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| **REQUEST FOR APPROVAL OF ATTENDANCE TO SEMINAR, CONFERENCE, WORKSHOP, etc.** | | | | | | | | |
| This is to request approval to attend seminar, conference, workshop, etc. | | | | | | Name of RSO: | | |
| Nature/ Title of the seminar: | | | | | | | | |
| Organizer: | | | | | | | | |
| Theme: | | | | | | | | |
| Date: | | | | | | | | |
| Venue: | | | | | | | | |
| Name of Participants | Parent consent accomplished? \_\_\_\_\_\_\_\_\_\_ Yes \_\_\_\_\_\_\_\_\_\_ No | | | | | | | |
| To be excused from the following classes: | | | | | | | | |
|  | TIME | | COURSE | | TEACHER | | | REMARKS |
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| *\*Use extra sheet if necessary* | | | | | | | | |
| Remarks: | | | | | | | | |
| **Previous Seminars, Conferences, Trainings, etc. attended this Semester** | | | | | | | | |
| Title | | Venue | | | | | Date | |
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| *\*Use extra sheet if necessary*  *\*This form must be accomplished on individual basis* | | | | | | | | |
| Prepared by:  RSO Adviser | | | | Recommended by:  College/Department Head | | | | |
| Endorsed by:  **Mrs. Precious Bernadette D. Estrada, MMPM**  Director for Office of the Student Affairs | | | | Approved by:  **Rev. Fr. Oliver G. Yalung, DL, PhD**  Vice President for Academic Affairs | | | | |