



IVANO BRUNO

SUMMARY

New graduate seeking employment. Ready to use skills and passion to promote the company's mission, fulfil commitments and handle stressful situations. Positive attitude, willingness, and motivation to learn.

WORK EXPERIENCE

Apprentice plumber

Andrea Guidetti Termoidraulica | Finale-Emilia (MO) |
March 2022 - May 2022

Pizza Maker's Assistant

Pizzeria Calimero Group GmbH | Glarus (CH) |
June 2021 - August 2021

Tasks performed:

- Preparing pizza dough;
- Rolling out and stuffing the pizzas with the ingredients according to the recipe;
- Manage the baking of the pizza in the wood-fired oven;
- Taking care of the cleaning of the counter and the maintenance of kitchen utensils;
- Coordinating with kitchen and dining room staff.

Parquetry Help

Ditta Deluce Umbau AG | Kaltbrunn (CH) |
June 2020 - October 2020

Tasks performed:

- Prepare the laying surface for the parquet;
- Lay the parquet floor according to the agreed pattern;
- Carry out sanding of the wooden floor;
- Carry out finishing work.

Alternating school work experience

Organizzazione C.N.A.Ferrara | September 2019 - November 2019

Tasks Performed:

- Secretary
- Organising documents,
- Using accounting programmes.

EDUCATION AND TRAINING

Professional Institute I.P.S.S.C ISS GIOSUE' CARDUCCI

September 2015 - June 2020

Commercial vocational upper secondary education diploma

Professional Institute I.P.S.S.C ISS GIOSUE' CARDUCCI

September 2015 - June 2017

State professional qualification certificate for commercial services

CONTACT



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COMMUNICATION SKILLS

- The ability to listen
- Reliability
- Team working

ORGANISATIONAL AND MANAGEMENT SKILLS

- Ability to work in a team
- Empathy and flexibility
- Ability to work independently
- Organisation and time management
- Project planning and management
- Adherence to given deadlines

PERSONAL SKILLS

- Knowledge of the Office package (Word, Excel, PowerPoint)
- Internet browsing
- Email management
- Knowledge of social networks
- Basic knowledge of management for corporate accounting
- Udemy course attendance of programming

LANGUAGES

English | Intermediate Level
French | Basic Level