

SECRET

NOTIFICATION OF ESTABLISHMENT OF MILITARY COVER BACKSTOP		DATE 19 August 1965
TO: (Check)	<input checked="" type="checkbox"/> CHIEF, PERSONNEL OPERATIONS DIVISION	ESTABLISHED FOR TSD ZAMBERNARDI, Robert M.
	<input checked="" type="checkbox"/> CHIEF, OPERATING COMPONENT (For action)	
ATTN:	Personnel	FILE NO. 4954
REF:	Resignee Backstop debriefing	ID CARD NO.
MILITARY COVER BACKSTOP ESTABLISHED Technical Services Group, Provisional		EMPLOYEE NO.

**KEEP ON TOP OF FILE WHILE COVER IN EFFECT**

☒ Block Records: (OPMEMO 20-400-11) Resignation effective 20 Aug 65

a. Temporarily for \_\_\_\_\_ days, effective \_\_\_\_\_

b. Continuing, effective EOD Jul 56

☐ NA Submit Form 642 to change limitation category.  
(AR 20-7)

☐ NA Ascertain that Army W-2 being issued.  
(AR 20-281-1)

☐ NA Submit Form 1322 for any change affecting this cover.  
(R 240-210)

☐ NA Submit Form 1323 for transferring cover responsibility.  
(R 240-250)

☒ Remarks: 1. Will use DAFC for entire period, with detail to State for use in Mexico City. 2. Will use CIA for entire period if in US. 3. Will check with Station for guidance.

☒ Cover History:   
 July 56-Nov 56 overt Jun 57-Jul 59 DAC/Washington  
 Nov 56-Jun 57 DAFC/Japan Jul 59-May 64 Lt Stato/Mexico C  
 May 64-May 65 DAFC/Washington

Forwarding Address:  
c/o American Embassy  
Mexico City, Mexico  
Employment Address:  
Unknown

*James J. Franklin*

NM/al

DISSEMINATION: Copy 1-POD, Copy 2-Operating Component, Copy 3-OS D OS, Copy 4-DCI/STC, Copy 5-PSD/OS, Copy 6-File

FORM 1551 1-64

SECRET

100-10-430

NOV 1961

SECRET  
(When Filled In)EMPLOYEE SERIAL NUMBER  
22592

## FITNESS REPORT

## SECTION A

## GENERAL

1. NAME (Last) (First) (Middle) <b>ZAMBERNARDI, Robert M.</b>		2. DATE OF BIRTH <b>9 May 1935</b>	3. SEX <b>M</b>	4. GRADE <b>CG-8</b>
5. SERVICE DESIGNATION <b>KURIOT</b>	6. OFFICIAL POSITION TITLE <b>IO TECH AIDS</b>		7. OFF/DIV/BR OF ASSIGNMENT <b>WM/III/MEXI</b>	
8. CAREER STAFF STATUS		9. TYPE OF REPORT		
<input type="checkbox"/> NOT ELIGIBLE <input checked="" type="checkbox"/> MEMBER <input type="checkbox"/> DEFERRED <input type="checkbox"/> PENDING <input type="checkbox"/> DECLINED <input type="checkbox"/> DENIED		<input type="checkbox"/> INITIAL <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGNMENT/SUPERVISOR <input type="checkbox"/> REASSIGNMENT/EMPLOYEE		
10. DATE REPORT DUE IN O.P. <b>31 AUGUST 1961</b>		11. REPORTING PERIOD From <b>7/1/60</b> - To <b>6/30/61</b> SPECIAL (Specify)		

## SECTION B

## EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding
SPECIFIC DUTY NO. 1 <b>KURIOT support for COs in ops, particularly photo work - concealed, telephoto, movies and documentary</b>		RATING NO. <b>6</b>	SPECIFIC DUTY NO. 4 <b>S/W - writing and developing S/W communications in direct support of COs</b>		RATING NO. <b>5</b>	
SPECIFIC DUTY NO. 2 <b>Routine lab work, microfilming documents, printing &amp; reproduction of photos - montage etc.</b>		RATING NO. <b>5</b>	SPECIFIC DUTY NO. 5 <b>Surveillances, casing and selection of meeting sites, security stake outs and other ops duties as directed</b>		RATING NO. <b>5</b>	
SPECIFIC DUTY NO. 3 <b>Opening, processing, photographing re-sealing operational mail</b>		RATING NO. <b>6</b>	SPECIFIC DUTY NO. 6		RATING NO.	

## SECTION C

## EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

- 1 - Performance in many important respects fails to meet requirements.
- 2 - Performance meets most requirements but is deficient in one or more important respects.
- 3 - Performance clearly meets basic requirements.
- 4 - Performance clearly exceeds basic requirements.
- 5 - Performance in every important respect is superior.
- 6 - Performance in every respect is outstanding.

RATING NO.  
**5**

## SECTION D

## DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee

CHARACTERISTICS	NOT APPLICABLE	NOT OBSERVED	RATING					
			1	2	3	4	5	
GETS THINGS DONE								X
RESOURCEFUL							X	
ACCEPTS RESPONSIBILITIES							X	
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES							X	
DOES HIS JOB WITHOUT STRONG SUPPORT							X	
FACILITATES SMOOTH OPERATION OF HIS OFFICE							X	
WRITES EFFECTIVELY					X			
SECURE; CONSCIOUS								X
THINKS CLEARLY							X	
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS							X	
OTHER (Specify)								

SEE SECTION "B" ON REVERSE SIDE