

## Assassination Records Review Board Final Determination Notification

AGENCY : HSCA  
RECORD NUMBER : 180-10060-10480  
RECORD SERIES : STAFF PAYROLL RECORDS  
AGENCY FILE NUMBER :

Released under the John F.  
Kennedy Assassination  
Records Collection Act of  
1992 (44 USC 2107 Note).  
Case#:NW 68261 Date:  
09-01-2022

December 8, 1995

**Status of Document:** Postponed in Part

**Number of releases of previously postponed information:** 13

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

**Number of Postponements:** 5

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

**Board Review Completed:** 10/24/95

Released under the John F.  
Kennedy Assassination  
Records Collection Act of  
1992 (44 USC 2107 Note).  
Case#:NW 88326 Date:  
2025

Date:08/20/93  
Page:1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

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AGENCY INFORMATION

AGENCY : HSCA  
RECORD NUMBER : 180-10060-10480

RECORDS SERIES :  
STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

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DOCUMENT INFORMATION

ORIGINATOR : HSCA  
FROM :  
TO :

TITLE :

DATE : 12/13/76  
PAGES : 13

SUBJECTS :  
HSCA, ADMINISTRATION  
MCCRAY, DENISE L.

DOCUMENT TYPE : PRINTED FORM  
CLASSIFICATION : U  
RESTRICTIONS : 3  
CURRENT STATUS : P  
DATE OF LAST REVIEW : 06/04/93

OPENING CRITERIA :

COMMENTS :  
Box 2.

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[R] - ITEM IS RESTRICTED

To Becky  
Date 7-12 Time 10:52  
**WHILE YOU WERE OUT**  
M Denise M=Craig  
of \_\_\_\_\_  
Phone \_\_\_\_\_  
Area Code Number Extension  

TELEPHONED		PLEASE CALL	
CALLED TO SEE YOU		WILL CALL AGAIN	
WANTS TO SEE YOU		URGENT	

RETURNED YOUR CALL	
--------------------	--

  
Message new address:  
3332 Curtis Dr.  
Apt. # 104  
Hillcrest Heights, Md.  
20023  
Operator \_\_\_\_\_

EFFICIENCY® LINE NO. 4725 AN AMPAD PRODUCT

June 16, 1977

Mrs. Denise L. McCray  
2515 R Street, S.E.  
Apt. 327  
Washington, D.C. 20020

Dear Denise:

I want you to know how much the Committee  
and I appreciate your service and how much we  
regret that you will no longer be a member of  
the staff.

You have our best wishes always.

Sincerely yours,

Louis Stokes  
Chairman

LS:t1e

LOUIS STOKES, OHIO, CHAIRMAN

RICHARDSON PREYER, N.C.

WALTER E. FAUNTROY, D.C.

YVONNE BRATHWAITE BURKE, CALIF.

CHRISTOPHER J. DODD, CONN.

HAROLD E. FORD, TENN.

FLOYD J. FITHIAN, IND.

OBERT W. EDGAR, PA.

SAMUEL L. DEVINE, OHIO

JOHN B. ANDERSON, ILL.

STEWART B. MCKINNEY, CONN.

CHARLES THONE, NEBR.

## Select Committee on Assassinations

U.S. House of Representatives

3342 HOUSE OFFICE BUILDING, ANNEX 2

WASHINGTON, D.C. 20515

May 4, 1977

(202) 225-4624

Mr. Alvin B. Lewis, Jr.  
Acting Chief Counsel  
and Staff Director  
Select Committee on Assassinations

Dear Al:

I herewith submit my resignation from the Select Committee effective May 15, 1977.

I have not lost my convictions about this investigation which brought me here to work last December. However, personal and financial obligations have made it necessary for me to obtain more secure employment.

I wish the Committee all success in the future and I sincerely hope that it is never again plagued with the problems it has previously faced.

Sincerely,

*Denise*  
Denise L. McCray



Select Committee on Assassinations  
U.S. House of Representatives  
WASHINGTON, D.C. 20515

*Denise*

*426-6593*

*Library of Congress*

May 5, 1977

Mrs. Denise L. McCray  
Select Committee on Assassinations  
House of Representatives  
Washington, D.C. 20515

Dear Denise:

I was very sorry to receive your letter  
of resignation, but I understand your reasons.

We will miss you here, for you were  
certainly one of our most conscientious and efficient  
members of the staff.

Good luck in all your future endeavors.

Sincerely,

Alvin B. Lewis, Jr.  
Acting Chief Counsel and Director

ABL:elb

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter  
or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES  
Washington, D.C. 20515

(Any erasures, corrections, or changes  
on this form must be initialed by the  
authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Denise Louise McCray	5/15/77
Employee Social Security Number	Type of Action
577-72-8453	<input type="checkbox"/> Appointment
Employing Office or Committee	<input type="checkbox"/> Salary Adjustment
Assassinations	<input checked="" type="checkbox"/> Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary

(If Committee Employee, complete appropriate item below.)

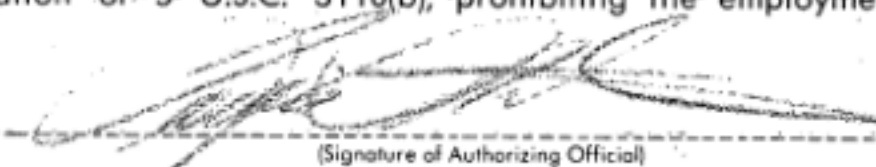
- 1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
- 2. ☒ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
- 3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number \_\_\_\_\_ If applicable, Level \_\_\_\_\_ Step \_\_\_\_\_

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date May 10 1977



(Signature of Authorizing Official)

Louis Stokes

(Type or print name of Authorizing Official)

Chairman

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: \_\_\_\_\_

Chairman, Committee on House Administration

Office of Finance use only:
Office Code _____
Monthly Annuity \$ _____ .00

FD 5/11

Copy for Initiating Office or Committee



**PAYROLL AUTHORIZATION FORM**(Please Use Typewriter  
or Ballpoint Pen)**U.S. HOUSE OF REPRESENTATIVES**  
Washington, D.C. 20515(Any erasures, corrections, or changes  
on this form must be initialed by the  
authorizing official.)**To the Clerk of the House of Representatives:**

I hereby authorize the following payroll action:

<b>Employee Name (First-Middle-Last)</b>	<b>Effective Date</b>
Denise Louise McCray	5/1/77
<b>Employee Social Security Number</b>	<b>Type of Action</b>
577 72 0453	<input type="checkbox"/> Appointment <input checked="" type="checkbox"/> Salary Adjustment <input type="checkbox"/> Termination (At close of business on effective date)
<b>Employing Office or Committee</b>	
Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

<b>Position Title</b>	<b>Gross Annual Salary</b>
	\$12,000

(If Committee Employee, complete appropriate item below.)

- ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
- ☒ Special or Select Committee: Authority—H. Res. 465 of 95th Congress:
- ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number \_\_\_\_\_ If applicable, Level \_\_\_\_\_ Step \_\_\_\_\_

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date May 10 19 77

(Signature of Authorizing Official)

**Louis Stokes**

(Type or print name of Authorizing Official)

**Chairman**

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: \_\_\_\_\_

Chairman, Committee on House Administration

Office of Finance use only:

Office Code \_\_\_\_\_

Monthly Annuity \$ \_\_\_\_\_ .00

FD 5/11

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter  
or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES  
Washington, D.C. 20515

(Any erasures, corrections, or changes  
on this form must be initiated by the  
authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Denise Louise McCray	4/1/77
Employee Social Security Number	Type of Action
577-72-8458	<input type="checkbox"/> Appointment
Employing Office or Committee	<input checked="" type="checkbox"/> Salary Adjustment
Assassinations	<input type="checkbox"/> Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	\$18,000

(If Committee Employee, complete appropriate item below.)

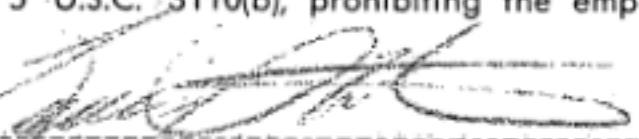
- 1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
- 2. ☒ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
- 3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number \_\_\_\_\_ If applicable, Level \_\_\_\_\_ Step \_\_\_\_\_

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date April 29 19 77

  
(Signature of Authorizing Official)

Louis Stokes

(Type or print name of Authorizing Official)

Chairman

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: \_\_\_\_\_

Chairman, Committee on House Administration

Office of Finance use only:
Office Code _____
Monthly Annuity \$ _____ .00

Copy for Initiating Office or Committee

TO WHOM IT MAY CONCERN

Please consider this verification that  
Denise L. McCray began employment, permanent full-  
time status, with the House of Representatives  
Select Committee on Assassinations December 13,  
1976, and is so currently employed.

Rebecca Wheeler Martin  
Chief Clerk

February 8, 1977



**PAYROLL AUTHORIZATION FORM**(Please Use Typewriter  
or Ballpoint Pen)**U.S. HOUSE OF REPRESENTATIVES**  
Washington, D.C. 20515(Any erasures, corrections, or changes  
on this form must be initialed by the  
authorizing official.)**To the Clerk of the House of Representatives:**

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
<b>Denise L. McCray</b>	<b>1/3/77</b>
Employee Social Security Number	Type of Action
<b>577 72 8453</b>	<input type="checkbox"/> Appointment
Employing Office or Committee	<input checked="" type="checkbox"/> Salary Adjustment
<b>Select Committee on Assassinations</b>	<input type="checkbox"/> Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	<b>\$10,000.</b>

(If Committee Employee, complete appropriate item below.)

- ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
- ☒ Special or Select Committee: Authority—H. Res. **11** of **95** Congress.
- ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number \_\_\_\_\_ If applicable, Level \_\_\_\_\_ Step \_\_\_\_\_

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date \_\_\_\_\_, 19**77**

(Signature of Authorizing Official)

**Henry B. Gonzalez**

(Type or print name of Authorizing Official)

**Chairman**

(Title - If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: \_\_\_\_\_

Chairman, Committee on House Administration

Office of Finance use only:

Office Code \_\_\_\_\_

Monthly Annuity \$ \_\_\_\_\_ .00



## PAYROLL AUTHORIZATION FORM

(Please Use Typewriter  
or Ballpoint Pen)U.S. HOUSE OF REPRESENTATIVES  
Washington, D.C. 20515(Any erasures, corrections, or changes  
on this form must be initialed by the  
authorizing official.)

## To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Danise L. McCray	12/13/76
Employee Social Security Number	Type of Action
977-72-8453	<input checked="" type="checkbox"/> Appointment
Employing Office or Committee	<input type="checkbox"/> Salary Adjustment
Select Committee on Assassinations	<input type="checkbox"/> Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
Secretary	\$12,000

(If Committee Employee, complete appropriate item below.)

- ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
- ☒ Special or Select Committee: Authority—H. Res. 1540 of 94th Congress.
- ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number \_\_\_\_\_ If applicable, Level \_\_\_\_\_ Step \_\_\_\_\_

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date December 13, 1976

(Signature of Authorizing Official)

Thomas M. Downing, Chairman

(Type or print name of Authorizing Official)

Select Committee on Assassinations

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: \_\_\_\_\_

Chairman, Committee on House Administration

Office of Finance use only:

Office Code \_\_\_\_\_

Monthly Annuity \$ \_\_\_\_\_ .00

Copy for Initiating Office or Committee

## M E M O R A N D U M

TO: All Staff Employees  
 FROM: Budget Officer  
 DATE: January 3, 1977  
 RE: Payroll Certification

Starting with the January, 1977 payroll, the certification to the House Finance Office requires, among other things, the relationship, if any, of each staff employee to any current Member of Congress (those taking office January 3, 1977).

The following are the relationships to be included in the certification:

father  
 mother  
 son  
 daughter  
 brother  
 sister  
 uncle  
 aunt  
 first cousin

nephew  
 niece  
 husband  
 wife  
 father-in-law  
 mother-in-law  
 son-in-law  
 daughter-in-law

brother-in-law  
 sister-in-law  
 stepfather  
 stepmother  
 stepbrother  
 stepsister  
 half-brother  
 half-sister

All staff employees are requested to complete this form and return it to the Budget officer.

Approved  
 Richard A. Sprague

I am not related ✓

I am related by the following relationship \_\_\_\_\_

Dennis J. McElroy  
 Signature of Employee

1/10/77  
 Date



RESUME

NAME: Denise L. McCray -

ADDRESS: 2515 R Street, S.E. #327  
Washington, D.C. 20020

TELEPHONE: 584-9560 (Home)  
426-5821 (Work)

DATE OF BIRTH: January 30, 1954

EDUCATION: Anacostia High School  
16th & R Streets, S.E.  
Washington, D.C. 20020

Graduated: June 1972 (Cum Laude)

Virginia Union University  
Richmond, Va. 23220

(Completed one year, [30 semester hours], Business  
Administration major)

HONORS AND AWARDS:

National Honor Society, January, 1971  
Graduated #7 in Senior Class (1972)  
Scholastic Honor Roll (High School, 1969-1972)

SKILLS & MACHINES OPERATED:

Typing: 70 wpm  
Dictaphone Transcriber  
Lexitron Videotype Machine  
IBM/ATS Computer Terminal  
Xerox 4500 Copier (Authorized Key Operator)  
Xerox 4000 Copier  
Adding Machine  
Calculator

WORK EXPERIENCE:

Library of Congress - Congressional Research Service  
Government Division --

Information Assistant - Assistant Division Secretary,  
August 4, 1975 to Present

- 2 -

In this position I am responsible for performing the duties of the Administrative Secretary in her absence. I also perform duties assigned by the Administrative Secretary designed to expedite her work. I type reports (legal and technical in nature) with responsibility for accuracy and consistency and for adherence to established editorial form; I receive inquiry slips requesting research information and forward to appropriate section head for assignment; I receive and direct phone calls to appropriate persons, and receive and route incoming mail. As assistant supervisor for 9 editorial assistants, I am also responsible for orientating new clerical staff members. I operate as alternate Time and Attendance clerk. Supervisor: Mrs. Linda Bailey

Library of Congress - Congressional Research Service  
Government Division Editorial Assistant 4/74 - 8/3/75

I was responsible for editorial review of material (research studies, articles, speeches, committee reports); determining proper format and typing rough drafts into final form. I made revisions and corrections (minor) in format and grammar of researched material. I operated the Lexitron Videotype machine; IBM/ATS; Xerox 4500 machines and performed related clerical duties as necessary. Supervisor: Mrs. Linda Bailey

Library of Congress - Loan Division - Charge Records  
Section - Library Technician January 1974 - April 1974

In this position I charged books internally to Library staff and to Congressional Offices; filed charge slips; and discharged returned books (internal and Congressional). Temporary position. Supervisor: Mrs. A. Kolarick

Virginia Union University - Financial Aid Office  
Clerk Typist (Work Study Position)

I assisted the Director of Financial Aid and his Secretary in the processing of financial aid papers for students. This involved typing and filing and related clerical duties. I held this position from January 1973 - May 1973 and August 1973 to December 1973. Supervisor: Mr. Philip Brunson



- 3 -

Library of Congress - Equal Opportunity Office  
Secretarial Assistant - Dictaphone Transcriber  
July 1973 to August 1973

I was responsible for the typing of testimony from tapes for rough and final copy. Filing and carrying out of EO procedures (complaints). I answered phones and fulfilled the duties of the EO Secretary in her absence. (This was only a two secretary office and therefore I filled in for the Secretary quite often). I also handled mail and appointments for the Director. (Temporary position)

Supervisor: Thomas Brackeen

Associate Mortgage Company - 1715 15th Street, N.W.  
Washington, D.C. - Tax Clerk May 1973 - July 1973

In this position I handled all mortgage foreclosures for County's in Georgia, Florida and South Carolina. I also did light typing and filing.

Library of Congress - Procurement and Supply Division  
Clerk Typist - October 1972 - December 1972

I was responsible for typing supply orders for materials procured from other government agencies and private industry. I also handled purchase orders and assisted in paying invoices. During the absence of the Division Secretary I filled in as Secretary to the Chief and also worked as Alternate Time and Attendance Clerk.

Supervisor: Mr. Earl Matlock

Department of Transportation - National Highway Traffic  
Safety Administration Clerk-Typist (Summer Aid)  
June 1972 - September 1972

I assisted the Division Secretary in any assigned duties. My major duties were typing and filing. I also answered phones and acted as receptionist in the Secretary's absence.

- 4 -

Department of the Navy - Naval Reconnaissance and  
Technical Support Center Supply Clerk - Summer Aid  
June 1971 to September 1971

I worked as an assistaant supply clerk responsible for filling orders for other sections of the Center. I also was responsible for ordering supplies from GSA for the center; inventory; paying invoices; and shipping and receiving duties.

Department of the Navy - Naval Reconnaissance and  
Technical Support Center Summer Aid  
June 1970 to August 1970

I worked as an assistant carrying out assigned duties in the supply office of the center. Light typing and filing were involved.

REFERENCES:

Mrs. Linda Bailey - RPA  
Government Division - CRS  
Library of Congress  
426-5834

Mr. Kenneth Gray - Chief  
Government Division - CRS  
Library of Congress  
426-5834

[Temporarily assigned to Select Committee to Study the Committee System, 401 Senate Courts - 224-1848 (Assignment Terminates 3/1/77)]

Mr. Steven Langone  
Specialist in Indian Affairs  
Government Division - CRS  
Library of Congress  
426-5834

Mrs. Mattie Coleman - Teacher  
3905 Que Street, S.E.  
Washington, D.C. 20020