Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10070-10170

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Rologgod under the John F Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Casett NW 68261 Date: 19.01.2022

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 6

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 4

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 88326 Date: 2025

Date:08/20/93 Page:1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER : 180-10070-10170

RECORDS SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR : HSCA

FROM : TO :

TITLE :

DATE: 12/30/77

PAGES: 6

SUBJECTS:

HSCA; ADMINISTRATION WELBURN, BRENDA L.

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U RESTRICTIONS: 3 CURRENT STATUS: P

DATE OF LAST REVIEW : 07/16/93

OPENING CRITERIA:

COMMENTS:

Box 3.

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-La	st)		Effective Date	
Brenda L. Welburn		December 1, 1978		
Employee Social Security Humbs	er .		Type of Action	
£324046872 Employing Office or Committee/Subcor	nmittee.	☐ Appointment ☐ Salary Adjustment ☐ Title Change ☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and enclose of business		
Assassinations				endin
f type of action is an Appointment, Salary Adjus	stment, or Title Cha	ange, compl	ete appropriate information below.)	
Position Title			Gross Annual Salary*	
			\$16,000.00	
If employee is a civil service annuitant (includes U.S. House ous the salary received from the employing office.	f Representatives), the g	gross annual sa	lary shown should include the annuity received by the	emplo
Committee Employee, complete appropriate	item below)			
	,	1	•	
Standing Committee: Staff— Cleri Special (Investigative staff of Standing)			GEG GEGL	
3. Joint Committee.		Select Comm	ittee: Authority—H. Res. 956_of 956h_Co	ngres
3. Joint Committee. Employee of an Officer of the House, complete Position Number I certify that this authorization is recommendate.	ete item below.) oplicable, Level	Step	p	
3. Doint Committee. Employee of an Officer of the House, complete Position Number I certify that this authorization is relatives.	ete item below.) oplicable, Level not in violation	of 5 U.S.	C. 3110(b), prohibiting the employme	ent o
3. Joint Committee. Employee of an Officer of the House, complete Position Number	ete item below.) oplicable, Level not in violation	of 5 U.S.	C. 3110(b), prohibiting the employments	ent c
3. Joint Committee. Employee of an Officer of the House, complete Position Number	ete item below.) oplicable, Level not in violation	of 5 U.S.	C. 3110(b), prohibiting the employments	ent o
3. Joint Committee. Employee of an Officer of the House, complete Position Number	ete item below.) oplicable, Level not in violation	of 5 U.S.	C. 3110(b), prohibiting the employments	ent d
3. □ Joint Committee. Employee of an Officer of the House, complete Position Number	policable, Level not in violation 1975 for employees un ropriations, the Construction.	of 5 U.S.	C. 3110(b), prohibiting the employment (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) LOUIS TENAN (Title—If Member, District and State) use Classification Act and for Committees, the Budget, and the Joint Committees,	ent d
Semployee of an Officer of the House, complete Position Number	policable, Level not in violation 1975 for employees un ropriations, the Construction.	of 5 U.S.	C. 3110(b), prohibiting the employment (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) LOUIS STOKES (Title—If Member, District and State) use Classification Act and for Committees of the Budget, and the Joint Committees,	ent o
Semployee of an Officer of the House, complete Position Number	policable, Level not in violation 1975 for employees un ropriations, the Construction.	of 5 U.S.	C. 3110(b), prohibiting the employment (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) LOUIS TENAN (Title—If Member, District and State) use Classification Act and for Committees, the Budget, and the Joint Committees,	ent d
3. Joint Committee. f Employee of an Officer of the House, complete Position Number	tete item below.) oplicable, Level not in violation 19 ^{7S} for employees un ropriations, the Constration. APPROVED:	of 5 U.S.	C. 3110(b), prohibiting the employment (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) (Title—If Member, District and State) use Classification Act and for Committees, at the Budget, and the Joint Committees, irman, Committee on House Administration ID Benefits	ent d

To the Clark of the House of Department to the	
To the Clerk of the House of Representatives:	
I hereby authorize the following payroll action:	
Employee Mame (First-Middle-Last)	Effective Date
7	10/21/70
Exenda L. Welburn Employee Social Security Humber	12/31/78 Type of Action
	☐ Appointment
102=40=6872	□ Salary Adjustment
Employing Office or Committee/Subcommittee	☐ Title Change
Assassinationa	 □ Termination (At close of business on effective date) □ Leave without pay (Beginning with effective date above and ending
THE CHARLES AND ADDRESS.	close of business
	Specify Date
type of action is an Appointment, Salary Adjustment, or Title (Change, complete appropriate information below.)
Position Title	Gross Annual Salary*
If emoloyee is a civil service annuitant (includes U.S. House of Representatives), t	he gross annual salary shown should include the annuity received by the employ
os the solary received from the employing office.	
Committee Employee, complete appropriate item below.)	
	· ·
 □ Standing Committee: Staff—□ Clerical or □ Profes 	sional.
	sional. or Select Committee: Authority—H. Res.956_of 952hCongress
 Special (Investigative staff of Standing Committee) of Standing Committee. 	r Select Committee: Authority—H. Res.956_of 952hCongress
 Special (Investigative staff of Standing Committee) of Standing Committee. 	r Select Committee: Authority—H. Res.956_of 952hCongress
 Special (Investigative staff of Standing Committee) of Standing Committee. 	or Select Committee: Authority—H. Res.956_of 95chCongress
Special (Investigative staff of Standing Committee) a Joint Committee. Employee of an Officer of the House, complete item below Position Number	or Select Committee: Authority—H. Res.956_of 952hCongress .)Step
Special (Investigative staff of Standing Committee) at 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number	or Select Committee: Authority—H. Res.956_of 952hCongress .)
Special (Investigative staff of Standing Committee) at 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number	or Select Committee: Authority—H. Res.956_of 952hCongress .)
2. Special (Investigative staff of Standing Committee) of 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number If applicable, Level certify that this authorization is not in violation latives. January 2	Signature of Authorizing Official Signature of Authorizing Official LOUIS STOKES
2. Special (Investigative staff of Standing Committee) of 3. Doint Committee. Employee of an Officer of the House, complete item below Position Number	Step
2. Special (Investigative staff of Standing Committee) of 3. Doint Committee. Employee of an Officer of the House, complete item below Position Number	Step
2. Special (Investigative staff of Standing Committee) of 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number	Step
2. Special (Investigative staff of Standing Committee) of 3. Doint Committee. Employee of an Officer of the House, complete item below Position Number	Step
2. Description Special (Investigative staff of Standing Committee) of 3. Doint Committee. Employee of an Officer of the House, complete item below Position Number	Step
2. Special (Investigative staff of Standing Committee) of 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number	Step
2. Description Special (Investigative staff of Standing Committee) of 3. Doint Committee. Employee of an Officer of the House, complete item below Position Number	Step

NW 68286 Docld:32244112 Page 4

PAYROLL AUTHORIZATION FORM

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date	
Bronda L. Welbern	December 30, 1977	
Employee Social Security Number	Type of Action	
162006872 Employing Office or Committee/Subcommittee Assassinations	S⊟SAppointment Salary Adjustment Title Change Termination (At close of business on effective date) Leave without pay (Beginning with effective date above and end close of business	
(If type of action is an Appointment, Salary Adjustment, or Title Ch		
Position Title	Gross Annual Salary*	
Researcher	\$15,000	
* If employee is a civil service annuitant (includes U.S. House of Representatives), the plus the salary received from the employing office.	gross annual salary shown should include the annuity received by the employ	
(If Committee Employee, complete appropriate item below.)		
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession	onal.	
2℃⊑Special (Investigative staff of Standing Committee) or		
3. ☐ Joint Committee.	ocieci committee: Authority—11. ResorCongress	
(If Employee of an Officer of the House, complete item below.)		
Position NumberIf applicable, Level_	Step	
relatives.	of 5 U.S.C. 3110(b), prohibiting the employment o	
Date December 30 19 77	(Signature of Authorizing Official) Outs Stokes	
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)	(Type or print name of Authorizing Official)	
C	to a 4 years and	
(Type or print name and title of above official)	(Title—If Member, District and State)	
All appointments and salary adjustments for employees uployees, except those of the Committee on Appropriations, the Committee on House Administration.	nder the House Classification Act and for Committee em- Committee on the Budget, and the Joint Committees, must	
	Chairman, Committee on House Administration	
Office of Finance use only:	ID	
Office Code	Benefits	
Monthly Annuity \$	Payroll	
43 01 1111111111111111111111111111111111	(Revised: August 1, 1977	

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

	Effective Date
Brenda L. Welburn	December 30, 1977
Employee Social Security Number	Type of Action
Employing Office or Committee/Subcommittee Assassinations	Salary Adjustment Title Change Termination (At close of business on effective date) Leave without pay (Beginning with effective date above and endir close of business
type of action is an Appointment, Salary Adjustment, or Title Char	
Position Title	
Position Title	Gross Annual Salary*
Researcher	\$15,000
If employee is a civil service annuitant (includes U.S. House of Representatives), the gr us the salary received from the employing office.	oss annual salary shown should include the annuity received by the emplo
Committee Employee, complete appropriate item below.)	
Fordering of the Officer of the U	
Position Number	StepStepStepStepStepStepStepStep StepStep Step Step Step Step Step Step Step
Position Number	StepStep of 5 U.S.C. 3110(b), prohibiting the employment ALLA (Signature of Authorizing Official) 11s Stokes (Type or print name of Authorizing Official)
elatives. ate December 30	StepStepStepState) StepStepState Stokes (Type or print name of Authorizing Official) (Title-If Member, District and State)
Position Number	StepStepStepState) of 5 U.S.C. 3110(b), prohibiting the employment (Signature of Authorizing Official) 218 Stokes (Type or print name of Authorizing Official) (Title-If Member, District and State) der the House Classification Act and for Committee em

HVV 68206

DocId:32244112 Page 6

MEMORANDUM

TO: Thomas Howarth, Budget Officer

Elizabeth Berning, Chief Clerk

FROM: I. Charles Mathews, Special Counsel I.C.M.

DATE: December 30, 1977

RE: Ms. Brenda Welburn

This memorandum is to advise you that Ms. Brenda
Welburn as accepted the position of Researcher with
the Select Committee. Her effective starting date is
December 30, 1977, and her starting salary, \$15,000.00.

Your cooperation will be appreciated in familiarizing
Ms. Welburn with staff procedures and welcoming her
aboard.

ICM:jl

MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The <u>Regulations</u> and <u>Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of <u>Representatives</u> require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.</u>

The following are the relationships to be included in the certification:

brother-in-law father nephew sister-in-law mother niece stepfather husband son daughter wife stepmother stepbrother father-in-law brother stepsister mother-in-law sister half-brother son-in-law uncle daughter-in-law half-sister aunt first cousin

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

am not related to any current	(95th Congress) Member of Congress.
<pre>I am related to a current (95th (Please specify.)</pre>	Congress) Member of Congress.

Bresde Liliexthal Welleurn Signature of Employee

12/30/27 Date