

diff-jfk: record 104-10194-10019 - Page 1 - (diff between 2025 and 2023)

Highlighted changes between 2025/104-10194-10019.pdf and 2023/104-10194-10019.pdf

MATERIAL REVIEWED AT CIA HEADQUARTERS BY

HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

FILE TITLE/NUMBER/VOLUME: Personnel file:

Thomas B. CASASIN (*J. Richardson*)

INCLUSIVE DATES:

CUSTODIAL UNIT/LOCATION:

ROOM:

DELETIONS, IF ANY: Sources and methods

DATE RECEIVED	DATE RETURNED	REVIEWED BY (PRINT NAME)	SIGNATURE OF REVIEWING OFFICIAL
4-9-78	-10-10	Betsy WOLF	<i>Betsy Wolf</i>

RICHARDSON, JACQUELINE OOG102

E-7212
SECRET
(W was filled in)

REQUEST FOR PERSONNEL ACTION				DATE REQUESTED			
1. REFERENCE 006102		2. NAME (Last-First-Middle) <i>William C. Cooley</i>		3 April 1972			
3. NATURE OF PERSONNEL ACTION RESIGNATION				4. EFFECTIVE DATE REQUESTED <i>MONTH DAY YEAR</i> 25 14 72	5. CATEGORY OF EMPLOYMENT REGULAR		
6. RATES		V TO V <input checked="" type="checkbox"/>	V TO C <input type="checkbox"/>	7. FINANCIAL AUTHORITY NO. 1036-1231			
8. ORGANIZATIONAL DESIGNATIONS DDP/EUROPEAN DIVISION, FOREIGN FIELD FRENCH AREA PARIS STATION PARIS ANNEX				9. LOCATION OF OFFICIAL STATION PARIS, FRANCE			
10. POSITION TITLE OPS OFFICER				11. POSITION NUMBER 0668	12. CAREER SERVICE DESIGNATION D		
14. CLASSIFICATION SCHEME (GS, E.R., etc.) GS		15. OCCUPATIONAL SERIES 0136.01	16. GRADE AND STEP 15 8	17. SALARY OR RATE \$31,554			
18. REMARKS <i>24045</i>							
19. SIGNATURE OF APPROVING OFFICER <i>William C. Cooley, C/E/Pers</i>			DATE SIGNED <i>8 Aug</i>	20. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>C. L. Lutcher</i>			DATE SIGNED <i>9 Aug 72</i>
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
21. ACT/DET CODE	22. INPUT CODE	23. OUTPUT CODE	24. INDEX CODE	25. INDEX CODE	26. DATE OF BIRTH	27. DATE OF GRADE	28. DATE OF HI
45 10	ALPHABETIC	ALPHABETIC	CODE	CODE	MO. DA. YE.	MO. DA. YE.	MO. DA. YE.
29. RET. EXPENS	30. SPECIAL REFERRING	31. RETIREMENT DATA <i>TYPE: FORM 1000</i>	32. TERMINATION DATA CODE <i>TYPE: FORM 1000</i>	33. TERMINATION DATA CODE <i>TYPE: FORM 1000</i>	34. LOCATION/CANCELLATION DATA <i>TYPE: FORM 1000</i>	35. SECURITY REGD. <i>REGD. NO.</i>	36. SECURIT REGD. <i>REGD. NO.</i>
30. RET. EXPENS	31. SPECIAL REFERRING	32. TERMINATION DATA CODE <i>TYPE: FORM 1000</i>	33. TERMINATION DATA CODE <i>TYPE: FORM 1000</i>	34. LOCATION/CANCELLATION DATA <i>TYPE: FORM 1000</i>	35. SECURITY REGD. <i>REGD. NO.</i>	36. SECURIT REGD. <i>REGD. NO.</i>	37. SECURIT REGD. <i>REGD. NO.</i>
38. RET. PRESENT	39. MRY. COMP. CAT.	40. LONG. COMP. DATE	41. CAREER HISTORY	42. MEDICAL RECORDS	43. MEDICAL RECORDS	44. MEDICAL RECORDS	45. MEDICAL RECORDS
CODE	4-00 5-00 6-00 7-00	MO. DA. YE.	MO. DA. YE.	CODE	CODE	CODE	CODE
46. PREVIOUS DURING GOVERNMENT SERVICE	47. LEAVE CNT. CODE	48. FEDERAL TAX DATA	49. STATE TAX DATA				
CODE	0-00 PREVIOUS SERVICE 1-00 REAM IN SERVICE 2-00 LEAVE IN SERVICE (TO 2 YEARS) 3-00 LEAVE IN SERVICE (MORE THAN 2 YEARS)	FORM EXECUTED CODE	MO. TAX EXEMPTIONS	FORM EXECUTED CODE	MO. TAX EXEMPT	STATE CODE	
50. POSITION CONTROL CERTIFICATION <i>8-9-72</i>	MUR	51. O.P. APPROVAL <i>Dow H. Lutcher</i>		52. DATE APPROVED <i>9 AUG 1972</i>			

SECRET

DATE PREPARED

10 JULY 1970

REQUEST FOR PERSONNEL ACTION

1. SERIAL NUMBER 006102	2. NAME, Last, First, Middle Initial <i>Allison, Robert W.</i>	3. NATURE OF PERSONNEL ACTION EXTENSION OF PRA NTE 24 FEB 1971	4. EFFECTIVE DATE REQUESTED 07-12-70	5. CATEGORY OF EMPLOYMENT REGULAR		
6. RANKS OF 10 W	7. GRADE XX	8. PAY RATE OF 10 W	9. FINANCIAL ANALYSIS PRO CHARGE 1136-1231	10. LEGAL AUTHORITY (Explain in Remarks) PERIODIC		
11. ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD FRENCH AREA PARIS STATION PARIS ANNEX			12. LOCATION OF OFFICIAL STATION PARIS, FRANCE			
13. POSITION TITLE OPS OFFICER (14)			14. POSITION NUMBER 0668	15. CAREER SERVICE DESIGNATION D		
16. CLASSIFICATION SCHEDULE (GSA, F.S., or J)		17. OCCUPATIONAL SERIES GS 036.01	18. GRADE AND STEP 15.7	19. SALARY OR RATE \$ 27,463		
20. REMARKS cc: PAYROLL NTE 24 Feb 1971 PRA Pow HRC 20-17 e(a)(6)						
21. SIGNATURE OF REQUESTING OFFICER WILLFOR C. TAYLOR, C/E Paris		22. DATE SIGNED 7/12/70	23. SIGNATURE OF CAREER SERVICE APPROVING OFFICER John MacLean			
24. SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL						
25. ACTION CODE 32 LO	26. EMPLOYEE NUMBER 44623	27. STATUS CODE 5-164	28. INTEGRITY CODE 3	29. DATE OF BIRTH 04-04-19	30. DATE OF GRADE 04-04-19	31. DATE OF DEATH 04-04-19
32. PAY BASIS 100%	33. RETIREMENT DATA 0000	34. SEPARATION DATA 0000	35. COMBINATION DATA 0000	36. PAY DATA 0000	37. PAY DATA 0000	38. PAY DATA 0000
39. RET. PERIOD 0000	40. RET. COMP. DATE 00-0A-70	41. LONG. COMP. DATE 00-0A-70	42. LATER. CARRIER 0000	43. PAY. H.R. NUMBER 0000	44. PAY. H.R. NUMBER 0000	45. MED. SECURITY NO. 0000
46. PREVIOUS CARRIER GOVERNMENT SERVICE 0000	47. USE OF DATE 0000	48. RETIRE. TAX DATA 0000	49. STATUS TAX DATA 0000	50. MED. TAX DATA 0000	51. STATUS TAX DATA 0000	52. MED. TAX DATA 0000
53. PREVIOUS SERVICE 0-100 1-100 2-100 3-100	54. FORM EXCUSED 1-10 2-10	55. NO. TAX EXEMPTIONS 0000	56. FORM EXCUSED 1-10 2-10	57. NO. TAX EXEMPTIONS 0000	58. FORM EXCUSED 1-10 2-10	59. NO. TAX EXEMPTIONS 0000
60. POSITION CONTROL CERTIFICATION 2-23-70 m/w	61. O.P. APPROVAL R. C. P.	62. DATE APPROVED 10-12-70				

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(U) Not Subject To E.O.

XX.B

REQUEST FOR PERSONNEL ACTION						DATE PREPARED	
1. SERIAL NUMBER 006102	2. NAME (Last, First & Middle) <i>Aubrey, John</i>					25 FEB 1969	
3. NATURE OF PERSONNEL ACTION EXTENSION OF PRA			4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR C 1 2 5 67		5. CATEGORY OF EMPLOYMENT REGULAR		
6. RATES Y TO Y Y TO Y C TO C C TO C			7. FINANCIAL ANALYSIS NO. CHARGEABLE 9136 1231		8. LEGAL AUTHORITY (Complainant or Other of Interest)		
9. ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD CENTRAL REGION PARTS STATION ANEX, PARIS			10. LOCATION OF OFFICIAL STATION PARIS, FRANCE		11. POSITION TITLE OPS OFFICER		
12. POSITION NUMBER 0668			13. CAREER SERVICE DESIGNATION D		14. CLASSIFICATION SCHEDULE (G1, G2, etc.) GS		
15. OCCUPATIONAL SERIES 0136.01			16. GRADE AND STEP 15 8 7		17. SALARY OR RATE 237.94 - 123.075		
18. REMARKS							
19. SIGNATURE OF REQUESTING OFFICER <i>HILLFORD C. TAYLOR, C/E/Pers</i>			DATE SIGNED 2/16/69		20. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>J. R. ...</i>		
21. SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
22. ACTION CODE 37 10	23. OFFICE CODES NUMBER ALPHABETIC 44 4464 FUR 24065	27. STATION CODE CON	28. INTRIGUE CODE 3	29. HOURS CODE MO. DA. yr 3 01 25 24	30. DATE OF BIRTH MO. DA. yr MO. DA. yr	31. DATE OF GRANT MO. DA. yr MO. DA. yr	32. DATE OF END MO. DA. yr MO. DA. yr
25. RATE CODES MO. DA. yr 52 24 70	26. SPECIAL ALLOWANCE CODE 3-100A 3-100B 3-100C 3-100D	29. RETIREMENT DATE DATA CODE CON	30. SEPARATION DATA CODE MO. DA. yr MO. DA. yr	32. CERTIFICATION CERTIFICATION DATA MO. DA. yr MO. DA. yr		33. SECURITY REG. NO. REG. NO. 34 133	34. SECURITY NO. REG. NO. 34 133
35. RET. PREVIOUS CODE 3-100A 3-100B 3-100C 3-100D	36. VIT. COMP. DATE MO. DA. yr MO. DA. yr	37. LONG. COMP. DATE MO. DA. yr MO. DA. yr	38. CAREER CATEGORY CODE 3-100A 3-100B 3-100C 3-100D	39. REG. HEALTH INSURANCE CODE 3-100A 3-100B 3-100C 3-100D	40. HEALTH INS. CODE 3-100A 3-100B 3-100C 3-100D	41. SOCIAL SECURITY NO.	
42. PREVIOUS GOVERNMENT SERVICE CODE 3-100A 3-100B 3-100C 3-100D	43. STATE TAX DATA CODE 3-100A 3-100B 3-100C 3-100D	44. FEDERAL TAX DATA CODE 3-100A 3-100B 3-100C 3-100D	45. STATE TAX DATA CODE 3-100A 3-100B 3-100C 3-100D				
46. POSITION CONTROL CERTIFICATION 3-7-69 -21-61	47. O.P. APPROVAL P	48. O.P. APPROVAL P	49. DATE APPROVED 3/7/69				
NOTE: 1152 USE PREVIOUS EDITION							

SECRET

GROUP I
DEFENSE AUTOMATIC NUMBERING
SERIAL NUMBER

SECRET

(12 Feb 1967 Rev)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED									
<p style="text-align: center;"><i>X-13</i></p> <p>REASSIGNMENT</p> <p>A NAMES → V TO V V TO O O TO V XX O TO O</p> <p>B ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD CENTRAL REGION PARIS STATION</p> <p>ANNEX: PARIS</p> <p>11 POSITION NUMBER</p> <p>C OPS OFFICER (14) (15) OCCUPATIONAL SERIES GS 0136.01</p> <p>16 GRADE AND STEP 15-6</p> <p>17 SALARY OR RATE \$ 20,585</p> <p>18 REMARKS <i>(X)RA-per HR-24c (2) for duration of present tour.</i> <i>3-17D(8)</i></p> <p>Slotting for new T/O.</p>						24 February 1967									
						<p>D. CARRIER SERVICE DESIGNATION PARIS, FRANCE</p> <p>E. POSITION NUMBER 0608</p> <p>F. DATE OF BIRTH 3 01 20 24</p> <p>G. DATE OF GRADE MO. DA. YE</p> <p>H. DATE OF ISSUE MO. DA. YE</p> <p>I. SECURITY REG. SEC.</p> <p>J. SECURITY NUMBER NO. SEC. NUMBER</p> <p>K. STATE TAX DATA FORM TAX DATA FORM EXEMPTED CODE 1-100 2-100</p> <p>L. STATE TAX DATA FORM TAX DATA FORM EXEMPTED CODE 1-100 2-100</p> <p>M. APPROVAL 3-3-67 Dow M. S. Schlesinger</p>									
1A. SIGNATURE OF REGISTERING OFFICER <i>Richard J. Westover, CPT/Personnel</i>			DATE SIGNED			1B. SIGNATURE OF CARRIER SERVICE APPROVING OFFICER <i>D. L. Schlesinger</i>		DATE SIGNED 2 MAR 1967							
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL															
1C. ACTION OR REASON		11. OFFICE ISSUING CODE		12. STATION CODE		13. INTERIOR CODE		14. HOURS CODE		15. DATE OF BIRTH MO. DA. YE		16. DATE OF GRADE MO. DA. YE		17. DATE OF ISSUE MO. DA. YE	
2A. ETC. ISSUES		18. SPECIAL REFERENCE		19. RETIREMENT DATE CODE		20. SEPARATION DATA CODE		21. CORRECTION/AMENDMENT DATA TYPE		22. SECURITY REG. SEC.		23. SECURITY REG. SEC.		24. SECURITY REG. SEC.	
25. ETC. PREVIOUS		26. SEN. TSPF DATE MO. DA. YE		27. LONG. TSPF DATE MO. DA. YE		28. CARRIER CATEGORY CODE		29. HSGI. HEALTH INSURANCE CODE		30. MEDICAL INSURANCE CODE		31. MEDICAL INSURANCE CODE		32. SOCIAL SECURITY CODE	
33. PREVIOUS CIVILIAN GOVERNMENT SERVICE		34. STATE TAX DATA CODE		35. HSGI. TAX DATA CODE		36. STATE TAX DATA CODE		37. HSGI. TAX DATA CODE		38. STATE TAX DATA CODE		39. STATE TAX DATA CODE		40. STATE TAX DATA CODE	
33. PREVIOUS CIVILIAN GOVERNMENT SERVICE		34. STATE TAX DATA CODE		35. HSGI. TAX DATA CODE		36. STATE TAX DATA CODE		37. HSGI. TAX DATA CODE		38. STATE TAX DATA CODE		39. STATE TAX DATA CODE		40. STATE TAX DATA CODE	
41. POSITION CONTROL CERTIFICATION 3-3-67 Dow M. S. Schlesinger										42. O.P. APPROVAL L		DATE APPROVED			

SECRET

P 55

(If New Filled In)

DATE PREPARED

29 March 1966

REQUEST FOR PERSONNEL ACTION									
1. SERIAL NUMBER 006102	2. NAME <i>Kellogg, Jr., Charles</i>								
3. NATURE OF PERSONNEL ACTION DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM			4. EFFECTIVE DATE REQUESTED MONTH 04 DAY 10 YEAR 66		5. CATEGORY OF EMPLOYMENT REGULAR				
6. FUNDS ➡		V TO V	V TO CF	7. COST CENTER NO CHARGEABLE 6136-1231		8. LEGAL AUTHORITY (Completed by Office of Personnel) PL 88-643 Sect. 203			
9. ORGANIZATIONAL DESIGNATIONS DIP/WZ FOREIGN FIELD PARIS STATION INTERNAL OPERATIONS SECTION			10. LOCATION OF OFFICIAL STATION PARIS, FRANCE						
11. POSITION TITLE OPS OFFICER			12. POSITION NUMBER 0885		13. CAREER SERVICE DESIGNATION D				
14. CLASSIFICATION SCHEDULE (G.S., I.B., Etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 5		17. SALARY OR RATE \$19,415			
18. REMARKS EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION.									
18A. SIGNATURE OF REQUESTING OFFICIAL			DATE SIGNED		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER			DATE SIGNED	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
19. ACTION CODE 28	20. EMPLOY. CODE 10	21. OFFICE CODING NUMERIC 50600	22. STATION CODE ALPHABETIC Luc 24015	23. INTEGREE CODE CODE	24. HOURS CODE CODE	25. DATE OF BIRTH MO. DA. YR. 02 23 25	26. DATE OF GRACE MO. DA. YR. 02 23 31	27. DATE OF LEI MO. DA. YR. 01 31 65	
20. RITE EXPRES 11	20. SPECIAL REFERENCE 82	30. RETIREMENT DATA CODE 1-CIV 3-IRA 5-HOME	31. SEPARATION DATA CODE CODE	32. CORRECTION CANCELLATION DATA TYPE MO. DA. YR.	EOD DATA →			33. SECURITY REQ. NO.	34. SEX
35. VET PREFERENCE CODE 0-NONE 1-5 PT. 2-10 PT.	36. SERV COMP. DATE MO. DA. YR. MO. DA. YR.	37. LONG. COMP. DATE MO. DA. YR. MO. DA. YR.	38. CAREER CATEGORY CAR/RESV PROV, TEMP	39. FEGLI-HEALTH INSURANCE CODE 0-DRIVER 1-YES	40. SOCIAL SECURITY NO.				
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED CODE	44. STATE TAX DATA FORM EXECUTED CODE	45. POSITION CONTROL CERTIFICATION <i>0401601</i>	46. O.P. APPROVAL See memo signed by D/Pers dated 31 MAR 1966	DATE APPROVED <i>31 Mar 66</i>			
14. GROUP 1 B FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION									

SECRET

(U) Not Filled In

REQUEST FOR PERSONNEL ACTION						DATE FRIED		
1. SERIAL NUMBER 006102	2. NAME (Last-First-Middle) <i>Ruth A. Miller</i>					10 FEBRUARY 1964		
3. NATURE OF PERSONNEL ACTION REASSIGNMENT						4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR <i>1 15 64</i>	5. CATEGORY OF EMPLOYMENT REGULAR	
6. FUNDS ➤	V TO V		V TO CF			7. COST CENTER NO CHARGEABLE 4136-6250-1012	8. LEGAL AUTHORITY (Completed by Office of Personnel) DDP WE PARIS STATION INTERNAL OPERATIONS SECTION	
9. ORGANIZATIONAL DESIGNATIONS DDP WE PARIS STATION INTERNAL OPERATIONS SECTION						10. LOCATION OF OFFICIAL STATION PARIS, FRANCE		
11. POSITION TITLE OPS OFFICER						12. POSITION NUMBER 0885	13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS, E.R., etc.) GS 0885		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 4		17. SALARY OR RATE \$ 17,210		
18. REMARKS FROM: DDP WE/PARIS STATION/0886. PRA IN ACCORDANCE WITH HR 20-21c (2) FOR DURATION OF TOUR. <i>NTE 1100-1000-1000-1000 03/14/66</i>								
18A. SIGNATURE OF REQUESTING OFFICER <i>GEORGE MOGANNAM, AC/WE/PT</i>			DATE SIGNED <i>6/21/64</i>		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>L.W. Collier</i>			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19. ACTION CODE 3110	20. EMPLOY CODE 506000 WE 04065	21. OFFICE CODING NUMERIC 506000	22. STATION CODE ALPHABETIC WE	23. INTEGEE CODE 3	24. MDOERS CODE MO. DA. YR. 61 20 24	25. DATE OF BIRTH MO. DA. YR. 	26. DATE OF GRADE MO. DA. YR. 	27. DATE OF LEI MO. DA. YR.
28. NTB EXPIRES 03/14/66	29. SPECIAL REFERENCE 1-ESR 2-FICA 3-HOME 4-BEST	30. RETIREMENT DATA 1 82	31. SEPARATION DATA CODE CODE	32. CORRECTION CANCELLATION DATA TYPE EOD DATA	NO. DA. YR.		33. SECURITY REQ. NO. 	34. SEX
35. VET PREFERENCE 0-HOME 1-5 PT 2-10 PT	36. SERV. COMP. DATE MO. DA. YR. 	37. LONG. COMP. DATE MO. DA. YR. 	38. CAREER CATEGORY CAR RESV PROV TEMP 	39. FEGLI/HEALTH INSURANCE CODE 	D-WAIVER 1-YES 2-NO 	HEALTH INS. CODE 	40. SOCIAL SECURITY NO. 	
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS). 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42. LEAVE CAT. CODE 		43. FEDERAL TAX DATA FORM EXECUTED CODE 1-YES 2-NO	44. NO. TAX EXEMPTIONS 	45. STATE TAX DATA FORM EXECUTED CODE 1-YES 2-NO	46. STATE CODE 	47. DATE APPROVED <i>11/11/64</i>	
48. O.P. APPROVAL <i>J. R. [Signature]</i>								
49. POSITION CONTROL CERTIFICATION <i>Ruth A. Miller 1/19/64</i>								
50. FORM 1152 USE PREVIOUS EDITION								
51. SECRET								
52. GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION								

SECRET

(Bber - filed in)

REQUEST FOR PERSONNEL ACTION				DATE PREPARED 11 AUGUST 1963				
1. SERIAL NUMBER <i>XXB</i> <i>SC 1000</i>	2. NAME (Last-First-Middle) <i>Richard J. Segue</i>							
3. NATURE OF PERSONNEL ACTION REASSIGNMENT			4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR <i>1 1 63</i>		5. CATEGORY OF EMPLOYMENT REGULAR			
6. FUNDS 	V TO V 	V TO CF 	7. COST CENTER NO. CHARGEABLE 4136-6250-1012		8. LEGAL AUTHORITY (Completed by Office of Personnel)			
9. ORGANIZATIONAL DESIGNATIONS DDP WE PARIS STATION EXTERNAL OPS SECTION			10. LOCATION OF OFFICIAL STATION PARIS, FRANCE					
11. POSITION TITLE OPS OFFICER			12. POSITION NUMBER <i>0886</i>	13. CAREER SERVICE DESIGNATION D				
14. CLASSIFICATION SCHEDULE (GS, LD, etc.) GS		15. OCCUPATIONAL SERIES <i>0136.01</i>	16. GRADE AND STEP 15 4	17. SALARY OR RATE \$ 16,005				
18. REMARKS FROM: DDP SR FOREIGN FIELD/WE AREA/FRANCE/PARIS/0240 PRAed IN ACCORDANCE WITH HR 20-580, PARA 4 (b). <i>for 2400</i> . COPIES SENT TO FINANCE AND SECURITY.								
18A. SIGNATURE OF REQUESTING OFFICIAL <i>George Mogannam, AC/WE PT</i>			18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>Lrb-Coll</i>		DATE SIGNED <i>15 Oct 63</i>			
STATE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19. ACTION CODE 2710	20. EMPLOY. CODE 30600	21. OFFICE CODING LUF	22. STATION CODE 24045	23. INTERF. CODE 3	24. MO/RS/CS. DATE OF BIRTH 10 20 43	25. DATE OF ISSUE 10 20 43	26. DATE OF EXPIRE 10 20 43	27. DATE OF LEI 10 20 43
28. WIFE EXPIRES 10 12 65	29. SPECIAL REFERENCE 4 34	30. SET MENT. DATA 1 - CCC 3 - FICA 5 - NONE	31. SEPARATION DATA CODE TYPE	32. CORRECTION CANCELLATION DATA CODE TYPE	33. SECURITY REQ. NO. EOD DATA			
35. VET. PREFERENCE 0 - NONE 1 - 5 yrs 2 - 10 yrs	36. SERV. COMP. DATE MO. DA. YR.	37. LONG. COMP. DATE MO. DA. YR.	38. CAREER CATEGORY CAR/RESV PROV/TEMP	39. FEULY / HEALTH INSURANCE CODE	40. HEALTH INS. CODE 0 - UNINS 1 - YES 2 - NO	41. SOCIAL SECURITY NO.		
41. PREVIOUS GOVERNMENT SERVICE DATA 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	44. STATE TAX DATA CODE	45. O.P. APPROVAL <i>10/22/63</i>	46. DATE APPROVED <i>10/22/63</i>	47. DATE APPROVED <i>10/22/63</i>		
FORM 1152 OBSOLETE PREVIOUS EDITION 4-62 AND FORM 1152						GROUP I AUTOMATIC DOWNGRADING AND DECLASSIFICATION EBC		

SECRET

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION								DATE PREPARED 23 January 1963					
1. SERIAL NUMBER		2. NAME (Last-First-Middle) <i>Richard L. Busby, Jr.</i>		3. NATURE OF PERSONNEL ACTION <i>Promotion</i>		4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR <i>02 03 63</i>		5. CATEGORY OF EMPLOYMENT <i>Regular</i>					
6. FUNDS 		V TO V	V TO CF	7. COST CENTER NO. CHARGEABLE <i>3134 4008 1000</i>		8. LEGAL AUTHORITY (Completed by Office of Personnel)							
9. ORGANIZATIONAL DESIGNATIONS <i>DDP/SR - FOREIGN FIELD Western European Area France Paris</i>				10. LOCATION OF OFFICIAL STATION <i>Paris, France</i>									
11. POSITION TITLE <i>Ops Officer</i>				12. POSITION NUMBER <i>0240</i>		13. CAREER SERVICE DESIGNATION <i>D</i>							
14. CLASSIFICATION SCHEDULE (C, LB, etc.) <i>GS</i>		15. OCCUPATIONAL SERIES <i>0136.01</i>		16. GRADE AND STEP <i>15 4</i>		17. SALARY OR RATE <i>\$ 16005 d</i>							
18. REMARKS <i>From same slot. PRA in accordance with HR-20-2lc(3) for a period not to exceed 2 years.</i>													
19A. SIGNATURE OF REQUESTING OFFICIAL <i>A. Busby</i>				DATE SIGNED		19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>One Collins</i>				DATE SIGNED <i>24 Jan 63</i>			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL													
20. ACTION CODE		21. OFFICE CODING		22. STATION CODE		23. INTERFEE CODE		24. MO/JO/DO CODE		25. DATE OF BIRTH		26. DATE OF HIRING	
<i>22 10</i>		<i>606600 SK</i>		<i>201065</i>				<i>3</i>		<i>01 20 54</i>		<i>01 03 63</i>	
27. DATE EXPIRES		28. SPECIAL REFERENCE		29. RETIREMENT DATA		30. SEPARATION DATA CODE		31. CORRECTION/CANCELLATION DATA		32. SECURITY INFORMATION		33. SECURITY INFORMATION	
<i>80</i>		<i>1 - CSC 3 - FICA 4 - NONE</i>		<i>CODE</i>				<i>TYPE</i>		<i>MO. DA. YR.</i>		<i>MO. DA. YR.</i>	
35. VET. PREFERENCE		36. STRG. COMM. DATE		37. LONG. COMM. DATE		38. MIL. SERV CREDIT/LCD		39. FEGL / HEALTH INSURANCE		40. MEDICAL INS. CODE		41. SOCIAL SECURITY NO.	
<i>CODE</i> <i>1 - NONE 2 - 5 PT. 3 - 10 PT.</i>		<i>MO. DA. YR.</i>		<i>MO. DA. YR.</i>		<i>1 - YES 2 - NO</i>		<i>CODE</i>		<i>0 - UNIV. 1 - FES</i>			
42. PREVIOUS GOVERNMENT SERVICE DATA				43. LEAVE CAT. CODE		44. FEDERAL TAX DATA				45. STATE TAX DATA			
<i>CODE</i> <i>0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 12 MOS) 3 - BREAK IN SERVICE (MORE THAN 12 MOS)</i>						46. FORM EXECUTED <i>1 - YES 2 - NO</i>		47. ALL TAX EXEMPTIONS		48. FORM EXECUTED <i>1 - YES 2 - NO</i>		49. STATE TAX EXEMPT <i>CODE</i>	
45. POSITION CONTROL CERTIFICATION <i>MMO BFB</i>						46. O.P. APPROVAL <i>Richard B. Dugan Jr.</i>						50. DATE APPROVED <i>(4)</i>	

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION				DATE PREPARED 9 July 1962	
1. ELEMENTARY	2. NAME (Last-First-Middle) <i>John L. Busby</i>				
3. NATURE OF PERSONNEL ACTION Excepted Appointment (Career)				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR <i>GS 05 62</i>	
5. FUNDS V TO V V TO CF				6. CATEGORY OF EMPLOYMENT Regular	
6. FUNDS CF TO V X CF TO CF				7. COST CENTER NO. CHARGEABLE <i>3034 4008 1000</i>	
8. ORGANIZATIONAL DESIGNATIONS DDP/SR Western European Area France Paris				9. LOCATION OF OFFICIAL STATION Paris, France	
10. POSITION TITLE Ops Officer				11. POSITION NUMBER 260	12. CAREER SERVICE DESIGNATION D
13. CLASSIFICATION SCHEDULE (GS, LD, etc.) GS		14. OCCUPATIONAL SERIES 14	15. GRADE AND STEP 0136.01 14 06	16. SALARY OR RATE \$16 84. \$13850	
17. REMARKS Last day at Headquarters will be 31 July 1962 Departing U. S. around July end of August 1962.					
18. SIGNATURE OF REQUESTING OFFICIAL John L. Busby, G/SR/PERSONNEL					
19. SIGNATURE OF CAREER SERVICE APPROVING OFFICER John Collins 24 July '62					
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
20. ACTION CODE		21. OFFICE CODING CODE	22. STATION CODE CODE	23. MEDIUM CODE	24. MOBILES CODE
<i>13 11</i>		<i>SR 24065</i>			
25. MIE EXP. RES.		26. SPECIAL REFERENCE	27. RETIREMENT DATA	28. SEPARATION DATA CODE	29. CREDIT/ANNUALIZATION DATA
30. VET. PREFERENCE		31. SEPV. COMM. DATE	32. LONG. COMM. DATE	33. MIL. SERV. CREDIT/CO	34. FEES / HEALTH INSURANCE
CODE		MO. DA. YR.	MO. DA. YR.	CODE	CODE
<i>1</i>		<i>03 07 44</i>	<i>11 20 49</i>	<i>1</i>	<i>1 - YES 2 - NO</i>
35. PREVIOUS GOVERNMENT SERVICE DATA		36. LEAVE CAT. CODE	37. FEDERAL TAX DATA	38. STATE TAX DATA	39. SOC. SEC. SECURITY NO.
CODE			40. FORM EMPLOYED CODE	41. FORM EXEMPTIONS CODE	42. FORM EXCLUDED CODE
<i>1</i>		<i>8</i>	<i>1 - YES 2 - NO</i>	<i>1 - YES 2 - NO</i>	<i>-</i>
43. POSITION CONTROL CERTIFICATION		44. O.P. APPROVAL	45. DATE APPROVED Joseph B. Kagan OPI 7/24/62		
46. FORM 1152 USE PREVIOUS EDITION 8-61					

SECRET

6 August 1962

Memorandum in Lieu of Fitness Report

Subject:

My last statements concerning the performance of [redacted] should be extended to cover the remainder of his service as Chief of SR/S. He departed headquarters for a field assignment 31 July 1962.

Richard C. Johnson
Richard C. Johnson
Chief of Operations and Plans
SR Division

CONCUR:

John D. Clegg
John D. Clegg
Chief, SR Division

SECRET.

REQUEST FOR PERSONNEL ACTION				DATE PREPARED	
1. GENERAL NUMBER 006102 ✓		2. NAME (Last-First-Middle) RICHARDSON/JACQUES ✓		9 July 1962	
3. NATURE OF PERSONNEL ACTION Resignation		4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 05 04 62		5. CATEGORY OF EMPLOYMENT Regular	
6. FUNDS X TO V OF TO V		V TO CP CP TO CP		7. COST CENTER NO. CHARGE ASL 3234 1300 1000	
8. ORGANIZATIONAL DESIGNATIONS DDP/SR SR/6 Office of the Chief		9. LOCATION OF OFFICIAL STATION Washington, D. C.			
10. POSITION TITLE Ops Officer (Fr Chd)		11. POSITION NUMBER 1350		12. CAREER SERVICE DESIGNATION D	
13. CLASSIFICATION SCHEDULE (G.S., E.P., E.C.) GS		14. OCCUPATIONAL SERIES 0136.01		15. GRADE AND STEP 14 06	
16. REMARKS Copy furnished Touchered Payroll.				17. SALARY OR RATE \$70 1350 ✓	
18. SIGNATURE OF APPROVING OFFICER ANDREW L. BUSSY, G/SP/PERSONNEL		DATE SIGNED 10/1/62		19. SIGNATURE OF CAREER SERVICE APPROVING OFFICER P. DeLoach DATE SIGNED 7/1/62	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
20. ACTION CODE		21. POSITION NUMBER 1350		22. DATE OF BIRTH 10/1/2024	
23. DATE EXPIRES NO. 00. 00. 00.		24. SPEC. ACT. IN. PAYMENT DATA REFERENCE CODE 100000, 91		25. REPORT PAYMENT IN MONTHLY DATA 2014 JUN 100000, 91	
26. RET. PREFERENCE CODE		27. SOCIAL SECURITY NO. NO. 000-00-0000		28. MED. INSURANCE NO. 000-00-0000	
29. PREVIOUS GOVERNMENT DATA CODE		30. TAX DATA CODE		31. STATE TAX DATA CODE	
32. POSITION CONTROL CERTIFICATION LSD 15 G2		33. C.P. APPROVAL Signature 7/14/62		34. DATE APPROVED 7/24/62	

SECRET

(When Filled In)

EMPLOYEE NOTICE OF RESIGNATION

1. RESIGN EFFECTIVE 4 August 1961 (OR THE FOLLOWING REASON)
(Date)*To accept private employment.*

MY LAST WORKING DAY WILL BE -	DATE SIGNED	SIGNATURE OF EMPLOYEE
<u>4 August 62</u>	<u>23 July 62</u>	<u>Margret. Richardson</u>
FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, Zone, State)		

INSTRUCTIONS

- Items 1 thru 7
and
Items 9 thru 18a] - The initiating office should fill in each of the referenced items.
Items 3 thru 7 and 9 thru 18 require information which pertains only to the action requested, and NOT to the current status of the employee unless specific items remain unchanged.
- Item 5 - "Category of Employment" should show one of the following entries:
- | | | |
|-----------------------|------------|------------|
| Regular | Summer | WAE |
| Part Time | Detail Out | Consultant |
| Temporary | Detail In | Military |
| Temporary - Part Time | | |
- Item 9 - "Organizational Designations" should show all levels of organization pertinent to identifying the location of the position:
- | |
|---|
| Major Component (Director, Deputy Director, etc.) |
| Office, Major Staff, etc. |
| Division or Staff (subordinate to first line) |
| Branch |
| Section |
| Unit |
- Item 11 - "Position Title" should reflect the standard abbreviated title given in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Change Authorization.
- Item 18b - Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, the gaining Career Service should approve and the other Career Service should concur in Item 18, Remarks.
- ROUTING - The original only of this form will be forwarded to the Office of Personnel through the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only will be sent to the Office(s) concerned.

SECRET.

LADS 18 AUG 67

NOTIFICATION OF PERSONNEL ACTION					
1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)				
316102	RICHARDSON JACQUES				
3. NATURE OF PERSONNEL ACTION RESIGNATION			4. EFFECTIVE DATE MO. DA. YE 8 14 67	5. CATEGORY OF EMPLOYMENT REGULAR	
6. FUNDS 	V TO V	V TO CP	7. COST CENTER NO. CHARGEABLE 1234 5678 9012		8. CSC OR OTHER LEGAL AUTHORITY
9. ORGANIZATIONAL DESIGNATIONS			10. LOCATION OF OFFICIAL STATION		
11. POSITION TITLE CPS OFF CLERK ER LN			12. POSITION NUMBER 15	13. CAREER SERVICE DESIGNATION	
14. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		15. OCCUPATIONAL SERIES 0136.01	16. GRADE AND STEP 4 6	17. SALARY OR RATE \$3516	
18. REMARKS					
SIGNATURE OR OTHER AUTHENTICATION					

SECRET

(When Filled In)

DATE PREPARED Mo Da Yr 09 12 60			REQUEST FOR PERSONNEL ACTION						V to V	V to UV	
1. Serial No. 006102			2. Name (Last-First-Middle) JACQUES G RICHARDSON			3. Date of Birth 01 20 24			4. Vet. Prof. <input checked="" type="checkbox"/> UV to V	5. Sex <input checked="" type="checkbox"/> M	6. CS - EOD Ma Da Yr
7. SCD			8. CSC Retire. 9. CSC Or Other Legal Authority RICHARDSON, JACQUES			10. Appt. Affidav. 11. FEGLI 12. LCD			13. MIL. SERV. CREDIT, LCD Ma Da Yr Yes - 1 No - 2		
Mo	Da	Yr	Mo	Da	Yr	Mo	Da	Yr	Mo	Da	Yr

PREVIOUS ASSIGNMENT

14. Organizational Designations DDP SR FAR EAST AREA TOKYO STATION SOVIET BRANCH			Code	15. Location Of Official Station TOKYO, JAPAN			Station Code
16. Dept.-Field Dept. Usd. Frgn.	Code 3	17. Position Title OPS OFFICER - BR CH		18. Position No. 189	19. Serv. GS	20. Occup. Series 0136.01	
21. Grade & Step 14 4	22. Salary Or Rate \$ 12,990	23. SD D	24. Date Of Grade 11/15/67	25. PSI Due 12/16/61	26. Appropriation Number 1134 7000 3000		

ACTION

27. Nature Of Action REASSIGNMENT TRANSFER OF FUNDS			Code	28. Eff. Date 10 02 60	29. Type Of Employee REGULAR	Code	30. Separation Date
---	--	--	------	----------------------------------	--	------	---------------------

PRESENT ASSIGNMENT

31. Organizational Designations DDP SR SR 6 OFFICE OF THE CHIEF			Code	32. Location Of Official Station WASH., D. C.			Station Code
33. Dept.-Field Dept. Usd. Frgn.	Code 1	34. Position Title OPS OFFICER - BR CH		35. Position No. 50 D-15	36. Serv. GS	37. Occup. Series 0136.C1	
38. Grade & Step 14 4	39. Salary Or Rate \$ 12,990	40. SD D	41. Date Of Grade 10/16/67	42. PSI Due 12/16/61	43. Appropriation Number 1234 1000 1000		

SOURCE OF REQUEST

A. Requested By (Name And Title)

ANDREW L. RUSBY CH/SR/PERSONNEL

B. For Additional Information Call (Name & Telephone Ext.)

E. C. JOHNSON X1407

C. Request Approved By (Signature And Title)

A. L. Rusby

CLEARANCES

Clearance A. Career Board B. Pos. Control C. Classification	Signature <i>Powell-Cope</i>	Date 9/16/67	Clearance D. Placement E. F. Approved By	Signature <i>F. S. Johnson</i>	Date 10/16/67
--	---------------------------------	------------------------	---	-----------------------------------	-------------------------

Remarks Two copies of this action have been forwarded to the Office of Security.

10-5-67
44
44
CSPD
44
44

SECRET

(When Filled In)

(REDACTED)		
NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
<i>Ricardos</i> <i>Jacques C.</i>	X	57-41
<p>There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on <u>3 November 1958</u>.</p> <p>This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.</p>		
DATE OF NOTICE 28 AUG 1958	SIGNATURE OF BCD REPRESENTATIVE <i>B. Detain</i>	

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

SECRET

(When Filled-In)

NAME OF EMPLOYEE (LAST-FIRST-MIDDLE)	DATE OF BIRTH	CASE OR CLAIM NUMBER
RICHARDSON, Jacques G.	Unk	58-201

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee for an illness, injury, or death incurred on 4 Feb 1958.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF RCD REPRESENTATIVE
15 July 1958	<i>B. D. [Signature]</i>
NOTICE OF OFFICIAL DISABILITY CLAIM FILE	

SECRET

STANDARD FORM 52
PRODUCED BY THE
U. S. GOVERNMENT PRINTING
OFFICE, WASHINGTON 25, D. C.
MANUAL CHAPTER III

REQUEST FOR PERSONNEL ACTION

VOUCHERED TO CONFIDENTIAL

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
<i>MR. JACQUES G. RICHARDSON</i>		<i>20 Jan 1924</i>		<i>13 Dec 54</i>
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		6. EFFECTIVE DATE A. PROPOSED: <i>✓ Jan. '55</i>		
PROMOTION		7. C. S. OR OTHER LEGAL AUTHORITY: <i>IIY</i>		
8. POSITION (Specify whether establish, change grade or title, etc.)		8. APPROVED: <i>✓ Adm. 16 Jan 1955</i>		
FROM— Area Ops Officer (Br. Ch.) BC-171-13 GS-0136.01-13 \$8360.00 P.O. DDP/SR SR/5 Washington, D.C.		9. POSITION TITLE AND NUMBER 10. SERVICE GRADE AND SALARY 11. ORGANIZATIONAL DESIGNATION 12. HEADQUARTERS	TO— Area Ops Officer PCF-189-14 GS-0136.01-14 \$9600.00 P.O. DDP/SR Far East Area Japan Office of the Chief Tokyo, Japan	
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		13. FIELD OR DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

A. REMARKS (Use reverse if necessary)

PLEASE TRANSFER FROM VOUCHERED TO CONFIDENTIAL STATUS, \$560.00 1/3
 Menus, stating why fitless report will accompany H.P.
 Robert M. Fender W. Meusser

B. REQUESTED BY (Name and title)

Robert M. Fender

C. REQUEST APPROVED BY

Signature: *W. E. Gedford*

D. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)

Phyllis Ma Landrum Ext. 3718

Title: *DD/Po Admin.*

13. VETERAN PREFERENCE

NONE	WWII OTHER	S-PT	10-POINT
X	X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I.A.	REAL

SD:FI

15. SEX 16. RACE
M W FROM: 5-3400-20
TO: 5-3400-55-015

17. APPROPRIATION
18. SUBJECT TO C. S.
RETIREMENT ACT
(YES-NO)

YES

19. DATE OF APPOINT-
MENT AFFIDAVITS
(ACCESSIONS ONLY)20. LEGAL RESIDENCE
 CLAIMED PROVED
STATE:

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL	<i>713 4 Jan</i>		
C. CLASSIFICATION			
D. PLACEMENT OR EMPL	<i>111 1st 5 Dec 54</i>		
E.			
F. APPROVED BY	<i>Ralph S. Glode</i>		

SECRET

10-57829-2

SECRET

Security Information

DR/P

PERSONNEL DATA SHEET

NAME: Jacques G. Richardson AGE: 31

DATE: 13 Dec 1954

STATION Washington, D.C.
AND DUTIES: Area Ops Off. DD/P UNIT: SR
(Br. Ch.)
PRESENT GRADE: GS-13
PROPOSED GRADE: GS-14

PRIMARY CAREER
DESIGNATION: SD:PI

PRESENT T/O SLOT BC-171
NUMBER AND GRADE: GS-15

PROPOSED T/O SLOT BC-189
NUMBER AND GRADE: GS-15

CIA TRAINING:

SOC - 9 Jan - 3 Feb 1950
Ops Course - 20 Feb - 17 Mar 1950
Adv. Ops Course 27 Mar - 21 Apr 1950
CE Course 4 Jan - 22 Jan 1954
Audio-Surveillance 29 Nov - 1 Dec 1954 - Flaps & Seals 2 & 3 Dec 1954

EDUCATION:

University of Michigan, 1945 - BA
Georgetown University - 1951 to 1952

LANGUAGE PROFICIENCY:

Japanese & French - Fluent
Kandarian, Italian, Spanish, Portuguese & German - Fair

ASSESSLD:

DATE:

TYPE OF POSITION:

RESULTS:

EXPERIENCE PRIOR TO CIA (excluding SSU-CSS):

Feb 1943 to Aug 1946 - US Army
Sept 1946 to Mar 1948 - Civil Intell. USA
Apr 1948 to Oct 1948 - Civil Intell. 1st Lt. (over)

SUMMARY OF CIA-SSU-CSS ASSIGNMENTS INCLUDING PREVIOUS GRADES AND DATES:

APT - 7-18-50 - Intell Asst. GS-7 - OPC/FE/FE-3, Japan
PRO - 10-1-50 - Intell Officer, GS-9 - OPC/FE/FE-3, Japan
PRO & REAS - 4-29-51 - Intell Officer, GS-11 - OPC/FE/FE-3
PRO - 1-20-52 - Ops Officer - GS-12 - OPC/FE/FE-3
REAS - 2-17-52 - Ops Officer - GS-12 - OPC/EE/EE-4, Great Russian Sec., Wash, D.C.
REAS - 12-7-52 - Intell Officer (Dep. Ch.) GS-12 - DDP/SR - SR-5 O/C
PRO - 7-5-53 - Intell Officer (Dep. Ch.) - GS-13 - DDP/SR - SR-5 O/C
REAS - 2-28-54 - Area Ops Off. (Br. Ch.) GS-13 - DDP/SR - SR-5

RECOMMENDED BY:

Chief, SR/Admin

RECOMMENDATION ON CAREER SERVICE BOARD:

CONCURRENCES:

Chief, SR

EXPERIENCE PRIOR TO CIA (excluding SSU-CSS)

Publications "Press Censorship in Japan" Army Info Digest Nov 1949 to
Numerous news items, 2 editorials while editor, graduate term papers
on Yugoslavia, China, Korea & Afghanistan.

MAIL ROOM

DEC 28 2 39 PM '54

DEPT OF PERSONNEL

STANDARD FORM 52
FEBRUARY 1952
GSA GEN. REG. NO. 27
GSA GEN. REG. NO. 27
GENERAL CHAPTER 11

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Jacques C. Richardson	20 Jan 1917		
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		6. EFFECTIVE DATE A. PROPOSED:	7. C.S. OR OTHER LEGAL AUTHORITY
Resignation		14 Feb 1954	
B. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:	

FROM— DEPUTY CHIEF (Cof) Area Ops Officer (Pr. Ch.) EC-190-13 GS-132-13 \$8360.00	8. POSITION TITLE AND NUMBER 9. SERVICE GRADE AND SALARY	TO— Area Ops Officer (Pr. Ch.) EC-171-13 GS-132-01-13 \$8360.00
CDP/SS SR-5 (Far East Branch) Office of the Chief Washington, D.C.	10. ORGANIZATIONAL DESIGNATIONS	DDP/SS SS-5 Washington, D.C.
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	11. HEADQUARTERS	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL

12. REMARKS (See reverse if necessary)

B. REQUESTED BY (Name and title) Charles H. Dixson	D. REQUEST APPROVED BY Signature: Charles H. Dixson Title: Sr. Financial Officer													
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Phyllis M. Landrum Ext. 3748														
13. VETERAN PREFERENCE		14. POSITION CLASSIFICATION ACTION												
<table border="1"> <tr> <td>NONE</td> <td>WWII</td> <td>OTHER</td> <td>S.P.T.</td> <td>10-POINT</td> </tr> <tr> <td>X</td> <td></td> <td></td> <td></td> <td>CISAB OTHER</td> </tr> </table>		NONE	WWII	OTHER	S.P.T.	10-POINT	X				CISAB OTHER	NEW	VICE	I.A.
NONE	WWII	OTHER	S.P.T.	10-POINT										
X				CISAB OTHER										
15. SEX RACE FROM: 4-3400-20 TO: 4-3400-20		16. SUBJECT TO C.S. RETIREMENT ACT (YES-NO)												
		17. DATE OF APPOINTMENT AFFIDAVITS (ACKNOWLEDGEMENTS ONLY)												
		18. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:												

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.	100	2/16	
B. CEIL. OR POS. CONTROL			
C. CLASSIFICATION	145	765	
D. PLACEMENT OR EMPL.			
E.			
F. APPROVED BY	J.W. Price (7/16/54)		

CONFIDENTIAL Security Information			
STANDARD FORM 52 RECORDED BY THE U. S. GOVERNMENT GENERAL OFFICE OF PERSONNEL MANUAL CHAPTER 10		REQUEST FOR PERSONNEL ACTION	
		VOUCHERED	
REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.			
1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname) Mr. Jacques D. Richardson		2. DATE OF BIRTH 20 Jan. 1924	3. REQUEST NO. 7744 30 Mar. 1953
4. NATURE OF ACTION REQUESTED: A PERSONNEL (Specify whether appointment, promotion, separation, etc.) Promotion		5. EFFECTIVE DATE A. PROPOSED: 5 July 53	6. DATE OF REQUEST 7. C. S. OR OTHER LEGAL AUTHORITY DDP/SR Division SR-5 Far East Office of the Chief Washington, D.C.
8. POSITION (Specify whether establish, change grade or title, etc.) FROM— Deputy Chief I.O. BC-190-12 GS-132-12 \$7040.00 DDP/SR Division SR-5 Far East Office of the Chief Washington, D.C.		9. POSITION TITLE AND NUMBER 10. SERVICE GRADE AND SALARY 11. ORGANIZATIONAL DESIGNATIONS 12. HEADQUARTERS TO— Deputy Chief I.O. BC-190-13 GS-132-13 \$8360.00 DDP/SR Division SR-5 Far East Office of the Chief Washington, D.C.	13. FIELD OR DEPARTMENTAL FIELD DEPARTMENTAL
14. APPROVED BY BC-190		15. APPROVED BY L T Bick DDP/SR Division 35 June 53	16. APPROVED BY H CAREER SERVICE BOARD DATE: JUN 24 1953
17. REQUEST APPROVED BY Charles H. Dixson Signature: Charles H. Dixson Title: F1 CMO		18. REQUEST APPROVED BY Signature: Deanie B. Powell Title: F1 CMO	
19. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Phyllis M. Landrum Ext. 3718		20. VETERAN PREFERENCE NONE <input type="checkbox"/> WWII <input type="checkbox"/> OTHER <input type="checkbox"/> S-P-T <input type="checkbox"/> 15 POINT <input type="checkbox"/> 15. SEX <input type="checkbox"/> RACE <input type="checkbox"/> 16. APPROPRIATION FROM: <input type="checkbox"/> TO: <input type="checkbox"/>	
21. STANDARD FORM 50 REMARKS		22. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> L.A. <input type="checkbox"/> REAL <input type="checkbox"/> F.F.	
23. CLEARANCES		INITIAL OR SIGNATURE O.C.O	DATE July 53
24. REMARKS:		25. APPROVED BY T. L. Hobie / i-3 Security Information	

PERSONNEL ACTION REQUEST		REGISTER NO.		
NAME: REICHARDSON, Jacques G. NATURE OF ACTION: Reassignment		REQUESTED EFFECTIVE DATE: 17 Feb. OTHER LEAVING (MONTHS): LAST WORKING DAY: EMPLOYEE'S SIGNATURE:		
FROM: Operations Officer TITLE: Operations Officer GRADE AND SALARY: GS-12 \$7040 OFFICE: OPC DIVISION: FE BRANCH AND SECTION: FE-3 OFFICIAL STATION: Washington, D. C. DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		TO: Operations Officer GS-12 \$7040 OPC EE-4 Great Russian Section DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		
REMARKS: S-617		(3. 480) <i>JK</i> 132 <i># 510</i> <i>RJR</i>		
BEGINNING: 5 Jan. 52 <small>(DATE)</small>		SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF, OR ADM. OFFICER: <i>Howard Phillips</i> <small>(SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF, OR ADM. OFFICER)</small>		
FOR USE OF PERSONNEL UNIT				TRANSACTIONS AND RECORDS: 2123900 APPROPRIATIONS: 2011 ALLOTMENT: Ed R. Gandy C. S. C. AUTHORITY: 3-1552 - 1-1-52 PERSONNEL RELATIONS: JW APPROVALS: SUBJECT TO SECURITY CLEARANCE DATE: 1-1-52 SIGNATURE: Signature of Executive SIGNATURE OF EXECUTIVE:
PLACEMENT: DATE QUALIFICATIONS APPROVED CLEARANCE REQUESTED: CLEARANCE APPROVED DATE: TYPE DATE: TYPE DATE: SIGNATURE				CLASSIFICATION: BUREAU NO. C. S. C. NO. DATE APPROVED 9845 1/17/52 NEW: VICE L.A. REAL DATE: SIGNATURE 60 President EFFECTIVE DATE: 2/5/52

PERSONNEL ACTION REQUEST		REGISTER NO:	
NAME <u>RICHARDSON, Jacques G.</u>		REQUESTED EFFECTIVE DATE <u>20 Jan. 52</u>	
NATURE OF ACTION <u>Promotion</u>		WHEN LEAVING (VOUCHERED) LAST WORKING DAY: EMPLOYEE'S SIGNATURE:	
FROM <u>Operations Officer</u> GRADE AND SALARY <u>GS-11 \$5400.00</u>		TO <u>Operations Officer</u> GRADE AND SALARY <u>GS-12 \$6400.00</u>	
OFFICE <u>OPC</u>		OFFICE <u>OPC</u>	
DIVISION <u>FE</u>		FE	
BRANCH AND SECTION <u>PE-3</u>		PE-3	
OFFICIAL STATION <u>Washington, D. C.</u>		Washington, D. C.	
DEPARTMENTAL <input checked="" type="checkbox"/>	FIELD <input type="checkbox"/>	DEPARTMENTAL <input checked="" type="checkbox"/>	FIELD <input type="checkbox"/>
REMARKS: <u>S-617</u> <i>[Signature]</i>			
<i># 9930</i>			
RECOMMENDED: <u>30 Oct. 51</u> <small>(DATE)</small>			
<i>George R. Ladd, Jr. ex/pe</i> <small>(SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR AGENT OFFICER)</small>			
FOR USE OF PERSONNEL ONLY			
PLACEMENT <u>W. J. Jones</u>		TRANSACTIONS AND RECORDS	
DATE QUALIFICATIONS APPROVED <u>10 Jan. 52</u>		APPROPRIATION: <u>2023800</u>	
CLEARANCE REQUESTED DATE <u>1/17/52</u> TYPE <u>L.A.</u>		ALLOTMENT: <u>2017</u>	
CLEARANCE APPROVED DATE <u>1/17/52</u> TYPE <u>REL</u>		C. S. C. AUTHORITY: <u>Set 19611661</u>	
DATE <u>1-18-52</u> SIGNATURE <u>M. J.</u>		DATE SIGNATURE <u>1-18-52</u> SIGNATURE <u>M. J.</u>	
PERSONNEL RELATIONS			
CLASSIFICATION BUREAU NO. <u>9845</u> C. S. C. NO. <u>11752</u> DATE APPROVED <u>1/17/52</u>		APPROVALS <input type="checkbox"/> SUBJECT TO SECURITY CLEARANCE DATE <u>1/17/52</u> SIGNATURE OF EXECUTIVE	
NEW <input type="checkbox"/> VICE <input type="checkbox"/> L.A. <input type="checkbox"/> REL		DATE <u>JAN 1 1952</u> SIGNATURE OF DIVISION CHIEF <u>D. Munclesay</u>	
DATE <u>1/17/52</u> SIGNATURE <u>G. R. Ladd, Jr.</u>			
EFFECTIVE DATE <u>1/17/52</u>			

PERSONNEL ACTION REQUEST				REGISTER NO. 351
NAME RICHARDSON, JACQUES G.	REQUESTED EFFECTIVE DATE <i>29 April 57</i>			
NATURE OF ACTION <i>Transfer Promotion</i>	WHEN LEAVING (VOUCHERED)			
	LAST WORKING DAY:			
	EMPLOYEE'S SIGNATURE:			
FROM	TO			
TITLE Intelligence Officer GS-9	Intelligence Officer			
GRADE AND SALARY GS-9, \$4600 p/a	GS-11, \$5400 p/a			
OFFICE OPC	OPC			
DIVISION FE	FE			
BRANCH AND SECTION FE-3 Japan Sec.	FE-3			
OFFICIAL STATION Washington, D. C.	Washington, D. C.			
DEPARTMENTAL <input checked="" type="checkbox"/>	FIELD <input type="checkbox"/>	DEPARTMENTAL <input checked="" type="checkbox"/>	FIELD <input type="checkbox"/>	
REMARKS: <i>178 In grade since 14 Feb 57 1 Oct 50</i> <i>S-14</i>				
RECOMMENDED: <i>George A. Kasey</i> RICHARD G. STIMMEL, Chief, FE Division (SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR ADM. OFFICER)				
FOR USE OF PERSONNEL ONLY				
PLACEMENT DATE QUALIFICATIONS APPROVED <i>10 March 1951</i>		TRANSACTIONS AND RECORDS APPROPRIATION: <i>2115902</i>		
CLEARANCE REQUESTED		ALLOTMENT: <i>841-101</i>		
DATE	TYPE	DATE	TYPE	C. S. C. AUTHORITY: <i>Seha G. H.G.B.</i>
DATE	SIGNATURE			
CLASSIFICATION				
BUREAU NO. 2996	C. S. C. NO. 3032	DATE APPROVED 6-2-57		
NEW	VICE	L.A.	REAL	
DATE 3/1/51	SIGNATURE <i>t. O. Billant</i>			
EFFECTIVE DATE				
APPROVALS DATE SUBJECT TO SECURITY CLEARANCE SIGNATURE OF EXECUTIVE				
DATE SIGNATURE OF DIVISION CHIEF <i>27 Apr Charles W. Ceaser</i>				

PERSONNEL ACTION REQUEST				REGISTER NUMBER 2908
NAME RICHARDSON, JACQUES G.	REQUESTED EFFECTIVE DATE <i>17 Jan 1951</i>			
NATURE OF ACTION <i>Accepted Appointment</i>	WHEN LEAVING (VOUCHERED)			
FROM <i>19-51</i>	TO			
TITLE <i>Intelligence Officer</i>				
GRADE AND SALARY <i>GS-9, \$1600 p/a</i>				
OFFICE <i>J.C.</i>	OPC			
DIVISION <i>FE</i>				
BRANCH AND SECTION <i>FE-3, Japan Section</i>				
OFFICIAL STATION <i>Washington, D. C.</i>				
DEPARTMENTAL <input type="checkbox"/>	FIELD <input type="checkbox"/>	DEPARTMENTAL <input checked="" type="checkbox"/> X	FIELD <input type="checkbox"/>	
REMARKS: S-6 FE-39 JBEDICT Transfer leave of vouchered funds . Please move Holland, Anthony from S-6 to S-7, FE-3, Japan, Washington Hdqrs. <i>Comm for chg dispalin rd security & security Email Please 1/19/51 ch 2 Pos. security Re. 1/25/51</i>				
RECOMMENDED: <i>M. W. Morris</i> for RICHARD G. SMITH, Chief, FE Division SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR ADM. OFFICER				
FOR USE OF PERSONNEL ONLY				
PLACEMENT		TRANSACTIONS AND RECORDS		
DATE QUALIFICATIONS APPROVED <i>23 Jun 51</i>		APPROPRIATION: <i>2113700</i>		
CLEARANCE REQUESTED <i>6 January</i>		ALLOTMENT: <i>341-101</i>		
DATE TYPE		CSC AUTHORITY: <i>Line 6.11 (A)</i>		
DATE SIGNATURE		DATE SIGNATURE <i>2/18/51 3-1.41in</i>		
PERSONNEL RELATIONS				
CLASSIFICATION		DATE SIGNATURE		
BUREAU NO. <i>2974</i>		C.S.C. NO. <i>3051</i>		
DATE APPROVED <i>6-2-49</i>		APPROVALS SUBJECT TO SECURITY CLEARANCE		
NEW	VICE	I.A.	REAL	
DATE <i>1/17/51</i>	SIGNATURE <i>Anthony J. Thomas Jr. M.D.</i>	DATE SIGNATURE OF EXECUTIVE		
EFFECTIVE DATE <i>1/17/51</i>		DATE SIGNATURE OF DIVISION CHIEF <i>RICHARD G. SMITH</i>		

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SECURITY AGREEMENT

Richard S. Pequett

1. I, Patton L. Amato, understand that by virtue of my duties in the CIA I may be the recipient of information and intelligence which concerns the present and future security of the United States and which belongs to the United States. This information and intelligence, together with the methods of collecting and handling it, are classified according to standards set in the State, War, and Navy Departments. I have read and understand the provisions of the Act of Congress of June 15, 1917 (Espionage Act), as amended, concerning the disclosure of information relating to the National Defense and I am familiar with the penalties provided for violation thereof.

2. I agree that I do not now, nor shall I ever possess any right, interest, title or claim in or to any of the information or intelligence or the methods of collecting or handling of it which has come or shall come to my attention by virtue of my connection with the CIA, but shall always recognize the property right of the United States of America in and to such matters.

3. I do solemnly swear that I will never divulge, publish nor reveal either by word, conduct, or by any other means such classified information, intelligence or knowledge, except in the performance of my official duties and in accordance with the laws of the United States, unless specifically authorized in writing in each case by the CIA.

4. I understand that no change in my assignment or employment will relieve me of my obligation under this oath and that the provisions of this oath will remain binding upon me even after the termination of my services with the United States.

5. I understand that my employment by the CIA is conditioned upon my understanding of and strict compliance with "Security Regulations _____" and the appendices thereto.

6. I take this obligation freely, without any mental reservation or purpose of evasion.

In witness whereof I have set my hand and seal this 21st day of November 1947.

Richard S. Pequett

Sworn to before me this 21st day of November 1947,

at Washington, D.C.

Joseph S. Pequett

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BIOGRAPHIC PROFILE (PART I) 802: 7 NOV 1961

1. PERSONAL DATA		2. DATE OF BIRTH		3. LAST VISIBLE COMB. DATE	
[REDACTED]		[REDACTED]		Jan 1941 29 Nov 1960	
4. NATURALIZATION STATUS		5. NATURALIZATION DATE		[REDACTED]	
Married		[REDACTED]		[REDACTED]	
6. GRADE		7. OTHER STATUS		INITIAL MOB. INT. CLASS. FOR	
STAFF SGT 1954		[REDACTED]		PCB C/S POS C/S	
8. CURRENT RESIDENCE		9. GRADE		ACTIVELY RELEASED TO BE RETIRED	
X		[REDACTED]		WITH CIA WITH CIA DEP. MED.	
10. ASSESSMENT DATE		11. PROFESSIONAL TEST DATE		12. LANGUAGE AND TEST DATE	
[REDACTED]		[REDACTED]		[REDACTED]	
13. FOREIGN EMPLOYMENT					
1943-48 Military Service, US Army, 1st Inf. - Civil Engineering Officer, Japanese Translator / Inspector, Liaison Officer					
1949 Guide Publishing Co., Baltimore, MD - County Editor of weekly paper					
1950 Baltimore Housing Authority, Md - Housing Office					
1951 Princeton College, Penn - French					
1950-52 Sir George Williams College, Montreal, Canada - French					
1953 Univ of Michigan, Army Language School - AAT-1947; Oriental Civilization, Japanese					
1951-52 Georgetown Univ Graduate School - International Relations					
14. FOREIGN LANGUAGE ABILITIES		French - R, P, S, U, H, W, Inter (Feb 1962), Trans & Interp Aug 1957 Japanese - P, S, U, Inter (Apr 1962), R, W, H, E, Trans & Interp Aug 1957			
15. LANGUAGE PROFICIENCY, DATE TESTED					
16. AGENCY SPONSORED TRAINING		17. DATE		18. LOCATION	
1949-50 UTSA		1951 01 Dec Radio Surv Home		1950 01 Dec Roberts Inst	
1950 Intel Orient		1951 01 Dec Radio Surv Int'l		1952 French	
1950 Ops		1951 01 Dec Sales			
1950 Ops Famil		1950 01 Dec Sales Review			
19. CIA EMPLOYMENT HISTORY SINCE 16 SEPT 1947 (Personnel Actions, Military Orders, and Principal Details)					
DATE POSITION TITLE & OCCUPATION		CODE GRADE		RELATIONSHIP & DUTIES TITLE (if any) LOCATION	
Nov 1949	I.O.	0132.06	7	CIA/C/1 1 SEC/CSEC102	H
" "	" "	0132.06	9	CIA/C/1 1 SEC/CSEC102	H
Oct 1950	" "	0132.06	11	CIA/C/1 1 SEC/CSEC102	H
Apr 1951	" "	0132.06	12	CIA/C/1 1 SEC/CSEC102	H
Jun 1952	Ops Off	0136.01	13	DIA/3A/2 CH, FE 12	
Jul 1953	" "	0136.01	13	DIA/3A/2 CH, FE 12	
Feb 1954	Area Ops Off	0136.01	13	DIA/3A/2 CH, FE 12	TOKYO
Jan 1955	" " "	0136.01	13	DIA/3A/2 CH, FE 12	H
Oct 1956	Ops Off	0136.01	13	DIA/3A/2 CH, FE 12	H
Sep 1957	" "	0136.01	13	DIA/3A/2 CH, FE 12	H
Feb 1958	" "	0136.01	15	DIA/3A/2 Internal Ops	H
Oct 1958	" "	0136.01	15	DIA/3A/2 Internal Ops	H
Mar 1964	" "	0136.01	15	DIA/3A/2 Internal Ops	H
Feb 1967	" "	0136.01	15	DDP/EUR/FF/CenReg	H
20. DATE REV.		21. PROFILE REVIEWED BY		22. ITEMS 1-19 REVIEWED BY VERIFIED BY EMPLOYEE	
20 Apr 19		ZMH		NO	

SECRET	
CLASS. SERIAL NO. 1 1000	ECONOMIC PROFILE (PART 2)
DATE OF BIRTH 05 1938	
23. OUTLINES OF EVALUATIVE REPORTS FOR THE PAST TWO YEARS [REDACTED]	
24. SUMMARY OF CAREER PREFERENCE OUT [REDACTED]	
25. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL <p><u>Letter of appreciation 1955</u> from Director, FBI and the DSI for service in connection with the apprehension of [REDACTED] and [REDACTED].</p> <p><u>Letter of appreciation 1955</u> from CIA Defector Coordinator for cooperation and competence in the handling of two defectors.</p> <p><u>Letter of appreciation 1955</u> from the DSI for high degree of personal competence and devotion to duty.</p> <p><u>Letter of appreciation 1960</u> for suggestion which proposed revisions of Form 1050.</p> <p><u>Letter of appreciation 1960</u> from Commandant, USAF Command and Staff College for fine lecture.</p>	
27. DATE REVIEWED 20 Apr 1964	28. PROFILE REVIEWED BY [REDACTED]

FORM NO. 1200 (PART 2) REPLACES FORM 1050 (PART 2) WHICH IS OBSOLETE.
1 FEB 57

SECRET

PROFILE

(4)

006102

20 Jan 1924

EDUCATIONAL STATUS		EMPLOYMENT HISTORY		PERSONAL DATA	
EDUCATION	INSTITUTION	EDUCATION	EMPLOYER	NAME	ADDRESS
STAFF	US Army	STAFF	US Army	John S. W.	Paris, France
STAFF	US Army	STAFF	US Army	"	"
NON-COMM	Army Service	NON-COMM	Army Service	"	"
RESERVE		RESERVE		"	"
SUPERVISOR		SUPERVISOR		"	"
ASSESSMENT DATE		ASSESSMENT DATE			
Notes					

- 1944-46 Military Service, US Army, 2nd Bn. - Civil Engineering Corps, Engineers
Translator & Interpreter, War Department, Washington, D.C.
1949 Office Redressing Co., Baltimore, MD - County Mayor of Westside Project
1950 Baltimore Housing Authority, MD - Maintenance Dept.

1951	Williams College, Conn - French
1951-52	Sir George Williams College, Montreal, Quebec - French
1953	Univ of Washington, Lang. Language School - 21(1951), Oriental Civilization, Japanese
1951-52	Georgetown Univ Graduate School - International Relations

1952 Function Language Activities Inquiries, Profes- sional, Date Tested	French - R, P, S, U, Major W. Inter (Feb 1952), Trans & Interp Aug 1951 Japanese - P, S, U, Inter (Mar 1952); R, P, S, U, Trans & Interp Aug 1951
--	--

1953 SPONSORED TRAINING	0136.03	1953 SPONSORED TRAINING	0136.03
1953 UNIV	1953 UNIV	1953 UNIV	1953 UNIV
1953 Israel Oriente.	1953 Israel Oriente.	1953 Israel Oriente.	1953 Israel Oriente.
1953 Ops	1953 Ops	1953 Ops	1953 Ops
1953 Ops Permis.	1953 Ops Permis.	1953 Ops Permis.	1953 Ops Permis.

1954 EMPLOYMENT HISTORY SINCE 10 SEPT 1953 (Excludes National, Military, Training and Standard Services)	POSITION TITLE & COMBINATION CODE NUMBER	EMPLOYER	DATE TESTED	TESTER
Nov 1950	X.O.	0136.03	7	CIO/CIS SA/COMINT
Oct 1950	" "	0136.03	9	CIO/CIS
Apr 1951	" "	0136.03	11	CIO/CIS CH, SA E
Jan 1952	Ops Off	0136.03	12	" " "
Jul 1952	" "	0136.03	13	" " "
Feb 1953	Area Ops Off	0136.03	13	" " "
Jan 1953	" " "	0136.03	13	" " "
Oct 1953	Ops Off	0136.03	13	" " "
Aug 1962	(Resignation from SE Status)			
Aug 1962	(Excepted App to SA Status)			
Sep 1962	Ops Off	0136.01	14	D SR/WE Area
Feb 1963	Ops Off	0136.01	15	D SR/WE Area
Oct 1963	Ops Off	0136.01	15	D WE/External Ops
Mar 1964	Ops Off	0136.01	15	D WE/Internal Ops
Feb 1967	Ops Off	0136.01	15	D EUR/FF/CentReg Paris Sta

1. DATE TESTED 2. POSITION TESTED BY 3. TESTER TESTED BY

20 Apr 1967 CIO/CIS CIO/CIS

4. DATE APPROVED 5. APPROVED BY 6. APPROVAL TESTED BY

27 Apr 1967 CIO/CIS CIO/CIS

7. DATE REVOKED 8. REVOKED BY 9. REVOKED TESTED BY

27 Apr 1967 CIO/CIS CIO/CIS

SECRET

PROFIC

FITNESS REPORT				INTERVIEWED AND APPROVED
				12/20/02
SECTION A				SECTION B
1. NAME: <u>John Doe</u>		2. GRADE: <u>Sgt. Major</u>	3. GRADE: <u>Sgt. Major</u>	4. GRADE: <u>Sgt. Major</u>
5. OFFICIAL POSITION/TITLE: <u>Ops Off</u>		6. DATE OF ASSIGNMENT & CURRENT STATION: <u>12/20/02 / Paris</u>		
7. CHECKLIST TYPE OF ASSIGNMENT:		8. CHECKLIST TYPE OF REPORT:		
1. - CARRIER		1. PERSONAL	2. TEAM/UNIT	3. UNIT/REGIMENT/Brigade
2. - INFORMATION		4. RELATIONSHIP TO COMMANDERS		
3. - INFORMATION (See Instructions - Section C)		5. INFORMATION		
4. - INFORMATION		6. INFORMATION		
5. - INFORMATION		7. INFORMATION		
6. - INFORMATION		8. INFORMATION		
7. - INFORMATION		9. INFORMATION		
8. - INFORMATION		10. INFORMATION		
9. - INFORMATION		11. INFORMATION		
10. - INFORMATION		12. INFORMATION		
11. DATE REPORT DUE IS: <u>05/20/03</u>		12. REPORTING PERIOD: <u>From 01/01/02 to 04/30/02</u>		
SECTION B PERFORMANCE EVALUATION				
<u>Unsatisfactory</u>	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to passing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.			
<u>Marginally</u>	Performance is deficient in some respects. The reason for assigning this rating should be stated in Section C and remedial actions taken or recommended should be detailed.			
<u>Professional</u>	Performance is satisfactory. Desired results are being produced in the manner expected.			
<u>Strong</u>	Performance is characterized by exceptional proficiency.			
<u>Outstanding</u>	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.			
SPECIFIC DUTIES				
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (maximum number of subordinate supervisors).				
SPECIFIC DUTY NO. 1: <u>Has been assigned to conduct investigations of a liaison</u>				RATING LETTER
<u>intelligence problem</u> due the fact that our <u>French Developing agent</u> to <u>Chinese</u> was captured and interrogated. He knew the overall code of the				<u>C</u>
SPECIFIC DUTY NO. 2: <u>Upon his cover to gain access to Chinese personnel and their bases on several occasions and subsequently to conduct interviews against the local Chinese and military officials.</u>				RATING LETTER
<u>Upon his cover to gain access to Chinese personnel and their bases on several occasions and subsequently to conduct interviews against the local Chinese and military officials.</u>				<u>B</u>
SPECIFIC DUTY NO. 3: <u>With great success obtained information on individuals whom he had made contact as well as access to persons to the Chinese Communists and Chinese Communists.</u>				RATING LETTER
<u>With great success obtained information on individuals whom he had made contact as well as access to persons to the Chinese Communists and Chinese Communists.</u>				<u>B</u>
SPECIFIC DUTY NO. 4: <u>Reported to various mission configurations including Antisabotage units.</u>				RATING LETTER
<u>Reported to various mission configurations including Antisabotage units.</u>				<u>B</u>
SPECIFIC DUTY NO. 5: <u>Reported on the above activities.</u>				RATING LETTER
<u>Reported on the above activities.</u>				<u>B</u>
OVERALL PERFORMANCE IN CURRENT POSITION				
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, rapport with co-workers, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.				RATING LETTER
				<u>B</u>

SECRET

SECTION C - INDIVIDUAL ASSETS

Indicate significant strengths or weaknesses demonstrated in current position he held in another post, active work, training, etc., overall performance. State suggestions made for improvement of such performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Any other information may be given in Section C to provide clear basis for determining future personnel action. Length of time indicated on page 1 may be reproduced here if extra space is needed to complete Section C; attach a separate sheet of paper.

During the period under review, Subject managed to gain full-time employment as a senior executive of an American government subsidized scientific publication at a time of economic slowdown when jobs were not easy to get. He did this without help from Headquarters or the Station. Such an achievement is a tribute to subject's fluency in French, his ability to write, his general scientific know-how and his good business sense. Over half of his salary therefore is now paid by this company. In converting to full-time employment, a major adjustment, subject's contribution to the station operations in the MINEROU and THERM fields against which he has targeted temporarily decreased somewhat. Subject continued, however, to maintain contact with three local MINEROU officials and initiated contact with three others. He also continued to search now new leads to personalities in the priority areas assigned to him. Subject has the capability to call on local scientists or technicians of just about any nationality with the possible exception of former citizens. He has used this near-unique potential well.

Subject has had occasional difficulty switching from "professional" or intellectual subjects in his development of Russian personalities or access prospects to more combative interests necessary --con't--

SECTION D - CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE SIGNATURE OF EMPLOYEE

9 June 1971 /S/

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

18 months

DATE OFFICIAL TITLE OF SUPERVISOR TYPED OR PRINTED NAME AND SIGNATURE

Handing Officer /S/

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

The Station submitted comments on Subject's letter recently in CPW-16549 (8 April 1971), to which we should add that Subject has, largely on his own merits, acquired a solid and potentially highly useful cover employment. However, this new employment will demand a very substantial amount of time and energy from Subject, and the unanswered question at the moment relates to his availability for organizational tasks. We shall need additional time and careful working with this officer to determine the answer, since the fiscal cutback from the Organization to support his continued stay in Paris is still quite

DATE OFFICIAL TITLE OF REVIEWING OFFICIAL TYPED OR PRINTED NAME AND SIGNATURE

24 May 1971 PMS

SECRET

S H C R E W

- 3 -

TRAINING REPORT

Section C. (continued)

to the development of known individuals. His forte is the identification work in the field of setting and making operational contacts, though in that of more than short-term operational development, Subject's operational situation is such that it is impossible for him to attempt recruitment. Thus, his very real achievements are not by essence of the spectacular variety.

Subject's reporting has been satisfactory and continue to be copious. He could, however, further improve the selectivity of the leads provided the station and make more of an effort to "digest" the information contained in his reports.

Although Subject has, as present, no supervisory function, he has repeatedly requested such a responsibility. He is careful with operational expenses and has exercised good security.

During the period under review, additional efforts have been made to make full use of Subject's potential and integrate him further in the work of the station component with which he works. He is a particularly valuable asset for the station programs directed against the local匪徒 and urban targets.

Section D. (continued)

substantial. In a word, is it worth it? We do not yet know, although our initial impressions are favorable.

On the fitness report itself, this writer would have preferred an "A" rating for specific duty number one; Subject may ultimately deserve an "C", but is does not now warrant at the present time. However, I believe the overall rating would more properly have been in the higher range of the "B" category, rather than "C", but it is of course a subjective judgment of the rating officer, who is more intimately and directly involved with subject on a frequent basis.

In sum, the cover is sound, and only time will reveal to what extent the cover requirements permit a full measure on behalf of the Organization. We are following this aspect closely and will be commenting upon it subsequently as we gain experience and knowledge.

S H C R E W

Performance Appraisal Review Sheet						
Employee Information		Performance Summary				
Employee Name	Social Security Number	Date Hired	Address	Performance Period	Rating	Comments
Mr. GENE R. STONE		1966	1000 University Avenue, Berkeley, CA 94709	1 April 1970 - 31 March 1970	<input checked="" type="checkbox"/> S	
Performance Assessment Rating						
In Overall Job Satisfaction		<input checked="" type="checkbox"/> S - Excellent/Good/Adequate/Fair/Poor				
In Overall Job Satisfaction		<input checked="" type="checkbox"/> S - Excellent/Good/Adequate/Fair/Poor				
In Overall Job Satisfaction		<input checked="" type="checkbox"/> S - Excellent/Good/Adequate/Fair/Poor				
In Overall Job Satisfaction		<input checked="" type="checkbox"/> S - Excellent/Good/Adequate/Fair/Poor				
In Overall Job Satisfaction		<input checked="" type="checkbox"/> S - Excellent/Good/Adequate/Fair/Poor				
Performance Rating Scale						
U-Inadequate	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the actual error(s) must now countering, no further training, no promotion, no reassignment or termination. Describe causes, reasons or proposed in Section C.					<input type="checkbox"/>
M-Marginal	Performance is deficient at some degree. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.					<input type="checkbox"/>
S-Sufficient	Performance is satisfactory. Desired results are being produced in the manner expected.					<input type="checkbox"/> S
G-Good	Performance is characterized by exceptional proficiency.					<input type="checkbox"/>
E-Excellent	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to merit special recognition.					<input type="checkbox"/>
Specific Duties						
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY assignments on performance of last duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).						
SPECIFIC DUTY NO. 1	Established and maintaining a legitimate NOT PUBLISHING representation for the purpose of developing mutual access to Station cargo. <input type="checkbox"/> S					<input type="checkbox"/> S
SPECIFIC DUTY NO. 2	Uses his cover to develop leads on eventual seizure of suspect type assets to be used by the Section against the local blackmail cargo. <input type="checkbox"/> S					<input type="checkbox"/> S
SPECIFIC DUTY NO. 3	Responds to various Station requirements including investigative work. <input type="checkbox"/> S					<input type="checkbox"/> S
SPECIFIC DUTY NO. 4	Initiated contact with selected local blackmail parishes and undertaken to develop sufficient rapport with them to provide operational assistance. <input type="checkbox"/> S					<input type="checkbox"/> S
SPECIFIC DUTY NO. 5	Conducted surveillance and investigation on behalf of the Section and other Bureau offices. <input type="checkbox"/> S					<input type="checkbox"/> S
SPECIFIC DUTY NO. 6	Conducted surveillance and investigation on behalf of the Section and other Bureau offices. <input type="checkbox"/> S					<input type="checkbox"/> S
Overall Performance in Current Position						
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, responsiveness, personal qualities, habits, etc., potential limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most adequately reflects his level of performance.						
<input type="checkbox"/> S	<input type="checkbox"/> S	<input type="checkbox"/> S	<input type="checkbox"/> S	<input type="checkbox"/> S	<input type="checkbox"/> S	<input type="checkbox"/> S

Please sign and return or, if necessary, communicate in writing your remarks on present prospects or future relative to his overall performance. State suggestion made for improvement of work performance. Give recommendations for transfer. Comment on foreign language or instance, if required for certain positions, facility of certain ratings given in Section B, provide basis for determining future retention actions. Number of references of names of other necessary documents and last name page of the list of personal sources, equipment and funds, merit or character letters and comments. If not enough space is provided to complete Section C, attach a separate sheet of paper.

The comments of the rating officer are limited to the period from October 1969 to March 1970 during which he worked with Subject. The previous rating officer has added his comments to cover coverage of the total indicated period from April 1969 to March 1970. During this period Subject was integrated in a new team assigned to the local SSI and Commercial MMUNION target. Subject's recent activity has been very productive indeed. Subject used the excellent potential given to him by his cover to skillfully spot and access agent candidates. As Subject's operational situation in Paris precludes making recruitment, the most promising of these candidates was placed in contact with a Station officer during social events Subject organized. At the same time, Subject continued his efforts to develop personal relationship with several MMUNIONers. The beginning of personal, as opposed to purely professional, relations with a major MMUNION target enabled him to obtain insight into the target's beliefs and personality which was the best the Station had to date. Subject also managed to establish contact with two other MMUNION representatives of interest. This, in one case, required almost six months to accomplish via a combination of patience, skill and determination. Subject is an experienced officer. He is cost conscious and practices good security. The Station has no other assets with the necessary scientific and editorial know-how, fluent French and local knowledge to replace Subject. In view of this and the recent progress made by Subject in response to very specific requirements and his willingness to try to establish personal and, hopefully, social relations with access prospects and MMUNION targets, the Station recently recommended that he be extended in Paris. At the same time, the Station recommended that Subject's cover be reinforced by full-time employment with Subject's current NO USA functional assignment.

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE READ SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
2.	/ /

MY POSITION MONITORING EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
---	---

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
	Handling Officer	/s/

3.	NAME OF MY REVIEWING OFFICIAL	/ /
----	-------------------------------	-----

COMMENTS OF REVIEWING OFFICIAL

As previous Station correspondence and this report will reflect, this officer has been the subject of varying evaluations and projections in recent years. In fairness to him, however, it is equally true that an officer under non-official cover maintains, in the level and quality of his performance, the earnest and type of guidance, direction and push he receives from the responsible inside case officer. Making allowances for these variables, this officer's post record has not been impressive; however, it is also correct to note that he has improved substantially during the latter part of the period under review, and that if the Station can work out some fiscal arrangement which will reduce the heavy financial impact

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
10 May 1970	MMUNION	/ /

S E C R E T

Section II & continued

from the Organization, his continued presence at this Station definitely appears to be warranted for a slightly longer period to reach more definite conclusions concerning the level of continued performance over a somewhat longer period than that reflected by this report.

On balance, we are pleased that this officer has responded so well to greater case officer direction and that his indisposition somewhat made aggressive efforts to expand his range of operations in immediate proximity to the primary Station targets. This will continue bring many talents to bear on his operational activity: he has obviously learnt French, a solid and exploitable cover, and a vast web of contacts in the local community. Nonetheless, it will require additional time to explore these contacts in depth, select those which appear to be reasonably viable, and pursue them actively either to the point of recruitment by another officer or elimination from further development, for whatever reason.

In sum, in spite of the recognized and commendable improvement in this officer's performance during the period under review, the reviewer submits that the letter grade for specific duties 3 and 4 would more properly have been a "P", and that the overall rating, to this point, would more accurately be set at a level between "P" and "S", probably closer to the former than the latter.

This reviewing comment has been read by the officers who prepared the Fitness Report.

S E C R E T

SECRET

		EMPLOYEE SERIAL NUMBER 667357	
SECTION A		EMPLOYEE REPORT	
1. NAME		2. DATE OF BIRTH	3. GRADE
4. OFFICIAL POSITION TITLE		5. DIVISION OF ASSIGNMENT / CURRENT STATION	
5. CHECK IN TYPE OF APPOINTMENT CAREER <input checked="" type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY <input type="checkbox"/>		6. CHECK IN TYPE OF REPORT INITIAL <input type="checkbox"/> ANNUAL <input checked="" type="checkbox"/> SPECIAL <input type="checkbox"/>	
7. CAREER/PROVISIONAL (See Instructions - Section C) SPECIAL (Specify)		8. ASSIGNMENT SUPERVISOR REASSIGNMENT EMPLOYEE	
9. DATE REPORT DUE IN O.P. 31 May 1967		10. REPORTING PERIOD (From to) 1 Jan 1967 - 31 May 1967	
SECTION B PERFORMANCE EVALUATION			
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Desirable action taken or proposed in Section C.</p> <p>A - Acceptable Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desirable results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>			
<p>SPECIFIC DUTY NO. 1 Establishing and maintaining of cover as a genuine working member of his profession. RATING LETTER O</p> <p>SPECIFIC DUTY NO. 2 Spouting and assessing persons of operational interest to Paris Station and to other stations. RATING LETTER S</p> <p>SPECIFIC DUTY NO. 3 Investigating of organizations and phenomena of operational interest to the Station. RATING LETTER S</p> <p>SPECIFIC DUTY NO. 4 Collection of positive and operational information using his cover for contacts. RATING LETTER S</p> <p>SPECIFIC DUTY NO. 5 RATING LETTER</p> <p>SPECIFIC DUTY NO. 6 RATING LETTER</p>			
<p align="center">OVERALL PERFORMANCE IN CURRENT POSITION</p> <p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, proactivity, conduct on job, assertiveness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p align="right">S</p>			

~~SECRET~~

SECTION C	NARRATIVE COMMENTS
<p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall mission. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Analyze or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or executive duties must be described, if applicable.</p>	

See attached sheet.

SECTION D	CERTIFICATION AND COMMENTS	
1. BY EMPLOYEE:		
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT.		
DATE	SIGNATURE OF EMPLOYEE	
15 May 1963	/s/	
BY SUPERVISOR		
IF EMPLOYEE HAS BEEN ORDERED BY SUPERVISION		IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
6½ months		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
15 May 1963	CPS Officer	/s/ James Flato
2. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL		
See attached sheet.		
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
20 May 1963	CPS Officer	/s/ Edward Ryan

~~SECRET~~

~~SECRET~~

SECTION C

NARRATIVE COMMENTS

The assignment of this employee to the field under non-official cover was designed to compensate for the loss of an employee in an official cover slot which was cut from the Station's COMINT allotment of personnel positions.

During the reporting period this employee has accomplished with success the convincing establishment of his cover in a simple militia, and has been accepted as legitimate by his professional colleagues, the persons whom he meets under cover, and the French authorities. It should be noted that his ability to assume his cover has been largely the result of his own efforts over a period of years to acquire and maintain a familiarity with the general scientific field.

During the reporting period he has developed a wide circle of contacts in the scientific and journalistic fields and applies a long background in a variety of assignments in KGBOM to the determination and assessment of operational potential among these contacts. At the same time his cover organization, in which only four persons are privy of his actual status, has shown itself to be more than satisfied with his performance of his cover duties.

This employee requires a minimum of detailed operational supervision; it is necessary in specific cases only to indicate the operational or informational objectives.

From the point of view of administrative support, his attention to detail and meticulousness reduce the problems of his support by the Station to a minimum.

This employee uses the French language continuously, and his facility is such as to permit him to handle himself comfortably in a broad range of complex technical subjects. He has in addition undertaken specialised French-language training to develop this capability further. His operational reporting is excellent both with regard to clarity and pertinence.

In the immediate future he will be assigned other work, for the most part in fields where it will complement, and be complemented by, his independent operational activities and cover work.

~~SECRET~~

SECRET

13 September 1960

(Date)
File No. K-1328

MEMORANDUM FOR: Chief, Records and Services Division
Office of Personnel
SUBJECT : Jacques G. RICHARDSON

1. Cover arrangements ██████████ have been completed for the above-named Subject.
2. Effective 12 September 1960, it is requested that your records be properly blocked ██████████ to deny ██████████ Subject's current Agency employment to an external inquirer.
3. Operating component must take necessary action to block ██████████ telephone locator by submitting the Personnel Information Card, "Office File Copy," Form No. 642, to Machine Records Division, Office of the Comptroller, Room 107 Curie Hall, Attention: Miss Wenkenbach.

Paul P. Elmer
HARRY W. LITTLE, JR.

Chief, Central Cover Division

cc: SSD/OS
Operating Division - SR

THIS RECORD MUST REMAIN
IN THIS FILE

SECRET

13 SEP 1960

14-13-403

EF

SECRET

(When Filled In)

D-2 16 Aug 70

NOTIFICATION OF PERSONNEL ACTION

OLE

1. SERIAL NUMBER 000102	2. NAME AND TITLE Richard A. [Signature]	3. EFFECTIVE DATE MO DA YE 15 14 70	4. CATEGORY OF EMPLOYMENT REGULAR
5. NATURE OF PERSONNEL ACTION VESTIGATION		5. Bureau of Alcohol, Tobacco and Firearms 3130 1231 0000	6. USE OF OTHER THAN AUTHORITY
7. FUNDS V TO V CF TO CF	8. LOCATION OF OFFICIAL STATION PARIS, FRANCE	9. ORGANIZATIONAL DESIGNATIONS DOP/EUROPEAN DIVISION FOREIGN FIELD FRENCH AREA PARIS STATION PARIS Annex	
10. POSITION TITLE OPS OFFICER	11. POSITION NUMBER 0006	12. SERVICE DESIGNATION O	13. GRADE AND STEP 15 G 31534
14. CLASSIFICATION SCHEME (G-1, G-2) S	15. OCCUPATIONAL SERIES 0130.01	16. DATE OF GRADE MO DA YE 01 01 74	17. PAY RATE OR RATE 18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
18. ACTIVITIES INDICATE CODE	19. OFFICE CODING NUMBER	20. STATION CODE	21. INCOMES CODE	22. HOURS CODE	23. DATE OF BIRTH MO DA YE 01 01 24	24. DATE OF GRADE MO DA YE	25. DATE OF HI MO DA YE	26. SECURITY REQD. NO	27. GEN. DATA
143	10	ARMED FORCES	CODE	CODE	MO DA YE 01 01 24	MO DA YE	MO DA YE	34. GEN.	
28. INT. EXPIRES MO DA YE 01 01 70	29. SPECIAL REFERENCE 1-LIC 2-LTA 3-HIC 4-NIC	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE	32. CARRIED OVER CODE	33. FEES : HEALTH INSURANCE CODE	34. SOCIAL SECURITY NO			EGO DATA
35. INT. PREFERENCE CODE 1-INT 2-SPT 3-SPF	36. SERV. COMP. DATES IF VONG COMP. DATES MO DA YE 01 01 70	37. LEAVE CAT CODE	38. HABITAT TAX DATA CODE	39. STATE TAX DATA CODE					
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 1-NO PREVIOUS SERVICE 2-ONE YEAR IN SERVICE 3-TWO YEARS IN SERVICE 4-THREE YEARS IN SERVICE	42. LEAVE CAT CODE	43. HABITAT TAX DATA CODE 1-HAB 2-HD	44. NO TAX EXEMPTIONS CODE 1-HS 2-HD	45. STATE TAX DATA CODE 1-HS 2-HD					
SIGNATURE OR OTHER AUTHENTICATION H. R. FISHER POSTED 8-11-72 m									

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Edition

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EXCLUDED FROM AUTOMATIC
DOWNGRADING AND
DECLASSIFICATION

(When Filled In)

12/21/71

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS		
006102	Richardson, Jaynes	44 620	CF			
6. OLD SALARY RATE		7. NEW SALARY RATE		8. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade Step Salary Effective Date SI ADJ.		
GS 15	7	\$29,099	01/26/69	GS 15 R \$29,907 01/23/72		
CERTIFICATION AND AUTHENTICATION						
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.						
SIGNATURE						DATE
<input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD						12-21-71
CLERK'S INITIALS			AUDITED BY			
FORM 7-65 560 E Use previous editions		PAY CHANGE NOTIFICATION			(4-31)	

3

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 92-210 AND EXECUTIVE ORDER 11637 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 9 JANUARY 1972

NAME	SERIAL	ORG.	FUNDS	GR-STEP	NEW SALARY
Richardson, Jaynes	006102	44	735	CF GS 15 7	\$30,701

SECRET

BEG: 01 JUN 71

NOTIFICATION OF PERSONNEL ACTION

CCB

1 SERIAL NUMBER 006102		2 EFFECTIVE DATE 02 25 71		3 CATEGORY OF EMPLOYMENT REGULAR	
4 NATURE OF PERSONNEL ACTION EXTENSION OF PRA- NTE; 24 FEBRUARY 1973		5 APPROVAL AUTHORITY OR CHARGEES CPT TO V X CPT TO CP		6 USC OR OTHER LEGAL AUTHORITY 1136 1231 0000 50 USC 403 J	
7 ORGANIZATIONAL DESIGNATIONS DOP/EUR, FOREIGN FIELD FRENCH AREA PARIS STATION		8 LOCATION OF OFFICIAL STATION PARIS, FRANCE		9 POSITION NUMBER 0668	
10 SERVICE DESIGNATION OPS OFFICER		11 GRADE AND VP GS 0136.01 15 7		12 SALARY OR RATE 29039	
13 REMARKS					
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
14 ACTION CODE 37	15 PAYROLL DATE 10 24 73	16 OFFICE CODING EUR	17 STATION CODE 24113	18 PAY PERIOD 3	19 PAY DATE 01 20 71
20 INTERIM PAY NO 24 73 B2	21 PAY PERIOD REFERENCE	22 RETIREMENT DATA CPT	23 PAYMENT DATA DATA CODE	24 PAYMENT DATA DATA CODE	25 PAYMENT DATA DATA CODE
26 VET PREFERENCE OOPF		27 PAY PERIOD DATE 01 24 71	28 PAY PERIOD DATE 01 24 71	29 PAY PERIOD DATE 01 24 71	30 PAY PERIOD DATE 01 24 71
31 PREVIOUS CIVILIAN GOVERNMENT SERVICE 1 NO PREVIOUS SERVICE 2 NO SERVICE IN SERVICE 3 SERVICE IN SERVICE FROM 1965 4 SERVICE IN SERVICE FROM 1965		32 PAY PERIOD CODE	33 PAY PERIOD CODE	34 PAY PERIOD CODE	35 PAY PERIOD CODE
36 SIGNATURE OR OTHER AUTHENTICATION					
37 APPROVAL AUTHORITY POSTED 6-2-71 Ban					
1000 See 1150 My 6-23	11 Previous action	SECRET		12 APPROVAL AUTHORITY ABSI	

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declassification
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"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-656 AND
EXECUTIVE ORDER 11376 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE
CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENTS 10 JANUARY 1971

NAME	SERIAL ORGN. FUNDS CR-STEP	NEW SALARY
<u>Richardson, Jacqueline</u>	006102 44 620 CF GS 15 7	\$29,099

SECRET
GPO : 1970 O-1000

DDG: 17 AUG 70

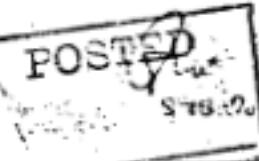
NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER 100102	2. NAME (LAST FIRST MIDDLE) <i>Richardson, Reginald</i>	3. EFFECTIVE DATE NO DA 18 (17) 20 1970			4. CATEGORY OF EMPLOYMENT REGULAR
5. NATURE OF PERSONNEL ACT. EXTENSION OF PRA NTD: 24 FEBRUARY 1971		7. FINANCIAL ANALYSIS NO. CHARGEABLES CSC OR OTHER LEGAL AUTHORITY 1136 1231 0000 50 USC 403 J			8. ORGANIZATIONAL DESIGNATIONS DOP/EUR FOREIGN FIELD FRENCH AREA PARIS STATION PARIS ANNEX
9. FUNDS →	V TO V <input checked="" type="checkbox"/>	V TO CF <input type="checkbox"/>	CF TO V <input checked="" type="checkbox"/>	CF TO CF <input type="checkbox"/>	10. LOCATION OF OFFICIAL STATION PARIS, FRANCE
11. POSITION TITLE OPS OFFICER		12. POSITION NUMBER 01066	13. SERVICE DESIGNATION D		
14. CLASSIFICATION SCHEDULE (GS, LS, WC)		15. OCCUPATIONAL SERIES 0136.01	16. GRADE AND STEP 15-7	17. SALARY OR RATE 27463	
18. REMARKS					

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL														
19. ACTION CODE	20. EMPLOYEE CODE	21. OFFICE CODING NUMBER ALPHABETIC	22. STATION CODE	23. INTRODUCE CODE	24. HOURS CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF UP	28. MTF PAYROLL REFERENCE	29. MTF PAYROLL REFERENCE	30. RETIREMENT DATA CODE			
37	10	UNEDP	EUR	210065	3	NO DA 18 (11) 20 24	NO DA 18	NO DA 18	31. SECURITY REF ID: 103	32. COMMISSION / COMPLETION DATA CODE	33. SECURITY REF ID: 103	34. SEE		
40 DA 18 (2) 24 1971	02	1100	1100	1100	1100	NO DA 18	NO DA 18	NO DA 18	35. VET. REFERENCE CODE	36. STRV COMP. DATE NO DA 18	37. LONG COMP. DATE NO DA 18	38. CARRIER CATEGORY 1000 0000 1000	39. FECA : HEALTH INSURANCE 1000 1000 1000	40. SOCIAL SECURITY NO 1000 1000 1000
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE			42. LEAVE CAT CODE	43. FEDERAL TAX DATA FORM EXEMPTED 1 NO 2 NO	44. STATE TAX DATA FORM EXEMPTED 1 NO 2 NO									

SIGNATURE OR OTHER AUTHENTICATION

R. S. WHITE



6-3

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTION 212 OF PL 90-206 AND EXECUTIVE ORDER 11474 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 15 JULY 1969

Reichardt, Jacques

NAME	SERIAL - ORGN. FUNDS GR-STEP	NEW SALARY
	006102 44 600 CF GS 15 7	\$25,909

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-291 AND EXECUTIVE ORDER 11524 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 28 DECEMBER 1969

NAME	SERIAL - ORGN. FUNDS GR-STEP	NEW SALARY
	006102 44 620 CF GS 15 7	\$27,463

Reichardt, Jacques

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
<i>Richardson, Bequey</i>	006102	44 600	CF	GS 15 6	\$20,585	\$21,469

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF PL 90-206 AND EXECUTIVE ORDER 11413 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
<i>Richardson, Bequey</i>	006102	44 600	CF	GS 15 6	\$21,469	\$23,075

EUR

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS					
006102	<i>Richardson, Bequey</i>	44 600	CF						
6. OLD SALARY RATE		7. NEW SALARY RATE		8. TYPE ACTION					
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.
S 15 6		\$23,075	01/29/67	GS 15 7		\$23,734	01/26/69		

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE

leeboldy

DATE

14 Dec 68

- NO EXCESS LWOP
- IN PAY STATUS AT END OF WAITING PERIOD
- LWOP STATUS AT END OF WAITING PERIOD

SECRET

(When Filled In)

P.J.H. 8 MAR 67

NOTIFICATION OF PERSONNEL ACTION

OCB

1. SERIAL NUMBER 006102	2. NAME (LAST FIRST MIDDLE) AUGUSTA, <i>Requieal</i>								
3. NATURE OF PERSONNEL ACTION REASSIGNMENT		4. EFFECTIVE DATE 02 26 67	5. CATEGORY OF EMPLOYMENT REGULAR						
6. FUNDS D	7. TO V <input checked="" type="checkbox"/>	8. TO D <input type="checkbox"/>	9. FINANCIAL AUTHORITY NO. Designate 7136 1231 0000	10. USE OF OTHER LEGAL AUTHORITY 50 USC 403 J					
11. ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD CENTRAL REGION PARIS STATION ANNEX, PARIS		12. LOCATION OF OFFICIAL STATION PARIS, FRANCE							
13. POSITION CODE OPS OFFICER		14. POSITION NUMBER 0668	15. SERVICE DESIGNATION D						
16. CLASSIFICATION TICKET NO. (SI, SI, WH.) GS	17. OCCUPATIONAL SERIES 0136.01	18. GRADE AND STEP 15 6	19. SALARY OR RATE 20585						
20. REMARKS									
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
21. ACTION CODE 37	22. Deploy. Date 10	23. OFFICE CODE 44600	24. Station EUR	25. INSTITUTE 24083	26. Grade CODE	27. Month 3	28. Date of Birth 01 20 24	29. Date of Grade 1	30. Date of Lei 1
31. END DATES NO. 24 02125169	32. SPECIAL REFERENCE 82	33. RETIRING DATA TYPE	34. SEPARATION DATA CODE	35. CORRECTION/CANCELLATION DATA TYPE	36. EOD DATA	37. SECURITY REF. NO.	38. SICK REF. NO.		
39. VET. PREFERENCE 40000	40. SERV. COMP. DATE 00 00 00	41. LONG COMP. DATE 00 00 00	42. CAREER CATEGORY CAT. SERV. CODE	43. MEDICAL/HEALTH INSURANCE CODE	44. SOCIAL SECURITY NO.				
45. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE	46. STATE TAX DATA CODE	47. FEDERAL TAX DATA CODE	48. STATE TAX DATA CODE	49. FEDERAL TAX DATA CODE	50. STATE TAX DATA CODE				
SIGNATURE OR OTHER AUTHENTICATION									
<i>C.P. ECHOLS</i>									

FORM
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Edition

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"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENTS: 3 JULY 1966

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
<i>Richardson, Rogers</i>	006102	50 600	CF	GS 15 5	\$19,415	\$19,978

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours							
006102	<i>Richardson, Rogers</i>	50 600 CF								
5. OLD SALARY RATE		6. NEW SALARY RATE								
Grade	Step	Salary	Last Err Date	Grade	Step	Salary	Effective Date	PS	LSI	ADJ.
GS 15	5	\$19,978	01/31/65	GS 15	6	\$20,585	01/29/67			
7. TYPE ACTION:										
8. Remarks and Authentication										
<input checked="" type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input checked="" type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS AUDITED BY										
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.										
SIGNATURE: <i>Richardson, Rogers</i>										
DATE 10 Jan 67										
PAY CHANGE NOTIFICATION										
Form 1456E Mq 3-65										

14-000
SECRET
(When Filled In)

RF: 7 APR 66

NOTIFICATION OF PERSONNEL ACTION

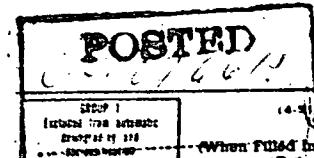
NCB

1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE) <i>Riley, Lee</i>		3. NATURE OF PERSONNEL ACTION DESIGNATION AS PARTICIPANT IN CIA RETIREMENT AND DISABILITY SYSTEM		4. EFFECTIVE DATE MO. DA. VR 04 10 66		5. CATEGORY OF EMPLOYMENT REGULAR	
6. FUNDS ➤		V TO V	V TO CF			7. COST CENTER NO. CHARGEABLE 6136 1231 0000		8. CSC OR OTHER LEGAL AUTHORITY SECTION 203 P.L. 88-643	
9. ORGANIZATIONAL DESIGNATIONS DOP/WE FOREIGN FIELD PARIS STATION INTERNAL OPERATIONS SECTION				10. LOCATION OF OFFICIAL STATION PARIS, FRANCE					
11. POSITION TITLE OPS OFFICER				12. POSITION NUMBER 0885		13. SERVICE DESIGNATION O			
14. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 5		17. SALARY OR RATE 19415			
18. REMARKS EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION.									
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
19. ACTION CODE 28	20. Employ. Code 10	21. OFFICE CODING 50600	22. STATION CODE WE	23. INTEGEE CODE 24065	24. Hqrs. Code 3.	25. DATE OF BIRTH MO. DA. VR 01 20 24	26. DATE OF GRADE MO. DA. VR 02 03 63	27. DATE OF LEI MO. DA. VR 01 31 65	
28. RTE EXPIRES NO. DA. VR. 82	29. SPECIAL REFERENCE CODE	30. RETIREMENT DATA 1 - CSC 2 - FICA 3 - NONE	31. SEPARATION DATA CODE 2	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO.	34. SEX	EOD DATA ➤		
35. VET. PREFERENCE CODE 0 - NONE 1 - BPT. 2 - 10 PT.	36. SERV. COMP. DATE NO. DA. VR NO. DA. VR.	37. LONG. COMP. DATE NO. DA. VR.	38. CAREER CATEGORY CIV PROV TEMP	39. FEGLI / HEALTH INSURANCE CODE 0 - MAILED 1 - YES	40. SOCIAL SECURITY NO.				
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO						
SIGNATURE OR OTHER AUTHENTICATION									

FORM 1150
11-62

Use Previous Edition

SECRET



WE

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
006102	<i>Richardson, request</i>	50 600 CF	
5. OLD SALARY RATE			
Grade	Step	Salary	Last Eff. Date
GS 15	4	\$18,170	02/03/63
6. NEW SALARY RATE			
Grade	Step	Salary	Effective Date
GS 15	5	\$18,740	01/31/65
7. TYPE ACTION			
PSI	LSI	ADJ.	
8. Remarks and Authentication			
<input checked="" type="checkbox"/> / NO EXCESS LWOP			
<input checked="" type="checkbox"/> / IN PAY STATUS AT END OF WAITING PERIOD			
<input checked="" type="checkbox"/> / LWOP STATUS AT END OF WAITING PERIOD			
CLERKS INITIALS AUDITED BY <i>BK</i> 5 Jan 1965			
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.			
SIGNATURE: <i>W.P. Kull</i>		DATE <i>Frank B. Payton</i>	
PAY CHANGE NOTIFICATION			

Form 9-61 560

Obsolete Previous
Edition

(4-51)

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-301,
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1965

Richardson, request

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD	NEW
					SALARY	SALARY
	006102.	50 600	CF	GS 15 5	\$18,740	\$19,415

ADJUSTMENT OF SALARY RATE IN ACCORDANCE WITH THE SCHEDULES OF THE GOVERNMENT EMPLOYEES SALARY REFORM ACT OF 1964 PURSUANT TO THE AUTHORITY OF THE DIRECTOR OF CENTRAL INTELLIGENCE AS PROVIDED IN THE CENTRAL INTELLIGENCE AGENCY ACT OF 1949, AS AMENDED, AND POLICY DIRECTIVE ISSUED BY THE ACTING DIRECTOR OF CENTRAL INTELLIGENCE DATED 8 OCTOBER 1962.

**SALARY CONVERTED TO RATE SHOWN FOR INDIVIDUAL'S GRADE
AND STEP AS INDICATED IN CHART BELOW.**

GENERAL SCHEDULE RATES
Federal Employees Salary Act of 1964

MHC: 8 13 MAR 64

SECRET

(When Filled In)

OCB

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER 006102		2. NAME (LAST-FIRST-MIDDLE) <i>Kelvin, Jacqueline</i>		4. EFFECTIVE DATE MO. DA. YA 03 15 64		5. CATEGORY OF EMPLOYMENT REGULAR					
3. NATURE OF PERSONNEL ACTION REASSIGNMENT				7. COST CENTER NO. CHARGEABLE 4136 6250 1012		8. CSC OR OTHER LEGAL AUTHORITY 50 USC 403 J					
6. FUNDS V TO V CF TO V		V TO CF X CF TO CF		9. ORGANIZATIONAL DESIGNATIONS DDP WE PARIS STATION INTERNAL OPERATIONS SECTION							
				10. LOCATION OF OFFICIAL STATION PARIS, FRANCE							
11. POSITION TITLE OPS OFFICER				12. POSITION NUMBER 0885		13. SERVICE DESIGNATION D					
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 4		17. SALARY OR RATE 17210					
18. REMARKS <i>POLARIS C/4</i>											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE 37	20. Employ. Code 10	21. OFFICE CODING NUMERIC 50600	22. STATION CODE ALPHABETIC WE	23. INTEGEE CODE 24065	24. Mdgmt. Code 3	25. DATE OF BIRTH MO. DA. YA 01 20 24	26. DATE OF GRADE MO. DA. YA	27. DATE OF LEI MO. DA. YA			
20. MTE EXPIRES 03 14 66		29. SPECIAL REFERENCE 82	30. RETIREMENT DATA 1 - CSC 2 - FICA 3 - NONE	31. SEPARATION DATA CODE DATA CODE TYPE	32. CORRECTION/CANCELLATION DATA MO. DA. YA	33. SECURITY REQ. NO. EOD DATA		34. SEX REQ. NO.			
35. VET. PREFERENCE CODE 0 - NONE 1 - BPT. 2 - 10 PT.		36. SERV. COMP. DATE MO. DA. YA	37. LONG. COMP. DATE MO. DA. YA	38. CAREER CATEGORY CAR ESSL PROV TEMP	39. FEGLI / HEALTH INSURANCE CODE 0 - WAIVER 1 - YES	40. SOCIAL SECURITY NO.		41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)	42. LEAVE CAT. CODE FORM EXECUTED 1 - YES 2 - NO	43. FEDERAL TAX DATA NO TAX EXEMPTIONS 1 - YES 2 - NO	44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO
SIGNATURE OR OTHER AUTHENTICATION <i>FOSTERED 03/23/64 JK</i>											

FORM 1150
11-62Use Previous
Edition

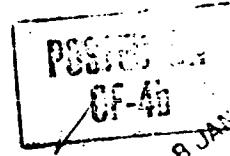
SECRET

20 MAR 1964
*J. J. J.*GSAF 1
Excluded from automatic
Generalized and
Declassification

(When Filled In)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCT
MEMORANDUM DATED 1 AUGUST 1968, SALARY IS ADJUSTED AS FOLLOWS,
EFFECTIVE 5 JANUARY 1969.

NAME	SERIAL	ORGAN FUNDS	GR-ST	OLD	NEW
				SALARY	SALARY
<i>Reevelander, Lester</i>	006102	50 600	CF GS 15 4	\$16,005	\$17,210



8 JAN 1969

SECRET
(When Filled In)

MHC:1128 OCT 63

NOTIFICATION OF PERSONNEL ACTION											
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)									
006102		<i>Reevelander, Lester</i>									
3. NATURE OF PERSONNEL ACTION											
REASSIGNMENT											
4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT									
MO. DA. YR. 10 13 63		REGULAR									
6. FUNDS		V TO V	V TO CF	7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY					
		X	CF TO CF	4136 6250 1012		50 USC 403 J					
9. ORGANIZATIONAL DESIGNATIONS											
DDP WE PARIS STATION EXTERNAL OPS SECTION											
10. LOCATION OF OFFICIAL STATION											
PARIS, FRANCE											
11. POSITION TITLE						12. POSITION NUMBER			13. SERVICE DESIGNATION		
OPS OFFICER						0886			D		
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)			15. OCCUPATIONAL SERIES			16. GRADE AND STEP			17. SALARY OR RATE		
GS			0136.01			15 4			16005		
18. REMARKS											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING		22. STATION CODE	23. INTEGREE CODE	24. HdgOff. Code	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LE		
37	10	50600 WE		24065	3	MO. DA. YR.	MO. DA. YR.	MO. DA. YR.			
28. SITE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO.	34. SER. REQ. NO.			
MO. DA. YR. 10 12 65		84	1 - CSC 2 - FICA 3 - NONE		CODE	MO. DA. YR.	EOD DATA				
35. RET. PREFERENCE		36. SERV. COMP. DATE	37. LONG. COMP. DATE		38. CAREER CATEGORY	39. FEGL / HEALTH INSURANCE	40. SOCIAL SECURITY NO.				
CODE 1 - NONE 2 - SPT. 3 - TO PT		MO. DA. YR.	MO. DA. YR.		CAR. WSS. CODE	CODE 0 - WAIVER 1 - YES	HEALTH INS. CODE				
41. PREVIOUS GOVERNMENT SERVICE DATA		42. LEAVE CAT. CODE	43. FEDERAL TAX DATA		44. STATE TAX DATA						
CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 yrs) 3 - BREAK IN SERVICE (MORE THAN 3 yrs)		FORM EXECUTED	CODE 1 - YES 2 - NO		FORM EXECUTED	CODE 1 - YES 2 - NO	STATE CODE				
SIGNATURE OR OTHER AUTHENTICATION											
POSTED											

(P) SECRET
(When Filled In)

ADPD 08/17/63		NOTIFICATION OF PERSONNEL ACTION				
1 SERIAL NUMBER 606102	2 NAME (LAST FIRST MIDDLE) Richardson, Deiques		4 EFFECTIVE DATE 07 08 63			5 CATEGORY OF EMPLOYMENT
3 NATURE OF PERSONNEL ACTION REASSIGNMENT			7 COST CENTER NO CHARGEABLE 4136 6250 1012		8 CSC OR OTHER LEGAL AUTHORITY	
9 FUNDING Funds →	V TO V		V TO C	X	G TO V	G TO C
10 ORGANIZATIONAL DESIGNATIONS DLP/SH DIV			10 LOCATION OF OFFICIAL STATION PARIS, FRANCE			
11 POSITION TITLE CPS OFFICER			12 POSITION NUMBER C240	13 CAREER SERVICE DESIGNATION E		
14 CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		15 OCCUPATIONAL SERIES C130.01	16 GRADE AND STEP 15	17 SALARY OR RATE		
18 REMARKS						
SIGNATURE OR OTHER AUTHENTICATION						

SAB: 1 FEB 63

SECRET
(When Filled In)

OCB

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE) CCC/102 Richardson, Richard						
3. NATURE OF PERSONNEL ACTION PROMOTION		4. FUND SOURCE ►	5. V TO V V TO CF X CF TO V CF TO CF					
		6. EFFECTIVE DATE MO DA YR 02 03 63	7. CATEGORY OF EMPLOYMENT REGULAR					
		8. COST CENTER NO. CHARGEABLE 3134 4008 1000	9. CSC OR OTHER LEGAL AUTHORITY 50 USC 403 J					
10. ORGANIZATIONAL DESIGNATIONS DDP-SR FOREIGN FIELD WESTERN EUROPEAN AREA FRANCE PARIS		11. LOCATION OF OFFICIAL STATION PARIS, FRANCE						
12. POSITION TITLE OPS OFFICER		13. POSITION NUMBER 0240	14. CAREER SERVICE DESIGNATION D					
15. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		16. OCCUPATIONAL SERIES 0136.01	17. GRADE AND STEP 15 4					
18. REMARKS		<i>File 22-1863</i>						
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19. ACTION CODE	20. EMPLOYEE CODE	21. OFFICE CODING NUMERIC ALPHABETIC	22. STATION CODE CODE	23. INTEGEE CODE CODE	24. HQTRIS. CODE CODE	25. DATE OF BIRTH MO DA YR 01 20 24	26. DATE OF GRADE MO DA YR 02 03 63	27. DATE OF LEI MO DA YR 02 03 63
22	10	60600 SR	24065	3				
28. RTE EXPIRES MO DA YR	29. SPECIAL REFERENCE 80	30. RETIREMENT DATA 1 - CSC 2 - FICA 3 - NONE	31. SEPARATION DATA CODE CODE	32. CORRECTION/CANCELLATION DATA TYPE	MO DA YR		33. SECURITY REQ. NO.	34. SEX
						EOD DATA		
35. VET. PREFERENCE CODE	36. SERV. COMP. DATE MO DA YR	37. LONG. COMP. DATE MO DA YR	38. CAREER CATEGORY CAR RESV PROV TEMP CODE	39. FEGLI / HEALTH INSURANCE CODE	40. SOCIAL SECURITY NO.			
0 - NONE 1 - S.P.T. 2 - T.O.P.T.				0 - WAIVER 1 - YES	HEALTH INS CODE			
41. PREVIOUS GOVERNMENT SERVICE DATA CODE	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO					
SIGNATURE OR OTHER AUTHENTICATION 								
FEB 27 1963								

FORM 1150
4-62
11 FEB 1963
Use Previous Edition

SECRET

GROUP I
EXCLUDED FROM AUTOMATIC
ENCLOSURE AND
ENCLOSURE LIST

(When Filled In)

AUTOMATED PSI RECORD ADJUSTMENT

SERIAL NO.	LET	PSI DUE DATE	ORGANIZATION CODE	CURRENT GRADE STEP
62 107 08	64 07 05	DDP/ SR	GS-14 6	
PROJECTED GRADE STEP	NAME (LAST-FIRST-MIDDLE) MAX. 20 CHARACTERS			
GS-14 7	<i>Hilliardson, Ted F</i>			
FUND Y/CF	SCHED. GS	CURRENT SALARY (OR HOURLY RATE) \$14,970	PROJECTED SAL. (OR HOURLY RATE) \$15,865	ID CODE C >
REMARKS Subject received a PSI 07/08/62 to GS-14-6 so will not be due another until 07/05/64.				

(2/27/62)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND
DCI MEMORANDUM DATED 1 AUGUST 1955, SALARY IS ADJUSTED AS FOLLOWS,
EFFECTIVE 14 OCTOBER 1962.

Hilliardson, Ted

SERIAL	ORGN	FUNDS	OLD GR-1ST SALARY	NEW GR-1ST SALARY
62 107 08	DDP/ SR	CF 14 6	313510	14 6 = 14970

1962 EM

PSC: 20 AUG 62

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

OAB

1. SERIAL NUMBER 2. NAME (LAST-FIRST-MIDDLE)

00000000000000000000000000000000

Richardson, Jacques

3. NATURE OF PERSONNEL ACTION

EXCEPTED APPOINTMENT (CAREER)

4. FUNDS

V TO V
CP TO V

4. EFFECTIVE DATE

MO. DA. YR.

08. 05. 62

5. CATEGORY OF EMPLOYMENT

REGULAR

6. COST CENTER NO. CHARGEABLE

3134 4008 1000

7. CSC OR OTHER LEGAL AUTHORITY

50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS

DDP SR
WESTERN EUROPEAN AREA
FRANCE
PARIS

10. LOCATION OF OFFICIAL STATION

PARIS, FRANCE

11. POSITION TITLE

OPS OFFICER

12. POSITION NUMBER

0240

13. CAREER SERVICE DESIGNATION

D

14. CLASSIFICATION SCHEDULE (GS, LS, etc.)

GS

15. OCCUPATIONAL SERIES

0136.01

16. GRADE AND STEP

14 6

17. SALARY OR RATE

13510

18. REMARKS

POSTED ON

Aug 21 1962

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employer Code	21. OFFICE CODING	22. STATION CODE	23. INTEGEE CODE	24. Mdgtr. Code	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI
13	10.	60600 SR	24065	3	01	20 24	01 16 55	01 08 61
28. NFE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO.	34. SEX	
						06102	M1	
35. VLT. PREFERENCE		36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. CAREER CATEGORY	39. FEGLI / HEALTH INSURANCE	40. SOCIAL SECURITY NO:		
CODE 1 - NONE 2 - BPT. 3 - TPT.		NO. DA. YR. 03 07 144	NO. DA. YR. 11 20143	CAG BSV CODE PROV TEMP C	O. WAIVER 1 - YES 2 - NO	042205339		
41. PREVIOUS GOVERNMENT SERVICE DATA		42. LEAVE CAT. CODE	43. FEDERAL TAX DATA			44. STATE TAX DATA		
CODE 1 - NO PREVIOUS SERVICE 2 - NO BREAK IN SERVICE 3 - BREAK IN SERVICE (LESS THAN 3 yrs) 4 - BREAK IN SERVICE (MORE THAN 3 yrs)		8	FORM EXECUTED 1 - YES 2 - NO	CODE 0 0	NO. TAX EXEMPTIONS 1 - YES 2 - NO	FORM EXECUTED 1 - YES 2 - NO	CODE 0 0	STATE CODE 042205339

SIGNATURE OR OTHER AUTHENTICATION

POSTED

DAB: 16 AUG 62

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION											
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)									
006102		RICHARDSON JACQUES									
3. NATURE OF PERSONNEL ACTION											
RESIGNATION											
4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT									
NO. DA. YR.		REGULAR									
08 04 62											
6. FUNDS ➡		V TO V		V TO CP		7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY			
		CP TO V		CP TO CP		3234 1000 1000					
9. ORGANIZATIONAL DESIGNATIONS											
DDP/SR SR/6 OFFICE OF THE CHIEF											
10. LOCATION OF OFFICIAL STATION											
WASH., D.C.											
11. POSITION TITLE				12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION					
OPS OFFICER BR CH				0050		D					
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)			15. OCCUPATIONAL SERIES			16. GRADE AND STEP			17. SALARY OR RATE		
GS			0136.01			14 6			13510		
18. REMARKS											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING		22. STATION CODE	23. INTEGEE CODE	24. MGRN. CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI		
45	10	NUMERIC	ALPHABETIC				MO. DA. YR.	MO. DA. YR.	MO. DA. YR.		
28. RTE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REC. NO.		34. SER. REC. NO.	
			1 - CSC 3 - FICA 5 - NONE	CODE	TYPE	MO. DA. YR.					
35. VET. PREFERENCE		36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. CAREER CATEGORY	39. FEGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO.				
CODE 0 - NONE 1 - BPT. 2 - 10 PT.		MO. DA. YR.	MO. DA. YR.	CAR. BESY. CODE PROV. TEMP.	CODE	0 - WAIVEN 1 - YES	CODE				
41. PREVIOUS GOVERNMENT SERVICE DATA		42. LEAVE CAT. CODE	43. FEDERAL TAX DATA	44. STATE TAX DATA							
CODE 0 - NO PREVIOUS SERVICE 1 - BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 yrs.) 3 - BREAK IN SERVICE (MORE THAN 3 yrs.)			FORM EXECUTED: CSCA 1 - YES 2 - NO	NO TAX EXEMPTIONS	FORM EXECUTED: STATE 1 - YES 2 - NO	CODE	NO TAX STATE CODE				
SIGNATURE OR OTHER AUTHENTICATION											
PO BOX 82000 OCT 8 2002 11C 8/16/62											

234-100-10

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours							
006102	RICHARDSON, JACQUES	60 300 V	7							
5. OLD SALARY RATE		6. NEW SALARY RATE								
Grade	Step	Salary	Last Eff Date	Grade	Step	Salary	Effective Date	P.S.I.	L.S.I.	A.D.J.
GS 14	5	\$13,250	01/08/61	GS 14	6	\$13,510	07/08/62			
8. Remarks and Authentication										
✓ / NO EXCESS LWOP ✓ / EXCESS LWOP ✓ / IN PAY STATUS AT END OF WAITING PERIOD ✓ / IN LWOP STATUS AT END OF WAITING PERIOD										
CLERKS INITIALS <i>[Signature]</i> AUDITED BY <i>[Signature]</i> <i>[Handwritten initials]</i>										
PAY CHANGE NOTIFICATION										

Form 560 Obsolete Previous Edition

(4-51)

SECRET (WHEN FILLED IN)											
1. EMP. SERIAL NO.	2. NAME				3. ASSIGNED ORGAN.			4. FUNDS		5. ALLOTMENT	
006102	RICHARDSON, JACQUES D.				DDP/SR 7			V-20			
6. OLD SALARY RATE				7. NEW SALARY RATE							
GRADE	STEP	SALARY	LAST EFFECTIVE DATE	GRADE	STEP	SALARY	EFFECTIVE DATE	BO.	DA.	YE.	
GS-14	4	\$12990	07 12 59	GS-14	5	\$13250	01 08 61				
TO BE COMPLETED BY THE OFFICE OF COMPTROLLER											
8. CHECK ONE IF EXCESS LWOP, CHECK FOLLOWING:				9. NUMBER OF HOURS LWOP							
<input type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD											
								10. INITIALS OF CLERK		11. AUDITED BY	
TO BE COMPLETED BY THE OFFICE OF PERSONNEL											
12. TYPE OF ACTION				13. REMARKS							
<input type="checkbox"/> P.S.I. <input type="checkbox"/> L.S.I. <input type="checkbox"/> PAY ADJUSTMENT											
14. AUTHENTICATION											
<i>[Handwritten signatures]</i>											
PAY CHANGE NOTIFICATION											

Form 560
5-59Obsolete Previous Edition
REPLACES FORM 560a AND 560b.

SECRET

OFFICIAL PERSONNEL FOLDER

(4)

P-2
R-220

SECRET
(When Filled In)

AFC - 30 SEPT 1960

NOTIFICATION OF PERSONNEL ACTION**OCF**

1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)									
006102		RICHARDSON JACQUES									
3. NATURE OF PERSONNEL ACTION		4. EFFECTIVE DATE									
REASSIGNMENT AND TRANSFER TO VOUCHERDO FUNDS		MO. DA. YR.	5. CATEGORY OF EMPLOYMENT								
6. FUNDS	V TO V	V TO CF	10 02 60 REGULAR								
X	CF TO V	CF TO CF	7. COST CENTER NO. CHARGEABLE 1234 1000 1000 8. CSC OR OTHER LEGAL AUTHORITY 50 USC 403								
9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION									
DDP SR SR 6 OFFICE OF THE CHIEF		WASH., D. C.									
11. POSITION TITLE		12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION								
OPS OFFICER BR CH		0050	D								
14. CLASSIFICATION SCHEDULE (GS, WB, etc.)		15. OCCUPATIONAL SERIES	16. GRADE AND STEP								
GS		0136.01	14 4 17. SALARY OR RATE 12990								
18. REMARKS											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE	20. Employer Code	21. OFFICE CODING NUMERIC ALPHABETIC	22. STATION CODE	23. INTEGEE CODE	24. Hdgts. Code	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI			
16	10	60300 SR	75013	1	01 120 24						
28. NTE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REQ NO.	34. SEX		
			1. CSC 2. FICA 3. NONE		TYPE	MO. DA. YR.					
EOD DATA											
35. VET. PREFERENCE		36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. MIL. SERV. CREDIT/LCD	39. FEGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO.				
CODE		0 - NONE 1 - 5 PT 2 - 10 PT	MO. DA. YR.	1 - YES 2 - NO	CODE	0 - WAIVER 1 - YES	HEALTH INS CODE				
41. PREVIOUS GOVERNMENT SERVICE DATA				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA		44. STATE TAX DATA				
CODE				0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 12 MOS) 3 - BREAK IN SERVICE (MORE THAN 12 MOS)	FORM EXECUTED	CODE	NO. TAX EXEMPTIONS	FORM EXECUTED	CODE	NO. TAX EXEMPT.	STATE CODE
				1 - YES 2 - NO			1 - YES 2 - NO				
SIGNATURE OR OTHER AUTHENTICATION											
6310115/20 10/23/60											

PERIODIC STEP INCREASE CERTIFICATION

CONFIDENTIAL
(Read Rule 1a)

U. S. GOVERNMENT PRINTING OFFICE: 1956-32000

1. Agency and organizational designation								2. Payroll period	3. Block No.	4. Step No.		
								UV				
5. Employee's name and social security account number when appropriate								6. Grade and salary				
RICHARDSON, JACQUES								GS-14 \$10,320				
PAYROLL CHANGE DATA												
7. Previous salary	BASE PAY	OVERTIME	GROSS PAY	RET.	FEDERAL TAX	BONU	F.L.C.A.	STATE TAX	GROUP LIFE INS.	NET PAY		
8. New salary												
9. Pay this period												
10. Remarks						11. Appropriation(s)			12. Prepared by			
						SR 9			PMS 3 May 56			
13. Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase <input type="checkbox"/>												
14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Evaluation of SERVICE AND CONDUCT ARE SATISFACTORY							(Signature or other authentication)	
15. JUL 56	16. Jun 55	17. \$10,320	18. \$10,535								Initials of Clerk	
19. LWOP data (fill in appropriate spaces covering LWOP during following periods) Period(s) <input type="checkbox"/> No excess LWOP. Total excess LWOP											(Check applicable box in case of excess LWOP) 1/2 pay, value of end of working period. in LWOP upto end of working period.	
STANDARD FORM NO. 11264-Revised Form prescribed by Comp. Gen. U. S. October 26, 1954, General Regulations No. 102											CONFIDENTIAL PAYROLL CHANGE SLIP — PERSONNEL COPY	

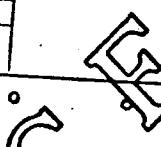
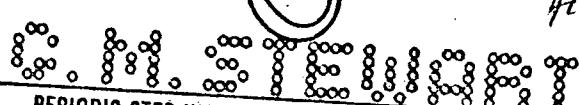
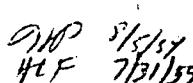
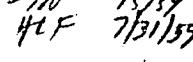
IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED
1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD	NAME	SERIAL	ORGN	GR-ST	OLD SALARY	NEW SALARY
DI	RICHARDSON JACQUES	506102	48 40	GS-14 4	\$12,075	\$12,990

/S/ EMMETT D. ECHOLS
DIRECTOR OF PERSONNEL

SECRET

(WHEN FILLED IN)

1. EMP. SERIAL NO.		NAME			ASSIGNED ORGAN.		4 FUNDS		5 ALLOCATEMENT		
506102		RICHARDSON JACQUES			DOP/SR		10 UV				
6. OLD SALARY RATE											
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	NEW SALARY RATE		
			NO.	DA.	YR.				NO.	DA.	YR.
GS 14	3	\$11,835	01	12	58	GS 14	4	\$12,075	07	12	59
TO BE COMPLETED BY THE OFFICE OF THE COMPTROLLER											
8. CHECK ONE IF EXCESS LWOP: CHECK FOLLOWING: <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD						9. NUMBER OF HOURS LWOP					
						10. INITIALS OF CLERK			11. AUDITED BY		
12. PROJECTED SALARY RATE AND EFFECTIVE DATE											
GRADE	STEP	SALARY	NO.	DA.	YR.	13. REMARKS					
						4 742					
14. AUTHENTICATION											
   											
PERIODIC STEP INCREASE - AUTHENTICATION											

SECRET

PERSONNEL FOLDER

(4)

SECRET

GENERAL SCHEDULE SALARY INCREASE RETROACTIVELY EFFECTIVE

12 JANUARY 1958 AUTHORIZED BY P. L. 82 - 462 AND DCI

DIRECTIVE. SALARY AS OF 15 JUNE 1958 ADJUSTED AS FOLLOWS

NAME	SERIAL	GRADE-STEP	OLD SALARY	NEW SALARY
RICHARDSON JACQUES	506102	GS-14-3	\$10,750	\$11,835

GORDON M. STEWART
/S/ DIRECTOR OF PERSONNEL

SECRET

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME			3. ASSIGNED ORGAN.	4. FUNDS	5. ALLOCATION	
506102	RICHARDSON JACQUES			DDP/SR 8	UV		
6. OLD SALARY RATE			7. NEW SALARY RATE			EFFECTIVE DATE	
GRADE	STEP	SALARY	LAST EFFECTIVE DATE	GRADE	STEP	SALARY	NO. DA. YR.
14	2	\$10,535	07 15 56	14	3	\$10,750	01 12 58

REMARKS

CERTIFICATION

I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY.

TYPED OR PRINTED NAME OF SUPERVISOR

BELIC, GEORGE

DATE

15 Jan 1958 George M. Belic

SIGNATURE OF SUPERVISOR

PERIODIC STEP INCREASE - CERTIFICATION

SECRET

PERSONNEL FOLDER

(4)

FORM NO. 560
1 MAR. 66SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME			3. ASSIGNED ORGAN.	4. FUNDS	5. ALLOCATION	
506102	RICHARDSON JACQUES			DDP/SR	UV		
6. OLD SALARY RATE			7. NEW SALARY RATE			EFFECTIVE DATE	
GRADE	STEP	SALARY	LAST EFFECTIVE DATE	GRADE	STEP	SALARY	NO. DA. YR.
14	2	\$10,535	07 15 56	14	3	\$10,750	01 12 58

TO BE COMPLETED BY THE OFFICE OF COMPTROLLER

9. CHECK ONE
IF EXCESS LEAVE LWOP, CHECK FOLLOWING:
 NO EXCESS LWOP
 EXCESS LWOP
 IN PAY STATUS AT END OF WAITING PERIOD
 IN LWOP STATUS AT END OF WAITING PERIOD

9. NUMBER OF HOURS LWOP

10. INITIALS OF CLERK

11. AUDITED BY

12. PROJECTED SALARY RATE AND EFFECTIVE DATE

13. REMARKS

14. AUTHENTICATION

C. M. BELIC

C. M. BELIC

PERIODIC STEP INCREASE - AUTHENTICATION

SECRET

PERSONNEL FOLDER

(4)

SECRET

STANDARD FORM 52
FEBRUARY 1952
PLANNED BY THE
U. S. CIVIL SERVICE COMMISSION
APPROVED FOR GENERAL USE
GENERAL CLERICAL BY

REQUEST FOR PERSONNEL ACTION**UNVOUCHERED**

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. - Miss - Mrs. - One given name, initials, and surname)	2. DATE OF BIRTH	3. REQUEST BY	4. DATE OF REQUEST
MR. JACQUES G. RICHARDSON	20 Jan. 1924		26 Sept. 1956
5. NATURE OF ACTION REQUESTED: & PERSONNEL (Specify whether appointment, promotion, separation, etc.) REASSIGNMENT		6. EFFECTIVE DATE & PROPOSED	7. C. S. OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:	21 Oct 56
FROM Area Ops Officer BCF-189-14 GS-0136.01-14 \$10,535.00 p.a.	A. POSITION TITLE AND NUMBER B. SERVICE GRADE AND SALARY C. ORGANIZATIONAL DESIGNATIONS D. HEADQUARTERS	TO Area Ops Officer BCF-189-14 GS-0136.01-14 \$10,535.00 p.a. DDP/SR Far East Area Japan Office of the Chief Tokyo, Japan	
FIELD	DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	XDX DEPT. (D)

8. REMARKS (Use reverse if necessary)

RE-SLOTTING FOR NEW APPROVED T/O.

9. REQUESTER'S SIGNATURE Robert D. Lovelace		D. REQUEST APPROVED BY Signature:															
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Phyllis M. Landrum Ext. 4407																	
13. VETERAN PREFERENCE		14. POSITION CLASSIFICATION ACTION															
<table border="1"> <tr> <td rowspan="2">NONE</td> <td rowspan="2">WWII</td> <td rowspan="2">OTHER 3 PT.</td> <td rowspan="2">10 POINT</td> <td colspan="4"></td> </tr> <tr> <td>DISAB.</td> <td>OTHER</td> <td>NEW</td> <td>VICE</td> <td>I.A.</td> <td>REAL</td> </tr> </table>		NONE	WWII	OTHER 3 PT.	10 POINT					DISAB.	OTHER	NEW	VICE	I.A.	REAL	<table border="1"> <tr> <td>SD: DI</td> </tr> </table>	SD: DI
NONE	WWII					OTHER 3 PT.	10 POINT										
		DISAB.	OTHER	NEW	VICE			I.A.	REAL								
SD: DI																	
15. SEX	16. APPROPRIATION FROM: 7-3100-55-015	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	19. LEGAL RESIDENCE CLAIMED <input type="checkbox"/> PROVED <input type="checkbox"/> STATE:													
M	TO: 7-3100-55-015																

20. STANDARD FORM 50 REMARKS

21. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS	POSTED
A.	<i>(Signature)</i>	11 OCT 56		<i>(Signature)</i>
B. CECI. OR POS CONTROL				
C. CLASSIFICATION				
D. PLACEMENT OR ENPL.	7-63-10-9			
E.				

22. APPROVED BY
Robert D. Lovelace per T.O. serial 9 Oct 56

USED IN LIEU OF SF 50
NOTIFICATION OF PERSONNEL ACTION

POSTED
11 OCT 56
(Signature)

Agency and organizational designations						G. O.			
1. Employee's name (and social security account number when appropriate) RICHARDSON, JACQUELINE D.						2. Pay roll		3. Direct No. 5-3400-20	
						4. Site No.		5. Site No.	
						6. Grade and salary GS-13		6. Grade and salary GS-13 \$8360.00	
PAY ROLL CHANGE DATA									
7. Previous period	BASE PAY	OVERTIME	GROSS PAY	RET.	TAX	BOND	F. I. C. A.		NET PAY
8. New period									
9. Pay this period									
10. Remarks	\$8360.00 ADJUSTED TO 10:30 AM 13 JAN 1955								
						11. Appropriation(s)	12. Prepared by		
						SR	NY 9 Nov 54		
						13. Audited by			
14. Periodic step-increase <input type="checkbox"/> Effective date 2 Jan 55 <input type="checkbox"/> Date last equivalent period 5 Jul 53 <input type="checkbox"/> Pay adjustment 15. Old salary ratio \$8360.00 <input type="checkbox"/> Other step-increase 16. New salary ratio \$8560.00 <input type="checkbox"/> Performance rating is satisfactory or better. 17. LWOP date (Fill in appropriate spaces covering LWOP during following periods) $\begin{array}{ccccccccc} 8 & 2 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \\ 8 & 2 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \\ 8 & 2 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \end{array}$ (Check applicable boxes in case of excess LWOP) $\begin{array}{ccccccccc} 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \\ 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \\ 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \end{array}$ (Check applicable boxes in case of不足 LWOP) $\begin{array}{ccccccccc} 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \\ 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \\ 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \end{array}$ (Check applicable boxes in case of end of shifting period) $\begin{array}{ccccccccc} 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \\ 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \\ 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \end{array}$ (Check applicable boxes in case of start of shifting period)									
18. Performance rating is satisfactory or better. (Signature or other authentication) Initials of Clerk									
PAY ROLL CHANGE SLIP—PERSONNEL COPY									

STANDARD FORM NO. 1175d—Revised
Form prescribed by Comp. Gen. U. S.
Nov. 8, 1950, General Regulations No. 102

STANDARD FORM 50 IS PART
EFFECTIVE 1 APRIL 1951
REPLACES EDITION OF 1 APRIL 1949
D. C. CIVIL SERVICE COMMISSION
CHAPTER II, FEDERAL PERSONNEL MANUAL

CONFIDENTIAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

TVA

1. NAME (Last-First-Middle-Initials, and Surname)		2. DATE OF BIRTH	3. JOURNAL OF ACTION NO.	4. DATE
MR. JACQUES G. RICHARDSON		20 Jan 1926		19 Jan. 1955
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PROMOTION (AMENDMENT)		6. EFFECTIVE DATE B.O.B. 16 Jun 1955	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY 50 USC 403 j TO	
FROM Area Ops Officer (Br. Ch) BC-171-13 GS-0136.01-13 \$3560.00 per annum DDP/SR SV5 Washington, D. C.		8. POSITION TITLE Area Ops Officer BCF-189-14 GS-0136.01-14 \$9600.00 per annum	9. SERVICE, SERIES, GRADE, SALARY DDP/SR Far East Area Japan Office of the Chief Tokyo, Japan	
10. ORGANIZATIONAL DESIGNATIONS		11. HEADQUARTERS	12. FIELD OR DEPT'L FIELD <input checked="" type="checkbox"/> DEPARTMENTAL <input type="checkbox"/>	

13. VETERAN'S PREFERENCE NON-OFFICER OTHER S-P DISAB. OTHER	14. POSITION CLASSIFICATION ACTION REF. FILE I. P. REAR. 52-DT 50- S-P			
15. SEX M F TOT	16. APPROPRIATION 5-3400-20 5-3400-55-015	17. SUBJECT TO C. B. RETIREMENT ACT (YES-NO) Yes	18. DATE OF APPOINT- MENT AFFIDAVITS (ACCSSIONS ONLY) STATE: MI	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCSSIONS ONLY) CLAIMED <input type="checkbox"/> PROVED <input checked="" type="checkbox"/>

23. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

This action amends Item #9, on the "from" side, on Notification dated 11 Jan. 1955, to show the correct salary, previously shown as \$3560.00 per annum.

Subject to approved medical clearance prior to being sent overseas.

"Transfer TO Unvouchered funds FROM Voucherred funds."

ANCE PERFORMANCE RATING:

partly Assistant Director for Personnel

-4. PERSONNEL FOLDER COPY

22. SIGNATURES FOR AUTHENTICATION

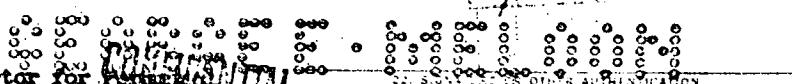
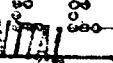
U. S. GOVERNMENT PRINTING OFFICE: 1954-213785

my 1/20/55

STANDARD FORM 50 (6 PARTS)
REV. APRIL 1951
PROCLAMATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER XI, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION Conc. 6 Jan. 1955 rev.

1. NAME (MR., MRS., MRS. - ONE GIVEN NAME, INITIALS, AND SURNAME)		2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
MR. JACQUES O. RICHARDSON		20 Jan. 1924		11 Jan. 1955
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)		6. FROM	7. TO	
PROMOTION		B.O.B. 16 Jan 1955	50 USCA 403 j	
FROM		8. POSITION TITLE	Area Ops Officer ECP-189-14	
Area Ops Officer (Br. Ch) EC-171-13 GS-0136.01-13 \$9360.00 per annum Y660		9. SERVICE, SERIES, GRADE, SALARY	GS-0136.01-14 \$9600.00 per annum	
DDP/SR SR/3		10. ORGANIZATIONAL DESIGNATIONS	DDP/SR Far East Area Japan Office of the Chief	
Washington, D. C.		11. HEADQUARTERS	Tokyo, Japan	
<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL	12. FIELD OR DEPT'L	<input type="checkbox"/> FIELD	<input type="checkbox"/> DEPARTMENTAL
13. VETERAN'S PREFERENCE			14. POSITION CLASSIFICATION/ACTION	
HOME	WWII	OTHER	SPEC.	10-POINT
				<input checked="" type="checkbox"/> GS-1401, GS-1501
15. SEX			16. APPROPRIATION	
M			FROM: 5-3400-20 TO: 5-3400-55-015	
17. SUBJECT TO C. S. RETIREMENT ACT (YES NO)			18. DATE OF APPOINT- MENT AFFIDAVITS (ACCSSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: MD.
Yes			JAN 17 1955	SD-PI
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.				
Subject to approved medical clearance prior to being sent overseas.				
"Transfer TO Unvouchored funds FROM Voucherred funds."				
ENTRANCE PERFORMANCE RATING: 				
Deputy Assistant Director for Personnel 				
5. PERSONNEL FOLDER COPY				
U. S. GOVERNMENT PRINTING OFFICE: 1955 2-1955				

STANDARD FORM 50
REV. APRIL 1951
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER III, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR. - MISS - MRS. - ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE						
Mr. Jacques G. Richardson	20 Jan. 54		16 Feb. 54						
<i>This is to notify you of the following action affecting your employment:</i>									
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY							
Reassignment	28 Feb. 54	50 USC 403 j							
FROM		TO							
Deputy Chief (IO) DC 190-13 03-132-13 SR-5 (Par East Branch) Office of the Chief	8. POSITION TITLE	Area Ops. Officer(Br. Ch) BC171-13 GS-0136.01-13 \$8360.00 per annum DOP/BR BR-5 Washington, D. C.							
9. SERVICE, SERIES, GRADE, SALARY	10. ORGANIZATIONAL DESIGNATIONS	11. HEADQUARTERS							
12. FIELD OR DEPT'L		FIELD	DEPARTMENTAL						
13. VETERAN'S PREFERENCE				14. POSITION CLASSIFICATION ACTION					
NONE	WWII	OTHER	S-PT	ID-POINT	NEW	VICE	L.A.	REAL	
<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>					
15. SEX	16. RACE	17. APPROPRIATION			18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:		
M	W	FROM: 4-3400-20 TO: same			yes	year	CD-PI		
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.									
ENTRANCE PERFORMANCE RATING: APR 1954									
Deputy Assistant Director 22. SIGNATURE OR OTHER AUTHENTICATION									

4. PERSONNEL FOLDER COPY

STANDARD FORM 50
REV. APRIL 1951
PRINTED AND SEALED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER XI, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Jacques G. Richardson	20 Jan. 24		3 July 53
<i>This is to notify you of the following action affecting your employment:</i>			
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
Promotion	5 July 53	Sch. A-6.116(b)	
FROM		TO	
Deputy Chief I. O. BC-190-12 GS-132-12 \$7040.00 per annum DDP/SR Division SR-5 Far East Office of the Chief	8. POSITION TITLE	Deputy Chief I. O. BC-190-13 GS-132-13 \$8360.00 per annum DDP/SR Division SR-5 Far East Office of the Chief	
Washington, D. C.	9. SERVICE, SERIES, GRADE, SALARY	10. ORGANIZATIONAL DESIGNATIONS	11. HEADQUARTERS
			Same
12. FIELD OR DEPT'L	FIELD	DEPARTMENTAL	13. VETERAN'S PREFERENCE
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPT'L <input type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPT'L <input type="checkbox"/> DEPARTMENTAL		<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPT'L <input type="checkbox"/> DEPARTMENTAL
14. POSITION CLASSIFICATION ACTION		15. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	
		16. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	
17. APPROPRIATION FROM: 3400-20 TO: Same		18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	
19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)		20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: <i>[Signature]</i>	
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.			
ENTRANCE PERFORMANCE RATING: <i>[Handwritten Rating Scale]</i>			
Acting Chief, Personnel Division <i>[Signature]</i> <i>[Handwritten Signature]</i> <i>[Handwritten Identification]</i>			

847-351
4. PERSONNEL FOLDER COPY

NOTIFICATION OF PERSONNEL ACTION
 FORM NO. 10 (PART II)
 EDITION 1-52
 FEBRUARY 1952
 APPROVED FOR USE BY
 CHIEF OF THE FEDERAL PERSONNEL BOARD
 U. S. CIVIL SERVICE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR. -- MISS -- MRS. -- ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE				
Mr. Jacques C. Richardson	20 Jan 24	ES10	16 Feb 52				
This is to notify you of the following action affecting your employment:							
5. NATURE OF ACTION (USE STANDARD CODES whenever possible)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY					
Pensionment	17 Feb 52	Schedule A-6, 116(b)					
FROM	TO						
Operations Officer	Operations Officer						
GS-12-132 \$740.00 p. a.	9. SERVICE SERIES GRADE, SALARY	GS-12-152 \$7040.00 p. a.					
OPC FE FB-3 Washington, D. C.	10. ORGANIZATIONAL DESIGNATIONS	OPC EE EE-4 Great Russian Section Washington, D. C.					
FIELD	DEPARTMENTAL	12. FIELD OR DEPT'L	FIELD	DEPARTMENTAL			
13. VETERAN'S PREFERENCE				14. POSITION CLASSIFICATION ACTION			
<input type="checkbox"/> NONE <input type="checkbox"/> 1-A <input type="checkbox"/> OTHER <input type="checkbox"/> 6-PT <input type="checkbox"/> 10-POINT <input type="checkbox"/> DISAB. <input type="checkbox"/> OTHER				<input type="checkbox"/> NEW <input type="checkbox"/> VICT <input type="checkbox"/> I.A. <input type="checkbox"/> RECL <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> D-9345 1/17/52			
15. SEX	16. RACE	17. APPROPRIATION		18. SUBJECT TO C. S. RETIREMENT ACT (Y/N--NO)	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE (X) CLAIMED (C) PROVED STATE: WA	
M	W	FROM	2123900	Yes			
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.							
(S. LEO)							
Honey							
D. V. McLEARY Personnel Division							
22. SIGNATURE OR OTHER AUTHENTICATION							
17 May 1952							
U. S. GOVERNMENT PRINTING OFFICE 1950-500-078							

4. PERSONNEL FOLDER COPY

STANDARD FORM 10-19-54
GSA GEN. REG. NO. 27
APPROVED FOR USE
FEBRUARY 1954
U. S. GOVERNMENT PRINTING OFFICE
1954 6950-78

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION (b)(r)

1. NAME (EX. WSS - MRS -) OR GRADE AND NUMBER	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE																		
Mr. Jacques G. Richardson	20 Jan. 1924	9930	18 Jan. 58																		
This is to notify you of the following action affecting your employment:																					
5. NATURE OF ACTION (USE STANDARD EXPLANATION)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY																			
Promotion	20 Jan. 58	Schedule A-6, 116(b)																			
FROM		TO																			
Intelligence Officer	GS-11	Operations Officer	GS-12																		
GS-11-132	\$5940.00 per annum	GS-12-132	\$7040.00 per annum																		
OPC		OPC																			
FE		FE																			
FE-3		FE-3																			
Washington, D.C.		Washington, D.C.																			
<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL																		
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION																			
<table border="1"> <tr> <td>NON</td> <td>WV</td> <td>OTHER</td> <td>S.P.</td> <td>10-POINT</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td></td> <td></td> <td>DISAB. OTHER</td> </tr> </table>		NON	WV	OTHER	S.P.	10-POINT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			DISAB. OTHER	<table border="1"> <tr> <td>RLW</td> <td>VICK</td> <td>I.A.</td> <td>REAL</td> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> </table> Bl. 9845 1/17/58		RLW	VICK	I.A.	REAL		<input checked="" type="checkbox"/>		
NON	WV	OTHER	S.P.	10-POINT																	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			DISAB. OTHER																	
RLW	VICK	I.A.	REAL																		
	<input checked="" type="checkbox"/>																				
15. SER.	16. RACE	17. APPROPRIATION																			
M	W	FROM 2123900 TO 2017																			
		18. SUBJECT TO C. S. RETIREMENT ACT (YES "NO")	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)																		
		YES	20. LEGAL RESIDENCE <input checked="" type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE Maryland																		
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.																					
(S17)																					
 G. V. MULCAHY <u>Personnel Division</u>																					
22. SIGNATURE OR OTHER AUTHENTICATION																					
ENTRANCE EFFICIENCY RATING:																					

4. PERSONNEL FOLDER COPY

STANDARD FORM 50
DECEMBER 1948
PROLICATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER B1, FEDERAL PERSONNEL MANUAL.

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

(al)

1. NAME (MR.-MISS-MRS.-ONE GIVEN NAME, INITIALS, AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Jacques G. Richardson <i>This is to notify you of the following action affecting your employment:</i>	20 Jan. 1924	5729	23 April 1951
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
Transfer and Promotion FROM	29 April 1951	Schedule A-6 116(b)	
Intelligence Officer, GS-9	8. POSITION TITLE	Intelligence Officer, GS-11	
GS-9-132 \$4600.00 per. annum. Bu. #2974	9. SERVICE, SERIES, GRADE, SALARY	GS-11-132 \$5400.00 per. annum.	
OPC FE FE-3 Japan Section	10. ORGANIZATIONAL DESIGNATIONS	OPC FE FE-3	
Washington, D. C.	11. HEADQUARTERS	Washington, D. C.	
FIELD	DEPARTMENTAL	FIELD	DEPARTMENTAL
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION	
ONE WWII OTHER	5-PY 10-PY DISAR, OTHER	NEW VICE I.A.	REAL
15. 16. APPROPRIATION		17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	
SEX RACE	FROM: TO:	18. DATE OF APPOINT- MENT OF AFFIDAVITS (ACCESSIONS ONLY)	19. LOCAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: No.
20. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.			
(778) <i>H. C. Clitescale</i> PURSUANT TO DCI DIRECTIVE 5740			
ENTRANCE EFFICIENCY RATING:			
<i>H. C. Clitescale</i> 22. SIGNATURE FOR AUTHENTICATION			

STANDARD FORM 50 (16 PARTS)
10 SEPTEMBER 1950
PUBLISHED BY
CHAPTER 5, FEDERAL PERSONNEL REGULATIONS
U. S. CIVIL SERVICE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

F.C. 1/19/51
(ml)

1. NAME (MR., MRS., MISS) — ONE GIVEN NAME, INITIALS, AND SURNAME	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Jacques G. Richardson	20 Jan. 1924	44998	19 Feb. 1951
This is to notify you of the following action affecting your employment:			
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
Excepted Appointment	19 Feb. 1951	Schedule A-6.116(h)	
FROM	TO		
	8. POSITION TITLE	Intelligence Officer, GS-9	
	9. SERVICE, SERIES, GRADE, SALARY	GS-9-132-\$4600.00 per. annum.	
	10. ORGANIZATIONAL DESIGNATIONS	OPC FE FE-3, Japan Section	
	11. HEADQUARTERS	Washington, D. C.	
FIELD	DEPARTMENTAL	12. FIELD OR DEPT'L	FIELD
13. VETERAN'S PREFERENCE	14. POSITION CLASSIFICATION ACTION		
NONE W.H.I. OTHER 6-P.T. 10-POINT DISAB. OTHER	NEW VICE I.A. REAL Bu. #2974 CSC/3031 6/2/49		
15. SEX 16. RACE	17. APPROPRIATION FROM: 2115900 TO: 641-101	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY) 19 Feb. 1951
			20. LEGAL RESIDENCE CLAIMED PROVED STATE: ED
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.			
Trial period has been completed.			
 H. C. CLINKSCALE <i>RKD</i> Personnel Division 111-301 09 22. SIGNATURE OR OTHER AUTHENTICATION			
* U. S. GOVERNMENT PRINTING OFFICE : 1950-598676			

SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME		RICHARDSON, JACQUES G.	DATE	9 January 1951
NATURE OF ACTION		Resignation		
		EFFECTIVE DATE <i>Col 18 Feb 1951</i>		
TITLE	FROM		TO	
	Intelligence Officer V			
	GS-9, \$4600 p/a			
	OPC			
	FE			
	FE-3 Japan Section			
OFFICIAL STATION	Tokyo, Japan			
QUALIFICATIONS		APPROVAL		
		FOR ASSISTANT DIRECTOR <i>Richard G. Stillwell</i> RICHARD G. STILLWELL Chief, FE Division		EXECUTIVE
CLASSIFICATION		PERSONNEL OFFICER <i>J. M. H.</i>		
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS				YES <input type="checkbox"/> NO <input type="checkbox"/>
DATE OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____				
SECURITY CLEARED ON _____				
OVERSEAS AGREEMENT SIGNED _____				
ENTERED ON DUTY _____				
SIGNATURE OF AUTHENTICATING OFFICER				
REMARKS:				
S-49 FE-39 JBDICT Transfer leave to unvouchered funds. <i>P</i>				
<i>-Not due US for travel work</i>				

SECRET

SECRET

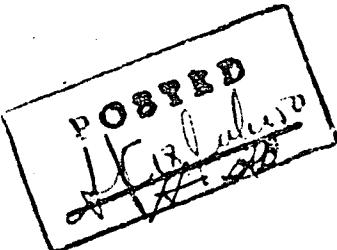
CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME Jacques G. Richardson		DATE 7 September 1950
NATURE OF ACTION Promotion		EFFECTIVE DATE 1 October 1950
TITLE GRADE AND SALARY OFFICE DIVISION BRANCH OFFICIAL STATION	FROM Intelligence Assistant	TO Intelligence Officer ✓
	GS-7 \$3825 p/a	GS-9 \$4600 p/a
	OIC	OIC
	FE	FE
	FE 3	FE 3
	Japan	Japan
QUALIFICATIONS CLASSIFICATION Signature: <i>Audrey Thomas</i>	FOR ASSISTANT SECRETARY PERSONNEL OFFICER <i>Vicki L. Johnson</i>	APPROVAL EXECUTIVE <i>Vicki L. Johnson</i>
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS		<input type="checkbox"/> YES <input type="checkbox"/> NO
DATE OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____		
SECURITY CLEARED ON _____		
OVERSEAS AGREEMENT SIGNED _____		
ENTERED ON DUTY _____		
SIGNATURE OF AUTHENTICATING OFFICER		
REMARKS: Employee EDP with CIA now HQ as GS-7 130 Charged to FE-11, ISBDICT, Position No. X, Japan <i>49</i> <i>BLD H</i> <i>JK</i>		

~~SECRET~~

CONFIDENTIAL

RESTRICTED

ENTRANCE ON DUTY RECORD		DATE 18 July 1950	RESTRICTED
TO: OPC	BUILDING "K"	ROOM 1044	
FROM: PERSONNEL OFFICER	EOD DATE 18 July 1950		
NAME OF EMPLOYEE RICHARDSON, Jacques	GRADE GS-7	SALARY \$3825.00 per annum	
POSITION TITLE Intelligence Assistant	DUTY STATION JAPAN		
PAYROLL unvouchered funds	DATE OATH OF OFFICE ADMINISTERED 18 July 1950		
DATE SECURITY CLEARED 10 June 1949	DATE FINGERPRINTED 18 July 1950		
DATE PERMANENT IDENTIFICATION REQUESTED 18 July 1950	DATE OF PHYSICAL EXAMINATION Not Applicable		
DATE BRIEFED BY SECURITY 18 July 1950			
DATE 21 MONTH AGREEMENT SIGNED 18 July 1950			
EMPLOYEE'S EMERGENCY ADDRESS Mrs. Harriette D. Richardson (Wife) 6601 Old Bladensburg Road, Silver Spring, Maryland, Telephone: SL 3983			
EMPLOYEE'S LOCAL ADDRESS Same as above			
REMARKS:			
 SIGNATURE OF PERSONNEL OFFICER ROBERT S. RATTLES			

14-00000
SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME <u>RICHARDSON, JACQUES G.</u>		DATE <u>15 July 1950</u>
NATURE OF ACTION <u>Resignation</u>		EFFECTIVE DATE <u>COO 17 July 1950</u>
TITLE GRADE AND SALARY OFFICE DIVISION BRANCH OFFICIAL STATION	FROM <u>Intelligence Assistant</u>	TO
	<u>GS 7, \$3825 p/a</u>	
	<u>CPO</u>	
	<u>Operations</u>	
	<u>FBD</u>	
	<u>Unclassified TOKYO, Japan</u>	
QUALIFICATIONS	APPROVAL FOR ASSISTANT DIRECTOR <u>RICHARD G. STILWELL</u> <u>Acting Chief, FA</u>	EXECUTIVE
CLASSIFICATION	PERSONNEL OFFICER <i>P. Stilwell</i>	
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS		YES <input type="checkbox"/> NO <input type="checkbox"/>
DIA H OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____		
SECURITY CLEARED ON _____		
OVERSEAS AGREEMENT SIGNED _____		
ENTERED ON DUTY _____		
REMARKS: <u>Subject to be entered on duty on unclassified funds in his true name of Jacques G. Richardson. The effective date of his true name appointment is 18 July 1950.</u>		SIGNATURE OF AUTHENTICATING OFFICER <i>FSR</i> <u>Frederick J. Richards</u> <u>Authorized Certifying Officer</u>

SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME <u>RICHARDSON, JAMES G.</u>		DATE <u>7 November 1949</u>
NATURE OF ACTION <u>Exempted Appointment</u>		EFFECTIVE DATE <u>20 November 1949</u>
TITLE GRADE AND SALARY OFFICE BRANCH DIVISION OFFICIAL STATION	FROM	TO
		Intelligence Officer GS-7
		GS-7, GS-5, GS-4
		CPC Cpa Staff
		FID Area III
		GD-11-JREDICT
APPROVAL		
QUALIFICATIONS	FOR ASSISTANT DIRECTOR	EXECUTIVE
CLASSIFICATION	PERSONNEL OFFICER	
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
DATE OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON <u>21 November 1949</u>		
SECURITY CLEARED ON <u>10 June 1949</u>		
OVERSEAS AGREEMENT SIGNED <u>21 November 1949</u>		
ENTERED ON DUTY <u>20 November 1949</u>		
<p><i>WOC-C7/05/53 CSECD - 10/10/49 and 10/16/49</i></p> <p><i>QSR, Jr.</i></p> <p>SIGNATURE OF AUTHENTICATING OFFICER</p>		
REMARKS: <i>Osculding acknowledged 21 November 1949, 1949</i>		
<p><i>10 VERIFIED</i></p> <p><i>BY - 100 - 112-1335</i></p> <p><i>Virtually identical to previous edition Authored Contract</i></p>		

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 006102											
SECTION A <i>Richardson, Jeffrey</i> GENERAL															
1. NAME (First) (Middle)		2. DATE OF BIRTH		3. GRADE 4. RD											
[REDACTED]		20 Jan 24		M GS-15 D											
5. OFFICIAL POSITION TITLE Ops Off		6. OFF/DIR/BR OF ASSIGNMENT DDP/EUR		7. CURRENT STATION Paris											
8. CHECK IN TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY		9. CHECK IN TYPE OF REPORT <input checked="" type="checkbox"/> ANNUAL		10. REASSIGNMENT SUPERVISOR REASSIGNMENT EMPLOYEE											
CAREER-PROVISIONAL (See instructions - Section C) SPECIAL (Specify)		SPECIAL (Specify)													
11. DATE REPORT DUE IN O.P. 31 May 1971		12. REPORTING PERIOD (From- To) 1 April 1970 to 31 March 1971													
SECTION B PERFORMANCE EVALUATION															
<table border="0"> <tr> <td>U-Unsatisfactory</td> <td>Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</td> </tr> <tr> <td>M-Marginal</td> <td>Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.</td> </tr> <tr> <td>P-Proficient</td> <td>Performance is satisfactory. Desired results are being produced in the manner expected.</td> </tr> <tr> <td>S-Superior</td> <td>Performance is characterized by exceptional proficiency.</td> </tr> <tr> <td>O-Outstanding</td> <td>Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</td> </tr> </table>						U-Unsatisfactory	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.	M-Marginal	Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.	P-Proficient	Performance is satisfactory. Desired results are being produced in the manner expected.	S-Superior	Performance is characterized by exceptional proficiency.	O-Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.
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S-Superior	Performance is characterized by exceptional proficiency.														
O-Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.														
SPECIFIC DUTIES															
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (impute number of employees supervised).</p>															
SPECIFIC DUTY NO. 1 Gained full-time employment as a senior executive of a foreign scientific publication for the purpose of further developing access to Station targets and appreciably lowering the overall cost of the operations in which he is involved.		RATING LETTER O													
SPECIFIC DUTY NO. 2 Uses his cover to gain access to MINIARSH personnel and spot leads on eventual access and support-type assets directed against the local MINIARSH and TPPAST targets.		RATING LETTER S													
SPECIFIC DUTY NO. 3 Develops and assesses MINIARSH officials with whom he has made contact as well as access prospects to the local MINIARSH and TPPAST targets.		RATING LETTER P													
SPECIFIC DUTY NO. 4 Responds to various Station requirements including investigative work.		RATING LETTER S													
SPECIFIC DUTY NO. 5 Reports on the above activities.		RATING LETTER P													
SPECIFIC DUTY NO. 6		RATING LETTER													
OVERALL PERFORMANCE IN CURRENT POSITION															
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>															
FORM 45 OBSOLETE PREVIOUS EDITIONS		SECRET		<small>REF ID: A65001 FBI/DOJ Form 45 (Rev. 1-25-64) GSA GEN. REG. NO. 27, 41 CFR 5010-106</small>											

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position/keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

During the period under review, Subject managed to gain full-time employment as a senior executive of an HBSprite government subsidized scientific publication at a time of economic slowdown when jobs were not easy to get. He did this without help from Headquarters or the Station. Such an achievement is a tribute to Subject's fluency in French, his ability to write, his general scientific know-how and his good business sense. Over half of his salary therefore is now paid by this company. In converting to full-time employment, a major adjustment, Subject's contribution to the Station operations in the MHARSH and TPFAST fields against which he is targeted temporarily decreased somewhat. Subject continued, however, to maintain contact with three local MHARSH officials and initiated contact with three others. He also continued to search for new leads to personalities in the priority areas assigned to him. Subject has the capability to call on local scientists or technicians of just about any nationality with the possible exception of TPFAST citizens. He has used this near-unique potential well.

Subject has had occasional difficulty switching from "professional" or intellectual subjects in his development of MHARSH personalities or access prospects to more down-to-earth interests necessary --con't--

SECTION D**CERTIFICATION AND COMMENTS**

BY EMPLOYEE

1.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT *[Signature]*

DATE

9 June 1971

SIGNATURE OF EMPLOYEE

/s/ Thomas B. Casasin

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

18 months

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

Handling Officer

/s/ Francis S. Sherry

BY REVIEWING OFFICIAL

3.

COMMENTS OF REVIEWING OFFICIAL

The Station submitted comments on Subject officer recently in OFPT-16549 (8 April 1971), to which we should add that Subject has, largely on his own merits, acquired a solid and potentially highly useful cover employment. However, this new employment will demand a very substantial amount of time and energy from Subject, and the unanswerable question at the moment relates to his availability for organizational tasks. We shall need additional time and careful working with this officer to determine the answer, since the fiscal outlay from the Organization to support his continued stay in Paris is still quite

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

24 May 1971

DRC

*/s/ u-gh Montgomery***SECRET**

S E C R E T

- 2 -

FITNESS REPORT

Section C (continued)

to the development of human relations. His forte is therefore more in the field of spotting and making operational contacts than in that of more than short-range operational development. Subject's operational situation makes it impossible for him to attempt recruitments. Thus, his very real achievements are not by essence of the spectacular variety.

Subject's reporting has been satisfactory and continue to be copious. He could, however, further improve the selectivity of the leads provided the Station and make more of an effort to "digest" the information contained in his reports.

Although Subject has, at present, no supervisory function, he has repeatedly requested such a responsibility. He is careful with operational expenses and has exercised good security.

During the period under review, additional efforts have been made to make full use of Subject's potential and integrate him further in the work of the station component with which he works. He is a particularly valuable asset for the Station programs directed against the local MHARSH and TPFAST targets.

Section D (continued)

substantial. In a word, is it worth it? We do not yet know, although our initial impressions are favorable.

On the fitness report itself, this rater would have preferred an "S" rating for specific duty number one; Subject may ultimately deserve an "O", but it does not seem warranted at the present time. Moreover, I believe the overall rating would more properly have been in the higher range of the "P" category, rather than "S", but it is of course a subjective judgment of the rating officer, who is more intimately and directly involved with Subject on a frequent basis.

In sum, the cover is superb, and only time will reveal to what extent the cover requirements permit a full measure on behalf of the Organization. We are following this aspect closely and will be commenting upon it subsequently as we gain experience and knowledge.

S E C R E T

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE

DO NOT COMPLETE FOR HEADQUARTERS USE ONLY

NAME OF EMPLOYEE (Last name, first name, middle initial if any) DATE FROM FORM S-2 DATE OF SUPERVISION (travel)
[REDACTED] 17 Oct 69 Murat Natirboff DATE AFTER FORM S-2

DATE RECEIVED AT HEADQUARTERS: DISPATCH NUMBER: DATE RECEIVED BY CAREER SERVICE:

12 December 1969

OFPT-15240

TO BE COMPLETED BY EMPLOYEE

1. DATE OF BIRTH	2. SERVICE REGION	3. YOUR CURRENT POSITION, TITLE AND GRADE	4. STATION OR BASE	5. CRYPT FOR CURRENT COVER
20 I 1924	CS	S&T project manager, Area Ops Off, GS 15	Paris	
6. DATE OF PCS ARRIVAL IN FIELD	7. REQUESTED DATE OF DEPARTURE	8. EXPECTED DATE OF FIRST CHECK-IN AT HQ	9. DESIRED DATE TO REPORT TO DUTY AFTER LEAVE	
5 Sep 1967	Please see 11B	Summer 1970	o/a 1 October, 1970	

10. NUMBER AND AGES OF DEPENDENTS WHO WILL TRAVEL WITH YOU:

2: (at that time) 42 and 17

11. PERSONAL CIRCUMSTANCES THAT SHOULD BE CONSIDERED IN DETERMINING NEXT ASSIGNMENT:

I would like very much to use my fluent French in my next assignment, as well as make use of my extensive exposure to science and technology -- both operations and the larger world of the scientist and the engineer in today's evolving societies and economies. I would most especially hope to use my long experience in non-official cover activities and the managerial exposure accumulated thereby.

12. LIST YOUR MAJOR DUTIES DURING CURRENT TOUR (see special note on transmitted form).
(Please attach personal cover questionnaire in accordance with CSF-P 248-8)

- * I planned, established and operated a long-range S&T spotting-assessment activity against sensitive targets, and a shorter range similar local activity during a period marked largely by an adverse political climate.
- * I planned, developed and exploited, and modified a non-official cover in order to mask our operational activity, and integrated these into the broader ranging overall activities of a major field Station.
- * I managed the non-official cover activity of **viable professional/commercial cover** organizations. The tasks included many business and production aspects as well as management of the **firm's /unwitting/ personnel** in the field and from the home office.
- * I assisted other Stations and Bases, upon their request, in spotting-assessment activities, in local search and surveillance of targets, and in recruitment.
- * As my original non-official cover became modified as a result of **mergers**, I was able to develop, alone, continuing cover to serve our needs of operational access as well as those of **'status'** cover.

13. TRAINING DESIRED: INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE DURING THE NEXT SEVERAL YEARS

- (a) the senior-most management course offered through the Organization;
- (b) a review course of activities within the CS and the Organization as a whole;
- (c) at least audit the S&T course, if that is still being offered.

If (a) is possible through a civil school away from Headquarters, I would have no objection to the displacement involved.

SECRET

11. PREFERENCE FOR NEXT ASSIGNMENT:
11A. DESCRIBE BRIEFLY THE TYPE OF WORK YOU WOULD PREFER FOR NEXT ASSIGNMENT IF DIFFERENT FROM THAT INDICATED IN ITEM NO. 8 ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICE.

First choice: to manage a large-scale non-official cover project in a French-speaking technically advanced locale.
 Second choice: chief of station or base (cover non-official or official) in an area where I can combine my experience and linguistic ability.
 Third choice: to be assigned to Staff training, preferably training (a) senior unit or project managers, or (b) JCTs.
 Fourth choice: to be assigned to Staff personnel work -- above the Division level -- where new personnel are screened, tested and evaluated, then assigned.
 Fifth choice: to work on the Intelligence side of the house.

- 11B. INDICATE IF YOU DESIRE TO EXTEND YOUR CURRENT TOUR BY CHECKING IN APPROPRIATE BOX. ALSO INDICATE PREFERENCE FOR NEXT REGULAR ASSIGNMENT BY INSERTING 1, 2, & 3 (FOR 1st, 2nd, AND 3rd CHOICE) IN REMAINING BOXES.
 • COMPLETE ALL ALTERNATE CHOICES AND OPTIONS IN ALL CASES EVEN THOUGH YOU ARE REQUESTING AN EXTENSION OF YOUR TOUR.

- EXTEND TOUR _____ MONTHS AT CURRENT STATION TO _____ (DATE)
- BE ASSIGNED TO ANOTHER FOOORCE A TOUR OF DUTY: INDICATE YOUR CHOICE OF DIVISION, STAFF OR OFFICE.
 1ST CHOICE Staff Training 2ND CHOICE Personnel 3RD CHOICE Intelligence
- BE ASSIGNED TO ANOTHER FIELD STATION: INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIALIZATION
 1ST CHOICE Brussels 2ND CHOICE Geneva 3RD CHOICE Ottawa
- RETURN TO MY CURRENT STATION, WITH DIFFERENT RESPONSIBILITIES

TO BE COMPLETED BY FIELD STATION

12. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE AND HIS PREFERENCE FOR NEXT ASSIGNMENT, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:

Station recommends that Subject return PCS to Headquarters at the end of his current tour. We would welcome a replacement who is capable of functioning in the same general cover context, but any such individual must also be able to spot and thoroughly access agent candidates. He should also handle a number of agents in the same field. We are, in short, seeking an officer who will aggressively exploit his cover.

-----continued-----

TO BE COMPLETED BY APPROPRIATE HEADQUARTERS OFFICE

13. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF YOUR COMPONENT, INDICATE YOUR COMPONENT'S RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

No decision has been made concerning next assignment

DATE 24 Aug 70 TITLE C/E/PERS SIGNATURE Willford C. Taylor

FOR USE BY CAREER SERVICE

14. APPROVED ASSIGNMENT:

15. EMPLOYEE NOTIFIED BY DISPATCH NO. _____ DATED: _____
 CABLE NO. _____ DATED: _____

CAREER SERVICE REPRESENTATIVE: _____ (SIGNATURE) _____ DATE: _____

SECRET

1000000
S E C R E T

Field Reassignment Questionnaire (continued)

12. develop new operational leads on his own initiative, and at the same time be prepared to take over and run assets related to his own cover employment.

S E C R E T

SECRET

(This Form Last Ed.)

CAL

FITNESS REPORT					EMPLOYEE SERIAL NUMBER 006102
SECTION A <i>Rebutation Request</i> GENERAL					
1. NAME <i>[Redacted]</i>		2. GRADE S-10	3. DATE OF BIRTH 20 Jan 1924	4. SEX M	5. GRADE CS-15
6. OFFICIAL POSITION TITLE Ops Off		7. OFF/DIV/BR OF ASSIGNMENT 8. CURRENT STATION DDP/EUR/F Pacific			
9. CHECK IN/TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY		10. CHECK IN/TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> REASSIGNMENT SUPERVISOR <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGNMENT EMPLOYEE <input type="checkbox"/> SPECIAL (Specify)			
11. DATE REPORT DUE IN G.P. 1 April 1969 - 31 March 1970		12. REPORTING PERIOD (From - To)			
SECTION B PERFORMANCE EVALUATION					
<p>U-Unsatisfactory Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>M-Marginal Performance is deficient in some aspect. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.</p> <p>P=Proficient Performance is satisfactory. Desired results are being produced in the manner expected.</p> <p>S=Strong Performance is characterized by exceptional proficiency.</p> <p>O=Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (maximum number of employees supervised).</p>					
SPECIFIC DUTY NO. 1 Established and maintains a legitimate S&T publishing representation for the purpose of developing natural access to Station targets.					RATING LETTER S
SPECIFIC DUTY NO. 2 Uses his cover to develop leads on eventual access or support type assets to be used by the Station against the local MHARSHI target.					RATING LETTER S
SPECIFIC DUTY NO. 3 Responds to various Station requirements including investigative work.					RATING LETTER S
SPECIFIC DUTY NO. 4 Initiates contact with selected local MHARSHI targets and undertakes to develop sufficient rapport with them to provide operational assessments.					RATING LETTER S
SPECIFIC DUTY NO. 5					RATING LETTER S
SPECIFIC DUTY NO. 6					RATING LETTER S
OVERALL PERFORMANCE IN CURRENT POSITION					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p style="text-align: right;"><i>9 JUN 1970</i></p>					RATING LETTER S

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Amount of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

The comments of the rating officer are limited to the period from October 1969 to March 1970 during which he worked with Subject. The previous rating officer has added his comments to allow coverage of the total indicated period from April 1969 to March 1970. During this period Subject was integrated in a new team assigned to the local SAP and Commercial MINARSH target. Subject's recent activity has been very productive indeed. Subject used the excellent potential given to him by his cover to skillfully spot and assess access agent candidates. As Subject's operational situation in Paris precludes making recruitment, the next promising of these candidates was placed in contact with a Station officer during social events Subject organized. At the same time, Subject continued his efforts to develop personal relationship with several MINARSHers. The beginning of personal, as opposed to purely professional, relations with a major MINARSH target enabled him to obtain insight into the target's beliefs and personality which was the best the Station had to date. Subject also managed to establish contact with two other MINARSH representatives of interest. This, in one case, required almost six months to accomplish via a combination of patience, skill and determination. Subject is an experienced officer. He is cost conscious and practices good security. The Station has no other asset with the necessary scientific and editorial know-how, fluent French and local knowledge to replace Subject. In view of this and the recent progress made by Subject in response to very specific requirements and his willingness to try to establish personal and, hopefully, social relations with access prospects and MINARSH targets, the Station recently recommended that he be extended in Paris. At the same time, the Station recommended that Subject's cover be reinforced by full-time employment with Subject's current UNLADY part-time employer.

SECTION D**CERTIFICATION AND COMMENTS****BY EMPLOYEE**

1. I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE SIGNATURE OF EMPLOYEE
/s/ [Signature]

BY SUPERVISOR

2. MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE OFFICIAL TITLE OF SUPERVISOR TYPED OR PRINTED NAME AND SIGNATURE
Handling Officer /s/ Francis Sherry
Chief, SA II /s/ Murat Natirboff

BY REVIEWING OFFICIAL**COMMENTS OF REVIEWING OFFICIAL**

As previous Station correspondence and fitness reports will reflect, this officer has been the subject of varying evaluations and projections in recent years. In fairness to him, however, it is equally true that an officer under non-official cover reflects, in the level and quality of his performance, the amount and type of guidance, direction and push he receives from the responsible inside case officer. Making allowances for these variables, this officer's past record has not been impressive; however, it is also correct to note that he has improved substantially during the latter part of the period under review, and that if the Station can work out some fiscal arrangement which will reduce the heavy financial input

DATE OFFICIAL TITLE OF REVIEWING OFFICIAL TYPED OR PRINTED NAME AND SIGNATURE
19 May 1970 DCOS /s/ Hugh Montgomery

SECRET

S E C R E T

Section D3 continued

from the Organization, his continued presence at this Station definitely appears to be warranted for a sufficient period to reach more definite conclusions concerning the level of sustained performance over a somewhat longer period than that reflected by this report.

On balance, we are pleased that this officer has responded so well to greater case officer direction and that he has undertaken somewhat more aggressive efforts to expand his range of contacts in immediate proximity to the primary Station targets. This officer does bring many talents to bear on his operational activity: he has absolutely fluent French, a solid and exploitable cover, and a vast range of contacts in the local community. Nonetheless, it will require additional time to explore these contacts in depth, select those which appear to be operationally viable, and pursue them actively either to the point of recruitment by another officer or elimination from further development, for whatever reason.

In sum, in spite of the recognized and commendable improvement in this officer's performance during the period under review, the reviewer submits that the letter grade for specific duties 2 and 4 would more properly have been a "P", and that the overall rating, at this point, would more accurately be set at a level between "P" and "S", probably closer to the former than the latter.

This reviewing comment has been read by the officers who prepared the Fitness Report.

S E C R E T

SECRET

(This Field Is)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 006102
SECTION A <i>Richardson, Jr. Spec</i>				GENERAL
1. NAME <i>Richardson, Jr. Spec</i>	2. DATE OF BIRTH 20 Jan 1924	3. SEX M	4. GRADE - R. RD GS-15 D	
5. OFFICIAL POSITION TITLE Ops Officer	6. OFF/DIR/BS OF ASSIGNMENT DDP/EUR/France	7. CURRENT STATION Paris		
8. CHECK (X) TYPE OF APPOINTMENT		9. CHECK (X) TYPE OF REPORT		
<input checked="" type="checkbox"/> CAREER	RESERVE	TEMPORARY	INITIAL	
CAREER-PROVISIONAL (See Instructions - Section C)		REASSIGNMENT SUPERVISOR		
SPECIAL (Specify):		REASSIGNMENT EMPLOYEE		
10. DATE REPORT DUE IN O.P.		11. REPORTING PERIOD (Please Ind)		
		1 October 1968 - 31 March 1969		
SECTION B PERFORMANCE EVALUATION				
W - Weak	Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment, or to separation. Describe action taken or proposed in Section C.			
A - Adequate	Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.			
P - Proficient	Performance is more than satisfactory. Desired results are being produced in a proficient manner.			
S - Strong	Performance is characterized by exceptional proficiency.			
O - Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.			
SPECIFIC DUTIES				
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).				
SPECIFIC DUTY NO. 1	Establishes and maintains a legitimate S&F publishing representation for the purpose of developing natural access to Station targets.			
SPECIFIC DUTY NO. 2	Develops cover pretexts to meet WOLADY and third national of operational interest in the S&F community.			
SPECIFIC DUTY NO. 3	Responds to Station ad-hoc requirements on the local internal target.			
SPECIFIC DUTY NO. 4	Develops potential agent prospects in the S&F community to the point where they can be recommended as Station agent candidates.			
SPECIFIC DUTY NO. 5	<i>20 Oct 75</i>			
OVERALL PERFORMANCE IN CURRENT POSITION				
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.			RATING LETTER S	

SECRET

(This Part of Form is to be Filled In)
NARRATIVE COMMENTS

SECTION C

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

UOT 9 / 150

During this reporting period subject had very significantly increased the tempo of his activities and contacts. Many agent prospects have been screened and contacts were established with people of interest to several elements of the Station. Subject is particularly thorough and outstanding on specific investigations where he utilized cover in a skillful and imaginative way. He has improved in terms of people development but in this respect he is still best with people in a professionally related context rather than a contrived social context. As mentioned in the previous report subject's cover assignment does not allow him to make recruitments. Subject has a high degree of cost consciousness and does not exercise any supervisory responsibilities.

SECTION D

CERTIFICATION AND COMMENTS

BY EMPLOYEE

1. **I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT**

DATE

11 June 1969

SIGNATURE OF EMPLOYEE

/s/ 

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

5 June 1969

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

Ops Officer

/s/ 

BY REVIEWING OFFICIAL

3.

COMMENTS OF REVIEWING OFFICIAL

I do not concur in this rating. I would have given the employee STRONG in the performance of his cover responsibilities, that is to say in the manner in which he has created and expanded his cover. I would have restricted myself to PROFICIENT, however, in assessing his exploitation of that cover for operational purposes. For a fuller treatment of this staff agent's performance, suggest that reference be made to the RCC Status Report, submitted 26 May 1969, via OCPA-37925.

DATE

23 JUNE 1969

OFFICIAL TITLE OF REVIEWING OFFICIAL

Chief of Station

TYPED OR PRINTED NAME AND SIGNATURE

/s/ David E. Murphy

SECRET

SECRET

FITNESS REPORT				EMPLOYEE SERIAL NUMBER		
<i>Richardson, Sargent</i>				005102		
SECTION A GENERAL						
1. NAME	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD		
<i>[Redacted]</i>	20 Jan 1924	M	GS-15	D ^r		
6. OFFICIAL POSITION TITLE	7. OFF/Div/Br of Assignment	8. CURRENT STATION				
Ops Officer	DDP/EUR/France	Paris				
9. CHECK (X) TYPE OF APPOINTMENT	10. CHECK (X) TYPE OF REPORT					
CAREER	RESERVE	TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR		
CAREER-PROVISIONAL (See Instructions - Section C)			ANNUAL	REASSIGNMENT EMPLOYEE		
SPECIAL (Specify)			SPECIAL (Specify)			
11. DATE REPORT DUE IN G.P.	12. REPORTING PERIOD (From) <i>1 April 1967</i> - (To) <i>30 September 1967</i>					
SECTION B PERFORMANCE EVALUATION						
M - Weak	Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.					
A - Adequate	Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.					
P - Proficient	Performance is more than satisfactory. Desired results are being produced in a proficient manner.					
S - Strong	Performance is characterized by exceptional proficiency.					
O - Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.					
SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).						
SPECIFIC DUTY NO. 1	<i>Establishes and maintains a legitimate S&T publishing representation for the purpose of developing natural assets to Station agents.</i>					RATING LETTER
SPECIFIC DUTY NO. 2	<i>Develops cover pretenses to meet NCIAZY and third national of operational interest in the S&T community.</i>					RATING LETTER
SPECIFIC DUTY NO. 3	<i>Responds to Station ad-hoc requirements on the local internal target.</i>					RATING LETTER
SPECIFIC DUTY NO. 4	<i>Develops potential agent prospects in the S&T community to the point where they can be recommended as Station agent candidates.</i>					RATING LETTER
SPECIFIC DUTY NO. 5						RATING LETTER
SPECIFIC DUTY NO. 6						RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION						
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						RATING LETTER
FORM 45 OBSOLETE PREVIOUS EDITIONS.						SECRET
						GROUP I Indicates most accurate description and performance.

SECRET

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Since the last reporting period subject's efforts were directed by the Station toward the spotting, developing and assessing NCIS/SD agent candidates in terms of recruitment and inclusion in the Station's S&F spotting network.

Subject has done thorough and at times imaginative up-to-date work in this field despite the fact that the mission was not as successful as anticipated. Recent progress however would indicate that the next reporting period would be more productive.

Subject continues to respond to ad-hoc specific assignments in an exemplary manner.

Because of the nature of his cover assignment Subject is not authorized to make recruitments.

Subject has a high degree of cost consciousness. He does not exercise any supervisory responsibilities under his cover assignment.

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE OF EMPLOYEE

24 Oct. 1968

/s/ 

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

28 Oct. 1968

Ops Officer

/s/ 

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

See attached.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

Chief of Station

/s/ David E. Murphy

SECRET

14-00000

ADDENDUM, Form 45 (Fitness Report), for period March 67-March 68.

Section D

As the individual being rated, I would like to add some remarks to those prepared by the rating officer.

The assignment I have includes managerial responsibilities which (a) are essential to the continued existence and security of the cover mechanism as a vehicle for operational exploitation, and (b) are not necessarily visible to those "on the inside."

In the case of (a), I must engage in a constant orchestration of the cover and the facilities it offers. This means maintaining a managerial equilibrium to insure that cover work will not become, of itself, so demanding that it negates the cover's utility to the CS. In effect, the top officers and middle managers of the cover corporation [who are not cleared and witting] have to be satisfied that their demands are met (or cannot be), or else manipulated in order to neutralize or reject their demands. After all, the cover position is to them a legitimate, normal, workaday post in their firm. What work is done at their bidding, it follows, must be accomplished according to the high standards of thoroughness and accuracy which they have set.

In the case of (b) -- which derives from (a) -- and can prove to be so demanding that the needs of the CS could no longer be served, the incumbent is required to manage a span of human contacts at several levels in order to preserve his cover position and enhance its value to the CS. This means planning, directing and managing the work of multinational, multicultural teams of technical correspondents, as well as meetings and negotiations to improve the [cover firm's] relations with similarly widespread individuals at the levels of editor-in-chief, publisher, corporate vice-president, president, and chairman of the board. These levels are scattered not only through industry, but have their analogs as well in government, higher education, and professional societies.

Having previously managed both a CS base and the principal denied-areas operating component of a major field Station, I can report quite honestly that my present managerial responsibilities exceed the former -- despite the apparent lack of "supervisory responsibilities" in my present position.

1450000
S E C R E T

3. It is difficult to place in the proper perspective the contribution of this senior staff agent to Paris station operations. On the one hand, Subject has established superb cover in the scientific and technical field which should have afforded him virtually unlimited access to persons of interest to us, both Soviet and potential access agents. In evaluating the manner in which the employee set up and managed this cover, I would tend to agree with his comments to the fitness report on the managerial demands on him although these comments are somewhat overdrawn.

The principal difficulty has been the time it has taken to relate the cover potential to the specific operational requirements of the Station. We have not received from CARSIN as many leads and assessment reports to persons of operational interest in the S&T field as we think he could have produced. It may be that the earlier listing of the project (viewed as a regional undertaking) contributed to this.

Recently we have noted significant improvement in that we have received responses to requests we have made for assessment and development of potential access agents within a cover context. We hope, therefore, that this last year of CARSIN's stay will be the most productive ever. It is unfortunate that the cover must end because of the cover company's decisions over which we had no control.

/s/ David E. Murphy

S E C R E T

SECRET

(This Field Is)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 006102
SECTION A				GENERAL
1. NAME <i>Reidling, [Signature]</i>		2. DATE OF BIRTH 20 Jan 24	3. SEX M	4. GRADE GS-15
5. OFFICIAL POSITION TITLE Ops Officer		6. OFF/DIVISION OF ASSIGNMENT DDP/EUR/France	7. CURRENT STATION Paris	
8. CHECK (X) TYPE OF APPOINTMENT		10. CHECK (X) TYPE OF REPORT		
CAREER	RESERVE	TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR
CAREER-PROVISIONAL (See Instructions - Section C)		XXX ANNUAL		REASSIGNMENT EMPLOYER
SPECIAL (Specify):		SPECIAL (Specify):		
11. DATE REPORT DUE IN G.P. 1 April 1966 - 31 March 1967				
SECTION B PERFORMANCE EVALUATION				
<p>B - Weak: Performance ranged from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong: Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>				
SPECIFIC DUTIES				
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).				
SPECIFIC DUTY NO. 1 Establishes and maintains a legitimate SAT publishing representation for the purpose of developing natural access to Soviet SAT personnel.				RATING LETTER S
SPECIFIC DUTY NO. 2 Develops cover pretexts to meet, assess, and recommend as agent candidates WOLADY and Third Nationals in the HOPAIRY SAT community.				RATING LETTER S
SPECIFIC DUTY NO. 3 Contacts and develops local Soviet Bloc personnel.				RATING LETTER S
SPECIFIC DUTY NO. 4 Develops cover pretexts to attend selected scientific conferences.				RATING LETTER S
SPECIFIC DUTY NO. 5 Responds to local Station adhoc operational requirements.				RATING LETTER S
SPECIFIC DUTY NO. 6 <i>31 AUG 1967</i>				RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION				
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.				RATING LETTER S

SECRET

(This Form is to be Filled Out)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain postings given in Section A, B or provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Subject continues to maintain a secure effective cover mechanism. In this reporting period the whole thrust and objectives of this cover facility have been changed from pursuit of targets designated by Headquarters at international conferences to pursuit of the local Soviet presence. This has caused a major readjustment and Subject is now beginning to produce the type of leads that help the Station achieve its local operational objectives.

Subject continues to show a well organized methodical approach to his cover and operational tasks.

Subject is cost conscience.

HQRS. NOTE: Subject has no supervisory responsibilities.

Seth T. Crawford
Chief, E/F

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE OF EMPLOYEE

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISIONIF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE GIVE EXPLANATION
Employee is on h/l. Report will be shown to him upon his return.

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

9 August 1967

Ops Officer

/s/ Murat Natirhoff

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I rarely see the written product of this employee's efforts and know little of his work except as I am informed of it by his supervisor in the Station. I have the impression, however, that the employee is responding to his supervisor's guidance and is not by any means simply drifting along paths indicated by his cover work, which can be a temptation when an employee has, as is true in this case, rather limited contact with his colleagues who work under official cover on the same target. I thus concur in the evaluation on the basis of limited knowledge.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

9 August 1967

Ops Officer

/s/ Robert E. Owen

SECRET

SECRET

P

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 006102	
SECTION A					
GENERAL					
1. NAME	(First)	(Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE
[Redacted]			20 Jan. 1924	M	GS-15 D
5. OFFICIAL POSITION	Dng Officer		6. OFF/DIR/DO OF ASSIGNMENT	7. CURRENT STATION	
			DDP/ME/French	Paris	
8. CHECK (X) TYPE OF APPOINTMENT			10. CHECK (X) TYPE OF REPORT		
CAREER	RESERVE	TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR	
CAREER-PROVISIONAL (See instructions - Section C)			XX ANNUAL	REASSIGNMENT EMPLOYEE	
SPECIAL (Specify)			SPECIAL (Specify)		
11. DATE REPORT DUE IN G.P.			12. REPORTING PERIOD (From - To)		
			3 June 1965 - 31 March 1966		
SECTION B PERFORMANCE EVALUATION					
W - Weak	Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from probation, to reassignment, or to separation. Describe action				
A - Adequate	Performance meets all requirements. It is entirely satisfactory				
P - Proficient	Performance is more than satisfactory. Desired results are met				
S - Strong	Performance is characterized by exceptional proficiency				
O - Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition				
List up to six of the most important specific duties which employee performs EACH day.			Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider work environment in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).		
SPECIFIC DUTY NO. 1			Establishes and maintains a legitimate SAT publishing representation for the purpose of developing natural access to Soviet SAT personnel		
SPECIFIC DUTY NO. 2			Develops cover pretexts to attend selected scientific conferences where targeted Soviet SAT personnel are expected		
SPECIFIC DUTY NO. 3			Contacts, develops and assesses Soviet SAT personalities at international conferences		
SPECIFIC DUTY NO. 4			Participates as an inside spotter, manager, and key team member in recruitment operations against Soviet SAT personnel		
SPECIFIC DUTY NO. 5			Spots, develops and assesses Soviet, third national and PRPRIME agent candidates in NSFAIRY		
SPECIFIC DUTY NO. 6			[Redacted] POSTED ON [Redacted] 6-13		
OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					
RATING LETTER			S		

SECRET

Other Filled In

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on Subject's range of competence, if required for current position. Explain or explain ratings given in Schedule II to provide best basis for determining future personal action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Subject has done an outstanding job in creating a ~~new~~ mechanism which enables direct access to an important target group. This job was performed ~~well~~ ~~skillfully~~, securely, intelligently and imaginatively. Subject is an experienced, highly capable senior professional officer in every sense of the term. He is a thoroughly organized self-disciplined person who can operate effectively outside a normal ~~SU~~ complex. He has the ~~supple~~ mind required to learn highly technical cover tasks and perform these in a skilled manner. He organizes the performance of these cover duties in such a manner as to extract the most operational mileage. Subject has spotted, assessed, developed, and in special cases recruited. He is extremely articulate, and an excellent writer. Despite his deep cover status, he submits timely finished operational and information reports. His management, administration, and record keeping of both his cover and operational duties is excellent.

Although Subject has had long experience in supervisory capacities, his present singleton cover status does not require supervisory duties.

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

4 May 1966

SIGNATURE

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

OFFICIAL TITLE OF SUPERVISOR

4 May 1966

Ops Officer

/s/

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Comments by Reviewing Official

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

4 May 1966

Ops Officer

/s/ Robert E. Owen

SECRET

SECRET

(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 006102			
SECTION A							
Pritchard, George 1. NAME (First) (Middle) (Last)				2. DATE OF BIRTH 20 Jan. 1924	3. SEX M	4. GRADE 15	5. SD D
6. OFFICIAL POSITION TITLE Ops Officer				7. OFF/DIV/BR OF ASSIGNMENT DDP/WE/French	8. CURRENT STATION Paris		
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
CAREER	RESERVE	TEMPORARY		INITIAL	X	REASSIGNMENT SUPERVISOR	
CAREER-PROVISIONAL (See Instructions - Section C)				X ANNUAL			
SPECIAL (Specify)				SPECIAL (Specify)			
11. DATE REPORT DUE IN O.P.				12. REPORTING PERIOD (From To) 1 April 1964 - 2 June 1965			
SECTION B PERFORMANCE EVALUATION							
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
SPECIFIC DUTIES							
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>							
SPECIFIC DUTY NO. 1 Contact, cultivation and assessment of, and collection of biographic and operational intelligence on Soviet scientific and technical targets, and on other Soviets and other nationalities to whom he has access through his cover.							RATING LETTER O
SPECIFIC DUTY NO. 2 Spotting and assessment of potential operational assets to be used against the targets specified under Specific Duty No. 1.							RATING LETTER S
SPECIFIC DUTY NO. 3 Execution of operational assignments as directed by Hqs and field stations concerned, whether of a KUTUBE, KUWOLF or KUDESC nature.							RATING LETTER O
SPECIFIC DUTY NO. 4 Preparation or acquisition of cover firm written material as operational information to increase his access and flexibility in furtherance of Specific Duties Nos. 1 through 3.							RATING LETTER O
SPECIFIC DUTY NO. 5 Planning, directing and managing overseas bureau of cover firm, with emphasis on exploitation of the cover to meet operational requirements.							RATING LETTER O
SPECIFIC DUTY NO. 6							POSTED ON BK OF-4b 6 JUL 1965
OVERALL PERFORMANCE IN CURRENT POSITION							
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p>30 JUN 1965</p>							RATING LETTER O *

SECRET

(When Filled In)

OFFICE OF PERSONNEL

SECTION C.**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B. To provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties is described, if applicable. During the reporting period this employee as a staff agent has continued the solidification of his cover and the expansion of his operational activity within his cover to a point where he represents as deeply buried a staff officer. He can be found in anyone with his past organizational background. From the point of view of the host country authorities he appears to be completely legitimate. From the more important point of view of his targets, he also apparently has been accepted, and not through a lack of opportunity for scrutiny, for what he claims to be. He thus represents for KUBARK an asset who has not only solid status and access cover, but also the demonstrated capability for exploiting his cover for specific and aggressive operational undertakings.

As has been stated in past fitness reports, his present capability directly and openly to approach operational targets through the vehicle of his cover is the result of his own efforts, in which he has devoted a tremendous amount of work not only to establish and enhance the foundations of the cover, which requires a considerable amount of work for the cover company, but to devise and exploit ways and means by which the cover activity may be applied directly to operational tasks and programs. In addition to operational activity in his country of assignment, he has also been used in HQs-directed activity in other countries, usually involving direct contact with target individuals, and in addition he has contributed greatly to the acquisition of operational information for the use of HQs components in their overall approach to Soviet scientific and technical targets.

It would be difficult to fault this employee with respect to energy, professional skills, and mental capacity. He is a keen student of his operational environment and very skillful in analyzing the possibilities it offers for application toward operational objectives. He shows considerable resourcefulness in devising logical and credible

(continued)

SECTION D**CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

1 June 1965

SIGNATURE OF EMPLOYEE

/S/ [Signature]

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

1 June 1965

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

/S/ James M. Flint

3.

COMMENTS OF REVIEWING OFFICIAL

Since the Reviewing Officer in the field has not indicated his views on this Fitness Report, I would like to make a comment of my own. Without wishing to detract from anything the Supervisor has said about Subject's performance, I feel obliged to note that the ratings given him in this report are higher than those given, for example, to any Branch Chief in this Division, and, as such, are inconsistent with the grading pattern of the Division as a whole.

Reviewing Officer

2 June 1965 Chief, External Operations Section /S/ Robert E. Owen

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
24 June 65	DC/WE	Edward Ryan

SECRET

14-00000

SECTION C continued

approaches to operational problems and personalities, and expends considerable effort in maintaining a level of specialized knowledge sufficient to backstop his cover and to ensure the maximum exploitation of his contacts with target organizations and individuals. His command of spoken, written, and technical French is excellent.

From the point of view of supervision, this employee in his present position requires guidance only insofar as to identify specific targets and for him to protect himself in situations where he does not have, by virtue of his not having access to official files, specialized information. Otherwise, he requires no supervision other than the periodic provision of policy and operational directives.

This employee has always been conscious and punctilious in his preparation of operational and administrative reports, including financial accountings, and his reporting in general, despite the burdens imposed by the necessity for minimizing the risks inherent in the lack of access to classified storage, leaves nothing to be desired.

Other than the funds for operational activities, this employee currently has no responsibility for the programming and use of personnel, space, equipment, and funds.

With respect to dedication to his job, this employee has practically speaking single-handedly built his present cover/operational position despite a number of negative factors inherent to his situation such as relative isolation, meager opportunity for contact with his professional group, and expensive area of assignment, and an exposed cover situation where the necessity for living cover is compounded by the necessity of avoiding mistakes which might jeopardize cover. His dedication to and enthusiasm for accepting the challenge of this assignment, and his willingness to continue on in it, deserve particular mention, particularly since he would perhaps justifiably feel that his present assignment may leave him outside the mainstream of competitive organization progression.

This employee's health and family situations leave nothing to be desired, as his proven mobility in the execution of operational assignments attests.

It should further be noted that with respect to the problem endemic to deep-cover assignments of allocation of time between cover work and operational activity, this employee comes very close to the happy norm of making cover work complement operational work, and making operational work contribute where possible to the enhancement of cover.

While this employee's assignment to date has essentially been a one-man show, it is recommended that serious consideration be given to expanding the operational complex which he has created in order to capitalize on his experience, the work he has put in to date, and his own management capabilities.

*(Section B) - No special recognition of Subject's "Outstanding" overall performance is being requested at this time.

SECRET

SECRET

(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER 006102
GENERAL					
SECTION A					
1. NAME (Last) <i>Richardson</i> (Middle) <i>Siegler</i>		2. DATE OF BIRTH 20 Jan 1924			3. SEX M
		4. GRADE GS-15			5. SD D
6. OFFICIAL POSITION TITLE Cps. Officer		7. OFF. DIV/BR OF ASSIGNMENT DP/NE/France			8. CURRENT STATION Paris
9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C) SPECIAL (Specify):		10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL SPECIAL (Specify):			REASSIGNMENT SUPERVISOR REASSIGNMENT EMPLOYER
11. DATE REPORT DUE IN O.P. 31 May 1964		12. REPORTING PERIOD (From- To-) 1 April 1963 - 31 March 1964			
SECTION B PERFORMANCE EVALUATION					
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p>					
SPECIFIC DUTY NO. 1		Finding, cultivating unwittingly and assessing new target personalities among Soviet scientists, engineers and other technical specialists.			RATING LETTER S
SPECIFIC DUTY NO. 2		Continuing the assessment and unwitting development of established targets in the same category.			RATING LETTER S
SPECIFIC DUTY NO. 3		Development of similar leads on target personalities from other denied areas; making recruitments outside base country.			RATING LETTER S
SPECIFIC DUTY NO. 4		Development and assessment of technical personalities of interest to station's internal (domestic) programs.			RATING LETTER S
SPECIFIC DUTY NO. 5		Managing and directing cover company's foreign bureau and its assets to strengthen own cover and diversify access for KUTULE, KUWOLF and KUDESC purposes.			RATING LETTER O
SPECIFIC DUTY NO. 6		Researching, writing and editing own and others' material published by cover company to strengthen cover and diversify access for KUDOVE operational purposes.			RATING LETTER O
OVERALL PERFORMANCE IN CURRENT POSITION					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p>26 JUN 1964</p>					
FORM 45 OBSOLETE PREVIOUS EDITIONS. 4-62		SECRET		GROUP 1 Excluded from automatic downgrading and declassification	

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for retaining. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

This employee combines the relatively rare combination of a senior and broadly experienced intelligence officer under working cover providing both long-term status in his country of residence (and in Europe in general) and access for a variety of operational functions, including spotting, assessing, contact with Soviet bloc nationals of specific interest, investigative measures, assessment in depth of ostensibly cover-company hired persons, and attendance at a broad range of national and international specialized meetings. Development of the capability operationally to exploit his cover has been the achievement of the employee himself. In so doing he has at the same time achieved genuine acceptance by his cover company associates (most of whom are unwitting) and his colleagues in his cover profession and related professions.

In undertaking operational tasks this employee has consistently shown initiative, imagination, security consciousness, and application of both operational and substantive background to the problem at hand. He has put a conscious effort into improving his already excellent command of the French language, and his grasp of a variety of specialized scientific and technical fields has been achieved basically as a result of his own efforts.

His management of operational reporting, finances, and the administrative problems connected with his cover status has been exemplary.

It should be noted that during the reporting period, this employee has not had the benefit at all times of specific pinpointed operational direction. As of the end of the reporting period, Headquarters assumed control of his activities against

SECTION D		CERTIFICATION AND COMMENTS
1.		specific Soviet targets on a Europe-wide basis. I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT
DATE	SIGNATURE OF EMPLOYEE	
25 May 1964	/s/ [Signature]	
2.		BY SUPERVISOR
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
Eighteen		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
25 May 1964	Ops. Officer	/s/ James Flint
3. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL		
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
25 May 1964	Cos. Officer	/s/ Robert E. Owen

SECRET

SECRET
(When Filled In)

<i>Richard W. Ferguson</i>				EMPLOYEE SERIAL NUMBER 03736T 016112		
FITNESS REPORT				GENERAL		
SECTION A		1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
			20 Jan 1924	M	GS-15	D
6. OFFICIAL POSITION TITLE		7. OFF/DIV/BR OF ASSIGNMENT 8. CURRENT STATION				
Ops Officer		DDP/SR Paris				
9. CHECK (X) TYPE OF APPOINTMENT		10. CHECK (X) TYPE OF REPORT				
CAREER	RESERVE	TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR		
CAREER-PROVISIONAL (See Instructions - Section C)			X ANNUAL	REASSIGNMENT EMPLOYER		
SPECIAL (Specify):			SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P.		12. REPORTING PERIOD (From - To)				
31 May 1963		10 September 1962 - 31 March 1963				
SECTION B PERFORMANCE EVALUATION						
W - Weak	Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.					
A - Adequate	Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.					
P - Proficient	Performance is more than satisfactory. Desired results are being produced in a proficient manner.					
S - Strong	Performance is characterized by exceptional proficiency.					
O - Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.					
SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).						
SPECIFIC DUTY NO. 1		Establishment and maintenance of cover as a genuine working member of his profession.				RATING LETTER O
SPECIFIC DUTY NO. 2		Spotting and assessing persons of operational interest to Paris Station and to other stations.				RATING LETTER S
SPECIFIC DUTY NO. 3		Investigating of organizations and phenomena of operational interest to the Station.				RATING LETTER S
SPECIFIC DUTY NO. 4		Collection of positive and operational information using his cover for entree.				RATING LETTER S
SPECIFIC DUTY NO. 5						RATING LETTER
SPECIFIC DUTY NO. 6		POSTED ON <i>16 July 63</i>				RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION						
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						
15 JUL 1963						RATING LETTER S

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

See attached sheet.

SECTION D**CERTIFICATION AND COMMENTS**

BY EMPLOYEE

1.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

15 May 1963

SIGNATURE OF EMPLOYEE

/s/

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

6½ months

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

15 May 1963

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

Ops Officer

/s/ James Flint

3.

COMMENTS OF REVIEWING OFFICIAL

See attached sheet.

DATE

20 May 1963

OFFICIAL TITLE OF REVIEWING OFFICIAL

OPS Officer

TYPED OR PRINTED NAME AND SIGNATURE

/s/ Edward Ryan

SECRET

SECRET

Richard J. Regas

SECTION C

NAARRATIVE COMMENTS

The assignment of this employee to the field under non-official cover was designed to compensate for the loss of an employee in an official cover slot which was cut from the Station's ODACID allotment of personnel positions.

During the reporting period this employee has accomplished with success the convincing establishment of his cover in a complex milieu, and has been accepted as legitimate by his professional colleagues, the persons whom he meets under cover, and the French authorities. It should be noted that his ability to assume his cover has been largely the result of his own efforts over a period of years to acquire and maintain a familiarity with the general scientific field.

During the reporting period he has developed a wide circle of contacts in the scientific and journalistic fields and applies a long background in a variety of assignments in KUDOVE to the determination and assessment of operational potential among these contacts. At the same time his cover organization, in which only four persons are witting of his actual status, has shown itself to be more than satisfied with his performance of his cover duties.

This employee requires a minimum of detailed operational supervision; it is necessary in specific cases only to indicate the operational or informational objectives.

From the point of view of administrative support, his attention to detail and meticulousness reduce the problems of his support by the Station to a minimum.

This employee uses the French language continuously, and his facility is such as to permit him to handle himself excellently in a broad range of complex technical subjects. He has in addition undertaken specialized French language training to develop this capability further. His operational reporting is excellent both with regard to clarity and pertinence.

In the immediate future he will be assigned case work, for the most part in fields where it will complement, and be complemented by, his independent operational activities and cover work.

SECRET

SECRET

SUN
1962
MUR

6104

6 August 1962

[REDACTED] Memorandum in Lieu of Fitness Report [REDACTED]

Subject: [REDACTED]

My last statements concerning the performance of [REDACTED] should be extended to cover the remainder of his service as Chief of SR/6. He departed headquarters for a field assignment 31 July 1962.

Quentin C. Johnson
QUENTIN C. JOHNSON
Chief of Operations and Plans
SR Division



CONCUR:

Howard J. Osborn
HOWARD J. OSBORN
Chief, SR Division

SECRET
(When Filled In)Recorded by
CSPD

FITNESS REPORT <i>Richardson Jaques</i>				EMPLOYEE SERIAL NUMBER			
SECTION A				GENERAL			
1. NAME		2. DATE OF BIRTH	3. SEX	4. GRADE			
Richardson Jaques		20 January 1924	M	GS-14			
5. SERVICE DESIGNATION		6. OFFICIAL POSITION TITLE		7. OFFICER OR RANK OF ASSIGNMENT			
D		Branch Chief		OC/GR/6			
8. CAREER STAFF STATUS			9. TYPE OF REPORT				
NOT ELIGIBLE	MEMBER	DEFERRED	INITIAL	REASSIGNMENT/SUPERVISOR			
PENDING	DECLINED	DENIED	X ANNUAL	REASSIGNMENT/EMPLOYEE			
10. DATE REPORT DUE IN G.P.		11. REPORTING PERIOD		SPECIAL (Specify)			
From July 1960-October 61		To					
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of these duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							
1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding	
SPECIFIC DUTY NO. 1 Supervises large functional branch of thirty-seven staff and fifteen contract personnel.			RATING NO.	SPECIFIC DUTY NO. 4 Conducts liaison with various components of the Agency and with other agencies.			RATING NO.
SPECIFIC DUTY NO. 2 Plans and programs for operations support, including initiation of new support activities.			5	SPECIFIC DUTY NO. 5 Prepares and presents briefings.			6
SPECIFIC DUTY NO. 3 Supervises preparation of, and sometimes personally prepares, special studies both on own initiative and on request.			5	SPECIFIC DUTY NO. 6 Supervises maintenance of SR Division records on Soviet defectors, supports exploitation of defectors and participates in their resettlement.			5
SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.							
1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding.						RATING NO.	
SECTION D DESCRIPTION OF THE EMPLOYEE							
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee.							
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree	RATING		
CHARACTERISTICS				NOT APPLICABLE	NOT OBSERVED		
GETS THINGS DONE						X	
RESOURCEFUL						X	
ACCEPTS RESPONSIBILITIES						X	
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES						X	
DOES HIS JOB WITHOUT STRONG SUPPORT						X	
FACILITATES SMOOTH OPERATION OF HIS OFFICE						X	
WRITES EFFECTIVELY						X	
SECURITY CONSCIOUS						X	
THINKS CLEARLY						X	
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS						X	
OTHER (Specify)							
SEE SECTION "E" ON REVERSE SIDE							

SECRET

(When Filled In)

OFFICE OF

752

AH 61

SECTION E

NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

MAIL ROOM

Mr. ██████████ has a good knowledge of Soviet matters and generally is very well informed. He continually demonstrates much initiative and a high degree of productivity. He is stimulating to his associates, businesslike and delegates work easily. He appears very self-confident and he is dynamic.

Mr. ██████████ supervises a very large and key branch engaged in a wide variety of activities, a difficult job which he does well.

SECTION F

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

9 November 1961

SIGNATURE OF EMPLOYEE

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

Twelve

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

DATE

9 November 1961

OFFICIAL TITLE OF SUPERVISOR

SR/Chief of Plans and Operations

TYPED OR PRINTED NAME AND SIGNATURE

JOHN M. MAURY

3.

BY REVIEWING OFFICIAL

I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.

I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE

21 NOV
1961

OFFICIAL TITLE OF REVIEWING OFFICIAL

Chief, SR Division

TYPED OR PRINTED NAME AND SIGNATURE

JOHN M. MAURY

SECRET

SECRET
(When Filled In)

FITNESS REPORT			EMPLOYEE SERIAL NUMBER						
GENERAL									
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH	3. SEX	4. GRADE					
RICHARDSON Jerome		20 Jan 1924	M	GS-14					
5. SERVICE DESIGNATION		6. OFFICIAL POSITION TITLE							
DI		FE/Tokyo Sta/SR							
8. CAREER STAFF STATUS			9. TYPE OF REPORT						
NOT-ELIGIBLE PENDING	MEMBER DECLINED	DEFERRED DENIED	INITIAL <input checked="" type="checkbox"/> ANNUAL SPECIAL (Specify)	REASSIGNMENT/SUPERVISOR REASSIGNMENT/EMPLOYER					
10. DATE REPORT DUE IN O.P.		11. REPORTING PERIOD From 24 Apr 62							
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES									
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).									
1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent					
SPECIFIC DUTY NO. 1 Chief, Soviet Branch, responsible for activities of 24 staff and 6 contract employees		RATING NO. 6	SPECIFIC DUTY NO. 4 Case officer						
SPECIFIC DUTY NO. 2 Responsible for station SR planning, budgeting, and operating activities		RATING NO. 6	SPECIFIC DUTY NO. 5						
SPECIFIC DUTY NO. 3 Representing the station at varied levels in all SR matters		RATING NO. 6	SPECIFIC DUTY NO. 6						
SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION									
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.									
1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding.				RATING NO. 5					
SECTION D DESCRIPTION OF THE EMPLOYEE									
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee.									
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree					
CHARACTERISTICS			NOT APPLICABLE	NOT OBSERVED	RATING				
GETS THINGS DONE					1	2	3	4	5
RESOURCEFUL									X
ACCEPTS RESPONSIBILITIES									X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES									X
DOES HIS JOB WITHOUT STRONG SUPPORT									X
FACILITATES SMOOTH OPERATION OF HIS OFFICE									X
WRITES EFFECTIVELY									X
SECURITY CONSCIOUS									X
THINKS CLEARLY									X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS									
OTHER (Specify):									
SEE SECTION "E" ON REVERSE SIDE									

SECRET

(When Filled In)

SECTION E**NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

State strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for promotion and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

In most respects, this officer is one of the best I have known in this agency. He has a broad and deep knowledge of his target area, as well as of his "host" country; an excellent and proven degree of operational "know-how"; the ability to write and speak lucidly and effectively and with apparent ease; and a very high degree of motivation and devotion to duty. He can be expected to continue his dynamic and imaginative pursuit of a most difficult target. It is my opinion that this officer has great potential and is ready for increased responsibilities which would involve the promotion for which he has been recommended. As for training, a good managerial course might help to bring into even sharper focus his many talents.

This report has been prepared in accordance with FE Division standards which recognize the principle of rating the individual against the group. Thus an 'average' rating reflects an entirely satisfactory performance.

SECTION F**CERTIFICATION AND COMMENTS****BY EMPLOYEE**

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

23 June 1960

SIGNATURE OF EMPLOYEE

Jacques Richardson/s/ on transmittal

2.

BY SUPERVISORMONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

DATE

23 June 1960

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

signed on

Adam Brindle(P) transmittal

3.

BY REVIEWING OFFICIAL

- I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
- I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
- I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
- I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

COS, Tokyo

John Baker/s/ on transmittal

SECRET

SECRET
(When Filled In)

EMPLOYEE SERIAL NUMBER

FITNESS REPORT

GENERAL

1. NAME RICHARDSON, Jacques	2. DATE OF BIRTH 20 January 1921	3. SEX M	4. GRADE GS-11												
5. SERVICE DESIGNATION	6. OFFICIAL POSITION TITLE SR, Tokyo, Japan	7. OFF/DIV/BR OF ASSIGNMENT													
8. CAREER STAFF STATUS <table border="1"><tr><td>NOT ELIGIBLE</td><td>MEMBER</td><td>DEFERRED</td></tr><tr><td>PENDING</td><td>DECLINED</td><td>DENIED</td></tr></table>		NOT ELIGIBLE	MEMBER	DEFERRED	PENDING	DECLINED	DENIED	9. TYPE OF REPORT <table border="1"><tr><td>INITIAL</td><td>REASSIGNMENT/SUPERVISOR</td></tr><tr><td>ANNUAL</td><td>REASSIGNMENT/EMPLOYEE</td></tr><tr><td colspan="2">SPECIAL (Specify)</td></tr></table>		INITIAL	REASSIGNMENT/SUPERVISOR	ANNUAL	REASSIGNMENT/EMPLOYEE	SPECIAL (Specify)	
NOT ELIGIBLE	MEMBER	DEFERRED													
PENDING	DECLINED	DENIED													
INITIAL	REASSIGNMENT/SUPERVISOR														
ANNUAL	REASSIGNMENT/EMPLOYEE														
SPECIAL (Specify)															
10. DATE REPORT DUE IN O.P. 31 May 1959	11. REPORTING PERIOD From 10 Apr 58 - 31 Mar 59 To														

SECTION A

EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding	RATING NO.
SPECIFIC DUTY NO. 1 Supervises and directs operational branch of some 17 persons	RATING NO. 5	SPECIFIC DUTY NO. 4 Case officer					6
SPECIFIC DUTY NO. 2 Conducts operational liaison with local intelligence and security services.	RATING NO. 6	SPECIFIC DUTY NO. 5					
SPECIFIC DUTY NO. 3 Conducts liaison with U.S. military and civilian intelligence services	RATING NO. 6	SPECIFIC DUTY NO. 6					

SECTION C

EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.	RATING NO. 1
2 - Performance meets most requirements but is deficient in one or more important respects.	
3 - Performance clearly meets basic requirements.	
4 - Performance clearly exceeds basic requirements.	
5 - Performance in every important respect is superior.	
6 - Performance in every respect is outstanding.	

SECTION D

DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee.

1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree	RATING					
CHARACTERISTICS				NOT APPL-CABLE	NOT ON SERVED	1	2	3	4	5
GETS THINGS DONE										
RESOURCEFUL										
ACCEPTS RESPONSIBILITIES										
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES										
DOES HIS JOB WITHOUT STRONG SUPPORT										
FACILITATES SMOOTH OPERATION OF HIS OFFICE										
WRITES EFFECTIVELY										
SECURITY CONSCIOUS										
THINKS CLEARLY										
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS										
OTHER (Specify):										

SEE SECTION "E" ON REVERSE SIDE

SECRET

(When Filled In)

SECTION E

NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

v.42

14N 22H 153-19 AH '59

Subject continues as one of the most capable, professional and hard working of the branch chiefs in the Station. Working ^{MAIL ROOM} against a tough denied area problem, he demonstrates imagination, drive, excellent area background and knowledge, and a high degree of productivity. He definitely has the potential for an even more responsible position.

SECTION F

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE
I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

27 April 1959

SIGNATURE OF EMPLOYEE

signed on transmittal

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

22

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

27 April 1959

DC Tokyo Station

William Nelson

signed on transmittal

3.

BY REVIEWING OFFICIAL

- I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
 I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
 I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
 I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE
27 April 1959

OFFICIAL TITLE OF REVIEWING OFFICIAL
C/Tokyo Station

TYPED OR PRINTED NAME AND SIGNATURE

John E. Baker signed on transmittal

SECRET

SECRET

SK 8

FITNESS REPORT (Part I) - PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item B. of Section A below.

GENERAL					
1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
RICHARDSON JACQUES			20 Jan 1924	M	DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT FE, TOKYO, JAPAN			6. OFFICIAL POSITION TITLE Area Ops Officer		
7. GRADE GS-14	8. DATE REPORT DUE IN OP		9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 1 October 1957 - 9 April 1958		
10. TYPE OF REPORT (Check one)		INITIAL ANNUAL	REASSESSMENT-SUPERVISOR REASSESSMENT-EMPLOYEE	SPECIAL (Specify) Promotion	

CERTIFICATION					
SECTION B.					
1. FOR THE RATER: THIS REPORT <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT:					

A. CHECK (X) APPROPRIATE STATEMENTS:		
<input checked="" type="checkbox"/>	THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "E" IN C1 OR C2, A WARNING LETTER HAS BEEN SENT TO HIM OR A COPY ATTACHED TO THIS REPORT.
<input type="checkbox"/>	THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL ENDS HIS EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
<input type="checkbox"/>	I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	
B. THIS DATE	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	D. SUPERVISOR'S OFFICIAL TITLE
27 May 1958	William E. Nelson	

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.		
BY	DATE	REVIEWED BY POC
Posted Pos. Control	101	John E. Baker
Reviewed by POC	101	7/24/58

THIS REPORT HAS BEEN EVALUATED AGAINST CRITERIA
SPECIFIED AT THIS STATION AND IN CONFORMANCE
WITH THE STANDARDS OF THE U.S. GOVERNMENT.
IT IS THE SUPERVISOR'S RESPONSIBILITY TO
KEEP THIS REPORT ON FILE AS PERTAINING
TO THE INDIVIDUAL AS LONG AS HE IS WITH US.

CONTINUED ON ATTACHED SHEET

A. THIS DATE 27 May 1958	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL John E. Baker	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
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SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES:
DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- 1. DOES NOT PERFORM DUTIES ADEQUATELY. HE IS INCOMPETENT.
- 2. DARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
- 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
- 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
- 5. A FINE PERFORMANCE; CAPTURES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
- 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES**DIRECTIONS:**

- a. State in the spaces below up to six of the more important SPECIFIC duties performed during this rating period. Place the most important first. Do not include minor or unimportant duties.
- b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
- d. Compare in your mind, when possible, the individual being rated with ¹⁴⁴⁻²⁶ ~~218 PH 50~~ the same duty at a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.

- f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	MAIL
GIVING LECTURES	DEVELOPS NEW PROGRAMS	INTERROGATIONS
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	PREPARES SUMMARIES
WRITING TECHNICAL REPORTS	MANAGES FILES	TRANSLATES GERMAN
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	DEREPIETING SOURCES
TYPING	COORDINATES WITH OTHER OFFICES	KEEPS BOOKS
TAKING DICTATION	WRITES REGULATIONS	DRIVES TRUCK
SUPERVISING	FREPREPARES CORRESPONDENCE	MAINTAINS AIR CONDITIONING
		EVALUATES SIGNIFICANCE OF DATA

- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

DESCRIPTIVE RATING NUMBER	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	RATING NUMBER	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER
	2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY		FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
	3 - PERFORMS THIS DUTY ACCEPTABLY		7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER		
	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB		
SPECIFIC DUTY NO. 1	As branch chief directs and plans operations of denied area branch.	RATING NUMBER	SPECIFIC DUTY NO. 4
	5/5		Conducts liaison with other U.S. agencies
SPECIFIC DUTY NO. 2	Conducts operational liaison with local security services.	RATING NUMBER	SPECIFIC DUTY NO. 5
	6		
SPECIFIC DUTY NO. 3	Develops and handles agents	RATING NUMBER	SPECIFIC DUTY NO. 6
	6		

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**DIRECTIONS:** Stress strengths and weaknesses, particularly those which affect development on present job.

Subject is an exceedingly well-equipped operations officer. He is mature, intelligent, has a thorough background in operations in his area and the ability to grow in his job. His operational planning and execution is usually impeccable. He has the loyalty of his subordinates and the respect of his equals and superiors. He is particularly effective in dealing in the liaison field where his good sense and disinterest in "fighting the problem" produces a maximum of cooperation and good will. If he has any minor fault as a supervisor, it is not in impatience with his subordinates, as reflected in previous evaluations, but in an occasional unwillingness to say no to them.

SECTION D.**SUITABILITY FOR CURRENT JOB IN ORGANIZATION****DIRECTIONS:** Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

- | |
|--|
| 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED |
| 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW |
| 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION |
| 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION |
| 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS |
| 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION |
| 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION |

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days have elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the DIA no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E.

GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
RICHARDSON JACQUES	20 Jan 1924	M	DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT FS, TOKYO, JAPAN	6. OFFICIAL POSITION TITLE Area Ops Officer		
7. GRADE SS-11	8. DATE REPORT DUE IN OR. 25-11	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 1 October 1957 - 9 April 1958	
10. TYPE OF REPORT (Check one) ANNUAL	11. RATING SPECIAL (Specify) Promotion		

SECTION F.

CERTIFICATION

11. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

12. THIS DATE 13. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR 14. SUPERVISOR'S OFFICIAL TITLE

27 May 1958

William E. Nelson

15. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

16. THIS DATE 17. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL 18. OFFICIAL TITLE OF REVIEWING OFFICIAL

27 May 1958

John E. Baker

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others, his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

- 5
 1. ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
 2. HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
 3. MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
 4. READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
 5. WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
 6. ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
 7. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? Yes No. If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on apopon of his potential, note the rating in the "potential" column.

- 0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION
 1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
 2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
 3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
3		A GROUP DOING THE BASIC JOB (TANK DRIVERS, MECHANICS OR PROFESSIONAL SPECIALISTS OF VARIOUS KINDS) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First Line Supervisor)
3		A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second Line Supervisor)
3		A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive Level)
2		ONE CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
3		ONE IMMEDIATE SUBORDINATE ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
3		ONE IMMEDIATE SUBORDINATE INCLUDE MEMBERS OF THE OPPOSITE SEX
		OTHER (Specify)

SECRET

(Form Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

10 months

4. COMMENTS CONCERNING POTENTIAL

His potential for advancement is excellent. He has the right blend of operational know-how and supervisory talent to undertake position #426 of higher score than he now holds. Although his advancement has been rapid for his age, his maturity, poise, and career sense almost completely eliminate age as a factor in his potential for a more senior job.

MAIL APPM

FUTURE PLANS**SECTION H.****1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL**

Subject deserves at sometime within the next year or two the opportunity to broaden his experience either by command of a small station or advancement to a more responsible job in a large one.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

None

SECTION I. **DESCRIPTION OF INDIVIDUAL**

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "Category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

- CATEGORY NUMBERS
- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
 - 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
 - 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
 - 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
 - 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	5	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
5	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARRISES	4	12. SHOWS ORIGINALITY	4	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
4	3. HAS INITIATIVE	5	13. ACCEPTS RESPONSIBILITY	4	23. IS THOUGHTFUL OF OTHERS
5	4. IS ANALYTIC IN HIS THINKING	4	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
4	5. STICKLES CONSTANTLY FOR HIS KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	5	25. DISPLAYS JUDGEMENT
4	6. SHOWS TENDENCY TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	5	26. IS SECURITY CONCERNED
4	7. CAN GET ALONG WITH PEOPLE	4	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE
5	8. HAS MEMORY FOR FACTS	5	18. IS DISCREPANT	5	28. HIS CRITICISM IS CONSTRUCTIVE
4	9. SEES THINGS DONE	5	19. THINKS CLEARLY	5	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
4	10. CAN COPE WITH EMERGENCIES	C	20. COMPLETED ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

(When Filled In)

H. PERS.

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.
 FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item A, of Section A below.

SECTION A.

GENERAL				
1. NAME (Last) RICHARDSON	(First) Jacques	(Middle)	2. DATE OF BIRTH 20 Jan. 1924	3. SEX M
4. SERVICE DESIGNATION DI		5. OFFICIAL POSITION TITLE Area Operations Officer		
6. OFFICE/DIVISION/BRANCH OF ASSIGNMENT Tokyo Station	7. GRADE OS-14	8. DATE REPORT DUE IN OR INITIAL	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 1 October 1956 to 30 September 1957	
			X REASSIGNMENT-SUPERVISOR	SPECIAL (Specify)
			REASSIGNMENT-EMPLOYEE	

SECTION B.

CERTIFICATION

1. AM I THE RATER? THIS REPORT HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT, SHOW EXPLAIN WHY
NOT.

Completed at Headquarters; subject not available (Copy sent to field).

A. CHECK (X) APPROPRIATE STATEMENTS:

<input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "P" IN C1 OR D, A WARNING LETTER WAS SENT TO HIM & COPY ATTACHED TO THIS REPORT.
<input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
<input checked="" type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	

B. THIS DATE

16 Oct 1957

C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR D. SUPERVISOR'S OFFICIAL TITLE

Edmund Marchant, Chief SOV Branch Japan Station

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

REVIEWED BY	DATE
Poste Dir. C1	1 NOV 1957

Reviewed by C1 1 NOV 1957

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE 23 Oct 57	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL Lloyd George	C. OFFICIAL TITLE OF REVIEWING OFFICIAL COS, Tokyo
---------------------------	--	---

SECTION C.

JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare his ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- 1 - DOES NOT PERFORM DUTIES ADEQUATELY: HE IS INCOMPETENT.
- 2 - BARELY ADEQUATE IN PERFORMANCE: ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
- 3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY: OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
- 4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
- 5 - A FINE PERFORMANCE: CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
- 6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

- a. State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period. Place the most important first. Do not include minor or unimportant duties.
- b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
- d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.

- f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	MAIL ROOM	CONDUCTS INTERROGATIONS
GIVING LECTURES	DEVELOPS NEW PROGRAMS		PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS		TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES		DERRIEFING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO		KEEPS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES		DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS		MAINTAINS AIR CONDITIONING
SUPERVISING	PREPARES CORRESPONDENCE		EVALUATES SIGNIFICANCE OF DATA

- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER
2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
3 - PERFORMS THIS DUTY ACCEPTABLY	7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	
5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	

SPECIFIC DUTY NO. 1	RATING NUMBER	SPECIFIC DUTY NO. 4	RATING NUMBER
Deputy to Branch Chief	5	Supervising	4
SPECIFIC DUTY NO. 2	RATING NUMBER	SPECIFIC DUTY NO. 5	RATING NUMBER
Conducts Foreign Liaison	6	Prepares correspondence and reports and handles administrative routine	5
SPECIFIC DUTY NO. 3	RATING NUMBER	SPECIFIC DUTY NO. 6	RATING NUMBER
Prepares and Manages Projects	4	Developes and handles Agents	5

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Subject has excellent natural equipment for employment in this organization in terms of his intelligence and natural aptitudes. Additionally, he brings a great deal of area knowledge and language ability to his present assignment. During the period covered by this report he has displayed great industry and devotion to duty in a variety of circumstances and achieved notable results in production and in the creation of both short and long-term assets for his unit. On the debit side I would say that he is somewhat too businesslike in many personal situations to the point of being almost humourless. This, however, is a quality which he does not permit to intrude upon the necessities of his operational work although it often shows in office relationships.

SECTION D.

SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

- | | |
|---|--|
| 7 | 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED |
| | 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW |
| | 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION |
| | 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION |
| | 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS |
| | 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION |
| | 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION |

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CTF no later than 30 days after the due date indicated in item 8 of Section "E" below.

GENERAL			
1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH
RICHARDSON	Jacques		20 Jan. 1924
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT		4. SEX M DI	
Police Station REDWOOD		5. OFFICIAL POSITION TITLE Area Operations Officer	
7. GRADE GS-14	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 1 October 1956 to 30 September 1957	
10. TYPE OF REPORT (Check one)		INITIAL ANNUAL	REASSIGNMENT-SUPERVISOR REASSIGNMENT-EMPLOYEE SPECIAL (Specify)

CERTIFICATION			
1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED	2. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR'S OFFICIAL TITLE	3. OFFICIAL POSITION TITLE	
A. THIS DATE 23 Oct 57	Lloyd GEORGE <i>Lloyd George</i> COS Tokyo	C. OFFICIAL TITLE OF REVIEWING OFFICIAL	
B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL		Chief SOV Branch Japan Station	
A. THIS DATE 16 Oct 1957	<i>Edward W. Roberts</i>	C. OFFICIAL TITLE OF REVIEWING OFFICIAL	

SECTION G.		ESTIMATE OF POTENTIAL	
1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES			
DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.			
<p>1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES</p>			
7	RATING NUMBER		

2. SUPERVISORY POTENTIAL	
DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.	

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
2		4. ACTUALLY DOING THE BASIC JOB (truck drivers, stenographers, technicians or professionals specializing in various kinds of work) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
3		5. A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisor)
3	3	6. A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR POLICY (Executive Level)
3		7. EVEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
3		8. WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
3		9. WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
3		10. OTHER (Specify)

SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION OR PERSONNEL 15																	
4. COMMENTS CONCERNING POTENTIAL Subject is well suited for this business and the business of his 50 PH 57 progress steadily to positions of great responsibility.																	
MAIL ROOM																	
SECTION II.		FUTURE PLANS															
1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL																	
Normal refresher a/o preparatory training as required.																	
2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS																	
No limiting factors or personal circumstances known to the rater																	
SECTION III. DESCRIPTION OF INDIVIDUAL																	
<p>DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.</p> <table border="0"> <tr> <td>X</td> <td colspan="5">HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL</td> </tr> <tr> <td>CATEGORY NUMBER</td> <td colspan="5">1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE</td> </tr> </table>						X	HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL					CATEGORY NUMBER	1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE				
X	HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL																
CATEGORY NUMBER	1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE																
CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT												
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES												
4	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS												
5	3. HAS INITIATIVE	4	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS												
5	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE												
5	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT												
4	6. KNOWS WHEN TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS												
3	7. CAN GET ALONG WITH PEOPLE	5	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE												
5	8. HAS MEMORY FOR FACTS	5	18. IS OBSERVANT	4	28. HIS CRITICISM IS CONSTRUCTIVE												
5	9. GETS THINGS DONE	5	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE												
2	10. CAN COPE WITH EMERGENCIES	5	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION												

SECRET

SECRET

(After Filled In).

DD FORM

FITNESS REPORT (Part II) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8, of Section "A" below.

SECTION A.

GENERAL

1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
RICHARDSON Jacques			20 Jan. 1924	M	SD
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT Japan Station (REDWOOD)			6. OFFICIAL POSITION TITLE Area Operations Officer		
7. GRADE	8. DATE REPORT DUE IN OP		9. PERIOD COVERED BY THIS REPORT (Inclusive dates)		
GS-14			1 October 1955 to 30 September 1956		
10. TYPE OF REPORT (Check one)		INITIAL	REASSIGNMENT-SUPERVISOR	SPECIAL (Specify) BASST INVENTORY-EMPLOYEE	

SECTION B.

CERTIFICATION

1. FOR THE RATER: THIS REPORT HAS HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY
NOT:

A. CHECK (X) APPROPRIATE STATEMENTS:

<input checked="" type="checkbox"/>	THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "C" OR D, A WARNING LETTER WAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
<input type="checkbox"/>	THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
<input checked="" type="checkbox"/>	I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	

B. THIS DATE C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR D. SUPERVISOR'S OFFICIAL TITLE
15 November 1956 **Edward M. Arellano** **Chief, Soviet Branch**

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

BY	DATE
<i>[Signature]</i>	15 Nov 56
Reviewed by	<i>[Signature]</i> 1-22-57

[] CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL C. OFFICIAL TITLE OF REVIEWING OFFICIAL
21 November 1956 **W. Edward George** **Chief of Inspections**

SECTION C.

JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- | | |
|--------------------------|---|
| <input type="checkbox"/> | 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT. |
| <input type="checkbox"/> | 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES. |
| <input type="checkbox"/> | 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS. |
| <input type="checkbox"/> | 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER. |
| <input type="checkbox"/> | 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL. |
| <input type="checkbox"/> | 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR. |

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

- a. State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period.
- b. Place the most important first. Do not include minor or unimportant duties.
- c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
- d. Compare in your mind, when possible, the individual being rated with others doing similar work in the same duty at a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- f. Be specific. Examples of the kind of duties that might be rated are:
- | | |
|-----------------------------|--------------------------------|
| ORAL BRIEFING | HAS AND USES AREA KNOWLEDGE |
| GIVING LECTURES | DEVELOPS NEW PROGRAMS |
| CONDUCTING SEMINARS | ANALYZES INDUSTRIAL REPORTS |
| WRITING TECHNICAL REPORTS | MANGES FILES |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO |
| TYPING | COORDINATES WITH OTHER OFFICES |
| TAKING DICTATION | WRITES REGULATIONS |
| SUPERVISING | PREPARES CORRESPONDENCE |
- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF PERSONNEL

JAH 3 11 13 AH 57

MAIL ROOM

 COORDINATES-INTERROGATIONS
 PREPARES SUMMARIES
 TRANSLATES GERMAN
 DEBRIEFING SOURCES
 KEEPS BOOKS
 DRIVES TRUCK
 MAINTAINS AIR CONDITIONING
 EVALUATES SIGNIFICANCE OF DATA

DESCRIPTIVE RATING NUMBER	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER
	2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	7 - FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
	3 - PERFORMS THIS DUTY ACCEPTABLY	8 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	
	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	
SPECIFIC DUTY NO. 1	RATING NUMBER	SPECIFIC DUTY NO. 4
Deputy to Branch Chief	5	Supervising
SPECIFIC DUTY NO. 2	RATING NUMBER	SPECIFIC DUTY NO. 5
Conducts Foreign Liaison	6	Prepares correspondence and reports
SPECIFIC DUTY NO. 3	RATING NUMBER	SPECIFIC DUTY NO. 6
Prepares and manages projects	4	Handles admin routine

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Subject has really superb natural equipment for work in this organization in terms of mental capacity, psychological bent and affinity for the things and people he comes against. He tops this off with industry and language ability among other natural aptitudes. On the debit side and measured against the best, he is a bit shy of humor and personal understanding in some situations, qualities which mitigate more against acceptability than job competence.

SECTION D.

SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

- 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
- 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
- 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
- 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
- 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
- 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
- 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

Subject is an all around performer capable of a primary, in place of his present secondary, responsibility.

SECRET

SECRET

(When Filled In)

B-35-12

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CO no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E.

GENERAL

1. NAME RICHARDSON JACQUES	2. DATE OF BIRTH 20 Jan. 1924	3. SEX M	4. SERVICE DESIGNATION DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT Japan Station (REDWOOD)		6. OFFICIAL POSITION TITLE Area Operations Officer	
7. GRADE SS-14	8. DATE REPORT DUE IN CP 30-11	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 1 October 1955 to 30 September 1956	
10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL		REASSIGNMENT-SUPERVISOR REASSIGNMENT-EMPLOYEE	SPECIAL (Specify)

SECTION F.

CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED	2. THIS DATE 15 November 1955	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR <i>Edward Maelius</i>	C. SUPERVISOR'S OFFICIAL TITLE Chief, Soviet Branch
2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.			
4. THIS DATE 21 November 1955	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL <i>Wexley George</i>	C. OFFICIAL TITLE OF REVIEWING OFFICIAL Chief of Interactions	

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

- 1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
 - 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
 - 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
 - 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
 - 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
 - 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
 - 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES
- 7**
- RATING NUMBER

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Does this person the ability to be a supervisor? Yes No. If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
2		A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
3		A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	3	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
3		WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
3		WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
3		WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
	OTHER (Specify)	71-10-00000000

SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION.

Six

OFFICE OF PERSONNEL

4. COMMENTS CONCERNING INDIVIDUAL

Subject has a high all around potential. With respect to ~~the 3~~^{the} below, he tends to support subordinates from his own end, rather than to bring them along the hard way, and a normal tendency to avoid the categorical "no" - both tendencies easily correctable.

MAIL ROOM**SECTION H.****FUTURE PLANS**

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Routine refresher training as appropriate.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

All normal. No limiting factors.

SECTION I.**DESCRIPTION OF INDIVIDUAL**

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

CATEGORY NUMBER		STATEMENT		CATEGORY		STATEMENT	
	X	HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL					
	1	APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE					
	2	APPLIES TO INDIVIDUAL TO A LIMITED DEGREE					
	3	APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE					
	4	APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE					
	5	APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE					
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES		
4	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS		
5	3. HAS INITIATIVE	4	13. ACCEPTS RESPONSIBILITY EASILY	3	23. IS THOUGHTFUL OF OTHERS		
5	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE		
5	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGMENT		
4	6. KNOWS WHEN TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS		
3	7. CAN GET ALONG WITH PEOPLE	5	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE		
5	8. HAS MEMORY FOR FACTS	5	18. IS OBSERVANT	4	28. HIS CRITICISM IS CONSTRUCTIVE		
5	9. GETS THINGS DONE	5	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE		
X	10. CAN COPE WITH EMERGENCIES	5	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION		

SECRET

SECRET

(When Filled In)

FIELD FITNESS REPORT

- The Fitness Report is an important factor in organization personnel management. It seeks to provide:
1. The organization selection board with information of value when considering the application of an individual for membership in the career staff; and
 2. A periodic record of job performance as an aid to the effective utilization of personnel.

INSTRUCTIONS

TO THE FIELD ADMINISTRATIVE OR PERSONNEL OFFICER: Consult current field administrative instructions regarding the initiation and transmittal of this report to headquarters.

TO THE FIELD SUPERVISOR: Read the entire form before attempting to complete any item. As the supervisor who assigns, directs and reviews the work of the individual, you have primary responsibility for evaluating his strengths, weaknesses, and on-the-job effectiveness as

engaged by his day-to-day activities. If this individual has been under your supervision for less than 30 days, you will collaborate, if practicable, with his previous supervisor. Make the report as accurate and complete. Primary responsibility rests with the current supervisor. It is assumed that, throughout the period this individual has been under your supervision, you have discharged your supervisory responsibilities by frequent discussions of his work, so that a general way he knows where he stands.

~~COPYRIGHT~~

Posted Pos. Control P-5 29 NOV 1955

Reviewed By PUD MR R 12/1/55

FIELD REPORT

IT IS OPTIONAL WHETHER OR NOT THIS FITNESS REPORT IS SHOWN TO THE PERSON BEING RATE

SECTION I

LEAVE BLANK - FOR HEADQUARTERS USE ONLY <i>James Richardson</i>	1. DATE OF BIRTH 20 Jan 1924	2. SEX M	3. SERVICE DESIGNATION (1) PI, (2) PP
4. GRADE <i>GS-11</i>	5. STATION DESIGNATION (Current) <i>USSR Base, Tokyo</i>		
6. DUE DATE ON THIS REPORT 30 September 1955	7. PERIOD COVERED BY THIS REPORT (Inclusive dates) 17 February - 30 September 1955		

SR S-4

SECTION II (To be completed by field supervisor)

1. CURRENT POSITION <i>Chief, USSR Base, Tokyo</i>	2. DATE ASSUMED RESPONSIBILITY FOR POSITION 10 February 1955
3. STATE THE SPECIFIC ASSIGNMENTS OR TASKS WHICH ARE TYPICAL OF THOSE GIVEN TO THE EMPLOYEE DURING THE PAST THREE TO SIX MONTHS (List in order of frequency)	

- a. As Chief of Operating Staff:
 - 1. Manage and direct all operations against target area, and monitor products.
 - 2. Supervise system of development and exploitation of operational leads.
 - 3. Supervise proper administration and support of operations, including finances.
 - 4. Conduct or supervise effective liaison with other KUBARK elements, with other Government agencies abroad and, when appropriate, with representatives of other governments.
- b. As Senior SR Division Officer in Area:
 - 1. Consult with or advise other KUBARK and non-KUBARK units on target areas, government, and IC characteristics.
 - 2. Make available to other KUBARK and non-KUBARK units area specialists, as required.

SECTION III (To be completed at headquarters only)

DO NOT COMPLETE - FOR HEADQUARTERS USE ONLY

AUTHENTICATION OF REPORT AND SIGNATURES

1. NAME OF RATER (True) <i>Carlton B. Swift</i>	2. NAME OF REVIEWING OFFICIAL IN FIELD (True) <i>W. Lloyd George</i>
3. THIS REPORT <input checked="" type="checkbox"/> WAS <input type="checkbox"/> WAS NOT SHOWN TO THE INDIVIDUAL BEING RATED.	
4. DATE REPORT AUTHENTICATED AT HQS. <i>7 Nov. 1955</i>	5. NAME AND SIGNATURE OF ADMINISTRATIVE OR PERSONNEL OFFICER AT HEADQUARTERS AUTHORIZED TO AUTHENTICATE EXPRESS REPORT AND SIGNATURES <i>Ophelia M. Sandrum</i>

DO NOT COMPLETE - FOR HEADQUARTERS USE ONLY

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(When Filled In)

SECTION IV

CODE OF DESCRIPTION

This section is provided as an aid in describing the individual. Your description is not favorable or unfavorable in itself but acquires its meaning in relation to a particular job or assignment. The descriptive words are to be interpreted literally.

On the left hand side of the page below are a series of statements that apply to most people. On the right hand side of the page are four major categories of descriptions. The bolded (italics) category is divided into three small blocks; this is to allow you to make finer distinctions if you so desire. Look at the statement on the left - then check the category on the right which best tells how much the statement applies to the person you are rating. Placing an "X" in the "Not Observed" column means you have no opinion on whether a phrase applies to an individual. Placing an "X" in the "Does Not Apply" column means that you have the definite opinion that the description is not at all suited to the individual.

STATEMENTS SAMPLES	CATEGORIES					
	NOT OBSERVED	DOES NOT APPLY	APPLIES TO A LIMITED DEGREE	APPLIES TO A REASONABLE DEGREE	APPLIES TO AN ABOVE AVERAGE DEGREE	APPLIES TO AN OUTSTANDING DEGREE
A. ABLE TO SEE ANOTHER'S POINT OF VIEW.		X				
B. PRACTICAL.					X	
1. A GOOD REPORTER OF EVENTS.						X
2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES.						X
3. CAUTIOUS IN ACTION.					X	
4. HAS INITIATIVE.						X
5. UNEMOTIONAL.						X
6. ANALYTIC IN HIS THINKING.						X
7. CONSTANTLY STRIVING FOR NEW KNOWLEDGE AND IDEAS.						X
8. GETS ALONG WITH PEOPLE AT ALL SOCIAL LEVELS.					X	
9. HAS SENSE OF HUMOR.					X	
10. KNOWS WHEN TO SEEK ASSISTANCE.						X
11. CALM.						X
12. CAN GET ALONG WITH PEOPLE.					X	
13. MEMORY FOR FACTS.						X
14. GETS THINGS DONE.						X
15. KEEPS ORIENTED TOWARD LONG TERM GOALS.						X
16. CAN COPE WITH EMERGENCIES.					X	
17. HAS HIGH STANDARDS OF ACCOMPLISHMENT.						X
18. HAS STAMINA! CAN KEEP GOING A LONG TIME.					X	
19. HAS WIDE RANGE OF INFORMATION.						X
20. SHOWS ORIGINALITY.						X
21. ACCEPTS RESPONSIBILITIES.						X
22. ADMITS HIS ERRORS.						X
23. RESPONDS WELL TO SUPERVISION.						X
24. EVEN DISPOSITION.						X
25. ABLE TO DO HIS JOB WITHOUT STRONG SUPPORT.						X

SECRET

SECRET

(When Filled In)

26. CAN THINK ON HIS FEET.																					X
27. COMES UP WITH SOLUTIONS TO PROBLEMS.																					X
28. STIMULATING TO ASSOCIATES; A "SPARK PLUG".																					X
29. TOUGH MINDED.																					X
30. OBSERVANT.																					X
31. CAPABLE.																					X
32. CLEAR THINKING.																					X
33. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS.																					X
34. EVALUATES SELF REALISTICALLY.																					X
35. WELL INFORMED ABOUT CURRENT EVENTS.																					X
36. DELIBERATE.																					X
37. EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES.																					X
38. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS.																					X
39. THOUGHTFUL OF OTHERS.																					X
40. WORKS WELL UNDER PRESSURE.																					X
41. DISPLAYS JUDGEMENT.																					X
42. GIVES CREDIT WHERE CREDIT IS DUE.																					X
43. HAS DRIVE.																					X
44. IS SECURITY CONSCIOUS.																					X
45. VERSATILE.																					X
46. HIS CRITICISM IS CONSTRUCTIVE.																					X
47. ABLE TO INFLUENCE OTHERS.																					X
48. FACILITATES SMOOTH OPERATION OF HIS OFFICE.																					X
49. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION.																					X
50. A GOOD SUPERVISOR.																					X

SECTION V

A. WHAT ARE HIS OUTSTANDING STRENGTHS?

Capable operations officer with broad understanding of Soviet problems.

B. WHAT ARE HIS OUTSTANDING WEAKNESSES?

SECRET

SECRET

(When Filled In)

C. INDICATE IF YOU THINK THAT ANY SINGLE STRENGTH OR WEAKNESS OUTWEIGHS ALL OTHER CONSIDERATIONS
 (Check one box)

OF PERSONNEL

D. DO YOU FEEL THAT HE REQUIRES CLOSE SUPERVISION? NO YES. IF YES, 100022 1107 AH '55

431 ROOM

E. WHAT TRAINING DO YOU RECOMMEND FOR THIS INDIVIDUAL?

F. OTHER COMMENTS (Indicate here general traits, specific habits or characteristics not covered elsewhere in the report but which have a bearing on effective utilization of this person):

SECTION VI.

Read all descriptions before rating. Place "X" in the most appropriate box under subsections A,B,C, and D.

A. DIRECTIONS: Consider only the skill with which the person has performed the duties of his job and rate him accordingly.

- 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
- 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES COMPETENTLY.
- 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
- 4. PERFORMS DUTIES IN A TYPICALLY COMPETENT, EFFECTIVE MANNER.
- 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
- 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE RATER.

IS THIS INDIVIDUAL BETTER QUALIFIED FOR WORK IN SOME OTHER AREA? NO YES. IF YES, WHAT?

C. DIRECTIONS: Based upon what he has said, his actions, and any other indications, give your opinion of this person's attitude toward the organization.

- 1. HAS AN ANTAGONISTIC ATTITUDE TOWARD THE AGENCY.. WILL DEFINITELY LEAVE THE ORGANIZATION AT THE FIRST OPPORTUNITY.
- 2. HAS STRONG NEGATIVE ATTITUDE TOWARD ORGANIZATION... IRKED BY RESTRICTIONS... REGARDS AGENCY AS A TEMPORARY STOP UNTIL HE CAN GET SOMETHING BETTER.
- 3. TENDS TO HAVE AN UNFAVORABLE ATTITUDE TOWARD THE ORGANIZATION.. BOTHERED BY MINOR FRUSTRATIONS.. WILL QUIT IF THESE CONTINUE.
- 4. HIS ATTITUDE TOWARD THE ORGANIZATION IS INDIFERENT... HAS "WAIT AND SEE" ATTITUDE.. WOULD LEAVE IF SOMEONE OFFERED HIM SOMETHING BETTER.
- 5. TENDS TO HAVE FAVORABLE ATTITUDE TOWARD ORGANIZATION.. MAKES ALLOWANCES FOR RESTRICTIONS IMPOSED BY WORKING FOR ORGANIZATION.. THINKS IN TERMS OF A CAREER IN THE ORGANIZATION.
- 6. DEFINITELY HAS FAVORABLE ATTITUDE TOWARD THE ORGANIZATION.. BARRING AN UNEXPECTED OUTSIDE OPPORTUNITY, WILL PROBABLY ENDEAVOR TO MAKE A CAREER IN THE ORGANIZATION.
- 7. HAS AN ENTHUSIASTIC ATTITUDE TOWARD THE ORGANIZATION.. WILL PROBABLY NEVER CONSIDER WORKING ANY PLACE BUT IN THE ORGANIZATION.

B. DIRECTIONS: Considering others of this person's grade and type of assignment, how would you rate him on potentiality for assumption of greater responsibilities normally indicated by promotion.

- 1. HAS REACHED THE HIGHEST GRADE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED.
- 2. IS MAKING PROGRESS, BUT NEEDS MORE TIME IN PRESENT GRADE BEFORE PROMOTION TO A HIGHER GRADE CAN BE RECOMMENDED.
- 3. IS READY TO TAKE ON RESPONSIBILITIES OF THE NEXT HIGHER GRADE, BUT MAY NEED TRAINING IN SOME AREAS.
- 4. WILL PROBABLY ADJUST QUICKLY TO THE MORE RESPONSIBLE DUTIES OF THE NEXT HIGHER GRADE.
- 5. IS ALREADY PERFORMING AT THE LEVEL OF THE NEXT HIGHER GRADE.
- 6. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR RAPID ADVANCEMENT.

D. DIRECTIONS: Consider everything you know about this person in making your rating.. skill in job duties, conduct on the job, personal characteristics or habits, and special defects or talents.

- 1. DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED.
- 2. OF DOUBTFUL SUITABILITY.. WOULD NOT HAVE ACCEPTED HIM IF I HAD ANDS WHAT I KNOW NOW.
- 3. A BARELY ACCEPTABLE EMPLOYEE.. DEFINITELY BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION.
- 4. A TYPICAL EMPLOYEE.. HE DISPLAYS THE SAME SUITABILITY AS MOST OF THE PEOPLE I KNOW IN THE ORGANIZATION.
- 5. A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS.
- 6. AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION.
- 7. EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION.

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SECURITY INFORMATION

BY 7 DATE

PERSONNEL EVALUATION REPORT

Multi-level classification
R.P. 8/1/54

Items 1 through 6 will be completed by Administrative or Personnel Officer.					
1. NAME (Last) Richardson	(First) Jacques	(Middle) S.G.	2. GRADE GS-13	3. POSITION TITLE Area Ops. Officer CD-FI	
4. OFFICE DDP	STAFF OR DIVISION SR	BRANCH SR/5	DEPT'L.	IF FIELD, SPECIFY STATION	
5. PERIOD COVERED BY REPORT From 18 July 1953 To 17 July 1954		6. TYPE OF REPORT <input type="checkbox"/> Initial <input checked="" type="checkbox"/> Reassignment	<input checked="" type="checkbox"/> Annual	<input type="checkbox"/> Special <input type="checkbox"/> Reassignment of Supervisor	
Items 7 through 10 will be completed by the person evaluated.					
7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES. 18 July 53 - 31 Jan 54					
a. Manage and direct the activities of an overseas operating branch. b. Assist the division chief of operations in the planning of new and continued oper'ns. c. Assist the division chief in personnel programming in support of branch and field station activities. 1 Feb 54 - 17 Jul 54 d. Establish new domestic activities branch. e. Develop and manage operational program of this branch, insuring (1) continuity of treatment by qualified personnel, (2) processing of intelligence requirements, and (3) expeditious movement of finished intelligence. f. Multilateral liaison with other elements of CIA, the Government, and foreign IS.					
8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.					
Name of Course Counterespionage (OTR)	Location Washington	Length of Course 3 weeks	Date Completed 22 January 1954		
(In addition to the duties indicated in #7 above, I also give a 3-hour lecture at the CE course (advanced phase) approximately every six weeks.)					
9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? I am primarily interested in a foreign assignment where I could apply the various espionage and CE techniques it has been my responsibility different from your present job, explain your qualifications (APTITUDE, KNOWLEDGE, SKILLS). My work at headquarters has become somewhat narrowing in that I am losing language abilities and opportunity for direct contact with foreigners.					
10.	Jacques S. Richardson				
DATE 3 July 1954	SIGNATURE				
Items 11 through 18 will be completed by Supervisor.					
11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.					
Richardson is a superior officer in the performance of his duties. He is efficient, precise, and energetic, and brings considerable imagination and foresight to the operational problems confronting him. His concept of staff organization and responsibility is of a high caliber. In handling personnel, he is perceptive and serious, and his judgment and motivation are of the highest quality.					

14-00009

SECRET
SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

This officer has been outstanding as a staff officer. He is unusually talented in his balancing of jurisdictional equities. This ability reflects a broad competence, however, and should not be construed so as to limit his future duties.

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

This officer's devotion to his duties and professional convictions sometimes inclines him toward inflexible declarations of position. This fault, a minor one in officers of considerable potential, will be corrected by increased responsibility and experience.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

This officer is prepared for promotion and for increased responsibilities in command or staff duties.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

Richardson is presently well placed. See below.

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

Tradecraft training and a field assignment. Both are planned in the next six months.

FI / Training

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

28 July '54

DATE

Pandak

SIGNATURE OF SUPERVISOR

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in item 20.)

21 July '54

DATE

Japanett

SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

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SECRET
SECURITY INFORMATION

CC

PERSONNEL EVALUATION REPORT

Items 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (last)	(First)	(Middle)	2. GRADE	3. POSITION TITLE
RICHARDSON	Jacques	D G.	GS-13	Dep. Intell. Off. (Chief) CD F1
4. OFFICE	STAFF OR DIVISION		BRANCH	<input checked="" type="checkbox"/> DEPT'L. <input type="checkbox"/> FIELD, SPECIFY STATION
DDP	SR		SR 5 FB Br.	<input type="checkbox"/> FIELD
5. PERIOD COVERED BY REPORT		6. TYPE OF REPORT		
From	To	<input type="checkbox"/> Initial	<input checked="" type="checkbox"/> Annual	<input type="checkbox"/> Special
2-18-53	7-18-53	<input type="checkbox"/> Reassignment	<input type="checkbox"/> Reassignment of Supervisor	

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.
- a. Supervise and manage a foreign geographic branch; this includes a total of 51 authorized personnel at HQ and in the field stations. b. Direct and coordinate all project development. c. Detect and explore potential operational leads. d. Coordinate intra-division activities with appropriate branches, inter-division activities with appropriate divisions, senior staffs, and elements outside DD/P and CIA. e. Determine the suitability of new personnel, continued employment and rotation of incumbent personnel, and make available incumbent personnel on loan basis to other divisions, etc. f. Apportion the operational and administrative workloads within the branch sections and desks, and their personnel. g. Adapt changing field situations and problems to the organization and operation of the branch, making the branch best serve the needs of the field stations. h. Review continuously all requirements imposed on the branch, and transmit them clearly to the field.

Name of Course	Location	Length of Course	Date Completed
----------------	----------	------------------	----------------

None (I was overseas part of the time covered by this report).

8. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? I am principally interested in the building and successful operation of American intelligence abroad, both in theory and in practice.

IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS). The only remark/can make here is the one I stated in the previous report: the administrative responsibilities of a branch chief do not enable him to be a purely operational individual. If it were possible to carry less of an administrative load, I would enjoy devoting all of my time to the refinement of the intelligence process and its techniques in my area of concern.

10.

22 October 1953

DATE

SIGNATURE

Jacques S. Richardson

Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

During this period Mr. Richardson was promoted from Deputy Branch Chief to Branch Chief, in recognition of his extremely good performance. Not enough time has elapsed to be able to evaluate him fully on all aspects of his new position. However, his handling of the Branch has been unusually good from a management point of view and there is every reason to believe that in the planning and direction of operational activities the same high standard will prevail.

JPH

SECRET

SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

He is a good organizer and a good leader. He is methodical and thorough in his planning and supervision of substantive activities, while at the same time he maintains close and sympathetic relations with his subordinates. His knowledge of them and of their personalities and problems is outstanding.

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

He should continue to develop his knowledge of operations and operational procedures.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

He is well equipped to advance through increasing levels of responsibility.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

Well placed at present.

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

Assignment to a field position in the not-too-distant future.

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

26 October 1953

DATE

Jafanett

SIGNATURE OF SUPERVISOR

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20.)

26 October 1953

DATE

Diana B. Nease

SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

SECRET

SECRET
SECURITY INFORMATION

PERSONNEL EVALUATION REPORT

Item 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (Last)	(First)	(Middle)	2. GRADE	3. POSITION TITLE
RICHARDSON,	JACQUES	G.	GS-12	I.O. (Den. Chief)
4. OFFICE	STAFF OR DIVISION	BRANCH	<input checked="" type="checkbox"/> DEPT'L.	IF FIELD, SPECIFY STATION
DDP	SR	SR-5 Far East	<input type="checkbox"/> FIELD	
5. PERIOD COVERED BY REPORT		6. TYPE OF REPORT		
From 2-18-52	To 2-18-53	<input type="checkbox"/> Initial	<input checked="" type="checkbox"/> Annual	<input type="checkbox"/> Special
		<input type="checkbox"/> Reassignment	<input type="checkbox"/> Reassignment of Supervisor	

Item 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.
 Assist the Branch Chief in management of the Branch and its overseas stations (3); at present, I act as Branch Chief about 25-30% of the year. Supervise the planning and preparation for approval of all basic plans, programs, and projects. This involves thorough discussion with each of seven (7) desk chiefs of the purposes and procedures for accomplishing any single mission under any given project, including target analysis (whether FI or PP), preparation of intelligence annexes, logistic and fiscal requirements, specific personnel needs, etc. Am responsible for working directly with the Division's Intelligence Branch for control of requirements, ops intelligence, and reports. Am responsible for maintaining liaison with appropriate staffs and other Divisions who must coordinate any action or document. Assist or direct, as required, specific mission planning at overseas stations on TDY. Supervise preparation of all periodic reports; interview candidate empl'.

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

Name of Course	Location	Length of Course	Date Completed
International Politics, Graduate School 102	Georgetown University, Washington.	4 months: 3 hours'	5 June 1952

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED?

I am primarily interested in the conception, planning, and operational management of FI and PP activities and OPS policy and control.
 DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS).
 This differs from my present assignment essentially in that a Branch Chief or his Deputy becomes so involved in administrative detail that he cannot always give his undivided attention to project management and agent handling problems. Otherwise, I feel that my background and experience qualify me for the functions I aspire to perform.

10.

Richardson

7 February 1953

DATE

SIGNATURE

Item 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE. As Deputy Branch Chief, Mr. Richardson has performed his duties, taken as a whole, in a superior manner. His timely and efficient preparation of intelligence annexes, logistic and fiscal requirements and reports has been particularly outstanding. During three to four months of the past year, Mr. Richardson has acted as Branch Chief. The review of Branch operations under Mr. Richardson's direction, during the writer's absence, indicated his complete competence in supervising Branch activities. His supervision of the planning and preparation for approval of basic plans and projects of the seven (7) desk chiefs has been superior. Mr. Richardson also participated in the planning and dispatch of a difficult operational mission, acting in the capacity of Senior Case-Officer. On this mission his liaison with representatives of one of the Military Services was conducted in a manner which enhanced cooperation between that Service and this Agency.

OCP

SECRET

SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?
Mr. Richardson's performance was noticeably outstanding with respect to his thorough knowledge of every activity of the Branch. He was in position to assume direction of Branch activities at any time. He also kept himself thoroughly briefed on Division policies and planning in order to give timely instruction and guidance to the Branch overseas stations.

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?
Mr. Richardson has a very thorough background in two (2) languages, French and Japanese. He would benefit substantially by learning the Russian language. He is meticulous with respect to his attention to details, sometimes to the point of concealing the broader picture from his view. It would be well for Mr. Richardson to direct his attention to the broad scope of Branch activities rather than to concentrate on its details.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.
Mr. Richardson is fully qualified to assume the duties of the chief SR Division representative at a field station. In order to assume this responsibility in the most efficient manner, it is recommended that Mr. Richardson serve a minimum period of time of approximately six (6) months as the assistant to the present chief of the field station.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

Mr. Richardson could serve effectively in a staff function for either FI or PP activities. This does not mean, however, that his present duties are not better suited to his qualifications.

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

Mr. Richardson has already been recommended for overseas assignment in the Far East during the past year. He has area knowledge and command of the Japanese language, having served in Japan previously with the United States Army. His duties at Headquarters have been so pressing that his departure for overseas assignment is being delayed until an adequate replacement may be trained.

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

March 31 1953 *George L. Kiehlert*
 DATE SIGNATURE OF SUPERVISOR
 19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20.)
March 30 1953 *Dana B. Binard*
 DATE SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

SECRET

WARNING—Do not fill out this form until you have read all instructions.		DESIGNATION OF BENEFICIARY CIVIL SERVICE RETIREMENT SYSTEM			STANDARD FORM NO. 2808 JUNE 1968 U.S. Civil Service Commission FWS Supplement 831-1 2808-104	
A. INFORMATION CONCERNING THE DESIGNATOR						
1. NAME RICHARDSON	2. (Last) Jacques	(First) Gabriel	3. MIDDLE	4. DATE OF BIRTH (Month) Jan	(Day) 20	(Year) 1924
5. DEPARTMENT OR AGENCY IN WHICH PRESENTLY OR LAST EMPLOYED, INCLUDING BUREAU OR DIVISION				6. SOCIAL SECURITY NUMBER 042 20 5339		
				7. CLAIM NUMBER OF RETIRED CSA--		
I, the employee or former employee identified above, canceling any and all previous designations of beneficiary heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any lump-sum benefit which may become payable under the Civil Service Retirement Act after my death. I understand that this designation of beneficiary will not affect the rights of any survivors who may qualify for annuity benefits after my death, and that this designation will remain in full force and effect unless or until canceled by me in writing.						
B. INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES						
8. TYPE OR PRINT FIRST NAME, MIDDLE INITIAL, AND LAST NAME OF EACH BENEFICIARY Pamela A. Richardson	9. TYPE OR PRINT ADDRESS (including ZIP Code) OF EACH BENEFICIARY 5 villa Madrid, 2^e Neuilly France	10. RELATIONSHIP Daughter	11. SHARE TO BE PAID TO EACH BENEFICIARY (For Example) One half			
Michelle D. Richardson	5 villa Madrid, 2^e Neuilly, France	Daughter	One half			
I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary or beneficiaries who may die before a lump-sum benefit becomes payable shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. If none of the beneficiaries are alive when the lump-sum benefit becomes payable, this designation shall be void.						
January 12, 1972 (DATE OF THIS DESIGNATION)						
(SIGNATURE OF DESIGNATOR—DO NOT PRINT)						
C. WITNESSES (A witness is ineligible to receive payment as a beneficiary)						
We, the undersigned, certify that this instrument was signed in our presence.						
<i>Richard Peter</i> (SIGNATURE OF WITNESS—DO NOT PRINT)	<i>13219 Allerton Ave</i> (NUMBER AND STREET)	<i>Rockville, Md.</i> (CITY, STATE, AND ZIP CODE)				
(SIGNATURE OF WITNESS—DO NOT PRINT)						
PRINT OR TYPE YOUR NAME AND ADDRESS (including ZIP Code) TO INSURE RETURN OF COPY						
(Reserved for Receiving Stamp of U. S. Civil Service Commission)						
Jacques G. Richardson c/o Mrs T. G. Driscoll 722 South Royal Street Alexandria VA 22134						
THIS DUPLICATE WILL BE RETURNED TO YOU						
22-125-EN-112-204 PERIODICALS RECEIVED						

Standard Form No. 1320
Form prescribed by
Comptroller General, U. S.
October 22, 1960
(GSA, Reg. No. 104, Supp. No. 13)

DESIGNATION OF BENEFICIARY

UNPAID COMPENSATION OF DECEASED CIVILIAN EMPLOYEE

IMPORTANT
Read instructions
on back of duplicate
before filling in this form

INFORMATION CONCERNING THE EMPLOYEE:

NAME— RICHARDSON	(Last) Jacques	(First) Gabriel	(Middle)	Date of Birth (Month, day, year) Jan 20 1924
----------------------------	--------------------------	---------------------------	----------	--

DEPARTMENT OR AGENCY IN WHICH EMPLOYED

Department or agency	Bureau	Division
----------------------	--------	----------

I, the employee identified above, canceling any and all previous Designations of Beneficiary heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any UNPAID COMPENSATION due and payable under existing law after my death. I understand that this Designation of Beneficiary relates solely to Unpaid Compensation as defined in section 2 of the act of August 2, 1950, Public Law 650, and in nowise will affect the disposition of any benefit which may become payable under the Retirement Act applicable to my Government service. I further understand that this Designation of Beneficiary will remain in full force and effect, unless so until canceled by me in writing, as long as I am continuously employed in the above department or agency.

INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES:

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Pamela A. Richardson	5 villa Madrid 92 Neuilly France	Dau	One half
Michelle D. Richardson	5 villa Madrid 92 Neuilly France	Dau	One half

I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. I understand that this Designation of Beneficiary shall be void if none of the designated beneficiaries is living at the time of my death.

I hereby specifically reserve the right to cancel or change any designation of beneficiary at any time in the manner and form prescribed by the Comptroller General of the United States, and without knowledge or consent of the beneficiary.

January 12 1972

(Date of execution—month, day, year)

(Signature of employee)

WITNESSES TO SIGNATURE:

	13219 Montayne Ave.	(Number and street)	(City, state number, and State)
--	---------------------	---------------------	---------------------------------

(Signature of witness)

(Number and street)

(City, state number, and State)

PRINT OR TYPE NAME AND ADDRESS OF EMPLOYEE

Jacques G. Richardson
c/o Mrs T. G. Driscoll
722 South Royal Street
Alexandria VA 22314

THIS SPACE RESERVED FOR RECEIVING DATA
12-1972-100-OF EMPLOYING AGENCY

7-11-1972 7-27-74

DUPLICATE
(Indicate date and by whom signed)

DELIVER BOTH COPIES TO THE PROPER OFFICES OF YOUR AGENCY—DUPLICATE WILL BE NOTED AND RETURNED

10-6000-1

DUPLICATE

DISPATCH		CLASSIFICATION S E C R E T	PROCESSING ACTION
TO Chief, European Division			MARKED FOR INDEXING
INFO.			NO INDEXING REQUIRED
FROM Chief of Station, Paris		i71	ONLY QUALIFIED DESK CAN JUDGE INDEXING
SUBJECT ADMIN/Personnel			MICROFILM
ACTION REQUIRED - REFERENCES - Change of Beneficiary Forms A			
<p style="text-align: center;">Richardson, Jacques</p> <p>Forwarded herewith and under separate cover are change of beneficiary forms completed by [REDACTED]. Since [REDACTED] will be at Headquarters during home leave towards the end of February, it is suggested that he be contacted during his TDY if additional information is required.</p> <p style="text-align: right;"><i>Carolyn A. Tanzola</i> Carolyn A. TANZOLA</p> <p>Attachments:</p> <ol style="list-style-type: none"> 1. Flight & Accident Plan, h/w [REDACTED] to [REDACTED] by [REDACTED] PHC 2. SF-2808, U/S/C via TNP 3. SF-54, U/S/C via TNP 4. SF-1152, U/S/C via TNP <p>Distribution: 3-Chief, Eur-Div w/att #1-h/w; #2,3,4-usc-tnp</p> <p style="text-align: right;"><i>CABLE BOARD</i></p>			
CROSS REFERENCE TO		DISPATCH SYMBOL AND NUMBER OFPT-17469	DATE 10 February 1972
<input type="checkbox"/> GROUP 1 <input type="checkbox"/> GEN 17469 100000 <input type="checkbox"/> 100000 100000		CLASSIFICATION S E C R E T	HQS FILE NUMBER

32 74-57

**ELECTION, DECLINATION, OR WAIVER
OF LIFE INSURANCE COVERAGE
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM**

**IMPORTANT
AGENCY INSTRUCTIONS
ON BACK OF ORIGINAL**

TO COMPLETE THIS FORM—

1 FOLLOW THESE GENERAL INSTRUCTIONS:

- Read the back of the "Duplicate" carefully before you fill in the form.
- Fill in BOTH COPIES of the form. Type or use ink.
- Do not detach any part.

2 FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):

NAME (last, first, middle initial)	DATE OF BIRTH (month, day, year)	SOCIAL SECURITY NUMBER
Richardson, George	26 Jan 1924	
EMPLOYING DEPARTMENT OR AGENCY	LOCATION (City, State, ZIP Code)	
DEPT OF COMMERCE	Washington, D.C. 20540	

3 MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):

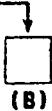
Mark here ————— if you
WANT BOTH
optional and
regular
insurance



ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE

I elect the \$10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here ————— if you
DO NOT WANT
OPTIONAL but
do want
regular
insurance



DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE

I decline the \$10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here ————— if you
WANT NEITHER
regular nor
optional
insurance



WAIVER OF LIFE INSURANCE COVERAGE

I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the \$10,000 additional optional insurance unless I have the regular insurance.

**4 SIGN AND DATE. IF YOU MARKED BOX "A" OR "C",
COMPLETE THE "STATISTICAL STUB." THEN RETURN
THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.**

SIGNATURE (do not print)

DATE

Richardson, George

1 March 1968

FOR EMPLOYING OFFICE USE ONLY

(official receiving date stamp)

3/1/68
TBNK 50
115-0

89, HJ 6 C 61 54

See Table of Effective Dates on back of Original

ORIGINAL COPY—Retain in Official Personnel Folder

STANDARD FORM NO. 176-2
MAY 1953
(For use with until April 14, 1968)
GSA GEN. REG. NO. 27

6 52 36 74-57 BET

S. S. C. D. R.

31 July 1962

3010

THIS IS TO CERTIFY THAT I HAVE READ THE PROVISIONS
OF REGULATIONS OF THE GOVERNMENT OF CANADA, FEBRUARY 1959 CONCERNING
THE PERSONAL CERTIFICATION OF GOVERNMENT EMPLOYEES OVERSEAS.

63-2460

S. S. C. D. R.

CAE'S SECRETARIAT DISSEMINATION		S S I F I E D M E S S A G E	T O T A L C O P I E S / 1	R O U T I N G A N D / O R I N I T I A L S E T N B Y
PERSON UNIT NOTIFIED		SECRET <i>(When Filled In)</i>	GROUP 1 EXCEPT FOR AUTOMATIC COMMUNICATOR AND DECLASSIFICATION	
ADVANCE COPY	<input type="checkbox"/> ISSUED <input type="checkbox"/> SLOTTED	REPRODUCTION OF THIS COPY PROHIBITED		5 6 7 8
BY _____ AT _____				<i>JRB</i>
DISSEMINATED BY _____ PER _____				
ACTION UNIT	<i>Gloucester</i>	FILE VR	<i>copy has been processed</i>	
ACTION ID	071			

SECRET 011654Z JUN 72 CITE PARIS 28959 (RILANDER ACTING)

DIRECTOR

I JUN IN 625469

RYBAT ADMIN PERS TOPSY WODEEP WOGAME

REF: DIRECTOR 271979

1. APPRECIATE REF ACTION WHICH WILL HELP AVOID ANY SECURITY PROBLEM FOR CASASIN. RE PARA TWO REF THERE IS NO CHANCE THAT UNCAIRD WILL QUERY FEDERAL RECORDS CENTER DIRECTLY. UNCAIRD CONDUCTS NO APPLICANTS IS U.S. GOVT, NOT UNCAIRD, REQUIREMENT. THEREFORE, BELIEVE UNNECESSARY TO TAKE ANY FURTHER ACTION TO BACKSTOP PRIOR EMPLOYMENT. ONLY REQUIREMENT NOW IS FOR ROUTING REPORT FROM CIVIL SERVICE COMMISSION INDICATING FAVORABLE SECURITY DETERMINATION

FOR *[redacted]* Richardson, Jr. *[signature]*

2. NO FILE. GP-1

SECRET

SECRET

SECRET

REF ID: A64

FIELD REASSIGNMENT QUESTIONNAIRE

<i>Accidental Release</i>		DO NOT COMPLETE	FOR HEADQUARTERS USE ONLY	
NAME OF EMPLOYEE (Last, First, Middle Initial & Suffix)		DATE FROM WHICH S-1 NAME OF SUPERVISOR (Initials)	DATE (From Item 5-2)	
<i>Accidental Release</i>		3 Feb. 1969	David Murphy	3 Feb. 1969
DATE RECEIVED AT HEADQUARTERS		DISPATCH NUMBER	DATE RECEIVED BY CARRIER SERVICE	
20 February 1969		TM-7989-17		
TO BE COMPLETED BY EMPLOYEE				
1. DATE OF BIRTH	2. SERVICE DESIGNATION	3. YOUR CURRENT POSITION, TITLE AND GRADE	4. STATION OR BASE	5. CRYPT FOR CURRENT COVER
20 Jan 1924	CS	S-1 project manager Area Ops Off, GS 15	Paris	LPCVER
6. DATE OF PCS ARRIVAL IN FIELD	7. REQUESTED DATE OF DEPARTURE	8. EXPECTED DATE OF FIRST CHECK-IN AT HQ	9. DESIRED DATE TO REPORT TO DUTY AFTER LEAVE	
4 Sep 1967	Please see 11B	Summer 1970	o/a 15 August 1970	
10. NUMBER AND NAMES OF DEPENDENTS WHO WILL TRAVEL WITH YOU				
3: (at that time) 42, 19 and 16				
11. PERSONAL CIRCUMSTANCES THAT SHOULD BE CONSIDERED IN DETERMINING NEXT ASSIGNMENT				
<p>My younger daughter should graduate from high school in Europe in June, 1970. Because she should not be transferred at that critical scholastic juncture, I would like to remain in the field another nine months to see her through her senior year.</p> <p>In my next assignment, I would like to use my fluent French from time to time, if possible.</p>				
<p>12. LIST YOUR MAJOR DUTIES DURING CURRENT TOUR (See Special Note on Transmittal Form)</p> <p>(also attach personnel cover questionnaire in accordance with CSI-F 240-63)</p> <ul style="list-style-type: none"> * I planned, established and operated a long-range S-1 sniping-assessment activity against sensitive targets, and a shorter-range similar local activity in an adverse political climate. * I planned, developed and exploited an inserted non-official cover to mask the operational activity, integrated into the further-ranging overall activities of a major Station. * I named the non-official cover activity as a viable professional/commercial activity, including many business and education aspects, as well as the local handling of the firm's fumitting personnel. * I assisted other stations and firms, at their request, in sniping-assessment activities, in local search and surveillance activities, and in recruitment. * As part of my original non-official cover (it) was because of a corporate merger, I developed independently continuing cover to serve operational access needs as well as those of status cover. 				
<p>13. TRAINING DESIRED:</p> <p>INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE DURING THE NEXT SEVERAL YEARS</p> <p>I would like to take (a) the seniormost management course offered by or through the Organization as well as (b) a review course of activities within the CS and the Organization as a whole.</p> <p>In addition, I would also like to (c) audit, at least, the S-1 course, if that is still being offered.</p> <p>If (a) is possible through a civil school away from Headquarters, I would have no objection to the dislocation involved.</p>				

SECRET



SECRET**11. PREFERENCE FOR NEXT ASSIGNMENT:**

11A. DESCRIBE BRIEFLY THE TYPE OF WORK YOU WOULD PREFER FOR NEXT ASSIGNMENT IF DIFFERENT FROM THAT INDICATED IN ITEM NO. 9 ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICE.

First choice: to manage a large-scale non-official cover project in another French-speaking, technically advanced area (such as metropolitan Geneva or Brussels).

Second choice: chief of station or base (cover official or non-official) in an appropriate area.

Third choice: to be assigned to Staff training, preferably training (a) senior unit or project managers or (b) JOTs.

Fourth choice: to be assigned to Staff personnel work -- above the Division level -- where new personnel are screened, tested and evaluated, then assigned.

11B. INDICATE IF YOU DESIRE TO EXTEND YOUR CURRENT TOUR BY CHECKING IN APPROPRIATE BOX. ALSO INDICATE PREFERENCE FOR NEXT REGULAR ASSIGNMENT BY INSERTING 1, 2, & 3 (FOR 1st, 2nd, AND 3rd CHOICE) IN REMAINING BOXES. COMPLETE ALL ALTERNATE CHOICES AND OPTIONS IN ALL CASES EVEN THOUGH YOU ARE REQUESTING AN EXTENSION OF YOUR TOUR.

- EXTEND TOUR 12 MONTHS AT CURRENT STATION TO 07/15 June 1970 DATED
- BE ASSIGNED TO HQDTRS FOR A TOUR OF DUTY: INDICATE YOUR CHOICE OF DIVISION, STAFF OR OFFICE.
1ST CHOICE _____ 2ND CHOICE _____ 3RD CHOICE _____
- BE ASSIGNED TO ANOTHER FIELD STATION: INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIALIZATION
1ST CHOICE Convoys 2ND CHOICE Operations 3RD CHOICE Other
- RETURN TO MY CURRENT STATION, with different responsibilities.

TO BE COMPLETED BY FIELD STATION

12. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE AND HIS PREFERENCE FOR NEXT ASSIGNMENT, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

We are anxious to have this employee remain in his present assignment until 1970. You will note his first choice in para 11-A, to manage a large scale non-official cover project. It is possible we will have such a requirement here by 1970, but cannot yet be definite. If this develops positively, we will discuss with the employee.

TO BE COMPLETED BY APPROPRIATE HEADQUARTERS OFFICE

13. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF YOUR COMPONENT, INDICATE YOUR COMPONENT'S RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

EUR Division recommends that _____ request for an extension of his current tour until June 1970 be approved.

DATE 3/16/69 TITLE C/E/PERS SIGNATURE Willford C. Taylor

FOR USE BY CAREER SERVICE

14. APPROVED ASSIGNMENT

Extended to June 1970

15. EMPLOYEE NOTIFIED BY DISPATCH NO. DTIS-11768 DATED 7/16/69

CABLE NO. _____ DATED: _____

CAREER SERVICE REPRESENTATIVE: Charles B. Lindstrand

(SIGNATURE)

7/16/69

SECRET

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE

DO NOT COMPLETE FOR HEADQUARTERS USE ONLY

AUTHENTICATION OF SIGNATURES AND VERIFICATION OF ITEMS 1 THROUGH 7, BELOW:

NAME OF SUPERVISOR (Signature) *Reps* DATE (from item S.2) NAME OF SUPERVISOR (true)
 9 Dec 1963 James Flint

DATE (from item S.2)
 27 Dec 1963

DO NOT COMPLETE

NAME OF AUTHORITY OFFICIAL AT HEADQUARTERS
 AUTHORIZED TO AUTHENTICATE SIGNATURES AND
 VERIFY DATA IN ITEMS NOS. 1 THROUGH 7, BELOW:

TO BE COMPLETED BY EMPLOYEE

1. DATE OF BIRTH	2. GRADE	3. CURRENT POSITION TITLE AND GRADE	7a. DATE OF PCS ARRIVAL IN FIELD ON THIS PCS
20 Jan 1924	03-15	Operations Officer, GS-15	10 September 1962
4. SERVICE DESIGNATION (if known)	5. CURRENT STATION OR FIELD BASE	7b. EXPECTED DATE OF DEPARTURE FROM FIELD September 1965	
	Paris	7c. EXPECTED DATE OF ARRIVAL AT HEADQUARTERS PCS	
6. OTHER DUTY STATIONS OR FIELD BASES, DURING CURRENT TOUR		None	

8. WRITE A DESCRIPTION OF YOUR MAJOR DUTIES DURING THE CURRENT TOUR OF DUTY (See special note on Transmittal Form)

Staff agent assigned to a major overseas station, exploiting the cover provided by a major firm of technical periodical publishers. I take my instructions from a section chief within the station, and report in writing on the progress of my cover development and its operational exploitation.

For operational reasons, I develop and assess operational leads in the PI, CI and CA areas, principally against denied area targets. I also handle local investigations and such cases as the station determines will fit into my cover, or which I can otherwise handle in alias. I travel to other field stations to handle such tasks as they request or HQ directs. I handle all cover tasks as they appear.

9. PREFERENCE FOR NEXT ASSIGNMENT:

A. WRITE A BRIEF DESCRIPTION OF THE TYPE OF WORK YOU WOULD PREFER FOR YOUR NEXT ASSIGNMENT IF IT DIFFERS FROM THAT INDICATED IN ITEM NO. 8, ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICES.

I would like to continue to serve essentially in the same capacity as described above, although I would like eventually to add more supervisory and managerial functions to my responsibilities. I would like to expand the operating base provided by the cover organization by taking on several journeymen case officers to work with me against both denied area and host country targets, and to make the cover facility and the access it provides of more versatile use to both the station and to KUDOVE as a whole.

My second choice would be to return to HQ, and use the knowledge and experience I have gained in my present job to (1) select staff personnel who will be placed in non-official cover, (2) select the cover mechanism proper, (3) train our personnel for the proper discharge of their total responsibilities while serving under such cover.

B. INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE IN ORDER TO INCREASE YOUR VALUE TO THE ORGANIZATION (Refer to catalog of courses, if available):

The completion of work toward a master's or doctor's degree in the physical or life sciences, or in the management/administration of the sciences and their personnel.

SECRET

9. PREFERENCE FOR NEXT ASSIGNMENT (CONTINUED)		
C. INDICATE YOUR PREFERENCE FOR NEXT ASSIGNMENT BY INSERTING NUMBERS 1, 2 AND 3 (FOR 1st, 2nd AND 3rd CHOICE) IN THE BOXES BELOW:		
<input type="checkbox"/> RETURN TO MY CURRENT STATION, after a one-year extension of my present tour <input type="checkbox"/> BE ASSIGNED TO HEADQUARTERS FOR A TOUR OF DUTY, WITH RESPECT TO POSSIBLE ASSIGNMENT IN HEADQUARTERS. <input type="checkbox"/> INDICATE CHOICE OF COMPONENT: 1ST. CHOICE <u>OTR</u> 2ND. CHOICE <u>Cover Group</u> 3RD. CHOICE <u>Office/Personnel</u> <input type="checkbox"/> BE ASSIGNED TO ANOTHER FIELD STATION, WITH RESPECT TO POSSIBLE REASSIGNMENT TO ANOTHER FIELD STATION. INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIFIC STATION, BASED ON QUALIFICATIONS: 1ST. CHOICE <u>Geneva</u> 2ND. CHOICE <u>Brussels</u> 3RD. CHOICE <u>New Zealand/Canada</u>		
10. HOW MUCH LEAVE DO YOU DESIRE BETWEEN ASSIGNMENTS? INDICATE NUMBER OF WORK DAYS <u>25</u>		
11. INDICATE THE NUMBER AND AGE OF DEPENDENTS WHO WILL BE TRAVELLING OR MOVING WITH YOU: Wife, will be 37 in 1965; two daughters, 15 and 12 in 1965		
11A. INDICATE ANY CHANGE IN YOUR PERSONAL OR FAMILY SITUATION WHICH SHOULD BE CONSIDERED IN DETERMINING YOUR NEXT ASSIGNMENT Next post should have high school facilities teaching in French or in English.		
12. SIGNATURE: COMPLETE ITEM NO. 5-1. TRANSMITTAL SHEET, TO INDICATE COMPLETION OF ABOVE PORTION OF THIS FORM. TO BE COMPLETED BY SUPERVISOR AT FIELD STATION		
13. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE STATION, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:		
<p>Chief, External concurs in subject's wish for one year extension and return for second tour after home leave in the fall of 1965. However, subject's wish as expressed in 9.A. of having case officers working under him is not feasible at this time.</p>		
14. SIGNATURE: COMPLETE ITEM NO. 5-2. TRANSMITTAL SHEET, TO INDICATE COMPLETION OF THIS PORTION OF THE FORM. TO BE COMPLETED BY APPROPRIATE CAREER SERVICE OFFICER OR PERSONNEL OFFICER AT HEADQUARTERS		
15. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE COMPONENT TO WHICH HE IS CURRENTLY ASSIGNED, INDICATE YOUR RECOMMENDATIONS FOR HIS NEXT ASSIGNMENT AND TRAINING:		
<p>Recommend Home Leave and return for another tour.</p> <p style="text-align: right;">SR Concurs. <i>A. B. [Signature]</i> <i>2/20/64</i></p>		
16. NAME OF CAREER SERVICE OFFICER OR PERSONNEL OFFICER 6 February 1964		SIGNATURE <i>G.K. Hogan Nam (E&D)</i> DATE
FOR USE OF CAREER SERVICE		
17. EMPLOYEE <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN NOTIFIED OF PLANNED REASSIGNMENT		18. REFERENCE DISPATCH NO. <u>OFPS-7995</u> CABLE NO. _____
19. TYPED OR PRINTED NAME <u>Dwight M. Collins</u>		20. SIGNATURE <i>Dwight M. Collins</i>
21. TITLE <u>Secretary, CS Agent Panel</u>		22. DATE <u>26 February 1964</u>
23. COMMENTS Approved extension of present tour to September 1965, followed by home leave, and then second tour.		

SECRET

SECRET

CONTRACT INFORMATION AND CHECK LIST			CASE OFFICER Ruth W. Paul X6356	DIVISION SR						
INSTRUCTIONS: See P-40-13, 2 and NS-10155 for guidance. Complete all items, excepting 3A, where items are not applicable. Forward original and two copies for preparation.			TELEPHONE EXTENSION For contract info	DATE 9 July 1962						
GENERAL CALL BY JOHNSON X553										
SECTION I										
1. NAME <input checked="" type="checkbox"/> PSEUDO <input type="checkbox"/> TRUE <i>Ruth Johnson, Regulus</i>		2A. PROJECT NA	3. ALLOTMENT NO. 3234-1008-1000	4. SLOT NO. 240						
2B. PERMANENT STATION Paris, France		3A. FUNDS <input type="checkbox"/> V <input checked="" type="checkbox"/> X <input type="checkbox"/> V								
5. PREVIOUS CIA PSEUDONYM OR ALIASES James M. Kennicott (P) John F. Reynolds John R. Williams, John F. Martin (A)		6. INDIVIDUAL HAS BEEN ENGAGED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY PRIOR TO THIS CONTRACT. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (If yes, describe and include dates and salary.) Staff Employee since 1949								
7. SECURITY CLEARANCE (Type and date) SI		7A. MEDICAL CLEARANCE <input type="checkbox"/> COTIZABLE <input checked="" type="checkbox"/> INITIATED <input type="checkbox"/> NOT REQUESTED	8. CONTRACT IS TO BE WRITTEN IN STERILE FORM I.E., "U.S. GOVERNMENT" <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO							
9. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	10. PROPOSED CATEGORY (Contract agent, contract employee, etc.) <i>Contract employee</i>							
PERSONAL DATA										
11. CITIZSHIP U.S.	12. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMANENT RESIDENT ALIEN <input type="checkbox"/> YES <input type="checkbox"/> NO	13. AGE 33	14. DATE OF BIRTH (Month, day, year) January 20, 1924							
15. LEGAL RESIDENCE (City and state or country) Alexandria, Virginia		16. CURRENT RESIDENCE (City and state or country) Alexandria, Virginia								
17. MARITAL STATUS (Check as appropriate) <input checked="" type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED		18. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE, STAFF AGENT OR AN INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO RELATIONSHIP	19. ANNULLED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED							
18. NUMBER OF DEPENDENTS (Not including individual) Relationship and age: Three - Wife, age 34 Daughter, age 8 Daughter, age 11										
SECTION II U.S. MILITARY STATUS										
20. RESERVE NA	21. VETERAN Yes	22. IF RETIRED, INDICATE CATEGORY (Longevity, combat disability, service disability non-combat)								
23. BRANCH OF SERVICE U. S. Army	24. RANK OR GRADE	25. DRAFT ELIGIBLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	26. DRAFT DEFERMENT OBTAINED NA BY CIA <input type="checkbox"/> YES <input type="checkbox"/> NO							
SECTION IV COMPENSATION										
27. BASIC SALARY Pay entitlements equating to GS-14 (step 6) including premium pay <i>\$13,570</i>	28. POST DIFFERENTIAL	29. COVER (Breakdown, if any)	30. FEDERAL TAX WITHHOLDING <table border="1"><tr><td>COVER</td><td>CIA</td></tr><tr><td><input checked="" type="checkbox"/> YES</td><td><input type="checkbox"/> YES</td></tr><tr><td><input type="checkbox"/> NO</td><td><input type="checkbox"/> NO</td></tr></table>		COVER	CIA	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> NO
COVER	CIA									
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> YES									
<input type="checkbox"/> NO	<input type="checkbox"/> NO									
SECTION V ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)										
31. QUARTERS	32. POST	33. OTHER In accordance with regulations	34. COVER (Breakdown, if any)							
SECTION VI TRAVEL										
35. TYPES <input checked="" type="checkbox"/> XXXPCB <input type="checkbox"/> DOMESTIC OPERATIONAL <input type="checkbox"/> FOREIGN OPERATIONAL										
37. HME TO BE SHIPPED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	37A. HME TO BE STORED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	38. PERSONAL VEHICLE TO BE SHIPPED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	39. USED FOR OPERATIONAL TRAVEL <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO							
40. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH Wife, U. S. Citizen, age 34, DOB 19 June 1928 Daughter, U. S. Citizen, age 8, DOB 5 September 1953 Daughter, U. S. Citizen, age 11, DOB September 1950										
41. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> COVER POLICIES AND PROCEDURES										
SECTION VII OPERATIONAL EXPENSES										
42. PURCHASE OF INFORMATION As authorized	43. ENTERTAINMENT As authorized	44. OTHER As authorized								
45. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> COVER POLICIES AND PROCEDURES										

SECRET

CONTRACT INFORMATION AND CHECK-LIST (CONTINUED)				CASE OFFICER Ruth Paul X6356	DIVISION SR																																		
NOTE: SEE INSTRUCTIONS ON FIRST SHEET.				TELEPHONE EXTENSION For contract info	DATE 9 July 1962																																		
SECTION VIII				OTHER BENEFITS CALL BY Johnson X5023																																			
48. BENEFITS (See E 20-615, E 20-620, E 20-670, E 20-1000, and RD 20-620-1, RD 20-1000-1 and/or successor regulations for benefits applicable to various categories of contract personnel.)																																							
All Staff Employee benefits																																							
SECTION IX COVER ACTIVITY																																							
47. STATUS (Check) <input checked="" type="checkbox"/> ESTABLISHED	48. TYPE (Check) <input type="checkbox"/> PROSPECTIVE <input checked="" type="checkbox"/> SUBSIDIZED	49. CULTURAL <input checked="" type="checkbox"/> COMMERCIAL <input type="checkbox"/> MILITARY <input type="checkbox"/> OTHER	50. EDUCATIONAL <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES	51. TOURIST <input type="checkbox"/> PARTIAL <input type="checkbox"/> COMPLETE																																			
52. IF COVER PAYMENTS ARE CONTEMPLATED, THEY WILL BE EFFECTED ON REIMBURSABLE BASIS <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO																																							
SECTION X OFFSET OF INCOME																																							
53. OFFSET OF INCOME AND OTHER EMOLUMENTS DERIVED FROM COVER ACTIVITIES (If less than total, justify in separate memo attached hereto.) <input checked="" type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL <input type="checkbox"/> NONE																																							
SECTION XI TERM																																							
54. DURATION <table><tr><td>DAYS</td><td>MONTHS</td><td>YEARS</td></tr></table>	DAYS	MONTHS	YEARS	55. EFFECTIVE DATE	56. RENEWABLE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO																																		
DAYS	MONTHS	YEARS																																					
57. TERMINATION NOTICE (Number of days)		58. FORFEITURE OF RETURN TRAVEL FOR RESIGNATION PRIOR TO CONTRACT TERMINATION <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO																																					
SECTION XII FUNCTION																																							
59. PRIMARY FUNCTION (C.I., PI, PP, other) FI and CA																																							
SECTION XIII DUTIES																																							
60. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED Handling and supervision of field agents already recruited. Spotting, assessment and development of agent candidates or projects. Recruitment of agent candidates outside France when necessary. Clandestine support of own and other station operations.																																							
SECTION XIV QUALIFICATIONS																																							
61. EXPERIENCE Photographic equipment salesman Newspaper assistant XXXXXX editor Assistant to planning division of housing authority of a major city Operations Officer for past 12 years																																							
62. EDUCATION (Check Highest Level Attained) <table><tr><td rowspan="2">COLLEGE (No degree)</td><td>GRADE SCHOOL</td><td>HIGH SCHOOL GRADUATE</td><td>TRADE SCHOOL GRADUATE</td></tr><tr><td>BUSINESS SCHOOL GRADUATE</td><td>COMMERCIAL SCHOOL GRADUATE</td><td></td></tr></table>						COLLEGE (No degree)	GRADE SCHOOL	HIGH SCHOOL GRADUATE	TRADE SCHOOL GRADUATE	BUSINESS SCHOOL GRADUATE	COMMERCIAL SCHOOL GRADUATE																												
COLLEGE (No degree)	GRADE SCHOOL	HIGH SCHOOL GRADUATE	TRADE SCHOOL GRADUATE																																				
	BUSINESS SCHOOL GRADUATE	COMMERCIAL SCHOOL GRADUATE																																					
63. LANGUAGE COMPETENCY (Check Appropriate Degree Competency) <table><tr><td rowspan="2">LANGUAGE</td><td>SPEAK</td><td>WRITE</td><td>READ</td><td rowspan="2">64. INDIVIDUAL'S COUNTRY OF ORIGIN USA</td></tr><tr><td>FLUENT</td><td>AVERAGE</td><td>Poor</td><td>FLUENT</td><td>AVERAGE</td><td>Poor</td><td>FLUENT</td><td>AVERAGE</td><td>Poor</td></tr><tr><td>French</td><td>X</td><td>X</td><td>X</td><td>French</td><td>X</td><td>X</td><td>Japanese</td><td>X</td><td>X</td></tr><tr><td>Russian</td><td>-----</td><td>-----</td><td>-----</td><td>Russian</td><td>-----</td><td>X</td><td>-----</td><td>-----</td><td>-----</td></tr></table>						LANGUAGE	SPEAK	WRITE	READ	64. INDIVIDUAL'S COUNTRY OF ORIGIN USA	FLUENT	AVERAGE	Poor	FLUENT	AVERAGE	Poor	FLUENT	AVERAGE	Poor	French	X	X	X	French	X	X	Japanese	X	X	Russian	-----	-----	-----	Russian	-----	X	-----	-----	-----
LANGUAGE	SPEAK	WRITE	READ	64. INDIVIDUAL'S COUNTRY OF ORIGIN USA																																			
	FLUENT	AVERAGE	Poor		FLUENT	AVERAGE	Poor	FLUENT	AVERAGE	Poor																													
French	X	X	X	French	X	X	Japanese	X	X																														
Russian	-----	-----	-----	Russian	-----	X	-----	-----	-----																														
65. AREA KNOWLEDGE Canada, Japan, Western Europe thru residence, study and travel																																							
SECTION XV EMPLOYMENT PRIOR TO CIA																																							
66. GIVE INCLUSIVE DATES, POSITION TITLE OR TYPE WORK, SALARY AND REASON FOR LEAVING Newspaper assistant editor - \$2,100 Assistant to planning division of housing authority \$3,100																																							
SECTION XVI ADDITIONAL INFORMATION																																							
67. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR EXPLANATIONS (Use other side if necessary)																																							
APPROVAL <input type="checkbox"/> OVER																																							
DATE	TYPED NAME & SIGNATURE OF REQUESTING OFFICER		DATE	TYPED NAME																																			

SECRET

9 December 1958

MEMORANDUM FOR: Secretary, CS/CSB

SUBJECT : Recommendation for Promotion to Grade GS-15 -
Jacques G. RICHARDSON

REFERENCE : Your memorandum dated 8 October 1958

1. The SR Division and the Chief of Station, Tokyo (FJTT-1950, attached) recommend the promotion of Jacques G. Richardson to GS-15.

2. Mr. Richardson was last promoted 16 January 1955. On 17 February 1955 he arrived in Tokyo to serve as the senior SR officer in the FE field area, his present assignment. In this position he has continued to display qualities of leadership, initiative, imagination and thoroughness which resulted in his rapid rise in the Agency.

3. The very facts of Mr. Richardson's youth in relation to his responsibilities and the fact that promotion to his present level has been rapid, caused the Division and the Chief of Station, Tokyo to hold until this time a recommendation for his promotion which was submitted in June 1957. Most careful consideration has convinced us that not only is Mr. Richardson deserving of the recommended promotion, but his elevation to the higher grade will be in the best interest of the Career Service and meet definite Division requirements for a senior officer at the GS-15 level.



CHARLES KATEK

Acting Chief, SR Division

Distribution:
Orig & 6 - Addr**SECRET**

OFFICIAL

CLASSIFICATION

DISPATCH

TO Chief, SR		INFORMATION ADDRESSEES Chief, FE	
FROM Chief of Station, Tokyo			
SUBJECT REDWOOD/ADMINISTRATIVE Promotion of ██████████		HEADQUARTERS FILE NO.	DISPATCH SYMBOL AND NO. RJTW-1950
		DATE	
REFERENCE(S) RJTW-11531 (RYBAT), dated 11 October 1957			
ACTION REQUIRED: See paragraph 2			
<p>1. In line with paragraph 2 of Reference, after a period of six months we submitted an additional promotion fitness report on ██████████ under cover of RJTW-0601 dated 26 May 1958. Inasmuch as ██████████ was then at Headquarters on TDY, we requested that he review this fitness report and assure that in doing so he would also discuss with ██████████'s promotion, which both he and ██████████ felt was to be strongly recommended.</p> <p>2. ██████████ was, however, not shown this fitness report at Headquarters, nor did he have the opportunity to discuss ██████████'s promotion with ██████████. In reviewing our records we are now concerned at the possibility of some administrative slip-up and would appreciate a word of advice as to how this promotion action is proceeding. We would like to reiterate that we now have not the slightest hesitation in recommending ██████████ for promotion and find that the fitness report submitted with RJTW-0601 still reflects our current high appreciation of his abilities and progress.</p>			
<p style="text-align: center;">██████████</p> <p style="text-align: right;">Paw/Paw ✓ Paw</p>			
<p>20 November 1958</p> <p>Distributions: 2 - Chief, SR 2 - Chief, FE</p>			
<input type="checkbox"/> CONTINUED →			
OFFICIAL DISPATCH			

~~SECRET~~

COPY
Attachment to
FJTA-19609

MEMORANDUM No. 360

18 June 1957

TO : Chief of Station
FROM : Chief, Soviet Branch
SUBJECT: [REDACTED] - Recommendation for Promotion
cc Jacques RICHARDSON

1. [REDACTED] has been under my supervision as Deputy and Case Officer for approximately fifteen months. Based on the knowledge of [REDACTED] as an individual gained during this period and upon his actual performance, I recommend that he be entered for consideration on the SR Division GS-14 to GS-15 promotion list at this time - June 1957. The slot and job which he now occupies, Chief, Soviet Branch, is, of course, adequate to accommodate such a promotion.

2. [REDACTED] operational performance has been outstanding and notably versatile during this period. He has engaged primarily in liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, [REDACTED] has handled a number of unilateral cases most effectively. In the office, too, as well as in face-to-face operational situations, [REDACTED] has been outstanding. He has a flair for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way back. Thus, I feel that he is qualified for the recommended promotion by ability and experience in both the internal and external aspects of the profession.

3. Relative to the more personal characteristics involved in the term managerial ability, judgments are necessarily more subjective but here, too, I consider [REDACTED] to be qualified in maturity, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. [REDACTED] is not without his difficulties in the area of personal relationships. He is a purist at times and manifestly impatient in certain human situations where a shrug of the shoulders would be the

~~SECRET~~

~~SECRET~~

best reply. These characteristics do not always make for the best personal relations but are frequently obviated by intellect and above all are correctable and are being corrected.

b. In sum, ~~_____~~ qualifications, broad experience and proven abilities dominate his age, the only factor militating against a promotion at this time. It is therefore my sincere recommendation that a promotion recommendation be forwarded to Headquarters for consideration in the current mid-year lists.

Edward MARFLIUS ~~_____~~

~~SECRET~~

14-00000
9 December 1958

MEMORANDUM FOR Secretary, GS/SS

SUBJECT : Recommendation for Promotion to Grade GS-15 -
Jacques G. Richardson

REFERENCE : Your memorandum dated 8 October 1958

1. The SS Division and the Chief of Station, Tokyo (773-1032, attached) recommend the promotion of Jacques G. Richardson to GS-15.
2. Mr. Richardson was last promoted 16 January 1955. On 17 February 1955 he arrived in Tokyo to serve as the senior SS officer in the FB field area, his present assignment. In this position he has continued to display qualities of leadership, initiative, imagination and thoroughness which resulted in his rapid rise in the Agency.
3. The very facts of Mr. Richardson's youth in relation to his responsibilities and the fact that promotion to his present level has been rapid, caused the Division and the Chief of Station, Tokyo to hold until this time a recommendation for his promotion which was submitted in June 1957. Most careful consideration has convinced us that not only is Mr. Richardson deserving of the recommended promotion, but his elevation to the highest grade will be in the best interest of the Foreign Service and meet definite Division requirements for a senior officer at the GS-15 level.

CHARLES JONES
Acting Chief, SS Division

Distribution
GS-15 - Asia

C O P Y

FJTT-1950

25 November 1958

TO: Chief, SR
FROM: Chief of Station, Tokyo
SUBJECT: Promotion of Jacques G. RICHARDSON
REFERENCE: FJTW-11531 (RISAT) dated 11 Oct 1957

1. In line with paragraph 2 of Reference, after a period of six months we submitted an additional promotion fitness report on RICHARDSON under cover of FJTT-0801 dated 28 May 1958. Inasmuch as Baker was then at Headquarters on TDY, we requested that he review this fitness report and assumed that in doing so he would also discuss with Maury RICHARDSON's promotion, which both he and Nelson felt was to be strongly recommended.

2. Baker was, however, not shown this fitness report at Headquarters, nor did he have the opportunity to discuss RICHARDSON's promotion with Maury. In reviewing our records we are now concerned at the possibility of some administrative slip-up and would appreciate a word of advice as to how this promotion action is proceeding. We would like to reiterate that we now have not the slightest hesitation in recommending RICHARDSON for promotion and find that the fitness report submitted with FJTT-0801 still reflects our current high appreciation of his abilities and progress.

WILLIAM E. NELSON

14-00000

COPY
Attachment to
FJTA-19609

MEMORANDUM No. 360

18 June 1957

TO: Chief of Station
FROM: Chief, Soviet Branch
SUBJECT: Jacques RICHARDSON - Recommendation for Promotion

1. Jacques Richardson has been under my supervision as Deputy and Case Officer for approximately fifteen months. Based on the knowledge of Richardson as an individual gained during this period and upon his actual performance, I recommend that he be entered for consideration on the SR Division GS-14 to GS-15 promotion list at this time - June 1957. The slot and job which he now occupies, Chief, Soviet Branch, is, of course, adequate to accommodate such a promotion.

2. Richardson's operational performance has been outstanding and notably versatile during this period. He has engaged primarily in liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, Richardson has handled a number of unilateral cases most effectively. In the office, too, as well as in face-to-face operational situations, Richardson has been outstanding. He has a flair for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way back. Thus, I feel that he is qualified for the recommended promotion by ability and experience in both the internal and external aspects of the profession.

3. Relative to the more personal characteristics involved in the term managerial ability, judgments are necessarily more subjective but here, too, I consider Richardson to be qualified in maturity, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. Richardson is not without his difficulties in the area of personal relationships. He is a purist at times and manifestly impatient in certain human situations where a shrug of the shoulders would be the best reply. These characteristics do not always make for the best personal relationships but are frequently obviated by intellect and above all are correctable and are being corrected.

1400000

b. In sum, Richardson's qualifications, broad experience and proven abilities dominate his age, the only factor militating against a promotion at this time. It is therefore my sincere recommendation that a promotion recommendation be forwarded to Headquarters for consideration in the current mid-year lists.

EDWARD MARELIUS

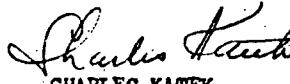
SECRET

14-00000
1 June 1959

MEMORANDUM FOR: Chairman, CS Career Service Board
SUBJECT : Nominations for Promotion to GS-15
REFERENCE : Memorandum dated 14 May 1958 from
Secretary, CS Career Service Board

1. After reviewing GS-14 employees assigned to the SR Division, I wish to again recommend the promotion of Jacques Richardson, Chief, Soviet Branch, Tokyo to GS-15. I concur also in the attached recommendation for the promotion of Paul Haines prepared by the Chief of Base, Berlin.

2. The Chief of Station, Tokyo and I recommended Mr. Richardson's promotion in December 1958. This earlier recommendation presented the personal qualities of Mr. Richardson. I wish simply to point out at this time that since early 1954, Mr. Richardson has more than fully discharged responsibilities at the GS-15 level. I believe that it is definitely time to elevate him to the level at which he has been performing more than satisfactorily for over 5½ years.


CHARLES KATEK
Acting Chief, SR Division

Distribution:
Orig & 6 Addressee w/att

STANDARD FORM 144
MAY 1955
U. S. CIVIL SERVICE COMMISSION
FPM CHAPTERS LI AND IV

STATEMENT OF PRIOR FEDERAL AND MILITARY SERVICE

IMPORTANT: The information on this form will be used in determining creditable service for leave purposes and retention credits for reduction in force. The employee should complete Part I and the Personnel Office should complete Parts II through IV.

PART I—EMPLOYEE'S STATEMENT

1. NAME (Last, first, middle initial)

RICHARDSON, Jacques S.

2. DATE OF BIRTH

20 January 1924

PART II.—THIS COLUMN IS FOR PERSONNEL OFFICE USE

3. RETENTION GROUP

10. CSC STATUS (For permanent employees only)

YES NO

3. LIST THE FOLLOWING INFORMATION CONCERNING ALL FEDERAL AND DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD PRIOR TO YOUR PRESENT APPOINTMENTS (Do not include military service.)

NAME AND LOCATION OF AGENCY	FROM—			TO—			TYPE OF APPOINTMENT IF KNOWN	11. SERVICE
	YEAR	MONTH	DAY	YEAR	MONTH	DAY		
None	49	11	20					

4. LIST PERIODS OF SERVICE IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES. IF YOU HAD NO MILITARY SERVICE, WRITE "NONE."

BRANCH	FROM—			TO—			DISCHARGE (Hon. or dishon.)	12. TOTAL SERVICE
	YEAR	MONTH	DAY	YEAR	MONTH	DAY		
United States Army	43	Feb	25	18	Cet	27	Yes; honorable	5 8 12

5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS ABSENCE WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR? YES NO
(If answer is "YES," list following information)

TYPE IF KNOWN (LWOP, Part. Susp., AWOL, Mac Mar)	FROM—			TO—			TOTAL YEARS MONTHS DAYS	13. NONCREDITABLE SERVICE (Leave purposes only)
	YEAR	MONTH	DAY	YEAR	MONTH	DAY		

6. DURING THE FEDERAL SERVICE LISTED IN ITEM 3, DO YOU ACQUIRE A PERMANENT COMPETITIVE CIVIL SERVICE STATUS?

YES NO

(If answer is "Yes," in what agency were you employed at the time status was acquired?)

7. ARE YOU:

A. THE WIFE OF A DISABLED VETERAN? YES NO

B. THE MOTHER OF A DECEASED OR DISABLED VETERAN? YES NO

C. THE UNMARRIED WIDOW OF A VETERAN? YES NO

8. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS.

I swear (or affirm) that the above statements are true to the best of my knowledge and belief.

1 August 57

Jacques S. Richardson
(Signature)

Subscribed and sworn to before me on this _____ day of _____ 1952 at _____ (MONTH) (CITY) (STATE)

S E A L

NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission should be shown.

(OVER)

10-60482-8

CONFIDENTIAL
(When Filled In)TRAVEL AGREEMENT BY STAFF EMPLOYEES ASSIGNED TO PERMANENT
DUTY STATION OUTSIDE CONTINENTAL UNITED STATES

1. In accordance with the policy of the Central Intelligence Agency, I agree to serve outside the continental United States a minimum tour of 2½ months from the date of my arrival at my permanent post of duty, unless said tour is sooner terminated by the Government for its convenience, or it is terminated by the Agency for circumstances that are considered by it to be beyond my control.
2. It is understood and agreed that if I terminate for reasons within my control in less than 12 months from the date of arrival at said post, I shall reimburse CIA for all travel expenses, including storage and per diem, incurred in the transporting of myself, my dependents, my household and personal effects and my automobile to my permanent post of duty, and shall pay all return travel and transportation expenses to the United States.
3. It is further understood and agreed that if I terminate for reasons within my control subsequent to the twelfth month but prior to the completion of my tour of duty, I shall pay all return expenses for the travel and transportation of myself, my dependents, my household and personal effects and my automobile to the United States.

WITNESS:

Jacques S. Richardson
(Employer)
Jacques S. Richardson
Lorene E. Norbeck
Date: 9 August 1957

726 December 1960
10-1

INSURANCE QUESTIONNAIRE					
1. NAME (Last) <u>RICHARDSON</u>	(First) <u>Stiques</u>	(Middle) <u>G.</u>	2. THIS DATE <u>28 Dec 54</u>		
3. THE FOLLOWING AGENCY SPONSORED INSURANCE PROGRAMS HAVE BEEN EXPLAINED TO ME:					
<input checked="" type="checkbox"/> VAN AGENCIES EMPLOYEES PROTECTIVE ASSOCIATION (VAPPA) <input checked="" type="checkbox"/> MUTUAL BENEFIT OF OMAHA <input checked="" type="checkbox"/> GROUP HOSPITALIZATION INCORPORATED <input checked="" type="checkbox"/> AIR TRIP INSURANCE					
4. ITINERARY (To be completed only for individuals making application for Air Trip Insurance)					
5. I AM NOW PARTICIPATING, OR WOULD LIKE TO PARTICIPATE IN THE FOLLOWING INSURANCE PROGRAMS:					
TYPE OF POLICY	DESIRED	NOW HAVE	POLICY NUMBER	DEDUCTIONS AUTHORIZED EACH PAY PERIOD	CASH PAID
GEHA - Health	<u>HP</u>	<u>✓</u>			
Fed. Emp. Disab.		<u>✓</u>			
<u>Withholdation</u>					
6. I DO NOT ELECT TO PARTICIPATE IN ANY OF THE STATED INSURANCE PROGRAMS:					
<u> </u>					
7. EMPLOYEE INTERVIEWED BY: CPB: <u>Ruslow</u>	SACB:		SIGNATURE		
8. REMARKS: These forms were returned to me 17 Feb 55 in envelope. The forms have not been signed by the insurance office indicating that individual did not report to that office. Once per phone info from insurance office 21 Feb 55 FTR deductions are to start off 26 Feb 55 (2nd)					
<small>When completed, the original of this form should be forwarded to TABB for incorporation in the employee's official personnel folder. The copy should be forwarded to CPB for retention in CPB file</small>					



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT CHIEF OF STAFF, G-2, INTELLIGENCE
WASHINGTON 25, D.C.

1-3688

G2-AP

3 DEC 1954

SUBJECT: Letter of Appreciation

TO: Director of Central Intelligence
Washington 25, D.C.
ATTN: Deputy Director of Plans

Jacques St Richardson

1. I have received a letter from Major General Boniface Campbell, Commanding General, Army Intelligence Center, expressing appreciation for a presentation by Mr. ██████████ at Fort Holabird in October 1954. Mr. ██████████ also arranged for presentations by two other speakers at the Army Intelligence Center. A copy of General Campbell's letter is attached.
2. The remarks contained in this letter are a source of real satisfaction to me, and I take this opportunity to add my appreciation to that expressed by General Campbell.

Arthur G. Trundell

ARTHUR G. TRUNDELL
Major G-2
A. C. of S

1 Incl
Cc ltr fr Gen
Campbell dtd
12 Nov 54

STANDARD FORM 61 (REVISED APRIL 1, 1948)
PRINTED BY CIVIL SERVICE COMMISSION
CHAPTER IV, FEDERAL PERSONNEL MANUAL

APPOINTMENT AFFIDAVITS

IMPORTANT.—Before swearing to these appointment affidavits, you should read and understand the attached information for appointee

CIA OPC WASHINGTON, D. C.
 (Department or agency) (Bureau or division) (Place of employment)

I, Jacques Gabriel Richardson, do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers contained in my Application for Federal Employment, Form No. SF-57, dated _____, 19_____, filed with the above-named department or agency, which I have reviewed, are true and correct as of this date with the exceptions noted in the Declaration of Appointee on the reverse of this form. (If no exceptions, write "None" on the Declaration of Appointee.)

Jacques Gabriel Richardson
 (Signature of appointee)

Subscribed and sworn before me this 13th day of July, A. D. 1950.
 at Washington, D. C.
 (City) (State)

[SEAL]

Frank G. Johnson
 (Signature of officer)

(Title)

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Question 5 is to be answered in all cases, otherwise answer only those questions which require an answer different from that given to the corresponding questions on your application form. If no answers are different, write "NONE" in Item 10, below. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS: 3001 Old Building Rd Silver Spring Md.
2. DOB DATE OF BIRTH: 20 Jan 1924 **(b) Name of State, City or Town and State or Country:** Pelham Me.

3. DO IN CASE OF EMERGENCY PLEASE NOTIFY: HARRIETTE D. RICHARDSON **(d) RELATIONSHIP:** WIFE **(e) STREET AND NUMBER, CITY AND STATE:** 3001 Old Building Rd-55-Hd **(f) TELEPHONE NO.:** SL-3483

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (EITHER BY BLOOD OR MARRIED WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 12 MONTHS)? YES NO
If no, for each such relative fill in the blanks below. If additional space is necessary, enclose under Item 10.

NAME	POST OFFICE ADDRESS (Give street number, if any)	C) POSITION OR DUTY PERIODIC OR NOT (d) DEPARTMENT OR AGENCY OR BUREAU EMPLOYED		RELATION- SHIP	IM- MIG- RATION (e) VISA OR SIMILAR CATEGORY
		1.	2.		
		1.			
		2.			
		3.			
		4.			
		5.			
		6.			
		7.			
		8.			
		9.			
		10.			

**INDICATE "YES" OR "NO" ANSWER BY PLACING "X"
IN PROPER COLUMN**

ITEM NO.	II. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS	
	YES	NO
1. ARE YOU A CITIZEN OF OR DO YOU ENJOY ALLEGIANCE TO THE UNITED STATES?	X	
2. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? <i>If your answer is "Yes", give details in Item 10.</i>	X	
3. DO YOU RECEIVE ANY PAY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA OTHERWISE THAN BY RETIREMENT ACT OR ANY FEDERAL OR OTHER CORPORATION FOR MILITARY OR NAVAL SERVICE? <i>If your answer is "Yes", give in Item 20 reason for retirement, that is, age, optional disability, or the reason of voluntary or involuntary separation after 5 years' service; amount of retirement pay, and under what retirement act; and rating, if retired from military or naval service.</i>	X	
4. HAVE YOU EVER BEEN DISCHARGED, DISFORCED, DISFORCALLED OR UNSATISFACTORY SERVICE FROM ANY POSITION? <i>If your answer is "Yes", give in Item 10 the name and address of employer, state, and reason in each case.</i>	X	
5. SINCE YOUR BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INCARCERATED OR SENTENCED INTO COURT AS A SUSPECT IN A CRIMINAL PROSECUTION OR DEFENDED IN A CRIMINAL PROSECUTION OR TRIED IN A CRIMINAL COURT OR EVER BEEN DISCLOSED TO PUBLIC RECORD AS A SUSPECT IN THE VIOLATION OF ANTILAW POLICE REGULATION, ORDER, RULE, REGULATION, INSTITUTIONAL REGULATIONS OR WHICH ARE CHECK POINTS, OR OTHER LEGISLATION? <i>If your answer is "Yes", list all such cases under Item 10. Give in each case: (1) The date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.</i>	X	

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.

This form should be checked for holding of office, position, suitability in connection with any award of merit, discharge or arrest, and particularly for the following:

(1) Identity of appointee.—The appointee's signature and handwriting are to be compared with the applicante and/or other personal papers. The physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) Age.—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be commenced.

(3) Continuity.—The appointing officer is responsible for informing the attorney-general of (1) the Civil Service Rules and (2) appointment acts of congress as sufficient for both purposes and is responsible proof of citizenship status as the source of confirming evidence. In doubtful cases the appointing officer should not be committing until clearance has been received from the attorney-general of the Civil Service Commission.

(4) Members of Family.—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probation or permanent appointment in the competitive service, no other member of such family as regular or probationary or permanent appointment in the competitive service. The appointments of persons entitled to veterans preference are not subject to this requirement. The members of family preference does not apply to temporary appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

ESPIONAGE

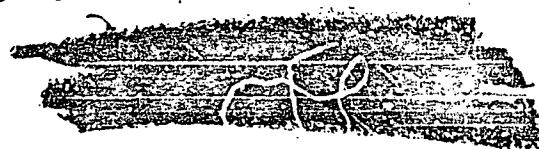
1. Unlawfully obtaining or permitting to be obtained information affecting national defense.—That (a) Whoever, for the purpose of obtaining information respecting the national defense with intent or reason to believe that the information to be obtained is to be used to the injury of the United States, or to the advantage of any foreign nation, goes upon, enters, flies over, or otherwise obtains information concerning any vessel, aircraft, work of defence, navy yard, naval station, submarine base, coaling station, fort, battery, torpedo station dockyard, canal, railroad, arsenal, camp, factory, mine, telegraph, telephone, wireless, or signal station, building, office, or other place connected with the national defense, owned or constructed, or in progress of construction by the United States or under the control of the United States, or of any of its officers or agents, or within the exclusive jurisdiction of the United States, or any place in which any vessel, aircraft, arms, munitions, or other materials or instruments for use in time of war are being made, prepared, repaired, or stored, under any contract or agreement with the United States, or with any person on behalf of the United States, or otherwise on behalf of the United States, or any prohibited place within the meaning of section 6 of this title; or (b) whoever for the purpose aforesaid, and with like intent or reason to believe, copies, takes, makes, or obtains, or attempts, or induces or aids another to copy, take, make, or obtain, any sketch, photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, document, writing, or note of anything connected with the national defense; or (c) whoever, for the purpose aforesaid, receives or obtains or agrees or attempts or induces or aids another to receive or obtain from any person, or from any source whatever, any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, or note, of anything connected with the national defense, knowing or having reason to believe, at the time he receives or obtains, or agrees or attempts or induces or aids another to receive or obtain it, that it has been or will be obtained, taken, made or disposed of by any person contrary to the provisions of this title; or (d) whoever, lawfully or unlawfully having possession of, access to, control over, or being intrusted with any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, or note relating to the national defense, willfully communicates or transmits or attempts to communicate or transmit the same to any person not entitled to receive it, or willfully retains the same and fails to deliver it on demand to the officer or employee of the United States entitled to receive it; or (e) whoever, being intrusted with or having lawful possession or control of any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, note, or information, relating to the national defense, through gross negligence permits the same to be removed from its proper place of custody or delivered to anyone in violation of his trust, or to be lost, stolen, abstracted, or destroyed, shall be punished by imprisonment for not more than ten years and may, (214S)

14-00000

in the discretion of the court, be fined not more than \$10,000. (Sec. 1, Title I, act 15 June 1917 (40 Stat. 217), as amended by sec. 1, act 28 March 1940 (54 Stat. 79; 50 U.S.C. 31)).

2. Unlawfully disclosing information affecting national defense.—
(a) Whoever, with intent or reason to believe that it is to be used to the injury of the United States or to the advantage of a foreign nation, communicates, delivers, or transmits, or attempts to, or aids or induces another to, communicate, deliver, or transmit, to any foreign government, or to any faction or party or military or naval force within a foreign country, whether recognized or unrecognised by the United States, or to any representative, officer, agent, employee, subject, or citizen thereof, either directly or indirectly, any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, note, instrument, appliance, or information relating to the national defense, shall be punished by imprisonment for not more than twenty years: Provided, That whoever shall violate the provisions of subsection (a) of this section in time of war shall be punished by death or by imprisonment for not more than thirty years; and (b) whoever, in time of war, with intent that the same shall be communicated to the enemy, shall collect, record, publish, or communicate, or attempt to elicit any information with respect to the movement, numbers, description, condition, or disposition of any of the armed forces, ships, aircraft, or war materials of the United States, or with respect to the plans or conduct, or supposed plans or conduct of any naval or military operations, or with respect to any works or measures undertaken for or connected with, or intended for the fortification or defense of any place, or any other information relating to the public defense, which might be useful to the enemy, shall be punished by death or by imprisonment for not more than thirty years. (Sec. 2, act 15 June 1917 (40 Stat. 218; 50 U.S.C. 32)).

I have read and understand the
provisions of the above.



Witness:

Joseph S. Riff
21 November 1949

STANDARD FORM 61 (REVISED APRIL 1, 1947)
PROULCATED BY CIVIL SERVICE COMMISSION
CHAPTER OF FEDERAL PERSONNEL MANUAL

APPOINTMENT AFFIDAVITS

IMPORTANT.—Before swearing to these appointment affidavits, you should read and understand the attached information for appointee

CIA	OPC	WASHINGTON, D. C.
(Department or agency)	(Bureau or division)	(Place of employment)

RICHARD J. O'NEILL
I, *[Redacted]*, do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers contained in my Application for Federal Employment, Form No. SP-57, dated 1 October, 1948, filed with the above-named department or agency, which I have reviewed, are true and correct as of this date with the exceptions noted in the Declaration of Appointee on the reverse of this form. (If no exceptions, write "None" on the Declaration of Appointee.)

Subscribed and sworn before me this 21st day of November, A. D. 1949,

at Washington, D. C. (City) (State)

[SEAL]

[Signature] (Signature of officer)

(Title)

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Question 3 is to be answered in all cases, otherwise answer only those questions which require an answer different from that given to the corresponding questions on your application form. If no answers are correct, write "NONE" in Item 10, below. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS (street and number, city and State)

2. (A) DATE OF BIRTH (B) PLACE OF BIRTH (city or town and State or country)

3. (A) IN CASE OF EMERGENCY PLEASE NOTIFY

HARRIETTE D. (B) RELATIONSHIP **WIFE** (C) STREET AND NUMBER, CITY AND STATE **722 S. LOYAL ST.
ALEXANDRIA, VA.** (D) TELEPHONE NO. **TE 8506**

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (OTHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? YES NO

If so, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 10.

NAME	P.O. BOX OR STREET ADDRESS (Give street number, if any)	(C) POSITION (D) TEMPORARY OR NOT (E) DEPARTMENT OR AGENCY IN WHICH EMPLOYED	RELATION- SHIP	MAR- RIED	SINGLE
		1.			
		2.			
		3.			
		4.			
		5.			
		6.			
		7.			
		8.			
		9.			
		10.			

INDICATE "YES" OR "NO" ANSWER BY PLACING "X"
IN PROPER COLUMN

YES

NO

10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS

ITEM NO. WRITE IN LEFT COLUMN # NUMBERS OF ITEMS TO WHICH DETAILED ANSWERS APPLY

A1-A6

5. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?

6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY?
If your answer is "Yes", give details in Item 10.

7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANNUITY OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE?

If your answer is "Yes", give in Item 10 reason for retirement, that is, age, optional or mandatory, or by reason of voluntary or involuntary separation; length of years' service; amount of retirement pay, and under what retirement act; and rating if retired from military or naval service.

8. HAVE YOU EVER BEEN DISCHARGED, OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION?

If your answer is "Yes", give in Item 10 the name and address of employer, date, and reason in each case.

9. SINCE YOUR 18TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROSECUTION; OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION; OR HAVE YOU EVER BEEN ORDERED TO IMPREST BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF \$25 OR LESS WAS IMPOSED)?

If your answer is "Yes", list all such cases under Item 10. Give in each case: (1) The date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.

Thus form should be checked for holding of office, pension, suitability in connection with any record of recent discharge or arrest, and particularly for the following:

(1) Identity of appointee.—The appointee's signature and handwriting are to be compared with the application and/or other pertinent papers. The physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) Age.—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) Citizenship.—The appointing officer is responsible for observing the citizenship provisions of (1) the Civil Service Rules and (2) appropriation acts. Form 61 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointment should not be consummated until clearance has been secured from the certifying office of the Civil Service Commission.

(4) Members of Family.—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family is eligible for probational or permanent appointment in the competitive service. The appointments of persons entitled to veterans preference are not subject to this requirement. The members-of-family provision does not apply to temporary appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

SECRET

604 Curve

PERIODIC SUPPLEMENT PERSONAL HISTORY STATEMENT		THIS DATE <i>QTB</i> 7 August 1957	NOV		
INSTRUCTIONS					
<p>This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in these sections. You need complete Sections VII through XII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.</p>					
SECTION I GENERAL					
1. FULL NAME (Last-First-Middle) RICHARDSON, Jacques Gabriel					
2. CURRENT ADDRESS (No., Street, City, Zone, State) Box 889 APO 500 San Francisco, California		3. PERMANENT ADDRESS (No., Street, City, Zone, State) 722 South Royal Street Alexandria, Virginia			
4. HOME TELEPHONE NUMBER Tokyo 2636-3928		5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE Virginia			
SECTION II PERSON TO BE NOTIFIED IN CASE OF EMERGENCY					
1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S. BRISCOE, Theodore Gotzian		2. RELATIONSHIP Father-in-law			
3. HOME ADDRESS (No., Street, City, Zone, State, Country) 722 South Royal Street, Alexandria, Virginia					
4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country)- INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE Council of State Governments, 1025 Connecticut Avenue, Washington, D.C.					
5. HOME TELEPHONE NUMBER Temple 6-4506		6. BUSINESS TELEPHONE NUMBER Executive 3-6715			
7. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) WHO ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE Mr Harry A Richardson (Brother), 3039 Macomb Street N.W., Washington, D.C. (301-3-6093)					
SECTION III MARRITAL STATUS					
1. CHECK ONE ONLY <input checked="" type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED <input type="checkbox"/> ANNULLED					
2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS					
SPOUSE: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving date below for all previous marriages. If marriage is contemplated, provide same date for fiancee.					
3. NAME (First) (Middle) (Maiden) (Last)					
4. DATE OF MARRIAGE		5. PLACE OF MARRIAGE (City, State, Country)			
6. ADDRESS OF SPOUSE BEFORE MARRIAGE (No., Street, City, State, Country)					
7. LIVING <table border="1" style="display: inline-table; vertical-align: middle;"> <tr><td>YES</td></tr> <tr><td>NO</td></tr> </table>		YES	NO	8. DATE OF DEATH	
YES					
NO					
9. CURRENT ADDRESS (Give last address, if deceased)					
10. DATE OF BIRTH		11. PLACE OF BIRTH (City, State, Country)			
12. IF BORN OUTSIDE U.S.-DATE OF ENTRY		13. PLACE OF ENTRY			
14. CITIZENSHIP (Country)		15. DATE ACQUIRED			
16. OCCUPATION		17. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers)			
18. EMPLOYERS ON BUSINESS ADDRESS (No., Street, City, State, Country)					
SECTION III CONTINUED TO PAGE 2					

SECRET

SECTION III CONTINUED FROM PAGE 1

21. DATES OF MILITARY SERVICE OF SPOUSE (FROM AND TO) IN MONTH AND YEAR		
22. BRANCH OF SERVICE 23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED		
24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN		
SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS		
1. FULL NAME (Last-First-Middle) Mrs Henry Bit (pronounced Bee)	2. RELATIONSHIP Mother's aunt	3. AGE 65?
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES 27, avenue Edith Cavell, Nice, Alpes Maritimes, France	5. FREQUENCY OF CONTACT About 3 times a year, by mail	
6. CITIZENSHIP (Country) France	7. DATE OF LAST CONTACT May 1957	
1. FULL NAME (Last-First-Middle) Ms Felix Breton	2. RELATIONSHIP Mother's 2d cousin	3. AGE 70?
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES 13, rue Greneta, Paris XIII ^e , France	5. FREQUENCY OF CONTACT Once a year, by mail	
6. CITIZENSHIP (Country) France	7. DATE OF LAST CONTACT Christmas, 1956	
1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES	5. FREQUENCY OF CONTACT	
6. CITIZENSHIP (Country)	7. DATE OF LAST CONTACT	
1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES	5. FREQUENCY OF CONTACT	
6. CITIZENSHIP (Country)	7. DATE OF LAST CONTACT	
5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES I have met each of the above relatives only once in my life.		
SECTION V FINANCIAL STATUS		
1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
2. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YOU HAVE ANSWERED "YES," GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.		
3. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
4. IF YOU HAVE ANSWERED "YES" TO QUESTION 3 ABOVE, GIVE COMPLETE DETAILS.		
5. WITHOUT REFERENCE TO YOUR SALARY, STATE OTHER SOURCES OF RECURRENT INCOME NOT INDICATED BY PRECEDING ITEMS. Annual dividends on modest investments in stocks, credit union, and cooperative.		
SECTION V CONTINUED TO PAGE 3		

SECRET

SECRET

(When filled in)

SECTION V CONTINUED FROM PAGE 2

6. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS

NAME OF INSTITUTION	ADDRESS (City, State, Country)
Clarendon Trust Company,	Arlington 10, Virginia

7. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? YES NO

8. IF YOU HAVE ANSWERED "YES" TO QUESTION 7 ABOVE, GIVE PARTICULARS, INCLUDING COURT AND DATE(S).

SECTION VI

CITIZENSHIP

1. COUNTRY OF CURRENT CITIZENSHIP USA	2. CITIZENSHIP ACQUIRED BY: <input checked="" type="checkbox"/> BIRTH <input type="checkbox"/> MARRIAGE <input type="checkbox"/> OTHER (Specify):
3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	4. CIVIL PARTICULARS

5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (FIRST PAPER, ETC.)

SECTION VII

EDUCATION

1. CHECK THE HIGHEST LEVEL OF EDUCATION ATTAINED

LESS THAN HIGH SCHOOL GRADUATE	OVER TWO YEARS OF COLLEGE, NO DEGREE
HIGH SCHOOL GRADUATE	BACHELOR'S DEGREE
TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE	<input checked="" type="checkbox"/> GRADUATE STUDY LEADING TO HIGHER DEGREE
THREE YEARS COLLEGE OR LESS	MASTER'S DEGREE
	DOCTOR'S DEGREE

2. COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		DATES ATTENDED		DEGREE RECEIVED	DATE RECEIVED	SEM/OTRS HRS. COMPLETED (Specify)
	MAJOR	MINOR	FROM	TO			
Graduate School, Georgetown University	Int'l Reltns	Jun 51	May 52	None	24 hours		

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL HOURS
		FROM	TO	

4. MILITARY TRAINING (Full time duty in specialized schools, such as Ordnance, Intelligence, Communications, etc.)

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL HOURS
		FROM	TO	

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

SECRET

SECRET

(When Filled In)

(4700)

SECTION X CONTINUED FROM PAGE 6

7. LIST ANY SIGNIFICANT PUBLISHED WRITINGS OF WHICH YOU ARE THE AUTHOR (DO NOT SUBMIT COPIES UNLESS REQUESTED). INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (NON-FICTION; SCIENTIFIC ARTICLES, GENERAL INTEREST SUBJECTS, ETC., ETC., ETC., SHORT STORIES, ETC.).

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED.

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE IN AN EXPERIENCED INTELLIGENCE BRIEFER.

10. LIST ANY PROFESSIONAL, SCHOLARLY OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC AWARDS YOU HAVE RECEIVED.
Member, British Interplanetary Society, London.
Associate member, American Astronautical Association, New York.

SECTION XI ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Nov 1949 - Oct 1951	7 - 11	CIO/TS/3 - Desk intelligence officer
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
One to three	Soviet desk officer	
6. DESCRIPTION OF DUTIES Prepared, conjointly with CIO/TS/3, operational plans against Soviet Far Eastern targets.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Oct 1951 - Dec 1953	12- 13	DIF/SR/5 - deputy chief, then chief
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
up to 23	Branch deputy chief, then Branch chief	
6. DESCRIPTION OF DUTIES Supervised and directed SR plans and projects targeted against Soviet Far East.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Jan 1954 - Dec 1954	13	DIF/SR/COPS/DM - Chief
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
18	Chief of special defector reception project	
6. DESCRIPTION OF DUTIES Direct and supervise the reception, debriefing, intelligence exploitation, resettlement and localization of two high level Soviet intelligence officers granted political asylum in the USA.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Feb 1955 - Mar 1956	14	DIF/SR - MA/St Base, Tokyo - Chief
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
22	Chief of Base	
6. DESCRIPTION OF DUTIES Direct and supervise field plans and projects based in Japan and Okinawa, targeted against Soviet Far Eastern targets.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Mar 1956 - Jun 1957	14	DIF/SR - Tokyo Station Soviet Branch Deputy Chief
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
28	Deputy chief of branch	
6. DESCRIPTION OF DUTIES Assist Branch Chief in development and management of all Japan and Okinawa-based operations against USSR and Soviet Embassy, Tokyo.		

(Use additional pages if required.)

SECRET

SECRET

(Form Filled In)

CHILDREN AND OTHER DEPENDENTS						
SECTION XII						
1. NUMBER OF CHILDREN (INCLUDING STEPCHILDREN AND ADOPTED CHILDREN) WHO ARE UNMARRIED; UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING.		2		3		
2. NUMBER OF OTHER DEPENDENTS (INCLUDING SPOUSE, PARENTS, STEPPARENTS, SIBLINGS, ETC.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR, CHILDREN OVER 21 YEARS OF AGE, WHO ARE NOT SELF-SUPPORTING.						
3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEPENDENTS						
NAME	RELATIONSHIP	YEAR OF BIRTH	SEX		CITIZENSHIP	ADDRESS
			M	F		
Harriette D. Richardson	Wife	1928	X		USA	Same as mine
Pamela A. Richardson	Daughter	1950	X	"	"	"
Michelle D. Richardson	"	1953	X	"	"	"
ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS						
DATE COMPLETED	SIGNATURE OF EMPLOYEE					
7 August 1956	Harriette D. Richardson					

SECRET

PERSONAL HISTORY STATEMENT

31832

- Instructions: 1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? YES

SEC. 1. PERSONAL BACKGROUND

Telephone:

Office: NOTExt. APPLICABLE
Home: MD-7983A. FULL NAME MR. JACQUES GABRIEL RICHARDSON

(Last, First, Middle)

PRESENT ADDRESS 2908 ST. PAUL ST - BALTIMORE, MD, USAPERMANENT ADDRESS 2908 ST. PAUL ST - BALTIMORE, MD, USAB. NICKNAMES JACK WHAT OTHER NAMES HAVE YOU USED? NONEUNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES? NOT APPLICABLE

HOW LONG? _____ IF A LEGAL CHANGE, GIVE PARTICULARS _____

C. DATE OF BIRTH 20 JAN 1924 PLACE OF BIRTH BALTIMORE, MD, USA

By Whom Authority

D. PRESENT CITIZENSHIP USA BY BIRTH? YES BY MARRIAGE?BY NATURALIZATION CERTIFICATE? NOT ISSUED BY _____

AT _____ CITY _____ STATE _____ COUNTY _____

HAVE YOU HAD A PREVIOUS NATIONALITY? NO

HELD BETWEEN WHAT DATES? _____ TO _____ ANY OTHER NATIONALITY? _____

GIVE PARTICULARS NOT APPLICABLEHAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? NO GIVE PARTICULARS _____

B. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? N/A

PORT OF ENTRY? _____ ON PASSPORT OF WHAT COUNTRY? _____

LAST U.S. VISA _____ Number _____ Type _____ Place of Issue _____ Date of Issue _____

SEC. 2. PHYSICAL DESCRIPTION

AGE 24 SEX MALE HEIGHT 5'9 1/2" WEIGHT 140
EYES BROWN HAIR BROWN COMPLEXION DARK SCARS FOREHEAD
BUILD SLENDER OTHER DISTINGUISHING FEATURES NONE

SEC. 3. MARITAL STATUS

A. SINGLE YES MARRIED _____ DIVORCED _____ WIDOWED _____

STATE DATE, PLACE, AND REASON FOR SEPARATION, DIVORCE OR ANNULMENT _____

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE -- INCLUDE ANNULMENTS -- USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE NOT APPLICABLE First _____ Middle _____ Maiden _____ Last _____

PLACE AND DATE OF MARRIAGE _____

His (or her) ADDRESS BEFORE MARRIAGE _____ St. & No. _____ City _____ State _____ Country _____

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____ St. & No. _____ City _____ State _____ Country _____

DATE OF BIRTH _____ PLACE OF BIRTH _____ City _____ State _____ Country _____

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____ City _____ State _____ Country _____

OCCUPATION _____ LAST EMPLOYER _____

EMPLOYER'S OR BUSINESS ADDRESS _____ St. & No. _____ City _____ State _____ Country _____

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____

DATE _____ DATE _____

COUNTRY _____ DETAILS OF OTHER GOVT. SERVICE, U.S. OR FOREIGN _____

SEC. 4. CHILDREN OR DEPENDENTS (Include partial dependents)

1. NAME NOT APPLICABLE RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. City State Country
 2. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. City State Country
 3. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. City State Country

SEC. 5. FATHER (Give the same information for stepfather and/or guardian on a separate sheet)

FULL NAME JOHN BENJAMIN RICHARDSON
 LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____
 PRESENT, OR, LAST, ADDRESS 2408 ST. PAUL ST., BALTIMORE-18-MD-USA
 DATE OF BIRTH 21 NOV 1893 PLACE OF BIRTH CENTREVILLE, MARYLAND, USA
 IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY N/A
 CITIZENSHIP USA WHEN ACQUIRED? BIRTH WHERE? ST. PAUL ST., BALTIMORE-18-MD-USA
 OCCUPATION AUTO DEALER LAST EMPLOYER EAST END AUTO CO - BALTIMORE
 EMPLOYER'S OR OWN BUSINESS ADDRESS 6505 PULASKI HWY, BALTIMORE-MD-USA
 MILITARY SERVICE FROM 1915 TO 1919 BRANCH OF SERVICE ARMY AVIATION
 COUNTRY USA, GT. BRITAIN DETAILS OF OTHER GOVT SERVICE, U.S. OR FOREIGN
NONE

SEC. 6. MOTHER (Give the same information for stepmother on a separate sheet)

FULL NAME ADRIENNE MARGUERITE BIT RICHARDSON
 LIVING OR DECEASED DECEASED DATE OF DECEASE 5 DEC 1947 CAUSE CANCER
 PRESENT, OR LAST, ADDRESS 3103 MILFORD AV, BALTIMORE, MD, USA
 DATE OF BIRTH 14 AUG 1908 PLACE OF BIRTH ROMANS, DROME, FRANCE
 CITIZENSHIP USA WHEN ACQUIRED? 1921 (2) WHERE? BALTO, MD, USA
 IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOV. 1919 - NEW YORK

OCCUPATION MILLINERY LAST EMPLOYER EMPORIUM WORLD MILL'Y CO.

BUYER

EMPLOYER'S OR OWN BUSINESS ADDRESS UNKNOWN, CHICAGO, ILL, USA

St. & No. City State Country

MILITARY SERVICE FROM NONE TO BRANCH OF SERVICE

COUNTRY DETAILS OF OTHER GOVT SERVICE, U.S. OR FOREIGN.

NONE

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters)

*DL
7345d*

1. FULL NAME	<u>HENRI</u>	First	Middle	Last	AGE
PRESENT ADDRESS	<u>5724</u>	St. & No.	City	State	Country Citizenship
<u>SIMMONS AV. BALTIMORE, MD, USA - USA</u>					
2. FULL NAME		First	Middle	Last	AGE
PRESENT ADDRESS		St. & No.	City	State	Country Citizenship
3. FULL NAME		First	Middle	Last	AGE
PRESENT ADDRESS		St. & No.	City	State	Country Citizenship
4. FULL NAME		First	Middle	Last	AGE
PRESENT ADDRESS		St. & No.	City	State	Country Citizenship
5. FULL NAME		First	Middle	Last	AGE
PRESENT ADDRESS		St. & No.	City	State	Country Citizenship

SEC. 8. FATHER-IN-LAW

FULL NAME	<u>NOT</u>	First	APPLICABLE	Middle	Last
LIVING OR DECEASED		DATE OF DECEASE		CAUSE	
PRESENT, OR LAST, ADDRESS		St. & No.	City	State	Country
DATE OF BIRTH		PLACE OF BIRTH			
IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY					
CITIZENSHIP		WHEN ACQUIRED?		WHERE?	City State Country
OCCUPATION		LAST EMPLOYER			

SEC. 9. MOTHER-IN-LAW

FULL NAME NCT APPICABLE

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____ St. & No. _____ City _____ State _____ County _____

DATE OF BIRTH _____ PLACE OF BIRTH _____

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____ CTRY STATE COUNTRY _____

OCCUPATION _____ LAST EMPLOYER _____

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES:

1. NAME HENRY BITT RELATIONSHIP GREAT-UNCLE AGE 65(?)
 CITIZENSHIP FRENCH ADDRESS 27 RUE EDITH CAVELL, NICE, FRANCE
 2. NAME MARIE GRANDGERARD RELATIONSHIP SECOND COUSIN AGE 55(?)
 CITIZENSHIP USA ADDRESS 9 OTIS ELEVATORS, BUENOS AIRES ARGENTINA

3. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. _____ City _____ State _____ Country _____

SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U.S. OR OF A FOREIGN GOVERNMENT.

1. NAME MSgt. ROBT LEE CLARK RELATIONSHIP COUSIN AGE 30
 CITIZENSHIP USA ADDRESS N.O.R. NORFOLK, VIRGINIA
 TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

2. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. _____ City _____ State _____
 TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

3. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. _____ City _____ State _____
 TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

SEC. 12. EDUCATION DS #63 BALTIMORE, MD, USA
 ELEMENTARY SCHOOL MCNAULGH SCH ADDRESS PIKESVILLE, MD, USA
 COUNTRY
 DATES ATTENDED 1930-34-37 GRADUATE? YES
 HIGH SCHOOL LYNN HIGH MONTREAL, ADDRESS MONTREAL QUE, CANADA
 COUNTRY
 DATES ATTENDED 1937-1940 GRADUATE? YES
 COLLEGE SIR GEO WILLIAMS COLL, ADDRESS MONTREAL, QUE, CANADA
 COUNTRY
 DATES ATTENDED 1940-1942 DEGREE NONE
 COLLEGE U OF MICHIGAN, ADDRESS ANN ARBOR, MICH, USA
 COUNTRY
 DATES ATTENDED 1945 (see P13) DEGREE B.A.

SEC. 13. MILITARY, NAVAL OR OTHER GOVT SERVICE - U.S. OR FOREIGN

USA ARMY 1/LT FEB 1943-OCT 1945
 COUNTRY Service Rank Dates of Service
 GHQ FEC TOKYO, JAPAN 0-937200 HONORABLE
 Last Station Serial No Type of Discharge
 REMARKS WHILE ENLISTED, SERIAL WAS 3316266

SELECTIVE SERVICE BOARD NUMBER 5-A ADDRESS HARTFORD, CONN.
 IF REFERENCED GIVE REASON

SEC. 14. CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST.

FROM 15 AUG 45 TO 30 SEP 45

EMPLOYING FIRM OR AGENCY DEPT / ARMY

ADDRESS CCD-GHQ-FEC APC SEC POSTMASTER SAN FRANCISCO, USA
 COUNTRY

KIND OF BUSINESS CIVIL CENSORSHIP NAME OF SUPERVISOR KURT SPAULDING

(MILITARY) TITLE OF JOB LIAISON OFFICER SALARY \$ 251 PER MONTH
 YOUR DUTIES INTELLIGENCE ANALYST; REPORTS COORDINATOR; WRITER

REASONS FOR LEAVING RETURN TO USA FOR SEPARATION

FROM ARMY

FROM 1 APR 45 TO 15 AUG 45

EMPLOYING FIRM OR AGENCY DEPT / ARMY

ADDRESS L.C.D. GHQ-FEC APO 500 POSTMASTER SAN FRANCISCO USA
St. & No. City State County

(MILITARY) KIND OF BUSINESS CIVIL CENSORSHIP NAME OF SUPERVISOR VINCENT MERCOLA

TITLE OF JOB DEPUTY CHIEF, NEWS AGENCY SALARY \$ 251 PER MONTH

YOUR DUTIES Asst chief of principal Allied press censorship bureau in Japan.

REASONS FOR LEAVING CENSORSHIP SECTION ELIMINATED

FROM 1 Nov 46 TO 31 MAY 47

EMPLOYING FIRM OR AGENCY DEPT /ARMY

ADDRESS L.C.D. GHQ-FEC APT: 309 - POSTMASTER SAN FRANCISCO USA
St. & No. City State County

(MILITARY) KIND OF BUSINESS CIVIL CENSORSHIP NAME OF SUPERVISOR KURT SPAULDING

TITLE OF JOB CHIEF, CENSORSHIP SUB-SUPERVISOR SALARY \$ 221 PER MONTH

YOUR DUTIES Operated field censorship surveillance detachment

REASONS FOR LEAVING TRANSFERRED TO HQ IN TOKYO

FROM 15 MAR 46 TO 15 JULY 46

EMPLOYING FIRM OR AGENCY DEPT /ARMY

ADDRESS ARMY LANGUAGE SCHOOL PRESIDIO GE MONTGOMERY CALIFORNIA
St. & No. City State County

(MILITARY) KIND OF BUSINESS CIVIL AFFAIRS TNG NAME OF SUPERVISOR YUTAKA MUNAKATA

TITLE OF JOB RESEARCH EDITOR SALARY \$ 140 PER Sgt.

YOUR DUTIES REVISED ARMY MANUALS; PREPARED CIVIL AFFAIRS COURSES.

REASONS FOR LEAVING COMMISSIONED; TRANSFERRED TO JAPAN

FROM NOV 1941 TO JULY 1942

EMPLOYING FIRM OR AGENCY V.T.EATON CO, LTD.

ADDRESS ST. CATHERINE ST, MONTREAL, QUE, CANADA
St. & No. City State County

KIND OF BUSINESS DEPT. STORE NAME OF SUPERVISOR F.T. CAYDON

TITLE OF JOB PHOTOGRAPHIC SALESMAN SALARY \$ 30 PER WEEK

YOUR DUTIES SOLD CAMERAS AND PHOTO SUPPLIES

REASONS FOR LEAVING WAS PART-TIME JOB ACCEPTED WHILE IN COLLEGE

14-00000

SEC. 15. HAVE YOU EVER BEEN DISCHARGED OR ASKED TO RESIGN FROM ANY POSITION?
HAVE YOU LEFT A POSITION UNDER CIRCUMSTANCES WHICH YOU DESIRE TO
EXPLAIN? GIVE DETAILS.

NOT APPLICABLE

SEC. 16. GIVE FIVE CHARACTER REFERENCES -- IN THE U.S. -- WHO KNOW YOU INTI-
MATELY -- (GIVE RESIDENCE AND BUSINESS ADDRESSES WHERE POSSIBLE.)

	Street and Number	CITY	STATE
1. CAPT. GORDON WALLACE	BUS. ADD. A15-PRESIDIO MONTEKEY RES. ADD. 2160 COOLEY, PALO ALTO	CAL.	CAL.
2. MR. GEORGE MOORE	BUS. ADD. U/CALIFORNIA BERKELEY RES. ADD. 571 NORTH, OAKLAND	CAL.	CAL.
3. MR. JOHN CHEATHAM	BUS. ADD. 111 E. PATRICK FREDERICK RES. ADD. 151 E. CHURCH FREDERICK	M.D.	M.D.
4. MR. T. G. DRISCOLL	BUS. ADD. 131 KST. NW WASH. RES. ADD. 705 1/2 KROYAL ALEXANDRIA	DC.	VA.
5. MR. R. H. KUNZMAN	BUS. ADD. UP. BUREAU DES MOINES RES. ADD. UNK	IOWA	

SEC. 17. NAMES OF FIVE PERSONS WHO KNOW YOU SOCIALLY IN THE UNITED STATES --
NOT REFERENCES, SUPERVISORS OR EMPLOYERS -- (Give residence and business ad-
dresses where possible.)

	Street and Number	CITY	STATE
1. MR. GEORGE FINNEY	BUS. ADD. DEPT 1AF WASHINGTON RES. ADD. 2310 VALLEY DR. ALEXANDRIA	DC.	VA.
2. DR. MORRIS CRANE	BUS. ADD. BALTIMORE AV PHILADELPHIA RES. ADD.	PA.	
3. MR. BRADFORD COOLIDGE	BUS. ADD. DEPT 1/1 SITE WASHINGTON RES. ADD.	DC	
4. MRS. FLORENCE MCKEEHAN	BUS. ADD. NONE RES. ADD. 71 ARKOLDALE WILMINGTON, S.C. 29401		
5. MR. ANTHONY SAWYER	BUS. ADD. 303 E. 21ST BALTIMORE, MD RES. ADD.	MD	

SEC. 18. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U.S. — (Give residence and business addresses where possible.)

- ✓ 1. MR. FRANK DUCHARME
BUS. ADD. TRAVELERS' INS. HARTFORD, CONN.
RES. ADD. 76 LILLEY W. HARTFORD, CONN.
- ✓ 2. MR. JAMES KNOX
BUS. ADD. G. FOX CO. HARTFORD, CONN.
RES. ADD. UNK
- ✓ 3. MRS. LOUIS FRANKLIN
BUS. ADD. ALBERT STEIGER) HARTFORD, CONN.
RES. ADD. UNK

SEC. 19. FINANCIAL BACKGROUND

- A. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES IF NOT, STATE SOURCES OF OTHER INCOME
- B. NAMES AND ADDRESSES OF BANKS WITH WHICH YOU HAVE ACCOUNTS BALTIMORE NATIONAL BANK, HIGHLAND TOWN BANK, BALTIMORE, MD.
- C. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? NO
GIVE PARTICULARS, INCLUDING COURT:

D. GIVE THREE CREDIT REFERENCES — IN THE U.S.

1. NAME LEE'S INC ADDRESS 3401 EASTERN AV, BALTIMORE, MD.
ST. NO. City State Country
2. NAME MONTGOMERY WARD ADDRESS 2401 AV OAKLAND, CAL.
ST. NO. City State Country
3. NAME ADDRESS ST. NO. City State Country

SEC. 20. RESIDENCES FOR THE PAST 15 YEARS

- FROM 1933 TO 1937 3310 PRESTMAN ST. BALTIMORE - MD - USA
ST. NO. City State Country
- FROM 1937 TO 1939 4561 HARVARD AV - MONTREAL - QUE - CANADA
ST. NO. City State Country
- FROM 1939 TO 1942 1461 MOUNTAIN ST - MONTREAL - QUE - CANADA
ST. NO. City State Country
- FROM 1942 TO 1942 26 LILLEY RD - W. HARTFORD - CONN - USA
ST. NO. City State Country
- FROM 1942 TO 1942 MILITARY SERVICE
ST. NO. City State Country
- FROM 1948 TO PRESENT 2908 ST. PAUL ST. BALTIMORE, MD, USA
ST. NO. City State Country
- FROM TO
ST. NO. City State Country
- FROM TO
ST. NO. City State Country

SEC. 21. RESIDENCE OR TRAVEL OUTSIDE OF THE UNITED STATES

- A. FROM JUN 1932 TO SEP 1937 PARIS
CITY OR SECTION CITY OR SECTION COUNTRY PURPOSE VISIT
- FROM JUL 1934 TO JUL 1937 NIAGARA PENINSULA CANADA
CITY OR SECTION CITY OR SECTION COUNTRY PURPOSE VISIT
- FROM SEP 1937 TO JUL 1942 MONTREAL
CITY OR SECTION CITY OR SECTION COUNTRY PURPOSE RESIDENCE

10

FROM OCT 1944 TO JAN 1945 NORTHERN EUROPE WAR SERVICE
 City or District _____ Country _____ Purpose _____
 FROM SEP 1945 TO OCT 1945 TOKYO, SENDAI JAPAN MIL OCCUPATION
 City or District _____ Country _____ Purpose _____
 FROM _____ TO _____ City or District _____ Country _____ Purpose _____

B. LAST U.S. PASSPORT—NUMBER, DATE, AND PLACE OF ISSUE: UNKNOWN

HOW MANY OTHER U.S. PASSPORTS HAVE YOU HAD? NONE GIVE APPROXIMATE

DATES:

PASSPORTS OF OTHER NATIONS:

SEC. 22. CLUBS, SOCIETIES, AND OTHER ORGANIZATIONS

LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES, EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUPPORT OF, ANY ORGANIZATION HAVING HEADQUARTERS OR BRANCH IN A FOREIGN COUNTRY) TO WHICH YOU INSTITUTE OR HAVE BELONGED:

1. AMERICAN VETERANS COMMITTEE (MEMBER AT LARGE)

DATES OF MEMBERSHIP: NOV 1945 - JAN 1948

2. RESERVE OFFICERS ASS'N WASHINGTON DC USA

DATES OF MEMBERSHIP: OCT 1948 - PRESENT

3. Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP:

4. Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP:

5. Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP:

6. Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP:

7. Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP:

SEC. 23. GENERAL QUALIFICATIONS

- A. FOREIGN LANGUAGES (STATE DEGREE OR PROFICIENCY AS "FLUENT" "FAIR" OR "FLUENT")

LANGUAGE JAPANESE SPEAK FLUENT READ FAIR WRITE FAIR
LANGUAGE FRENCH SPEAK FLUENT READ FLUENT WRITE FLUENT
LANGUAGE _____ SPEAK _____ READ _____ WRITE _____

- B. LIST ALL SPORTS AND HOBBIES WHICH INTEREST YOU: INDICATE DEGREE OF PROFICIENCY IN EACH:

SWIMMING, SKIING, HORSEMANSHIP, FOOTBALL - GOOD.
BASEBALL, ICE HOCKEY, LACROSSE, VOLLEYBALL, BADMINTON - FAIR.
PHOTOGRAPHIC PROCESSES - STRONG AMATEUR INTEREST.

- C. HAVE YOU ANY QUALIFICATIONS, AS A RESULT OF TRAINING OR EXPERIENCE, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION?

HAVE AN ABILITY TO WRITE, EITHER REPORTORIAL OR EDITORIAL, WHICH MIGHT BE SUITABLE FOR RESEARCH OR SPECIAL REPORTS WRITING.

- D. LIST BELOW THE NAMES OF GOVERNMENT DEPARTMENTS, AGENCIES OR OFFICES TO WHICH YOU HAVE APPLIED FOR EMPLOYMENT SINCE 1939:

NONE OTHER THAN DEPT OF ARMY FOR COMMISSION AS OFFICER.

- E. IF, TO YOUR KNOWLEDGE, ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF YOU, INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF THE INVESTIGATION:

MILITARY INTELLIGENCE DIV, WAR DEPT, + FBI CONDUCTED LOYALTY CHECK SOMETIME BETWEEN FEB 1947 AND JUN 1947.

SEC. 24. MISCELLANEOUS

A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED; OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES? NO

IF "YES", EXPLAIN: _____

B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? YES IF SO, TO WHAT EXTENT? OCCASIONAL WINES AND LIQUOR

C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: NO

D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS BELOW:

NO

SEC. 25. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME JOHN B. RICHARDSON RELATIONSHIP FATHER
ADDRESS 2908 ST. PAUL ST., BALTIMORE MD City St. State USA Country

SEC. 26. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

NO

SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT ALEXANDRIA, VIRGINIA

DATE 25 NOV 1948

CITY and State

Aristote C. Sicaire

Witness

Jacques L. Lebedow

Signature of Applicant

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE.

14. - I HAVE NEVER HELD A FULL-TIME CIVILIAN JOB, SINCE I ENTERED THE ARMY DIRECTLY FROM COLLEGE.

19. - I HAVE NEVER BOUGHT ANYTHING ON CREDIT. THEREFORE, I HAVE LISTED THREE CONCERNS WITH WHICH I HAVE TRANSACTED NORMAL BUSINESS.

12. - I ACQUIRED SUFFICIENT CREDITS FROM THE ARMY JAPANESE SCHOOL AT THE U OF MICHIGAN TO RECEIVE A B.A. DEGREE, IN ABSENTIA, WHILE STILL ON ACTIVE SERVICE.

FROM SEP 1942 TO DEC 1942 I COMPLETED ONE SEMESTER AT TRINITY COLLEGE, HARTFORD, CONN.

Jacques L. Lebedow

*Note: Information contained herein
is supplemental.*

PERSONAL HISTORY STATEMENT

- Instructions:**
1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
 2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS?

Yes or No

SEC. 1. PERSONAL BACKGROUND

A. FULL NAME MR. JACQUES GABRIEL RICHARDSON Telephone: VE-4810
(Use No. Initials) _____ Mrs. _____ First _____ Middle _____ Last _____ Office: 13
Home: _____

PRESENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____

PERMANENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____

B. NICKNAME _____ WHAT OTHER NAMES HAVE YOU USED? _____

_____ UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE
 NAMES? _____

HOW LONG? _____ IF A LEGAL CHANGE, GIVE PARTICULARS _____

Where?

By What Authority

C. DATE OF BIRTH _____ PLACE OF BIRTH _____ City _____ State _____ Country _____

D. PRESENT CITIZENSHIP _____ BY BIRTH? _____ BY MARRIAGE? _____

BY NATURALIZATION CERTIFICATE # _____ ISSUED _____ BY _____ Date _____ Court _____

AT _____ City _____ State _____ Country _____

HAVE YOU HAD A PREVIOUS NATIONALITY? _____ Yes or No _____ Country _____

HELD BETWEEN WHAT DATES? _____ TO _____ ANY OTHER NATIONALITY? _____ Country _____

GIVE PARTICULARS _____

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? _____ GIVE PARTICULARS: _____

E. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? _____
 PORT OF ENTRY? _____ ON PASSPORT OF WHAT COUNTRY? _____

LAST U.S. VISA _____ Number _____ Type _____ Place of Issue _____ Date of Issue _____

SEC. 2. PHYSICAL DESCRIPTION

AGE _____	SEX _____	HEIGHT _____	WEIGHT _____
EYES _____	HAIR _____	COMPLEXION _____	SCARS _____
BUILD _____	OTHER DISTINGUISHING FEATURES _____		

X SEC. 3. MARITAL STATUS

A. SINGLE _____ MARRIED DIVORCED _____ WIDOWED _____

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS _____

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE—INCLUDE ANNULMENTS—USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE HARRIETTE MCCLURE DRISCOLL RICHARDSON
First Middle Maiden Last

PLACE AND DATE OF MARRIAGE ALEXANDRIA, VA; 25 JUN 1949

(HIS OR HER) ADDRESS BEFORE MARRIAGE 705 S. ROYAL ST., ALEXANDRIA
St. & No. City State Country

LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS 1619 DOLITTLE RD., ESSEX, MD.
St. & No. City State Country

DATE OF BIRTH 19 JUN 28 PLACE OF BIRTH MINNEAPOLIS, MINN.
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP U.S. WHEN ACQUIRED? _____ WHERE? _____
City State Country

OCCUPATION HOUSEWIFE LAST EMPLOYER _____

EMPLOYER'S OR BUSINESS ADDRESS _____
St. & No. City State Country

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____
Date Date

COUNTRY _____ DETAILS OF OTHER GOVT. SERVICE, U.S. OR FOREIGN

OCCUPATION _____ LAST EMPLOYER _____
 EMPLOYER'S OR OWN BUSINESS ADDRESS _____ St. & No. _____ City _____ State _____ Country _____
 MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____
 COUNTRY _____ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters)

1. FULL NAME	First	Middle	Last	AGE
PRESENT ADDRESS	St. & No.	City	State	Country
2. FULL NAME	First	Middle	Last	AGE
PRESENT ADDRESS	St. & No.	City	State	Citizenship
3. FULL NAME	First	Middle	Last	AGE
PRESENT ADDRESS	St. & No.	City	State	Country
4. FULL NAME	First	Middle	Last	AGE
PRESENT ADDRESS	St. & No.	City	State	Country
5. FULL NAME	First	Middle	Last	AGE
PRESENT ADDRESS	St. & No.	City	State	Country

X SEC. 8. FATHER-IN-LAW

FULL NAME THEODORE GOTZIAN DRISCOLL
 First _____ Middle _____ Last _____

LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS 705 S. ROYAL ST., ALEXANDRIA, VA.
 St. & No. _____ City _____ State _____ Country _____

DATE OF BIRTH 14 OCT 92 PLACE OF BIRTH ST. PAUL, MINN.

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP US WHEN ACQUIRED? _____ WHERE? _____

OCCUPATION PUBLIC ADMINISTRATOR LAST EMPLOYER COUNCIL OF STATE GOVT'S,
1737 "K" ST, NW,
WASH DC.

X SEC. 9. MOTHER-IN-LAW

FULL NAME HARRIETTE BELL CASWELL DRISCOLL
 First Middle Last

LIVING OR DECEASED LIVING DATE OF DECEASE — CAUSE —

PRESENT, OR LAST, ADDRESS 705 S. ROYAL ST, ALEXANDRIA, VA
 St. & No. City State Country

DATE OF BIRTH 13 APR 00 PLACE OF BIRTH MINNEAPOLIS, MINN.

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY —

CITIZENSHIP — WHEN ACQUIRED? — WHERE? — City State Country

OCCUPATION HOUSEWIFE LAST EMPLOYER —

X SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES:

1. NAME NONE, other than mine RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State Country

2. NAME — RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State Country

3. NAME — RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State Country

X SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U.S. OR OF A FOREIGN GOVERNMENT.

1. NAME NONE, other than mine RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) —

2. NAME — RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) —

3. NAME — RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) —

12

SEC. 24. MISCELLANEOUS

A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED; OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES?

IF "YES", EXPLAIN: _____

B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? _____ IF SO, TO WHAT EXTENT? _____

C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: _____

D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS BELOW:

SEC. 25. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME MRS. J. G. RICHARDSON RELATIONSHIP WIFE

ADDRESS 1619 DOOLITTLE ROAD, ESSEX, MD.
St. & No. City State Country

SEC. 26. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT Baltimore, Maryland DATE Oct 18 49
City and State
Witness James F. Christian Signature of Applicant Joyce S. Richardson

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE.

14. Since August 29, 1949, I have been employed as Administrative Assistant to the Director of Planning, Housing Authority of Baltimore City, at the salary range of \$3,100 - \$3,900.

MILITARY RECORD AND REPORT OF SEPARATION
CERTIFICATE OF SERVICE

RICHARDSON, JACQUES G.	0 937 200	1ST LT	INF	OIC
GENERAL HEADQUARTERS, FAR EAST COMMAND, MILITARY INTELLIGENCE	SEPARATION CENTER, FORT LANTON, WASHINGTON			
FOOD NORTH ST., PAUL STREET, BALTIMORE 10, MARYLAND	20 JAN 48	BALTIMORE, MARYLAND		
SEC. 9	BROWN BROWN	2110*	101	0
MILITARY HISTORY				
3	5 A	HARTFORD, CONNECTICUT	169 RICHMOND ROAD, ESSEX 21, MARYLAND	
27 JUN 46	(PRES) CENSORSHIP OFFICER 9335			
NONE				
WW II VICTORY MEDAL, OCCUPATION, JAPAN				
NONE				
MILITARY INTELLIGENCE SERVICE LANGUAGE SCHOOL, FT SHELBY, MINN.				
RR 1-1	12 SEP 46	JAPAN	23 SEP 46	
0 2 19 8 1 18 0	9 OCT 46	USA	23 OCT 46	
X X 31 OCT 46 30 NOV 46 6.50 X				
SECTION, GENERAL STAFF LAPEL BUTTON ISSUED				
Request to Richardson KEVIN N. BURGESS CAPT USAF <i>Clerk Room 80</i>				



Army of the United States

CERTIFICATE OF SERVICE

This is to certify that

JACQUES G. RICHARDSON 0 937 200, 1ST LT
GENERAL HEADQUARTERS, FAR EAST COMMAND,
MILITARY INTELLIGENCE SECTION, GENERAL STAFF
honorably served in active Federal Service
in the Army of the United States from
27 JUN 46 to 27 OCT 46

Given at SEPARATION CENTER, FORT LANTON, WASHINGTON
on the 27 day of OCTOBER 1948

Thomas B. Hammond
THOMAS B. HAMMOND
MAJOR ADD

The emblem of the Army of the United States is a circular seal. Inside the circle, at the top, is the text "ARMY OF THE UNITED STATES". Below this, in the center, is a shield. The shield contains a plow, a sheaf of wheat, and a laurel wreath. Two crossed sabers are positioned behind the shield. The entire emblem is surrounded by a decorative scroll or wreath.

Honorable Discharge

This is to certify that

Army of the United States

is hereby ~~Dismis~~ed from the military
service of the United States of America.

This certificate is awarded as a testimonial of Honest
and Faithful Service to this country.

Given at

Q. m.

Karl Rasmussen

(CONTINUED ON NEXT PAGE)

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16. CONTINUED

(2) DATES OF EMPLOYMENT (month, year)		EXACT TITLE OF YOUR POSITION	CLASSIFICATION GRADE (if in Federal service)	SALARY OR EARNINGS: STARTING \$ 25 FINAL \$ 30	PER WK PER WK
FROM Nov. 1941 TO Jul 1942		Salesman*			
PLACE OF EMPLOYMENT (city and State)		NAME AND TITLE OF IMMEDIATE SUPERVISOR			
Montreal, Quebec		Mr. Fred T. Clayton			
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)		KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)			
T. Eaton Co. Ltd., Montreal		Retail Department Store			
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU		REASON FOR LEAVING			
None		Return to USA			
DESCRIPTION OF YOUR WORK		Salesman of all types photographic materials and equipment; demonstrator, all types black-and-white and color motion picture equipment.			
(3) DATES OF EMPLOYMENT (month, year)		EXACT TITLE OF YOUR POSITION	CLASSIFICATION GRADE (if in Federal service)	SALARY OR EARNINGS: STARTING \$ 25 FINAL \$ 25	PER WK PER WK
FROM Oct. 1940 TO Jun 1941		Photographic technician*			
PLACE OF EMPLOYMENT (city and State)		NAME AND TITLE OF IMMEDIATE SUPERVISOR			
Montreal, Quebec		Mr. Harry Jacoby			
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)		KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)			
Jacoby Photographers Crescent St., Montreal		Portrait photographers			
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU		REASON FOR LEAVING			
None		Desire of more interesting work.			
DESCRIPTION OF YOUR WORK		Darkroom apparatus, copier, equipment maintenance.			
(4) DATES OF EMPLOYMENT (month, year)		EXACT TITLE OF YOUR POSITION	CLASSIFICATION GRADE (if in Federal service)	SALARY OR EARNINGS: STARTING \$ 5 FINAL \$ 5	PER PER
FROM:					
TO:					
PLACE OF EMPLOYMENT (city and State)		NAME AND TITLE OF IMMEDIATE SUPERVISOR			
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)		KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)			
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU		REASON FOR LEAVING			
DESCRIPTION OF YOUR WORK					

*Please Note: The positions listed were part-time jobs only, while the applicant was a college student. I have never applied for, nor held, a full-time civilian position.

CITY OR EMPLOYMENT, month, year FROM _____ TO _____		EMP. TITLE OR YOUR POSITION OF _____		CLASS OR GRADE (if in Federal service)		SALARY OR EARNINGS: STARTING \$ _____ PER MONTH	
PLACE OF EMPLOYMENT (city and State)				NAME AND TITLE OF IMMEDIATE SUPERVISOR OF _____			
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal name, department, bureau or establishment, and division)				KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.)			
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU				REASON FOR LEAVING			
DESCRIPTION OF YOUR WORK							
<p>If more space is required, use a continuation sheet (Standard Form No. 54) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.</p> <p>17. MILITARY TRAINING In the space below, describe any training received in training received, such as hours per week. Detailed information regarding the Armed Services (not already listed under Item 16) that would assist in placing you most effectively. Indicate actual amount of training received, such as hours per week. Detailed information regarding any special service schools you attended is especially important. (Extra pages may be used to give full descriptions.)</p>							
DATES FROM _____ TO _____		LOCATION Ann Arbor, Michigan AIJIC, U. of Michigan		DESCRIPTION OF TRAINING Japanese language, customs, sociology, how-and-why of Japan's history and economic aggression. Written Japanese.			
				(Continued)			
18 EDUCATION. (Circle highest grade completed): 1 2 3 4 5 6 7 8 9 10 11 () MURK (X) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF: <input type="checkbox"/> ELEMENTARY SCHOOL <input type="checkbox"/> JUNIOR HIGH SCHOOL <input checked="" type="checkbox"/> SENIOR HIGH SCHOOL				<p>(A) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED High School of Montreal</p> <p>(B) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED English, French, physics, history.</p>			
(C) NAME AND LOCATION OF COLLEGE OR UNIVERSITY Sir Geo. Williams College Trinity College, Conn. U. Michigan, Ann Arbor		MAJOR AND SPECIALTY Fren Fren Jap		DATES ATTENDED Sep. 40 Sep. 42 Jan. 45	YEARS COMPLETED May 42 Dec 42 Dec 45	DEGREES CONFERRED 2 1 B.A.	SEMESTER HOURS CREDIT 66 32 15
(D) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS French English Japanese		UNITS HOURS 15 12 24		LIST YOUR CHIEF GRADUATE COLLEGE SUBJECTS			
(E) OTHER TRAINING, SUCH AS VOCATIONAL, BUSINESS, STUDY COURSES GIVEN THROUGH THE ARMED FORCES INSTITUTE (show name and location of school) OR "IN-SERVICE TRAINING" IN PUBLIC OR PRIVATE EMPLOYMENT USAFI				<p>SUBJECTS STUDIED Journalism</p> <p>DATES ATTENDED Apr. 47</p> <p>YEARS COMPLETED Pres.</p>			
19. INDICATE YOUR KNOWLEDGE OF FOREIGN LANGUAGES				READING Eng. Good Fair Japanese X X X French X X X	SPEAKING Eng. Good Fair Japanese X X X French X X X	UNDERSTANDING Eng. Good Fair Japanese X X X French X X X	
20. IF YOU HAVE TRAVELED OR RESIDED IN ANY FOREIGN COUNTRIES, INDICATE (A) NAMES OF COUNTRIES (indicate and length of time spent there), AND (B) REASONS FOR PURPOSE (e. g., military service, business, education, recreation)				<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> GIVE KIND OF LICENSE AND STATE:</p> <p>FIRST LICENSE OR CERTIFICATE (YEAR):</p> <p>LATEST LICENSE OR CERTIFICATE (YEAR):</p> <p>22. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, CPA, etc.)</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p>			
France: 3 mos., 1927; 3 mos. 1944				<p>GIVE ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION SUCH AS: (A) YOUR MORE IMPORTANT PUBLICATIONS (do not submit copies unless requested) (B) YOUR PATENTS OR INVENTIONS (C) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE (D) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC. (E) HONORS AND FELLOWSHIPS RECEIVED</p>			
Canada: 5 yrs., 1927-1932 Japan 1 yr				<p>Public relations as interpreter in ETO and Japan. Censor and review-editor of Japanese press, radio and motion-picture fields.</p>			
APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING SHORTHAND							

24. REFERENCES: List three persons living in the United States or Territories of the United States who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 16 (EXPERIENCE):

FULL NAME	PRES. BUSINESS ADDRESS	BUSINESS OR OCCUPATION	
1. Col. K. E. Rasmussen.....	(Give complete current address, including street and number)	(Washington 25 DC) Diplomatic Sec., Embassy, U.S. Presidio of Monterey,	
2. Mr. Yukio Munakata.....		Academic Sec., USIS, Calif.	
3. Lt. L. B. McNeil.....	1928 McKinley Ave., Honolulu, T.H.	CIO	
INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN			
25. MAY INQUIRY BE MADE OF YOUR PRESENT EMPLOYER REGARDING YOUR CHARACTER, CREDIBILITY, ETC.	X	35. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY.	X
26. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES.	X	If your answer is "Yes," give details in Item 39.	X
27. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF THE COMMUNIST PARTY U.S.A. OR ANY COMMUNIST ORGANIZATION.	X	36. DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY RELATIVE OF AN US OFFICER (BLOOD OR MARRIED) WITH WHOM YOU ARE, OR HAVE LIVED WITHIN THE PAST 24 MONTHS.	X
28. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF A FASCIST ORGANIZATION.	X	If your answer is "Yes," show in Item 39 for EACH such relative (1) full name, (2) present address, (3) relationship; (4) Department or Agency by which employed, and (5) kind of appointment.	X
29. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES, SUPPORTS, OR ENDORSES YOUR CONSTITUTIONAL FORM OF GOVERNMENT, OR STANDBY ASSOCIATION, ASSOCIATION, GROUP, OR COMBINATION OF PERSONS WHICH HAS ANTIDEMOCRATIC, ANTI-DEMOCRATIC, OR COMMUNIST PRINCIPLES, APPROVING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TO DESTROY OTHERS IN THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES, OR OF SEEKING TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY UNCONSTITUTIONAL MEANS.	X	SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE	
If your answer to question 28, 29, or 30 above is "Yes," state in Item 39 the names of all such organizations, associations, movements, groups, or combinations of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities therein.		A. If you are claiming preference as a PEACETIME VETERAN who has been awarded a campaign badge or service ribbon, or as a DISABILITY VETERAN, or as the WIDOW OF A WAR OR CAMPAIGN VETERAN, see "Veteran Preference Claim, CSC Form 14, together with instructions thereto.	
30. SINCE YOUR 18TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROSECUTION, OR CONVICTED, OR IMPOSED OR PLACED ON PROBATION OR HAVE YOU BEEN DISCHARGED OR DISMISSED FROM ACTIVE DUTY OR RECEIVED THE VIOLATION OF ANY LAW, POLICE REGULATION, OR ORDER OF SERVICE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR PENALTY FINE OF \$50 OR LESS WAS IMPOSED).		B. If you are a WAR-TIME VETERAN not claiming disability preference, you should NOT submit your discharge with this application. Preference will be tentatively credited to you and if appealed, you will be required to submit to the appealing officer prior to entry on duty, official evidence of separation from active service in the armed forces of the United States in time of war.	
If your answer is "Yes," list all such cases under Item 39 below. Give in each case (1) the date, (2) the nature of the offense or violation, (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.		37. (A) WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR.	
		(1) IS THE WORD "HONORABLE" OR THE WORD "SATISFACTORY" USED IN YOUR DISCHARGE OR SEPARATION PAPER? IF SO, HOW THE TYPE OF YOUR DISCHARGE OR SEPARATION.	
		(1) WAS SERVICE PERIODICALLY OR ACTIVE FULL-TIME BASIS, WITH FULL MILITARY PAY AND ALLOWANCES?	
		(1) DATE OF ENTRY OR ENTRANCE INTO SERVICE / DATE OF SEPARATION OR DISCHARGE	
		3. 15 Nov 1943	Present
		BRANCH OF SERVICE (Army, Navy, Marine Corps, Coast Guard, etc.)	
		SERIAL NO. (if none, give Grade or rating at time of separation)	
		31216266; D-971200	
		TELE. NO.	
38. (A) IF YOU SERVED IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING PEACETIME ONLY, DID YOU PARTICIPATE IN A CAMPAIGN OR EXPEDITION AND RECEIVE A CAMPAIGN BADGE OR SERVICE RIBBON?		X	
If so, and you have not listed your disability in answer to Item 33, explain in Item 39 below.		X	
(C) ARE YOU A DISABLED VETERAN?		X	
(D) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED?		X	
(E) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE-CONNECTED DISABILITY WHICH DISQUALIFIES HIM FOR CIVIL SERVICE APPOINTMENT?		X	
THIS SPACE FOR USE OF APPOINTING OFFICER ONLY			
The information contained in the answers to Question 37 above has been verified by comparison with the discharge certificate on 19.....			
ITEM NO.		Agency: Title:	
33. Hernia, inguinal - repairable.		ITEM NO.	
If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.			
Before signing this application check back over it to make sure that you have answered ALL questions correctly.			
I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.			
False statement on this application is punishable by Law (U. S. Code. Title 18, Section 80).			
SIGNATURE OF APPLICANT (Sign your name in INK (use first name, initial or initials, and surname). If female, use your own given name as "Mrs. Mary L. Doe")			

JACQUES GABRIEL RICHARDSON

17. MILITARY TRAINING(continued)

Rating received at end of this training:Tec 4

Duty assignment or rating after this training:Assignment to MISIS.

Dates of duty assignment:Jan 1946 to Aug.1946

Second Special Service School attended: MISIS, Fort Snelling, Minn.

Location: Fort Snelling, 11, Minnesota

Dates Attended: Jan 1946 To:Aug.1946

Rating received at end of this training:Second Lieutenant

What were you taught in Second Special Service School? Order of battle, military terms of the Japanese armed forces.

Civil affairs, military administration of occupied areas, propaganda writing.

Duty assignment after this training: Student; translator; instructor.

What did you do during this duty assignment? Translated newspaper articles, ordinances, SCAP directives,-etc. flown from Japan. Made instructor's guides for civil affairs courses.

S E C R E T

Date: 13 October 1963

MEMORANDUM FOR: Chief, Personnel Security Division/Office of Security
 SUBJECT : Richardson, Joseph (P): Your Number: 37833

1. In compliance with paragraph four (4) of your latest memorandum, subject as above, clearance to cover the following proposed change in Subject's status and/or use is hereby requested:

Ops Officer	Position Title	Ops Officer
GS-15	Grade	GS-15
DDP/SR Foreign Field Western European Area Paris, France	Orgn Designation	DDP/WE Paris Station External Ops Station
Paris, France	Headquarters	Paris, France

2. Changes other than specified above:

3. The proposed effective date of this change is: 13 October 1963.

Joseph S. Ragan
 JOSEPH S. RAGAN
 Chief, Contract Personnel Division

Date 18 OCT 1963

Security Approval has been granted for
 the use contemplated by this request

W. D. Shultz
 Chief, Personnel Security Division

S E C R E T

Dell

SECRET
(When filled in)

DATE: 31 July 1962

MEMORANDUM FOR: Chief, Contract Personnel Division

ATTENTION : Staff Agents Branch

FROM : Chief, Personnel Security Division

SUBJECT : *Richard J. Osborne* #37833

1. Reference is made to your memorandum dated 24 July 1962 in which a covert security clearance was requested to permit Subject's use as a Staff Agent, GS-14, by DDP/SR in the capacity of Operations Officer at Paris, France.

2. This is to advise that a covert security clearance is granted for the use of the Subject, as described in your request as set forth in paragraph 1, above.

3. If your office should desire at a later date to change the status or use of this individual, a request to cover any proposed change should be submitted to this office.

4. This clearance becomes invalid in the event that Subject's services are not utilized within six months of the date of this memorandum.

FOR THE DIRECTOR OF SECURITY:

W. A. Osborne
W. A. Osborne

SECRET
(When filled in)

GROUP 1
Excluded from automatic
downgrading and
declassification

PERSONAL HISTORY STATEMENT - (Appendix I)

Listed below are names of organizations identified by the Attorney General, under his responsibility pursuant to Executive Order 9835, dated 21 March 1947, to list the names of each foreign or domestic organization, association, movement, group or combination of persons which he, after appropriate investigation and determination, designates as Totalitarian, Fascist, Communist, or subversive, or as having adopted a policy of advocating or approving the commission of acts of force or violence to deny others their rights under the Constitution of the United States, or as seeking to alter the form of government of the United States by unconstitutional means.

Each applicant must review the following list of organizations for certification purposes, and signature on the last page.

Abraham Lincoln School, Chicago, Illinois
American Association for Reconstruction in Yugoslavia, Inc.
American Committee for Protection of Foreign Born
American Committee for Yugoslav Relief, Inc.
The American Council for a Democratic Greece, formerly known as the Greek American Council; Greek American Committee for National Unity
American Croatian Congress
American League Against War and Fascism
American League for Peace and Democracy, successor to American League Against War and Fascism and predecessor of American Peace Mobilization
American Patriots, Inc.
American Peace Mobilization
American Polish Labor Council
American Russian Institute of San Francisco
American Slav Congress
American Youth Congress
American Youth for Democracy
Armenian Progressive League of America
Association of German Nationals (Reichsdeutsche Vereinigung)
Ausland-Organization der NSDAP, Overseas Branch of Nazi Party
Black Dragon Society
California Labor School, Inc., 212 Market Street,
San Francisco, California
Central Council of American Women of Croatian Descent, also known as Central Council of American Croatian Women, National Council of Croatian Women
Central Japanese Association (Beikoku Chuo Nipponjin Kai)
Central Japanese Association of Southern California
The Central Organization of the German-American National Alliance (Deutsche-Amerikanische Einheitsfront)
The Citizens Protective League
Civil Rights Congress and its affiliated organizations and branches.

The Columbians
Communist Party, U.S.A., formerly Communist Political Association, and its affiliates and committees, including:

Citizens Committee of the Upper West Side
(New York City)
Committee to Aid the Fighting South
Dennis Defense Committee
Labor Research Association, Inc.
Southern Negro Youth Congress
United May Day Committee
United Negro and Allied Veterans of America
Congress of American Revolutionary Writers
Congress of American Women
Connecticut State Youth Conference
Council on African Affairs
Council for Pan-American Democracy
Dai Nippon Butoku Kai (Military Virtue Society of Japan or Military Art Society of Japan)
Dante Alighieri Society
Federation of Italian War Veterans in the U.S.A., Inc.
(Associazione Nazionale Combattenti Italiani,
Federazione degli Stati Uniti d' America)
Friends of the New Germany (Freunde des Neuen Deutschlands)
Friends of the Soviet Union and its successor
American Council on Soviet Relations, both predecessors
of the National Council of American Soviet Friendship
George Washington Carver School, New York City
German-American Bund (Amerikadeutscher Volksbund)
The German-American Republican League
German-American Vocational League (Deutsche-Amerikanische Berufsgemeinschaft)
Heimusha Kai, also known as Nokubei Heiki Girusha Kai,
Taibei Nihonjin, Heiyaku Girusha Kai, and Taibei Heimusha Kai (Japanese Residing in American Military Conscripts Association)
Hinode Kai (Imperial Japanese Reservists)
Hinomaru Kai (Rising Sun Flag Society - a group of Japanese War Veterans)
Hokubei Zaigo Shoke Dan (North American Reserve Officers Association)
Hollywood Writers Mobilization for Defense
Hungarian-American Council for Democracy
International Labor Defense
International Workers Order, including People's Radio Foundation, Inc.
Japanese Association of America
Japanese Overseas Central Society, (Kaigai Dobo Chuo Kai)

14-00000

Japanese Overseas Convention, Tokyo, Japan, 1940
Japanese Protective Association (Recruiting Organization)
Jefferson School of Social Science, New York City
Jewish Peoples Committee
Jikyoku lin Kai (Current Affairs Association)
Joint Anti-Fascist Refugee Committee
Kibei Seinen Kai (Association of U. S. Citizens of Japanese Ancestry who have returned to America after studying in Japan)
Ku Klux Klan
Kyffhaeuser, also known as Kyffhaeuser League (Kyffhaeuser Bund), Kyffhaeuser Fellowship (Kyffhaeuser Kameradschaft)
Kyffhaeuser War Relief (Kyffhaeuser Kriegshilfswerk)
League of American Writers
Lictor Society (Italian Black Shirts)
Macedonian-American People's League
Mario Morgantini Circle
Michigan Civil Rights Federation
Nanka Toikoku Gonyudan (Imperial Military Friends Group or Southern California War Veterans)
National Committee for the Defense of Political Prisoners
National Committee to Win the Peace
National Council of American-Soviet Friendship
National Council of Americans of Croatian Descent
National Federation for Constitutional Liberties
National Negro Congress
Nature Friends of America (since 1935)
Negro Labor Victory Committee
New Committee for Publications
Hichibei Kogyo Kaisha (The Great Fujii Theatre)
Northwest Japanese Association
Ohio School of Social Sciences
The Peace Movement of Ethiopia
Peoples Educational Association (Incorporated under name Los Angeles Educational Association, Inc.), also known as Peoples Educational Center, Peoples University, Peoples School
People's Institute of Applied Religion
Philadelphia School of Social Science and Art
Photo League (New York City)
Proletarian Party of America
Protestant War Veterans of the U.S., Inc.
Revolutionary Workers League
Sakura Kai (Patriotic Society, or Cherry Association - composed of veterans of Russo-Japanese War)
Samuel Adams School, Boston, Massachusetts
School of Jewish Studies, New York City
Seattle Labor School, Seattle, Washington
Serbian Vidordan Council
Shinto Temples

- 4 -

Silver Shirt Legion of America
 Slovenian-American National Council
 Socialist Workers Party, including American Committee
 for European Workers' Relief
 Sokola Kai (Fatherland Society)
 Suika Shu (Reserve Officers Association Los Angeles)
 Tom Price School of Social Science, Philadelphia,
 Pennsylvania
 Tom Price School of Westchester, New York
 United Committee of South Slavic Americans
 United Harlem Tenants and Consumers Organization
 Veterans of the Abraham Lincoln Brigade
 Walt Whitman School of Social Science, Newark, New Jersey
 Washington Book Shop Association
 Washington Committee for Democratic Action
 Wisconsin Conference on Social Legislation
 Workers Alliance
 Workers Party, including Socialist Youth League
 Young Communist League

I certify that I have read the names of the above-listed organizations, and that I am not, nor have I been, a member of; that I have not contributed to, received literature from, or attended meetings of any organization listed, except as indicated and explained below:

(Organization)	(Dates of Membership)
_____	_____
_____	_____
_____	_____

Remarks:

_____	_____
_____	_____
_____	_____

SIGNED AT Washington, D.C. DATE 11 January 1969
 (City and State) (Signature)
Thomas E. Doyle James S. Richardson
 (Witness) (Address)
E.D. 2.

SECRET

SECURITY APPROVAL

CONFIDENTIAL

To : Deputy Personnel Officer Date: 10 June 1949
 From : Chief of Inspection and Security Number: 37833
 Subject: RICHARDSON, Jacques Gabriel

1. Note "X" below:

Security approval is granted subject for access to classified information contingent upon the receipt of derogatory information at some future date.

Provisional clearance for full duty with CIA is granted under the provisions of paragraph 4, Administrative Instruction 10-2, which provides for a temporary appointment pending the completion of full security investigation.

Unless the applicant enters upon duty within 60 days from above date this approval becomes invalid.

2. Your memorandum dated 14 March 1949 stated Subject is an applicant for OPC.

HC July 17

Frank P. Geiss
 Frank P. Geiss
 Chief, Personnel Security Division

*Bureau notified
14 June C.D.*

CONFIDENTIAL

SECRET