**Bug Report**

Bug Title - one liner

**Submitter**

Your name and a way to contact you

**Date Seen**

date the bug was found goes here

include the time, if you are submitting more than one bug

**Versions**

Operating System and version

Software title and version

other installed software, if applicable

hardware information, if applicable

**Bug Description**

A concise description of what the problem is. Pure description, no narrative or conversational language.

**Severity**

Trivial, Minor, Major, or Catastrophic

**Steps to Reproduce**

1. Step by step instructions on how to reproduce this bug.
2. Do not assume anything, the more detailed your list of instructions, the easier it is for the developer to track down the problem!

**Actual Behavior**

Type what happens when you follow the instructions. This is the manifestation of the bug.

**Expected Behavior**

Type what you expected to happen when you followed the instructions. This is important, because you may have misunderstood something or missed a step, and knowing what you expected to see will help the developer recognize that.

**Troubleshooting/Testing Steps Attempted**

Describe anything you did to try to fix it on your own.

**Workaround**

If you found a way to make the program work in spite of the bug, describe how you did it here.