Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10060-10459

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Relaced under the John F. Kermedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Dase#:NW/ 68261 Date: 19401-2022

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 9

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 8

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Released under the John F. Kennedy Assassination Records Collection Act of 1992 44 USC 2107 Note). Case#:NW 88326 Date: 2025

Date: 08/20/93 Page: 1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : NSCA

RECORD NUMBER: 180-10060-10459 ~

RECORDS SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR : HSCA

FROM :

TITLE :

DATE : 01/01/77

PAGES: 9

SUBJECTS:

HSCA, ADMINISTRATION

KLEIN, KENNETH

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U RESTRICTIONS: 3 CURRENT STATUS: P

DATE OF LAST REVIEW: 06/04/93

OPENING CRITERIA:

COMMENTS:

Box 2.

LOUIS STOKES, OHIO, CHAIRMAN

RICHARDSON PREYER, N.C.
WALTER E. FAUNTROY, D.C.
YVONNE BRATHWAITE BURKE, CALIF.
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FLOYD J. FITHIAN, IND.
ROBERT W. EDGAR, PA.

SAMUEL L, DEVINE, OHIO STEWART B. MC KINNEY, CONN. CHARLES THONE, NEBR. HAROLD S. SAWYER, MICH.

(202) 225-4624

Select Committee on Assassinations

U.S. House of Representatives 3369 HOUSE OFFICE BUILDING, ANNEX 2 WASHINGTON, D.C. 20515

January 19, 1979

District Unemployment Compensation Board 6th Street and Pennsylvania Avenue, N. W. Washington, D. C. 20001

Gentlemen:

The Select Committee on Assassinations, U. S. House of Representatives, officially terminated at noontime, Wednesday, January 3, 1979.

In connection therewith, the below listed staff member will terminate his services with the U. S. House of Representatives at the close of business on January 31, 1979.

It is hoped that by furnishing the following information, the processing of his application for unemployment benefits will be facilitated.

Kenneth D. Klein

068-38-5091

Salary:

1/1/77 - 7/31/77 \$30,000.00 8/1/77 - 11/30/77 34,000.00 12/1/77 - 12/31/78 36,400.00 1/1/79 - 1/31/79 38,400.00

Sincerely,

THOMAS HOWARTH

Deputy Staff Director and Budget Officer

TH:ht

a the Clark of the House of Banzacantetius.		authorizing official.)
the Clerk of the House of Representatives:		
I hereby authorize the following payroll action:		
Employee Name (First-Middle-Last)		Effective Date
Employee Social Security Number		January 1. 1979 Type of Action
068-38-5093.	☐ Appoir	
Employing Office or Committee/Subsemmittee		Adjustment
Employing Office or Committee/Subcommittee	Title C	hange ation (At close of business on effective date)
Assassinations	☐ Leave	without pay (Beginning with effective date above and ending
	close	of businessSpecify Date
type of action is an Appointment, Salary Adjustment, or Title		
Position Title		Gross Annual Salary*
		\$39,400.00
the salary received from the employing office.		lary shown should include the annuity received by the employ
employee is a civil service annuitant (includes U.S. House of Representatives the salary received from the employing office. Committee Employee, complete appropriate item below. 1. Standing Committee: Staff— Clerical or Prof. 2. Special (Investigative staff of Standing Committee. 3. Joint Committee. Employee of an Officer of the House, complete item below. Position Number	fessional. o) or Select Common ow.) velStellion of 5 U.S. CHATRMAN	nittee: Authority—H. ResofCongress P C. 3110(b), prohibiting the employment of [Signature of Authorizing Official] [Signature of Authorizing Official] [Title—If Member, District and State)
Tommittee Employee, complete appropriate item below. 1. Standing Committee: Staff— Clerical or Prof. 2. Special (Investigative staff of Standing Committee.) 3. Joint Committee. Employee of an Officer of the House, complete item below. Position Number	fessional. or Select Common ow.) velStendion of 5 U.S. LOUIS STO CHATRIAN es under the Hothe Committee of	nittee: Authority—H. ResofCongres P C. 3110(b), prohibiting the employment of [Signature of Authorizing Official] [Title—If Member, District and State] use Classification Act and for Committee em-
Committee Employee, complete appropriate item below. 1. Standing Committee: Staff— Clerical or Proceed Special (Investigative staff of Standing Committee 3. Joint Committee. I Joint Committee. Imployee of an Officer of the House, complete item below. If applicable, Level I certify that this authorization is not in violatives. I Committee Subcommittee Chairman or Ranking Minority Member 19. Type or print name and title of above official 19. All appointments and salary adjustments for employee sees, except those of the Committee on Appropriations, the approved by the Committee on House Administration. APPROVED.	fessional. or Select Common ow.) velStendion of 5 U.S. LOUIS STO CHATRIAN es under the Hothe Committee of	C. 3110(b), prohibiting the employment of Signature of Authorizing Official) (Title-If Member, District and State) use Classification Act and for Committee employment the Budget, and the Joint Committees, must be signal.
Committee Employee, complete appropriate item below. 1. Standing Committee: Staff— Clerical or Prof. 2. Special (Investigative staff of Standing Committee 3. Joint Committee. Employee of an Officer of the House, complete item below. Position Number	fessional. or Select Common ow.) velStendion of 5 U.S. LOUIS STO CHATRIAN es under the Hothe Committee of	nittee: Authority—H. Res.——of——Congres C. 3110(b), prohibiting the employment of Signature of Authorizing Official) (Signature of Authorizing Official) (Title—If Member, District and State) use Classification Act and for Committee employment the Budget, and the Joint Committees, must

NW 68286

Docld:32239467 Page 4

(Please Use Typewrifer U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes or Ballpoint Pen) Washington, D.C. 20515

on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

. I hereby authorize the following payrolloaction: \(\text{Appendix of the payrolloaction} \)

Kenneth D. Klein		December 1, 1977	
Employee Social Security	Number	Type of Action	rasing and the
068~38~5091		Appointment	u, transfer
Employing Office or Co	mmittee is easy to have an all	Salary Adjustment	
Assassinations	e v poviše veneslje de meter	Termination (At close of business or	effective date)
f type of action is an Appointment or So	alary Adjustment, complete	the following information.)	Section and the second
Position T	itle et en	Gross Annua	l Salary
Staff Counsel		\$36,400	
f Committee Employee, complete appro	printeritem below)	diamental and a second control of the second control of the second control of the second control of the second	en de antantes de sincipal
1. Standing Committee: Staff-	Clerical or Profession	Markova Starref - Garderstandshapper Starre Storre	in and offered stablished Silving
2. Special or Select Committee	Authority H. Res. 465	of 95t Congress	SAE thirds Electrical Area
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3. Doint Committee.	t mediana melat hejidabah	an respective in the stripts with a co	ýrsan ir taka
_	t mediana melat hejidabah	an respective in the stripts with a co	ýrsan ir taka
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3. Doint Committee.	complete item below.)	n is paratisma (i proje selegiojnym istorije). Rakturacji kilos estopi amera estipula estipul	
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3. Joint Committee. f Employee of an Officer of the House,	complete item below.)	Step	
3. Joint Committee. f Employee of an Officer of the House, Position Number I certify that this authorization elatives.	complete item below.) If applicable, Level	Step	
3. Joint Committee. f Employee of an Officer of the House, Position Number	complete item below.)	Step 5 U.S.C. 3110(b), prohibiting	the employme
3. Joint Committee. f Employee of an Officer of the House, Position Number L certify that this authorization elatives.	complete item below.) If applicable, Level is not in violation of	Step5 U.S.C. 3110(b), prohibiting	the employme
3. Joint Committee. f Employee of an Officer of the House, Position Number L certify that this authorization elatives.	complete item below.) If applicable, Level	Step	the employme
3. Joint Committee. f Employee of an Officer of the House, Position Number L certify that this authorization elatives.	complete item below.) If applicable, Level is not in violation of 19 77 Louis S	Step	the employme
3. Joint Committee. f Employee of an Officer of the House, Position Number L certify that this authorization elatives.	complete item below.) If applicable, Level is not in violation of	Step	the employme
3. Joint Committee. f Employee of an Officer of the House, Position Number L certify that this authorization elatives.	complete item below.) If applicable, Level is not in violation of 19 77 Louis S	Step	the employme
3. Joint Committee. f Employee of an Officer of the House, Position Number L certify that this authorization elatives. Date December 1	complete item below.) If applicable, Level	Step	the employme
3. Joint Committee. I Employee of an Officer of the House, Position Number L certify that this authorization elatives. Date December 1 All appointments and salary adjust	complete item below.) If applicable, Level Is not in violation of Louis S Chairma	Step 5 U.S.C. 3110(b), prohibiting (Signature of Authorizing Official *Cokes [Type or print name of Authorizing Official (Title—If Member, District and State the House Classification: Act and	the employme
3. Joint Committee. I Employee of an Officer of the House, Position Number L certify that this authorization elatives. Oate December 1 All appointments and salary adjust loyees, except those of the Committee of	complete item below.) If applicable, Level is not in violation of Louis S Chairma ments for employees under an Appropriations, the Comm	Step	the employment ficial for Committees,
3. Joint Committee. I Employee of an Officer of the House, Position Number L certify that this authorization elatives. Date December 1 All appointments and salary adjust	complete item below.) If applicable, Level	Step	the employment of cioling of the committees,
3. Joint Committee. I Employee of an Officer of the House, Position Number L certify that this authorization elatives. Oate December 1 All appointments and salary adjust loyees, except those of the Committee of	complete item below.) If applicable, Level	Step	the employment ficial for Committees,
3. Joint Committee. I Employee of an Officer of the House, Position Number L certify that this authorization elatives. Oate December 1 All appointments and salary adjust loyees, except those of the Committee of	complete item below.) If applicable, Level	Step	the employment ficial for Committees,
3. Joint Committee. I Employee of an Officer of the House, Position Number L certify that this authorization elatives. Oate December 1 All appointments and salary adjust loyees, except those of the Committee of e approved by the Committee on House	complete item below.) If applicable, Level	Step Step (Signature of Authorizing Official Cokes (Type or print name of Authorizing Official the House Classification: Act and ittee on the Budget, and the Joi Chairman, Committee on House Admin	the employment ficial for Committees,
3. Joint Committee. I Employee of an Officer of the House, Position Number L certify that this authorization elatives. Oate December 1 All appointments and salary adjust loyees, except those of the Committee of	complete item below.) If applicable, Level	Step Step (Signature of Authorizing Official Cokes (Type or print name of Authorizing Official the House Classification: Act and ittee on the Budget, and the Joi Chairman, Committee on House Admin	the employment ficial for Committees,

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on Ballpoint Pen) Washington, D.C. 20515 (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

	e-Last)	War and the	Effective Date
Kenneth D. Klein	-	8/1/77	
Employee Social Security Nu	mber	· Tradesia	Type of Action
068-38-5091		☐ Appointment	
Employing Office or Commi	ttee	Salary Adjust	ment
Assassinations		☐ Termination (At close of business on effective date)
f type of action is an Appointment or Salar	ry Adjustment, comple	te the following	information.)
Position Title			Gross Annual Salary
Staff Counsel			34,000
f Committee Employee, complete appropria	ate item below.)	January I.	
1 Standing Committee Staff-	Clasical as Professio		
1. Standing Committee: Staff-	,		
2. 🍱 Special or Select Committee: Au	uthority-H. Res.	ofCo	ngress.
3. Joint Committee.			
f Employee of an Officer of the House, com	nplete item below.)	a, a' 121 a 41	er i si si same galaren
Position NumberIf	applicable, Level	Step	
L. certify that this authorization is	not in violation o	f 5 115C 21	
deti e			10(b), prohibiting the employment of
all all the second seco	77	1 January	10(b), prohibiting the employment of
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alout as	., 19_77	ouis stokes	10(b), prohibiting the employment of
elatives. DateAugust 2	., 19_77 L	DUIS STOKES HAIRMAN Type or	10(b), prohibiting the employment of nature of Authorizing Official)
elatives. DateAugust 2	., 19_77 L	DUIS STOKES HAIRMAN Type or	10(b), prohibiting the employment of
Pate August 2 All appointments and salary adjustmen	19_77 L	OUIS STOKES HAIRMAN (Type or the House Clo	10(b), prohibiting the employment of nature of Authorizing Official) orint name of Authorizing Official) If Member, District and State)
All appointments and salary adjustments are except those of the Committee on A	nts for employee's under	DUIS STOKES HAIRMAN (Title or the House Clo	nature of Authorizing Official) If Member, District and State) assification Act and for Committee emudget, and the Joint Committees, must
All appointments and salary adjustments approved by the Committee on House Additional Province Office Offi	nts for employees under	OUIS STOKES HAIRMAN (Type or the House Clo	10(b), prohibiting the employment of nature of Authorizing Official) If Member, District and State) assification. Act. and. for Committee emudget, and the Joint Committees, must
All appointments and salary adjustments approved by the Committee on House Additional Provided H	nts for employees under	OUIS STOKES HAIRMAN (Type or the House Clo	10(b), prohibiting the employment of nature of Authorizing Official) If Member, District and State) assification Act and for Committee emudget, and the Joint Committees, must
All appointments and salary adjustments approved by the Committee on House Add	nts for employees under ppropriations, the Comministration. APPROVED:	OUIS STOKES HAIRMAN (Title or the House Clo	nature of Authorizing Official) Print name of Authorizing Official) If Member, District and State) Dissification Act and for Committee emudget, and the Joint Committees, must
All appointments and salary adjustments of the Committee on Appearance approved by the Committee on House Adi	nts for employees under ppropriations, the Comministration. APPROVED:	DUIS STOKES HAIRMAN (Type or the House Cloumittee on the B	nature of Authorizing Official) Print name of Authorizing Official) If Member, District and State) Dissification Act and for Committee emudget, and the Joint Committees, must
All appointments and salary adjustments of the Committee on Albe approved by the Committee on House Additional Committee of Finance use only:	nts for employees under peropriations, the Comministration. APPROVED:	OUIS STOKES HAIRMAN (Type or the House Claimittee on the B	nature of Authorizing Official) Print name of Authorizing Official) If Member, District and State) Dissification Act and for Committee emudget, and the Joint Committees, must

or Ballpoint Pen)

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Serve	Effective Date	
5/29/	77	
	Type of Action	1 2000
€ Salar	y Adjustment	
☐ Termi	ination (At close of business on eff	ective date)
ete the fol	lowing information.)	17.4.4.6
	Gross Annual Sa	lary
	\$30,000	
	Ta	1 1 1 1 1
ional:		
PERCE - 1982		
of35	Congress.	
of 35	Congress.	
Step	p	11114
Step	P C. 3110(b), prohibiting the	employment
Step	p	employment
Step	C. 3110(b), prohibiting the	employment
Step of 5 U.S.	P C. 3110(b), prohibiting the	employment
of 5 U.S.	(Signature of Authorizing Official) Stokes (Type or print name of Authorizing Official)	employment
Step of 5 U.S.	(Signature of Authorizing Official) Stokes (Type or print name of Authorizing Official)	employment
of 5 U.S.	(Signature of Authorizing Official) Stokes (Type or print name of Authorizing Official)	employme
Louis Chair	(Signature of Authorizing Official) Stokes (Type or print name of Authorizing Official) (Title—If Member, District and State) use Classification' Act and for a the Budget, and the Joint C	Committee e
Louis Chair	(Signature of Authorizing Official) Stokes (Type or print name of Authorizing Official) (Title—If Member, District and State) use Classification Act and for the Budget, and the Joint C	Committee er
Louis Chair	(Signature of Authorizing Official) Stokes (Type or print name of Authorizing Official) (Title—If Member, District and State) use Classification Act and for the Budget, and the Joint Committee on House Administration	Committee er
Louis Chair	(Signature of Authorizing Official) Stokes (Type or print name of Authorizing Official) (Title—If Member, District and State) use Classification Act and for the Budget, and the Joint Committee on House Administration	Committee en
	5/29/ Appo	☐ Appointment ☐ Salary Adjustment ☐ Termination (At close of business on effected the following information.) Gross Annual Sa

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Kenneth D. Klein	4/1/77
Employee Social Security Number	Type of Action
968±38±5091	☐ Appointment
Employing Office or Committee	□kSalary Adjustment
Assassinations	☐ Termination (At close of business on effective date)
(If type of action is an Appointment or Salary Adjustment, comp	plete the following information.)
Position Title	Gross Annual Salary
	\$47,500
(If Committee Employee, complete appropriate item below.)	
1. Standing Committee: Staff—Clerical or Profes	essional.
2. Special or Select Committee: Authority—H. Res. 4	465 of 95th Congress.
3. Joint Committee.	
(If Employee of an Officer of the House, complete item below.)	
Position NumberIf applicable, Level	Step
I certify that this authorization is not in violation relatives.	of 5 U.S.C. 3110(b), prohibiting the employment
DateApril 29 , 19_77	(Signature of Authorizing Official)
	Louis Stokes
	(Type or print name of Authorizing Official) Chairman
· · · · · · · · · · · · · · · · · · ·	(Title—If Member, District and State)
All appointments and salary adjustments for employees un ployees, except those of the Committee on Appropriations, the Cobe approved by the Committee on House Administration.	Committee on the Budget, and the Joint Committees, mus
APPROVED:	Chairman, Committee on House Administration
Office of Finance use only:	
Office Code	
Monthly Annuity \$00	

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Kenneth D. Klein	2-1-77
Employee Social Security Number	Type of Action
068-38-5091	☐ Appointment
Employing Office or Committee	Salary Adjustment
Select Committee on Assassinations	☐ Termination (At close of business on effective date)
f type of action is an Appointment or Salary Adjustment, compl	lete the following information.)
Position Title	Gross Annual Salary
	\$18,450.
Committee Employee, complete appropriate item below.)	the several to be set as a second of the
1. Standing Committee: Staff—Clerical or Profess 2. Special or Select Committee: Authority—H. Res.	
3. Doint Committee.	
f Employee of an Officer of the House, complete item below.)	and the state of t
Position NumberIf applicable, Level	
and lacertify that this authorization is anothing violation a	
2-28-77	
ate19	Henry B . Gonzalez
	Chairman (Type or print name of Authorizing Official)
	(Tirle—If Member, District and State)
	Chairman (Type or print name of Authorizing Official) (Title—If Member, District and State) ider the House Classification Act and for Committee ammittee on the Budget, and the Joint Committees, r
Office of Finance use only:	
Carrier Code	
Monthly Annuity \$00	

o the Clerk of the House of Representatives:	-1		
I hereby authorize the following payroll action:	,		
Employee Name (First-Middle-Last)		Effective Date	. ' .
kenneth D. Klein	3/1/	77	
Employee Social Security Number		Type of Action	
\$58-533-5091	.□ Appoint	ment	
Employing Office or Committee	☐ Salary /	Adjustment	
Splect Committee on Assassinations	☐ Termino	ation (At close of business on e	ffective date)
type of action is an Appointment or Salary Adjustment, co	mplete the follo	wing information.)	
Position Title		Gross Annual S	alary
StafffCounsel	- :	\$30,000	
 Standing Committee: Staff— Clerical or Pro Special or Select Committee: Authority—H. Res. Joint Committee. 	1540 of 94't	Congress.	
 Standing Committee: Staff─☐ Clerical or ☐ Pro Special or Select Committee: Authority─H. Res. Joint Committee. 	1540 of 94't		
1. Standing Committee: Staff— Clerical or Pro 2. Special or Select Committee: Authority—H. Res. 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number If applicable, Leve	v.)		e employment
1. Standing Committee: Staff— Clerical or Pro 2. Special or Select Committee: Authority—H. Res. 3. Joint Committee. Femployee of an Officer of the House, complete item below Position Number————————————————————————————————————	v.)		e employment
1. Standing Committee: Staff—Clerical or Pro 2. Special or Select Committee: Authority—H. Res. 3. Joint Committee. Femployee of an Officer of the House, complete item below Position Number	v.) Step_ on of 5 U.S.C.	3110(b), prohibiting the	e employment
1. Standing Committee: Staff— Clerical or Pro 2. Special or Select Committee: Authority—H. Res. 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number	v.) Step_ on of 5 U.S.C	3110(b), prohibiting th	
1. Standing Committee: Staff— Clerical or Pro 2. Special or Select Committee: Authority—H. Res. 3. Joint Committee. f Employee of an Officer of the House, complete item below Position Number	v.) Step on of 5 U.S.C.	31-10(b), prohibiting the (Signature of Authorizing Official) whing Chairman	J
1. Standing Committee: Staff— Clerical or Pro 2. Special or Select Committee: Authority—H. Res. 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number If applicable, Leve I certify that this authorization is not in violation elatives. December 23 1976 All appointments and salary adjustments for employees oyees, except those of the Committee on Appropriations, the	on of 5 U.S.C.	(Signature of Authorizing Official) wining, Chairman ype or print name of Authorizing Official tice on Assassinat (Title, If Member, District and State)	0005 or Committee em
1. Standing Committee: Staff— Clerical or Pro 2. Special or Select Committee: Authority—H. Res. 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number If applicable, Leve 1 certify that this authorization is not in violative elatives. ate December 23 1976 All appointments and salary adjustments for employees oyees, except those of the Committee on Appropriations, the	on of 5 U.S.C. Select Committee on	(Signature of Authorizing Official) wining, Chairman ype or print name of Authorizing Official tice on Assassinat (Title, If Member, District and State)	or Committee em
1. Standing Committee: Staff— Clerical or Pro 2. Special or Select Committee: Authority—H. Res. 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number	on of 5 U.S.C. Select Committee on	(Signature of Authorizing Official) wining Chairman Type or print name of Authorizing Official (Title: If Member, District and State) e Classification Act and for the Budget, and the Joint	or Committee em
2. Special or Select Committee: Authority—H. Res. 3. Joint Committee. f Employee of an Officer of the House, complete item below Position Number	on of 5 U.S.C. Select Committee on	(Signature of Authorizing Official) wining Chairman Type or print name of Authorizing Official (Title: If Member, District and State) e Classification Act and for the Budget, and the Joint	or Committee em

NW 68286 Docld:32239467 Page 10

MEMORANDUM

TO: All Staff Employees

FROM: Budget Officer

DATE: January 3, 1977

RE: Payroll Certification

Starting with the January, 1977 payroll, the certification to the House Finance Office requires, among other things, the relationship, if any, of each staff employee to any current Member of Congress (those taking office January 3, 1977).

The following are the relationships to be included in the certification:

nephew father niece mother husband son wife : daughter father-in-law brother mother-in-law sister son-in-law uncle daughter-in-law nunt. first cousin

brother-in-law sister-in-law stepfather stepmother stepbrother stepsister half-brother half-sister

All staff employees are requested to complete this form and return it to the Budget officer.

Approved Richard A. Sprague

I am not related

I am related by the following relationship

Signature of Employee

Date (7)

Date