sidebar has sections for Home, Admin Bookmarks, and Administration. The main form is titled 'General' and contains fields for Username (test user), Choose an authentication method (Manual accounts), Suspended account (unchecked), Generate password and notify user (unchecked), New password, Force password change (unchecked), First name, Surname, and Email address. A note below the password field specifies password requirements. At the top right, there are 'Blocks editing off' and 'Expand all' buttons.

Enroll Users to the Course

Navigate to the *Home* screen and select the course.

The screenshot shows the Moodle home screen. The left sidebar has sections for Front page settings (with Turn editing off, Edit settings, and Users), Filters, Reports, Backup, and Restore. The main area is titled 'Available courses' and lists 'Demo Course' and 'English Class'.

In the **Administration** navigation on the left side, open the **Enrolled users** page. The page is located at the following path: Administration -> Course administration -> Users -> Enrolled user. Click on the **Enrol users** button.

Home > Courses > Miscellaneous > Demo Course > Users > Enrolled users

Enrolled users

Search Enrolment methods All Role All Status All Filter Reset

First name / Surname ^ / First name - phonetic / Surname - phonetic / Middle name / Alternate name / Email address	Last access to course	Roles	Groups	Enrolment methods

Enrol users

Select the required role and click on the **Enrol** button next to the required user..

Enrol users

Assign roles Student

Enrolment options

3 users found

1	Melissa Sieben melissa@esynctraining.com	Enrol
2	Vadim Student vadim@esynctraining.com	Enrol
3	Admin User [REDACTED]	Enrol

Search

Finish enrolling users

Click on the **Finish enrolling users** button to close the *Enrol users* window.

Create a New Adobe Connect Meeting

Navigate to the *Home* screen and select the course.

The screenshot shows the Moodle administration interface on the left with various settings like Front page settings, Turn editing off, Edit settings, Users, Filters, Reports, Backup, and Restore. On the right, under 'Available courses', there are two course cards: 'Demo Course' and 'English Class'. The 'Demo Course' card is highlighted with a red border.

Click on the previously added *Adobe Connect* activity.

The screenshot shows the course navigation for 'Demo Course'. The breadcrumb trail 'Home > My courses > Miscellaneous > Demo Course' is highlighted with a red box. In the 'Activities' section, the 'Adobe Connect' activity is shown with its icon and name, also highlighted with a red box. A red arrow points from the breadcrumb trail to the 'Adobe Connect' activity.

Click on the **Add Meeting** button.

Meetings List

The screenshot shows the 'Course Meetings' list for the 'Demo Course'. It displays a message 'Currently there are no meetings. Please add.' and a blue 'Add Meeting' button. The top right corner has a 'Settings' link.

Populate the following form and click on the **Next** button.

*NOTE: **Optional** section is collapsed by default.

[Meetings List](#) > **Meeting Information**

Meeting Information Participants Settings

Required

Name:

Select Template:

Optional

Custom URL:

Summary:

Start Time:

Duration:

Access:

Only registered users
 Registered users and accepted guests
 Anyone who has the URL for the meeting

Map Moodle users to Adobe Connect roles. Select any user in the right section and input the required AC role by selecting it from the **Set User Role** drop-down menu.

[Meetings List](#) > [Participants](#)

The screenshot shows a web-based application for mapping Moodle users to Adobe Connect roles. The interface is divided into two main sections: 'Moodle Available Users' on the left and 'Adobe Connect Participants' on the right. Both sections are currently showing 4 items each.

Moodle Available Users (4):

- Student (3)
 - Vadim Adashkevich
 - Melissa Sieben
 - Kelsea Tower
- Teacher (1)
 - Mike Kollen

Adobe Connect Participants (4):

- Host (1)
 - Mike Kollen
- Participant (3)
 - Vadim Adashkevich
 - Melissa Sieben
 - Kelsea Tower

At the bottom of the interface are several buttons: a refresh icon, 'Sync Users', 'Add', 'Set User Role' (with a dropdown arrow), and 'Remove'.

Default LMS to Adobe Connect roles mapping:

LMS	Adobe Connect
Teacher	Host
Student	Participant
Site administrator	Host
Non-editing teacher	Host
Manager	Participant
Guest	Participant
Course creator	Participant
Authenticated user on the front page role	Participant
Authenticated user	Participant

Click on the **Finish** button to complete the process.

Each Moodle user has a possibility to set Adobe Connect Password rule clicking on **Settings** link.

Meetings List

The screenshot shows the 'Meetings List' section of a Moodle course. It displays a single meeting titled 'Test Meeting' with options to 'Join' or view 'Recordings & Reports'. A red arrow points from the left towards the top right corner where the 'Settings' button is located.

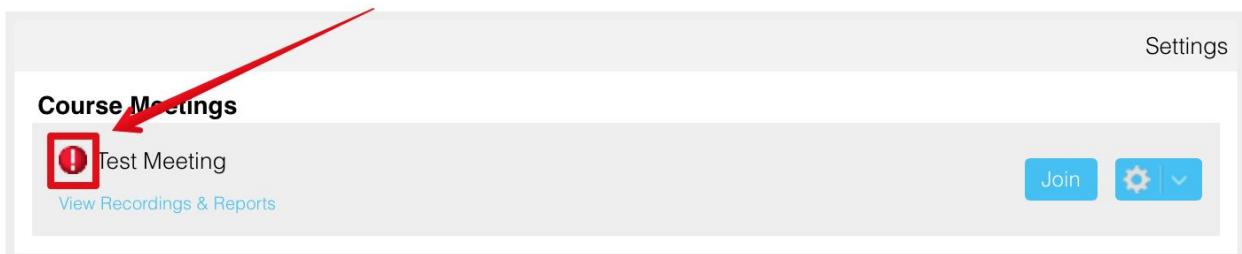
Mark the check-box confirming that you have an Adobe Connect account created using the same email as in Moodle, enter your Adobe Connect password and click Save button to use this account.

The screenshot shows a 'Settings' dialog box for 'Adobe Connect Password Settings'. It contains a checkbox labeled 'I have an existing Adobe Connect account and would like to enter this Password' and a password input field. At the bottom are 'Cancel' and 'Save' buttons.

In case you don't have an Adobe Connect account and want to generate a random password every time you join Adobe Connect meeting click Save button and it will be done automatically.

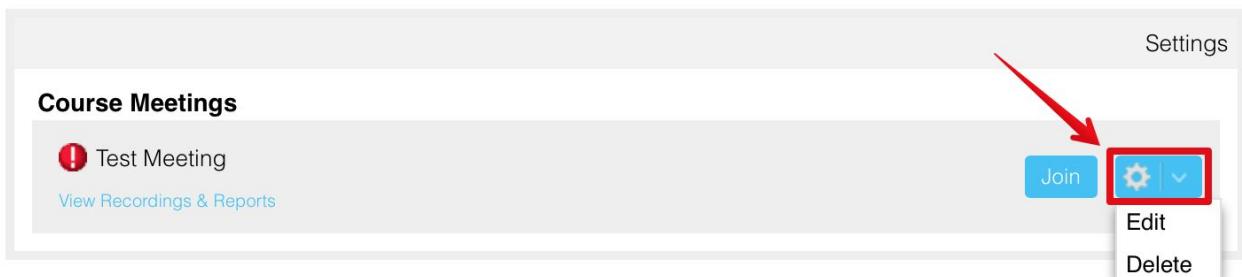
If a student adds late to the course, *Alert* icon will appear next to the meeting name in the **Meeting Information** tab.

Meetings List



Click on the Gear icon and select **Edit** from the dropdown list.

Meetings List



Navigate to the **Participants** tab and observe the **Moodle Available Users** list. New students should be marked with *Red Dot* icon.

Click on the **Sync Users** to add all new user to Adobe Connect meeting.

[Meetings List](#) > [Participants](#)

The screenshot shows the 'Participants' tab of a meeting configuration screen. At the top, there are three tabs: 'Meeting Information' (highlighted in blue), 'Participants', and 'Settings'. The 'Participants' section is divided into two main sections: 'Moodle Available Users (5)' on the left and 'Adobe Connect Participants (4)' on the right.

Moodle Available Users (5):

- Student (4):
 - Vadim Adashkevich
 - Paul Green (red dot)
 - Melissa Sieben
 - Kelsea Tower
- Teacher (1):
 - Mike Kollen

Adobe Connect Participants (4):

- Host (1):
 - Mike Kollen
- Participant (3):
 - Vadim Adashkevich
 - Melissa Sieben
 - Kelsea Tower

At the bottom of the participants section, there are several buttons: a refresh icon, a red-bordered 'Sync Users' button, an 'Add' button, a 'Set User Role' dropdown menu, and a 'Remove' button.

Select the user in the right section and input the required AC role by selecting it from the **Set User Role** drop-down menu.

Refresh the Moodle Available Users list by clicking on the **Refresh** button.

To navigate back to the *Start screen* click on the **Meetings List** link.



Adding Guests to Meeting

Open the *Adobe Connect LTI* and click on the **Gear** icon and select **Edit** from the dropdown list.

Meetings List



Navigate to the **Participants** tab and click on the **Add Guest** button.

Meetings List > Participants

A screenshot of the 'Participants' tab. At the top, there are tabs for 'Meeting Information' and 'Participants', with 'Participants' being the active tab. On the far right is a 'Settings' button. The main area is divided into two sections: 'LMS Available Users (4)' on the left and 'Adobe Connect Participants (4)' on the right. Both sections show lists of users with checkboxes next to their names. At the bottom of each section is a 'Search' input field. Below the sections are several buttons: a refresh icon, 'Sync Users', 'Add', 'Add Guest' (which is highlighted with a red box), 'Set User Role', and 'Remove'. A large red arrow points from the text above down to the 'Add Guest' button.

Teachers can add guest either by *Creating a New User* or by *Searching for an Existing User* in Adobe Connect.

To add a *New User* fill in all the required information on the **Add Guest** tab and click on the **Save** button.

New user will be created in Adobe Connect and added to the meeting.

Add Guest

Please either create a New User or search for an Existing User

Add Guest | Add Existing User

New User Information

First Name:

Last Name:

E-mail:

User Role: ▼

Login and Password

Login:

New Password:

Retype Password:

E-mail the new user account information, login and password

Cancel Save



To add an *Existing User* in Adobe Connect search for the user on the **Add Existing User** tab, select the required user from the list and click on **Save with Role** button and select the required role for this user.

Selected user from Adobe Connect will be added to the meeting.

The screenshot shows the 'Add Guest' interface in Adobe Connect. At the top, there is a search bar with the text 'Stan'. Below the search bar, there are two tabs: 'Add Guest' and 'Add Existing User', with 'Add Existing User' being the active tab. A search result for 'Stan' is displayed, showing three entries:

Name	Login	E-mail
Stan Instru...	stan+instructor@esynctraining.com	stan+instru...
Stan Student	stan+student@esynctraining.com	stan+stude...

A red box highlights the 'Stan Student' entry. A red arrow points from this entry to the 'Save with Role' button, which is located at the bottom right of the search results area. A red box also highlights the 'Save with Role' button and its dropdown menu. The dropdown menu contains three options: 'Participant', 'Presenter', and 'Host'.

Guest users should be marked with *Green Dot* icon in the *Adobe Connect Participants* list.

[Meetings List](#) > [Participants](#)

The screenshot shows the 'Participants' tab of a meeting configuration interface. It is divided into two main sections: 'LMS Available Users (4)' on the left and 'Adobe Connect Participants (5)' on the right.

LMS Available Users (4):

- Students (3)
 - Kelsea Tower
 - Melissa Sieben
 - Paul Green
- Teacher (1)
 - Mike Kollen

Adobe Connect Participants (5):

- Host (1)
 - Mike Kollen
- Participants (4)
 - Kelsea Tower
 - Melissa Sieben
 - Paul Green
 - Stan Student

A red arrow points from the text 'Guest users should be marked with Green Dot icon in the Adobe Connect Participants list.' to the green dot icon next to 'Stan Student' in the 'Participants' list.

Search bar: Search

Action buttons: Sync Users, Add, Add Guest, Set User Role, Remove

Create an Office Hours Meeting (Optional)

Click on the **Add Meeting** button in the *Office Hours* section.

Meetings List

The screenshot shows a user interface for managing meetings. At the top right is a "Settings" button. Below it are three main sections: "Course Meetings", "Office Hours", and "Study Groups".

- Course Meetings:** Contains a single meeting entry: "Test Meeting". To its right are "Join" and "Settings" buttons.
- Office Hours:** Displays the message "Currently there are no meetings. Please add." To its right is a prominent blue "Add Meeting" button, which is outlined in red in the image.
- Study Groups:** Displays the message "Currently there are no meetings. Please add." To its right is a blue "Add Meeting" button.

Populate the following form and click on the **Save** button.

[Meetings List](#) > **Office Hours Information**

Office Hours Information Settings

Required

Select Template:

Optional

Custom URL:

Summary:

Meeting Time:

Allow Guests

Cancel Save

*NOTE: One common **Office Hours** meeting is created for all courses. When user creates Office Hours meeting in different course, it would be mapped to the same meeting, that was created before.

All students in the course will have access to the Office Hours meeting.

Create a Study Group Meeting (Optional)

Study Groups option should be activated on the EduGame Cloud LMS license Settings page.



Open the *Adobe Connect LTI* and observe the *Study Groups* section.

Teachers can create multiple *Study Groups* as well as **Edit / Delete** student's *Study Groups* regardless of whether they are participants in the meeting or not.

Meetings List

The screenshot shows the 'Meetings List' interface. It includes sections for 'Course Meetings' (with a 'Test Meeting' entry) and 'Study Groups'. The 'Study Groups' section lists 'Paul's Study Group' and 'Vadim's Study Group', each with 'Recordings | Reports' links. To the right of the 'Study Groups' list is a context menu with 'Add Meeting', 'Edit' (highlighted with a red box), and 'Delete' options. A red arrow points from the text above to the 'Edit' button in this menu. The 'Settings' tab is visible at the top right.

To create a Study Group meeting click on the **Add Meeting** button in the *Study Group* section.

Meetings List

The screenshot shows a user interface for managing meetings. At the top right is a "Settings" link. Below it are three main sections: "Course Meetings", "Office Hours", and "Study Groups".

- Course Meetings:** Contains a "Test Meeting" entry with "View Recordings & Reports" and "Join" buttons.
- Office Hours:** Contains "Mike Kollen's Office Hours (6pm-8pm)" with "View Recordings & Reports" and "Join" buttons.
- Study Groups:** Displays the message "Currently there are no meetings. Please add." and features a prominent "Add Meeting" button, which is highlighted with a red border.

Add Moodle users manually to Adobe Connect roles. Select any user in the right section and input the required AC role by selecting it from the **Set User Role** drop-down menu.

[Meetings List](#) > **Participants**

The screenshot shows a software interface for managing meeting participants. At the top, there are tabs: 'Study Group Information' (highlighted in blue), 'Participants' (grayed out), and 'Settings'. Below the tabs, there are two main sections: 'Moodle Available Users (5)' and 'Adobe Connect Participants (1)'. The 'Moodle Available Users' section contains a list of users categorized by role: 'Student (4)' with Vadim Adashkevich, Paul Green, Melissa Sieben, and Kelsea Tower; and 'Teacher (1)' with Mike Kollen. Each user has a small red circular icon next to their name. The 'Adobe Connect Participants' section contains a list of users categorized by role: 'Host (1)' with Mike Kollen. At the bottom of the interface are several buttons: a refresh icon, 'Sync Users', 'Add', 'Set User Role' (with a dropdown arrow), 'Remove', 'Back', and 'Finish' (highlighted in blue).

Click on the **Finish** button to complete the process.

Click on **Leave** button if you want to delete the invitation to someone's study group.

Meetings List

The screenshot shows a user interface for managing meetings. At the top right is a 'Settings' icon. Below it are three main sections: 'Course Meetings', 'Office Hours', and 'Study Groups'.
Course Meetings: Contains a 'Test Meeting' entry with 'Join' and 'Settings' buttons.
Office Hours: Contains 'Mike Kollen's Office Hours (6pm-8pm)' with 'Join' and 'Settings' buttons.
Study Groups: Contains two entries:

- 'Test Study Group' with 'Join' and 'Settings' buttons.
- 'Student's Study Group' with 'Join' and 'Leave' buttons. The 'Leave' button is highlighted with a red box.

Each entry also has a 'View Recordings & Reports' link.

Adobe Connect Recordings

Record the Meeting

Join the meeting.

Meetings List

The screenshot shows the 'Meetings List' section of the Adobe Connect interface. At the top right is a 'Settings' button. Below it, under 'Course Meetings', is a list item for 'Test Meeting'. To the right of this item are 'Join' and 'Settings' buttons. Below the list is a link 'View Recordings & Reports'.

Select the **Record Meeting** under the *Meeting* menu in the Adobe Connect room.



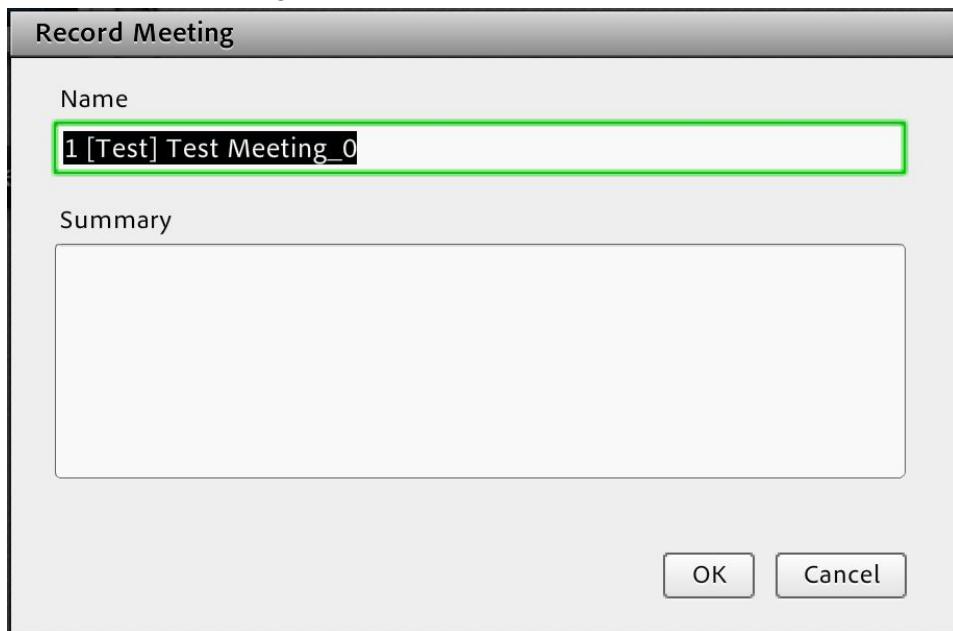
Populate the following form and click on the **OK** button to start the recording.

Record Meeting

Name
1 [Test] Test Meeting_0

Summary

OK Cancel



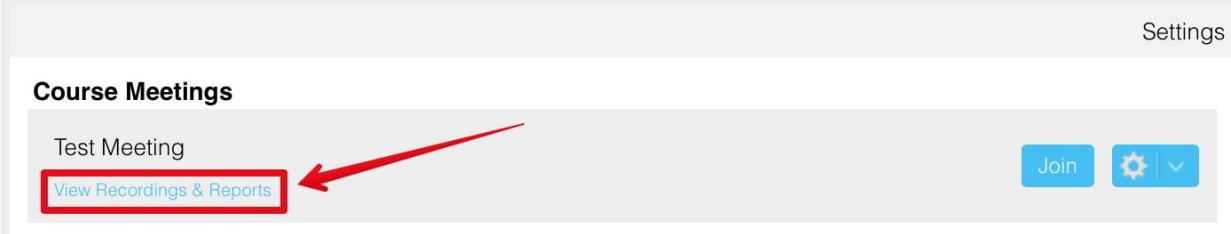
When the recording is done click on the **Stop Recording** button under the *Record Meeting* icon in the top right corner.



View / Watch Recordings

Navigate back to Adobe Connect application in Moodle page and click on the **View Recordings & Reports** link.

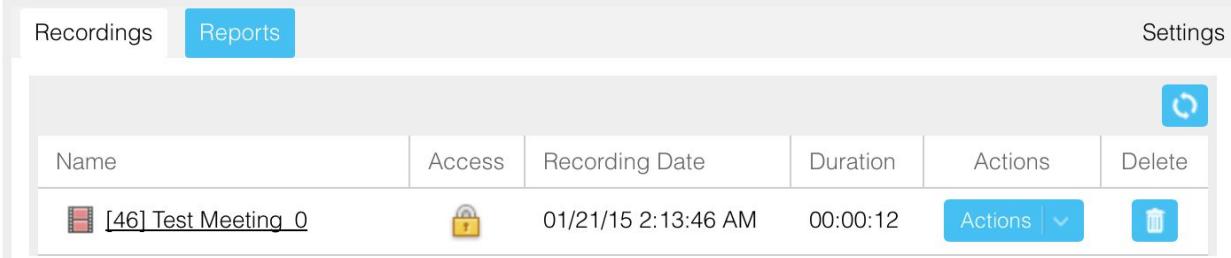
Meetings List



The screenshot shows the 'Meetings List' interface. At the top right is a 'Settings' icon. Below it, under 'Course Meetings', is a 'Test Meeting'. To the right of the meeting name are 'Join', 'Settings', and a dropdown menu. A red arrow points from the text below to the 'View Recordings & Reports' button, which is highlighted with a red box.

Open the **Recordings** tab and click on the **Refresh** icon to get the latest list of the recordings for this meeting.

Meetings List > Recordings



The screenshot shows the 'Recordings' tab. At the top left are 'Recordings' and 'Reports' tabs, with 'Recordings' selected. At the top right is a 'Settings' icon. Below is a table with the following data:

Name	Access	Recording Date	Duration	Actions	Delete
[46] Test Meeting_0	🔒	01/21/15 2:13:46 AM	00:00:12	Actions ▾	Delete

Click on the recording's name to watch the meeting recording.

Actions drop-down menu located next to each recording allows you to *Edit Recording*, *Share it*, *Make FLV* and *Make MP4*.

[Meetings List](#) > [Recordings](#)

The screenshot shows a table of recordings. The columns are: Name, Access, Recording Date, Duration, Actions, and Delete. A recording titled "[46] Test Meeting_0" is selected. An "Actions" button with a dropdown arrow is highlighted with a red box. A context menu is open, listing: Edit Recording, Share, and Make FLV.

- 1) **Edit Recording** option allows to open the selected recording on Adobe Connect and modify it using Adobe Connect tools.
- 2) Clicking **Share** option you can set the Access Type: Public or Private (optionally setting a Passcode) and get the Recording URL.

The dialog box title is "99 [Demo] Demo Meeting_0". It contains:
Recording URL: <https://connect.esynctraining.com/p5o6ar3b7an>
Change Access Type:
 Private
 Public
Passcode (Optional):
Buttons: Cancel, Save

- 3) Selecting **Make FLV** option you will be asked to choose a place on your hard drive and the recording will be saved in FLV.
- 4) Selecting **Make MP4** option you will be asked to choose a place on your hard drive and the recording will be saved in MP4.

To delete the recording click on the **Delete** button (Trashcan icon).

EduGameCloud in Adobe Connect

EduGameCloud Plugin Installation

In the **Administration** navigation on the left side, open the **Install plugins** page. The page is located at the following path: Administration -> Site administration -> Plugins -> Install plugins. Select the *Local plugin (local)* in the **Plugin type** drop-down list.

Upload the edugameclod.zip plugin file.

Select the **Acknowledgement** checkbox and click on the **Install plugin from the ZIP file** button.

The screenshot shows the Moodle 'Plugin installer' interface. On the left, there's a navigation sidebar with sections like 'Home', 'ADMIN BOOKMARKS', and 'ADMINISTRATION'. The 'ADMINISTRATION' section has a 'Plugins' category expanded, with 'Install plugins' selected. The main area is titled 'Plugin installer' and contains a form for installing a plugin from a ZIP file. The 'Plugin type' dropdown is set to 'Local plugin (local)'. The 'ZIP package' input field has 'edugamecloud.zip' selected. Below it, an 'Acknowledgement' checkbox is checked. At the bottom right is a large blue button labeled 'Install plugin from the ZIP file'.

In the **Administration** navigation on the left side, open the **Manage tokens** page. The page is located at the following path: Administration -> Site administration -> Plugins -> Web services -> Manage tokens.

Click on the **Add** link.

The screenshot shows the 'Manage tokens' page. At the top, there is a breadcrumb navigation: Home > Site administration > Plugins > Web services > Manage tokens. To the right of the breadcrumb is a button labeled 'Blocks editing off'. On the left, there are two panels: 'NAVIGATION' and 'ADMIN BOOKMARKS'. The 'NAVIGATION' panel includes links for Home, My home, Site pages, My profile, and My courses. The 'ADMIN BOOKMARKS' panel includes a 'Bookmark this page' link. In the center, the title 'Manage tokens' is displayed above a table. The table has columns for Token, User, Service, IP restriction, Valid until, and Operation. Three rows of data are shown:

Token	User	Service	IP restriction	Valid until	Operation
9c5b4c8535dbe97a9fd03e611a02bc60	Esync Service Account	Moodle mobile web service			Delete
8abce52dcb1b9c473a045192aad3b9a	Esync Service Account	Adobe Connect LTI			Delete
3f996e363d7e7eee3f94f5aeb1254a5c	Esync Service Account	Edugamecloud service			Delete

A red arrow points from the 'Add' button in the 'ADMIN BOOKMARKS' panel down to the 'Add' button in the 'Manage tokens' table.

Select the admin **User**, select the **Service** from the drop-down list that was created in the previous step and click on **Save changes** button.

▼ Token

The screenshot shows the 'Add Token' form. It has several fields:

- User***: A dropdown menu with 'Search' input. An item 'Esync Service Account' is selected and highlighted with a red box. A red arrow points from this box down to the 'Service' field.
- Service***: A dropdown menu currently showing 'Adobe Connect LTI'.
- IP restriction**: A text input field.
- Valid until**: A date/time selector showing '21 November 2014'.
- Save changes**: A blue button at the bottom left.
- Cancel**: A button at the bottom right.

Import Moodle Quiz/Survey to EduGameCloud

Navigate to app.edugamecloud.com page and download the latest EduGame Cloud public build from the *Welcome* screen...

The screenshot shows the EduGameCloud 'Welcome' screen. On the left, there's a sidebar with 'Add New' (Quiz/Assessment, Test, Survey, Crossword, Collaboration Map), 'Administration' (LMS Integration, Users), and 'Adobe Connect Apps' (Get Custom Pod v1.5). The main area has 'Open Recent' with items like 'Sergey Test Quiz', 'Full Quiz', 'Vadims Test', 'Lesson 23 Student Practice quiz EGC', 'Practice quiz Lesson 22 EGC', and 'Full Quiz'. Below that is a 'View Reports' section with the same five items. A large graphic of a rocket launching from clouds is on the right. At the bottom, there's a feedback link and a 'Start Here' button.

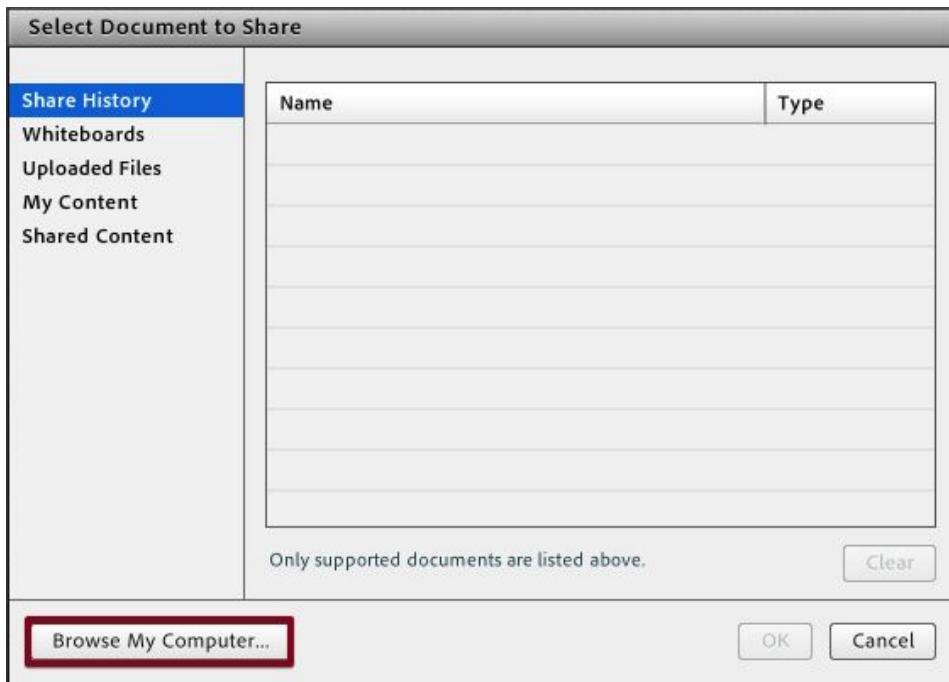
... or *Home* screen:

The screenshot shows the EduGameCloud 'Home' screen. At the top, it says 'Welcome, Demo Esync Admin' with 'Help' and 'Logout' buttons. Below that is a green navigation bar with 'Administration' and 'Adobe Connect Apps' buttons. In the center, there's a white box labeled 'EduGame Cloud' with a 'Get Custom Pod v1.5' button, which is highlighted with a red rectangle. At the bottom, there's a table with two rows: '02/25/15 01:45 PM' and '02/25/15 01:48 PM', each with a trash can icon.

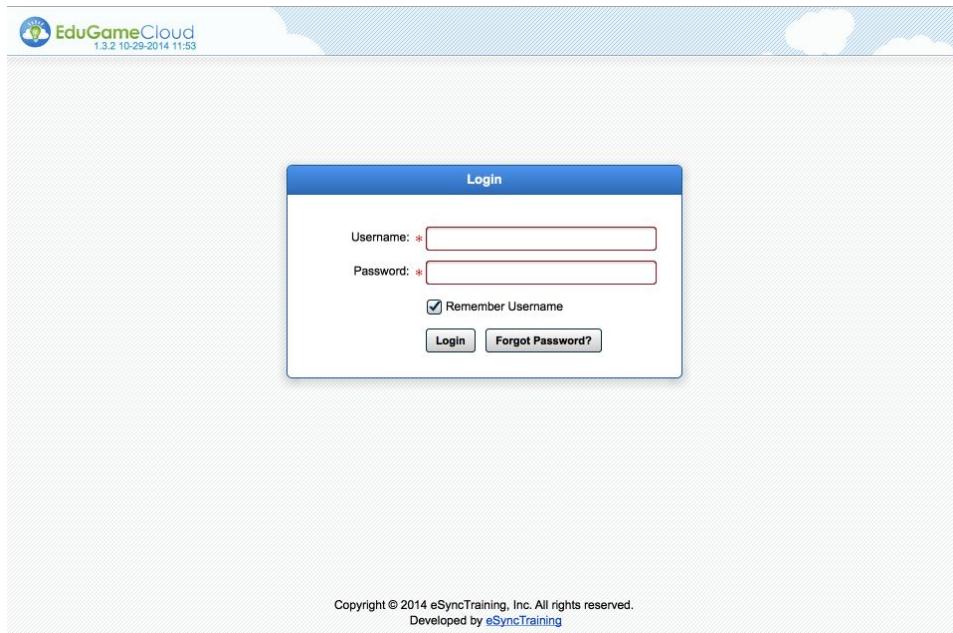
Navigate to Adobe Connect room and select the **Share Document** option from the *Share* drop-down menu.



Click on **Browse My Computer** button, select the appropriate file and upload the build to Adobe Connect room.

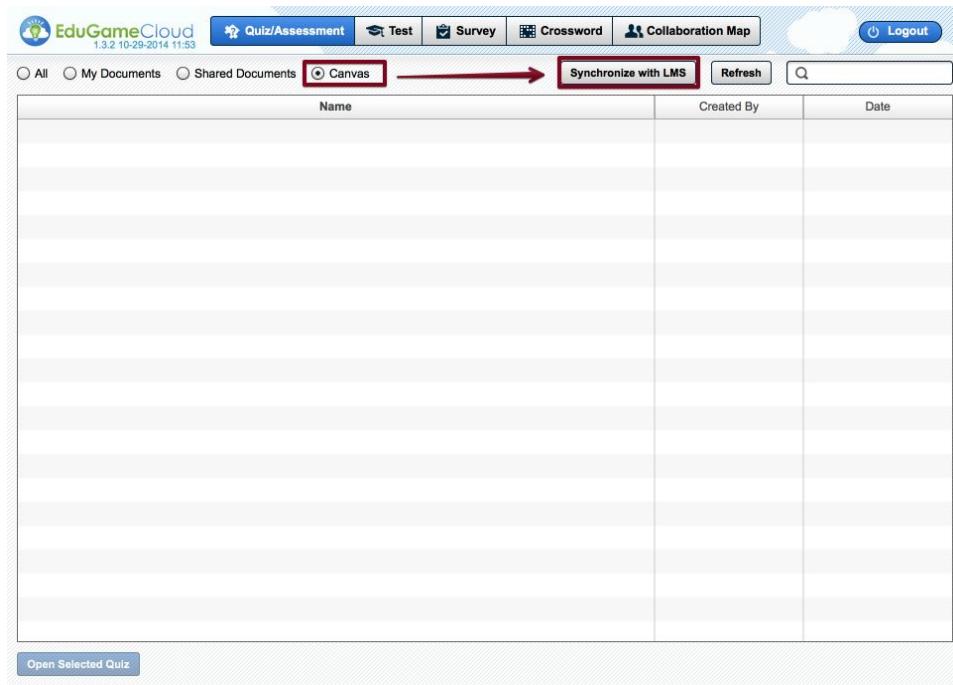


Once the build is successfully uploaded, enter valid EduGameCloud credentials.



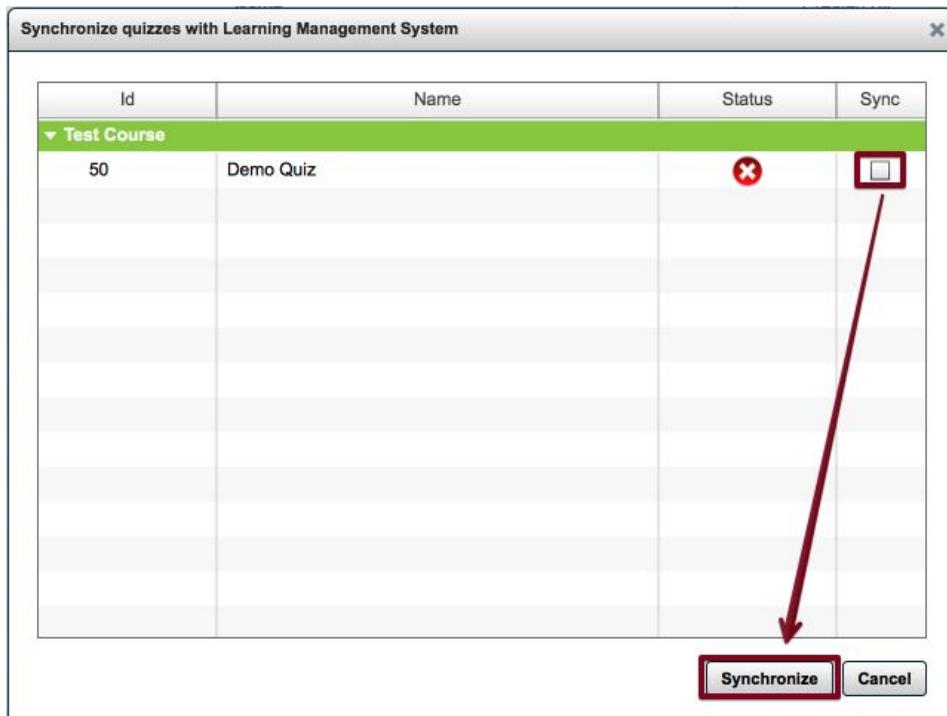
The image shows the EduGameCloud login interface. At the top left is the logo "EduGameCloud" with the version "1.3.2 10-29-2014 11:53". The main area is titled "Login" and contains fields for "Username" and "Password", both marked with a red asterisk. There is a checked checkbox for "Remember Username". Below the fields are two buttons: "Login" and "Forgot Password?". At the bottom of the page, there is a copyright notice: "Copyright © 2014 eSyncTraining, Inc. All rights reserved." and "Developed by eSyncTraining".

Navigate to *Quiz/Assessment* or *Survey* tab and select the **Moodle** radio-button and click on the **Synchronize with LMS** button.



The image shows the EduGameCloud document management interface. The top navigation bar includes links for "Quiz/Assessment", "Test", "Survey", "Crossword", "Collaboration Map", and "Logout". Below the navigation bar, there are three radio buttons: "All", "My Documents", "Shared Documents", and "Canvas", with "Canvas" selected. A red arrow points from the "Canvas" button to the "Synchronize with LMS" button, which is highlighted with a red border. The main content area is a table with columns for "Name", "Created By", and "Date". At the bottom left, there is a button labeled "Open Selected Quiz".

Select required quizzes/surveys and click on the **Synchronize** button.



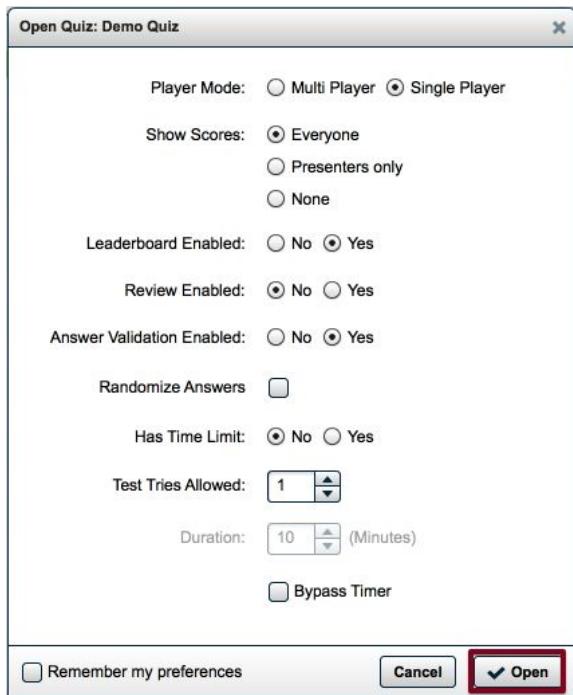
Synchronized quizzes/surveys should appear under the *Moodle* list in EduGameCloud. Select any quiz/survey and click on the **Open Selected Quiz/Survey** button.

The screenshot shows the EduGameCloud interface. At the top, there are navigation tabs: Quiz/Assessment, Test, Survey, Crossword, Collaboration Map, and Logout. Below the tabs, there are filter options: All, My Documents, Shared Documents, and Canvas. A 'Synchronize with LMS' button is also present. The main area displays a table of quizzes, with the first row ('Demo Quiz') highlighted by a red box. A red arrow points from this highlighted row to the 'Open Selected Quiz' button at the bottom of the page.

Name	Created By	Date
Demo Quiz	Demo Esync Admin	10/31/2014 11:31 AM

Open Selected Quiz

Set the required preferences and click on the **Open** button



All participants should now see the quiz/survey.

View Meeting Reports

Navigate back to Adobe Connect application in Moodle page and click on the **View Recordings & Reports** link.

Meetings List

The screenshot shows the 'Meetings List' interface. At the top, there's a 'Course Meetings' section with a 'Test Meeting'. Below it is a button labeled 'View Recordings & Reports' which is highlighted with a red box and has a red arrow pointing to it. To the right of this button are 'Join' and 'Settings' buttons. The entire interface is enclosed in a light gray border.

Open the **Reports** tab and click on the **Refresh** icon to get the latest list of the reports for this meeting.

Teacher can obtain the information about each individual student who has participated in the meeting.

Meetings List > **Reports**

The screenshot shows the 'Reports' interface. It has tabs for 'Recordings' (selected) and 'Reports'. Below the tabs is a section with two buttons: 'By Attendees' (highlighted with a red box) and 'By Sessions'. To the right of these buttons is a blue refresh icon. Below this is a table with four columns: Name, E-mail, Time In, and Time Out. The table contains four rows of data. At the bottom right of the table is another refresh icon. The entire interface is enclosed in a light gray border.

Name	E-mail	Time In	Time Out
Vadim Adashkevich	vadim@esynctraining.com	01/21/2015 1:13 PM	01/21/2015 1:14 PM
Mike Kollen	mike@esynctraining.com	01/21/2015 1:03 PM	01/21/2015 1:14 PM
Mike Kollen	mike@esynctraining.com	01/21/2015 12:55 PM	01/21/2015 12:55 PM

Teacher can obtain the session information by clicking on the **By Sessions** link.

Meetings List > **Reports**

The screenshot shows the 'Reports' interface again, with the 'Reports' tab selected. It has tabs for 'Recordings' (selected) and 'Reports'. Below the tabs is a section with two buttons: 'By Attendees' and 'By Sessions' (highlighted with a red box). To the right of these buttons is a blue refresh icon. Below this is a table with four columns: Session ↓, Start Time, End Time, and Number of Attendees. The table contains one row of data. At the bottom right of the table is another refresh icon. The entire interface is enclosed in a light gray border.

Session ↓	Start Time	End Time	Number of Attendees
1	01/21/2015 12:55 PM	01/21/2015 1:14 PM	2

Teachers are able to download reports as PDF and/or Excel files.

Click on the *Download* icon. Select the required file format to be downloaded.

Adobe Connect

Help: User Guide | EduGame Cloud

Meetings List > Reports

The screenshot shows the Adobe Connect 'Reports' section. At the top, there are tabs for 'Recordings' and 'Reports', with 'Reports' being the active tab. Below the tabs, there are two filtering options: 'By Attendees' and 'By Sessions'. A search bar contains the text 'Mike Kollen, mike@esynctraining.com (1)'. To the right, there are three columns: 'Time In', 'Time Out', and 'Duration'. Under 'Time In', it says '07/29/2015 10:45 AM'. Under 'Time Out', it says '07/29/2015 10:47 AM'. Under 'Duration', it says '0:02:36'. On the far right, there is a 'Settings' button and a dropdown menu with three options: 'PDF' (selected), 'Excel', and a third option whose icon is not clearly visible. A red box highlights the 'PDF' icon in the dropdown menu.

Moodle Account Administrator Guide

EduGame Cloud Administration

Configure LMS License in EduGame Cloud

Navigate to app.edugamecloud.com and login using your Admin credentials.

Click on the **LMS Integration** link on the *Welcome* screen.

The screenshot shows the EduGame Cloud interface. On the left, there's a sidebar with links for 'Add New' (Quiz/Assessment, Test, Survey, Crossword, Collaboration Map), 'Administration' (LMS Integration, highlighted with a red box, and Users), and 'Adobe Connect Apps' (Get Custom Pod v1.5). The main area has sections for 'Open Recent' (listing quizzes like 'Sergey Test Quiz', 'Full Quiz', 'Vadims Test', etc.) and 'View Reports' (listing quizzes like 'Sergey Test Quiz', 'Lesson 23 Student Practice quiz EGC', 'Full Quiz', etc.). To the right is a 'Help' section with links to Video Tutorials, Documentation, and Support, and a 'Watch Guided Tour' button. A large rocket ship graphic is in the background. At the bottom, there's a feedback link ('Please provide us your feedback or suggestions by clicking here') and a 'Start Here' button.

Click on **Edit** icon next to required LMS license in the list.

The screenshot shows the 'LMS Integration' page. At the top, there's a navigation bar with 'EduGameCloud', 'Welcome, Demo Admin', 'Help', 'Logout', and links for 'Quiz/Assessment', 'Test', 'Survey', 'Crossword', 'Collaboration Map', 'Reporting', 'Administration', and 'Adobe Connect Apps'. Below that is a sub-navigation bar with 'LMS Integration' (highlighted with a red box), 'Users', 'Customization', 'Email History', and 'My License'. The main content area is a table with one row:

Edit	LMS	Title	Creation Date	Consumer Key	Shared Secret
		Demo Title	04/24/15 10:00 AM	520befa1- XXXXXXXXXX	8acf12d6- XXXXXXXXXX

On the *General* tab admin user can edit the *Adobe Connect Server* and *credentials* and select the *Primary Color* for Adobe Connect LTI.

Edit LMS Support

General **Settings** **Support** **Roles** **Downloads**

LMS Setup

LMS	dropdown	Primary Color:
Title	Adobe Connect	
Consumer Key	8dec4bc-[REDACTED]	
Shared Secret	4fbf260d-[REDACTED]	
Learning Management System		
LMS Domain	http://[REDACTED]	
Admin Username	[REDACTED]	
Password	Enter the password, if you want to overwrite it	
Test Connection		

Adobe Connect

Adobe Connect Server	https://[REDACTED]	
Admin Username	[REDACTED]	
Password	Enter the password, if you want to overwrite it	
<input type="radio"/> Use Shared Meetings Folder		
<input checked="" type="radio"/> Use User Meetings Folder		
Canvas Meetings		
Test Connection		

Cancel Save

On the *Settings* tab admin user can adjust the following settings:

Add LMS Support

General Settings Support Roles Downloads

Meetings

Course Meetings: Yes No Multiple Meetings

Office Hours: Yes No Study Groups: Yes No

Name Format:

Options: Edit Meetings Delete Meetings Enable Meeting Reuse

User Management

Participant List Synchronization: Auto Manual

Adobe Connect Settings

Allow User Creation: True False

Adobe Connect Authentication

Type: Email Username

URL Session Token: Hide Show

Links

Settings User Guide Edugame Cloud

Recordings

Use FLV Use MP4

Cancel **Save**

Course Meetings

Allow teachers to create course meetings

Office Hours

Allow teachers to create office hours that can be reused across multiple courses

Study Groups

Allow all participants to create study group Adobe Connect meetings. This user has similar privileges as an instructor in managing their study group

Multiple Meetings

Allow teachers to create multiple meetings in one course

Send Announcements

Send a LMS announcements to the students when the meeting is created

Edit Meetings

Allow teachers to edit the meetings

Delete Meetings

Allow teachers to delete the meetings

Participant List Synchronization

Auto

All course participants should be automatically synchronized with Adobe Connect users

Manual

Allow teachers to manually synchronize course participants with Adobe Connect users

Allow User Creation

True

Create a new Adobe Connect user when synchronizing with the active LMS course roster

False

Do not create new Adobe Connect users. Notify teachers that user does not exist in Adobe Connect and needs to be created manually

Adobe Connect Authentication Type (retrieved from Adobe Connect login policy settings)

Email

Course participants should be authenticated first by email address and if the email address does not exist then try to use the username

Username

Course participants should be authenticated first by username and if the username does not exist then try to use the email address

URL Session Token

Show

Show Session Token in the URL when joining the Adobe Connect room. This is less secure, but does not require cookies to be enabled

Hide

Hide Session Token in the URL when joining the Adobe Connect room. This is more secure, but requires cookies to be enabled

Settings

Allow all course attendees to use their own passwords to enter the Adobe Connect room

User Guide

Show LMS user guide link. Shown for teachers only

EduGame Cloud

Show EduGame Cloud user guide link

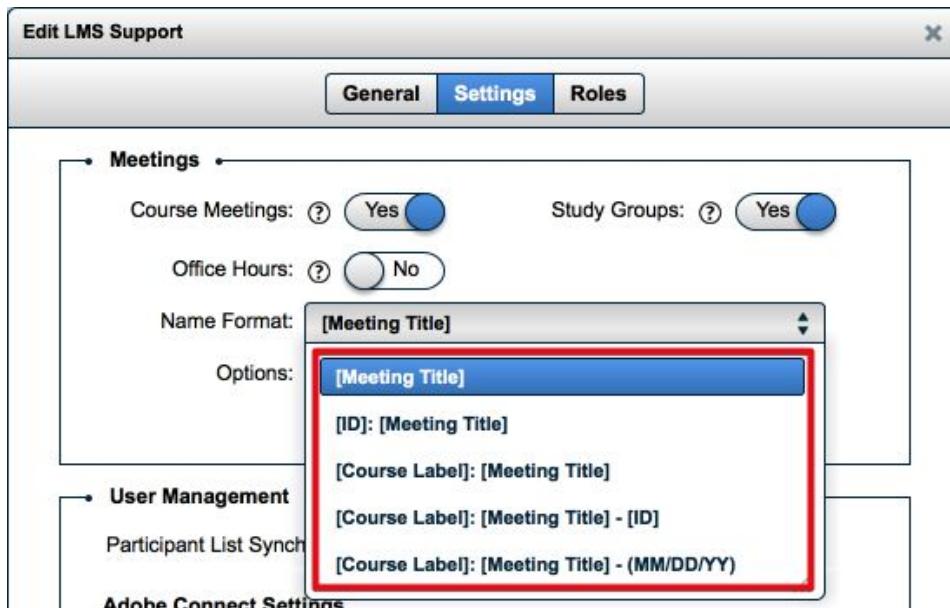
Use FLV

Create an offline recording as an FLV file

Use MP4

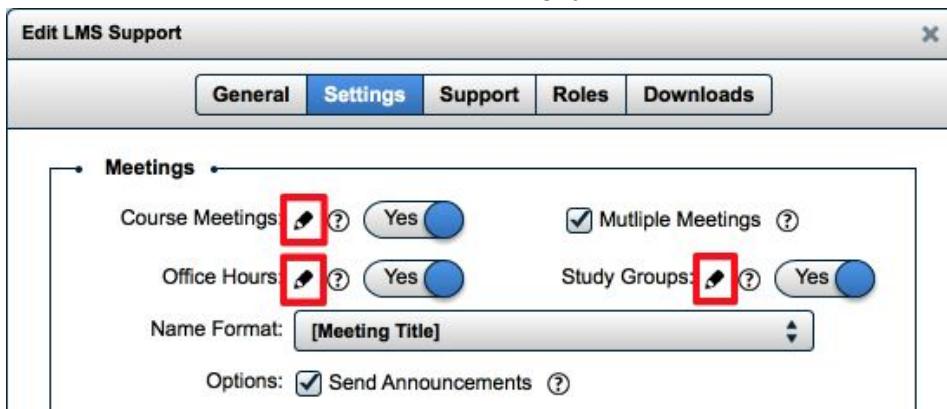
Create an offline recording as an FLV file

User can select one of the following *Meeting Name* templates:

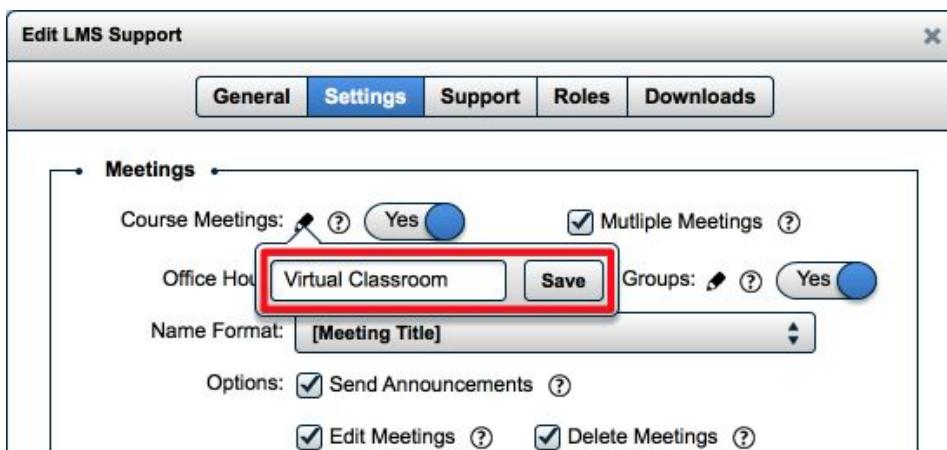


When user creates a meeting in the **Adobe Connect LTI**, only *Meeting Title* should be specified. Thus appropriate meeting will be created in a Adobe Connect and named using the chosen template.

On the EduGame Cloud LMS license **Settings** page user can edit the **Meeting Labels**. Click on **Edit** icon next to required meeting type.



Enter desired label and click on **Save** button.



Save the license and observe the **Adobe Connect LTI**. New Meeting Label should appear.

Adobe Connect

Help: User Guide | EduGame Cloud

Meetings List

Virtual Classroom

Currently there are no meetings. Please add.

Add Meeting

Office Hours

Currently there are no meetings. Please add.

Add Meeting

Settings

On the *Support* tab admin user can add any *Support Information/Instructions* that will be shown for all users accessing the Adobe Connect LTI.

The screenshot shows the 'Support' tab selected in a navigation bar. Below it is a large text area titled 'Your Support Information (Optional)' containing the placeholder text 'Support Information for participants.' At the bottom of this area is a rich text editor toolbar with font selection ('Helvetica'), size selection ('13'), bold ('B'), italic ('I'), underline ('U'), a color picker ('Color'), and alignment options ('Align'). Below the toolbar is a URL input field containing 'http://'. A 'Save' button is located at the bottom right of the main content area.

All LTI participants will see *Support Information/Instructions* in the following way:

Adobe Connect

Meetings List

The screenshot shows the 'Meetings List' section of the Adobe Connect interface. It includes a 'Course Meetings' section with a 'Test Meeting 101' entry and a 'Join' button, and an 'Office Hours' section stating 'Currently there are no meetings. Please add.' Below these is a red-bordered 'Instructions/Support' section containing the text 'Support Information for participants.' This entire 'Instructions/Support' section is highlighted with a red border.

On the *Roles* page user can specify the mapping rules for default and custom LMS roles.

Edit LMS Support

General Settings Roles Edit: No

• Default Roles •

LMS Role	AC Roles
Student	Participant
Teacher	Host
TA	Presenter
Designer	Presenter
Observer	Participant

• Custom Roles •

Role	AC Roles

Cancel Save

In order to change *Default Roles* mapping change the **Edit** toggle to Yes, select any default *LMS Role* and pick the required *AC Role* from the dropdown.

LMS Role	AC Roles
Student	Participant
Teacher	Host
TA	Presenter
Designer	
Observer	Participant

Click on the **Save** button to store the changes.

In order to specify *Custom Roles* mapping change the **Edit** toggle to Yes, click on the **Add Custom Role** button, enter the required *Role Name* and pick the required *AC Role* from the dropdown.

Role	AC Roles	Delete
Backup Teacher	Presenter	

(?) Any custom role not defined in this list will be mapped to the participant in Adobe Connect.

Add Custom Role

Cancel **Save**

Click on the **Save** button to store the changes.

Open the *Adobe Connect LTI* and click on the *Gear* icon and create a new meeting. Observe the **Participants** tab. Custom roles should be properly mapped.

[Meetings List](#) > **Participants**

The screenshot shows the 'Participants' tab in the Adobe Connect LTI interface. It displays two panels: 'LMS Available Users (4)' on the left and 'Adobe Connect Participants (4)' on the right. A red arrow points from the 'Backup Teacher (1)' role in the LMS panel to the 'Presenter (1)' role in the Adobe Connect panel, indicating the mapping process. Both panels include search fields and buttons for Sync Users, Add, Add Guest, Set User Role, and Remove.

LMS Available Users (4)	Adobe Connect Participants (4)
Backup Teacher (1) Kelsea Tower	Host (1) Mike Kollen
Students (2) Melissa Sieben Paul Green	Participants (2) Melissa Sieben Paul Green
Teacher (1) Mike Kollen	Presenter (1) Kelsea Tower

Search Search

Sync Users Add Add Guest Set User Role Remove

Back Finish

On the *Downloads* tab admin user can download User Guide and other complementary files.

Configure Adobe Connect LTI for Your Moodle Account

In the **Administration** navigation on the left side, open the **Manage external tool types** page. The page is located at the following path: Administration -> Site administration -> Plugins -> Activity modules -> LTI -> Manage external tool types.

Click on the **Add external tool configuration** link.

The screenshot shows the 'Manage external tool types' page in Moodle. The navigation path is Home > Site administration > Plugins > Activity modules > LTI > Manage external tool types. A red box highlights the 'Add external tool configuration' button, which is located below the filter buttons (Active, Pending, Rejected) and above the message 'There are no active external tools configured.'

Enter the **Tool Name**, **Tool Base URL**, **Consumer Key** and **Shared Secret**.

You will find your *Consumer Key* and *Shared Secret* in EduGame Cloud Administration.

Use the following *Tool base URL*: <https://app.edugamecloud.com/lti/moodle-login>

Select the **Show tool type...** checkbox.

▼ Tool settings

Tool name* ⓘ

Adobe Connect LTI

Tool base URL* ⓘ

Consumer key ⓘ

Shared secret ⓘ

Unmask

Custom parameters ⓘ



Show tool type when creating tool instances

Default launch container ⓘ

Embed, without blocks

Click on the **Save Changes** button to finish the process.

In the **Administration** navigation on the left side, open the **Advanced features** page. The page is located at the following path: Administration -> Site administration -> Advanced features. Select the **Enable web services** checkbox.

The screenshot shows the 'Advanced features' page in Moodle. The navigation path is Home > Site administration > Advanced features. The page title is 'Advanced features'. On the left, there's a sidebar with 'NAVIGATION', 'ADMIN BOOKMARKS', and 'ADMINISTRATION' sections. The 'Advanced features' section in the sidebar is expanded, showing sub-options like 'Notifications', 'Registration', and 'Advanced features'. The main content area lists several features with checkboxes:

- Enable outcomes: Default: No. Description: Support for Outcomes (also known as Competencies, Goals, Standards or Criteria) means that we can grade things using one or more scales that are tied to outcome statements. Enabling outcomes makes such special grading possible throughout the site.
- Enable comments: Default: Yes. Description: Enable comments.
- Enable tags functionality: Default: Yes. Description: Should tags functionality across the site be enabled?
- Enable notes: Default: Yes. Description: Enable storing of notes about individual users.
- Enable portfolios: Default: No. Description: If enabled, users can export content, such as forum posts and assignment submissions, to external portfolios or HTML pages.
- Enable web services: Default: No. Description: Web services enable other systems to log in to this Moodle and perform operations. For extra security this feature should be disabled unless you are really using it.

A red arrow points from the 'Advanced features' section in the sidebar to the 'Enable web services' checkbox in the main content area.

Click on **Save changes** button to store the changes.

In the **Administration** navigation on the left side, open the **Manage Protocols** page. The page is located at the following path: Administration -> Site administration -> Plugins -> Web services -> Manage protocols.

Enable the *REST protocol*.

The screenshot shows the 'Manage protocols' page with the following navigation path: Home > Site administration > Plugins > Web services > Manage protocols. The page title is 'Manage protocols' and the subtitle is 'Active web service protocols'. The table lists four protocols:

Protocol	Version	Enable	Settings
AMF protocol	2014111000	∅	
REST protocol	2014111000	⊕	
SOAP protocol	2014111000	∅	
XML-RPC protocol	2014111000	∅	

In the **Administration** navigation on the left side, open the **External Services** page. The page is located at the following path: Administration -> Site administration -> Plugins -> Web services -> External Services.

Click on the **Add** link.

The screenshot shows the Moodle 'External services' page. At the top, there is a breadcrumb navigation: Home > Site administration > Plugins > Web services > External services. To the right of the breadcrumb is a button labeled 'Blocks editing on'. On the left, there is a vertical 'ADMINISTRATION' sidebar with sections for My profile settings, Site administration (Notifications, Registration, Advanced features: Users, Courses, Grades, Badges, Location, Language), and Plugins. A red arrow points from the 'Site administration' section of the sidebar down to the 'Add' button in the main content area. The main content area has a header 'External services' and contains sections for 'Information' (describing a service as a set of functions) and 'Built-in services' (listing two entries: Edugamecloud service and Moodle mobile web service). Below these is a section for 'Custom services' with a table:

External service	Plugin	Functions	Users	Edit
Edugamecloud service	local_edugamecloud	Functions	All users	Edit
Moodle mobile web service	moodle	Functions	All users	Edit

At the bottom of the 'Custom services' section is a red box containing the word 'Add'.

Enter **Name**, **Short Name**, select **Enabled** checkbox and click on the **Add service** button.

*NOTE: Please enter the following *Short Name*: lms

▼ External service

Name*

Short name

Enabled

Authorised users only

Show more...

Add service **Cancel**

Click on the **Add functions** link.

Home ▶ Site administration ▶ Plugins ▶ Web services ▶ External services ▶ Functions

Blocks editing on

NAVIGATION

Home
My home
Site pages

Add functions to the service "Adobe Connect LTI"

This service has no functions.

Add functions

Search for the following function: core_enrol_get_enrolled_users

▼ Add functions

Name*

Search core_enrol_get_enrolled_users

core_enrol_get_enrolled_users:Get enrolled users by course id.
core_enrol_get_enrolled_users_with_capability:For each course and capability specified, return a list of the users that are
moodle_enrol_get_enrolled_users:DEPRECATED: this deprecated function will be removed in a future version. Please use
moodle_user_get_users_by_courseid:DEPRECATED: this deprecated function will be removed in a future version. This fur

Add functions **Cancel**

Click on the **Add functions** button to finish the process.

*NOTE: For Moodle versions older than 2.7 please add the shortname manually in the DB.
 Navigate to *mdl_external_services* table and add *lms* to shortname field of the recently added web service.

	id	name	enabled	requiredcapability	restrictedusers	component	timecreated	timemodified	shortname	downloadfiles	uploadfiles
1	Moodle mobile web service	0	NULL	0	moodle	1438687245	NULL	NULL	moodle_mobile_app	1	1
2	AC LTI	1	NULL	0	NULL	1438687837	NULL	NULL	lms	0	0

In the **Administration** navigation on the left side, open the **Manage tokens** page. The page is located at the following path: Administration -> Site administration -> Plugins -> Web services -> Manage tokens.

Click on the **Add** link.

The screenshot shows the 'Manage tokens' page with the following structure:

- NAVIGATION:** Home, My home, Site pages, My profile, My courses.
- ADMIN BOOKMARKS:** Bookmark this page.
- Manage tokens:** Title.
- Table:** Displays three tokens with columns: Token, User, Service, IP restriction, Valid until, and Operation.
- Buttons:** A red box highlights the 'Add' button at the bottom left of the table.

Token	User	Service	IP restriction	Valid until	Operation
9c5b4c8535dbe97a9fd03e611a02bc60	Esync Service Account	Moodle mobile web service			Delete
8abce52dcb1b9c473a045192aad3b9a	Esync Service Account	Adobe Connect LTI			Delete
3f996e363d7e7eee3f94f5aeb1254a5c	Esync Service Account	Edugamecloud service			Delete

Select the admin **User**, select the **Service** from the drop-down list that was created in the previous step and click on **Save changes** button.

▼ Token

The screenshot shows the 'Add Token' form with the following fields:

- User***: A dropdown menu with 'Vadim Adachkovich' and 'Esync Service Account' selected. A red box highlights 'Esync Service Account'.
- Service***: A dropdown menu with 'Adobe Connect LTI' selected. A red box highlights 'Adobe Connect LTI'.
- IP restriction**: An empty input field.
- Valid until**: A date picker set to '21 November 2014'. A red box highlights the date input field.
- Buttons:** 'Save changes' (highlighted with a red box) and 'Cancel'.

Getting Support

Email Support, please contact:
support@esynctraining.com and cc: qa@esynctraining.com

Emergency Phone Support:
714.979.4444