Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Caselt:NW 56251 Date: 09-01-2022

Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10068-10320

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

December 8, 1995

Status of Document:

Postponed in Part

Number of releases of previously postponed information: 7

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 4

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 88326 Date: 2025

Date:08/20/93 Page:1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER : 180-10068-10320

RECORDS SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR : HSCA

FROM : TO :

TITLE :

DATE: 06/22/77

PAGES: 8

SUBJECTS:

HSCA, ADMINISTRATION

BURFORD, JUDITH R.

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U
RESTRICTIONS: 3
CURRENT STATUS: P

DATE OF LAST REVIEW : 07/07/93

OPENING CRITERIA :

COMMENTS :

Box #:1.

BURFORD, Judith Name of Employee										U.S. HOUSE OF REPRESENTATIVES PERSONAL LEAVE RECORD .											DALANCE BROUGHT FORWARD FROM PRECEDING YEAR								
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NW 68206 Docld:32243286 Page 3

PAYROLL AUTHORIZATION FORM (Please Use Typewriter U.S. HOUSE OF REPR or Ballpoint Pen) Washington, D.C.		TIVE (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)
To the Clerk of the House of Representatives:		
I hereby authorize the following payroll action:		
Employee Name (First-Middle-Last)		Effective Date
1(11 2 2	_	
Judith R. Burford Employee Social Security Number	7,	/15/78 Type of Action
	☐ Appoi	
474-93-4025	I _ ··	Adjustment
Employing Office or Committee/Subcommittee	☐ Title C	
Assassinations		nation (At close of business on effective date) without pay (Beginning with effective date above and ending
	close	of business)
(If type of action is an Appointment Salam Adjustment on Title Cham		
(If type of action is an Appointment, Salary Adjustment, or Title Change	ge, compi	
Position Title		Gross Annual Salary*
plus the salary received from the employing office. (If Committee Employee, complete appropriate item below.) 1. □ Standing Committee: Staff—□ Clerical or □ Professiona 2. ☒ Special (Investigative staff of Standing Committee) or Sel 3. □ Joint Committee.		nittee: Authority—H. Res. 956_of 95thCongress.
(If Employee of an Officer of the House, complete item below.)		
Position NumberIf applicable, Level		
I certify that this authorization is not in violation a relatives.	1 5 0.5	c. 3110(b), prohibiting the employment of
DateJuly 7		
Date	1 OUTS	STOKES CHAIRMAN
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)	60013	(Type or print name of Authorizing Official)
(Type or print name and title of above official)		
All appointments and salary adjustments for employees under ployees, except those of the Committee on Appropriations, the Com- be approved by the Committee on House Administration.		ouse Classification Act and for Committee em-
APPROVED:		airman, Committee on House Administration
Office of Finance use only:		ID
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Monthly Annuity \$______00 as of _____

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	3 - 25	Effective Date
Judith R. Burford	Þ	larch 1, 1978
Employee Social Security Number		Type of Action
4&6~98~4025	☐ Appoir	ntment Adjustment
Employing Office or Committee/Subcommittee	☐ Title C	
Assassinations	☐ Leave	ation (At close of business on effective date) without pay (Beginning with effective date above and ending of business)
(If type of action is an Appointment, Salary Adjustment, or Title C	hange, compl	ete appropriate information below.)
Position Title		Gross Annual Salary*
Document Clerk		\$14,000
* If employee is a civil service annuitant (includes U.S. House of Representatives), the plus the salary received from the employing office.	e gross annual sa	slary shown should include the annuity received by the employe
If Committee Employee, complete appropriate item below.)		
	dame!	
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profess		
2. Mar Special (Investigative staff of Standing Committee) or	r Select Comm	nittee: Authority—H. Res. 935 of 932 Congress
3. Joint Committee.		
If Employee of an Officer of the House, complete item below.	١	
Position NumberIf applicable, Level_		
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I certify that this authorization is not in violation	n of 5 U.S	.C. 3110(b), prohibiting the employment of
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Date_ March 14 19_78	141100	And the second s
	J	(Signature of Authorizing Official)
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)	LOUIS ST	
	Chairman	(Type or print name of Authorizing Official)
(Type or print name and title of above official)	-1161 X 2 511(23)	(Title—If Member, District and State)
All appointments and salary adjustments for employees of ployees, except those of the Committee on Appropriations, the be approved by the Committee on House Administration.		
APPROVED:		
	Che	airman, Committee on House Administration
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Monthly Annuity \$00 as of		
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Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

or Ballpoint Pen)

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Social Security Number ARA 98-4025 Employing Office or Committee	Gross Annual Salary 12,000 95th Congress. S.C. 3110(b), prohibiting the employment
Employing Office or Committee Assassinations of action is an Appointment or Salary Adjustment, complete the final Position Title Document Clerk mittee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Professional. 2. Special or Select Committee: Authority—H. Res. 465 of a solicy of an Officer of the House, complete item below.) Position Number If applicable, Level Solicy of the this authorization is not in violation of 5 Units. August 2 19 77	opiniment ary Adjustment mination (At close of business on effective date) Collowing information.) Gross Annual Salary 12,000 Congress. Congress.
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	(Signature of Authorizing Official)
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	(Type or print name of Authorizing Official)
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Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

or Ballpoint Pen)

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

2	
Judith R. Burford	6/22/77
Employee Social Security Number	Type of Action
414ct98194025	Appointment
Employing Office or Committee	☐ Salary Adjustment
Assassinations	☐ Termination (At close of business on effective date)
type of action is an Appointment or Salary Adjustment, comple	te the following information.)
Position Title	Gross Annual Salary
Document Clerk	\$10,000
Committee Employee, complete appropriate item below.)	AND THE SECOND S
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1. Standing Committee: Staff—Clerical or Profession	onal.
2. X Special or Select Committee: Authority-H. Res. 465	of 95th Congress.
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June 27, 1977

TO:

Tom Howarth

Budget Officer

FROM:

Donovan L. Gaywer

Chief Researcher

RE:

Judith Burford - Document Clerk

Effective today, June 27, 1977, Ms. Judith Burford is now on board as a member of the Research/

Ms. Burford has received the approval of Chairman Stokes and the authorization of Mr. Blakey.

She will be working in the capacity as Document Clerk for the King Research Team at a salary of \$10,000 per annum.

BURFORD

MEMORANDUM

June 16, 1977

TO:

Tom Lambeth

Acting Staff Director

FROM:

Donovan L. Gay

Chief Researg

RE:

Judith Burford - Document Clerk

Simply to advise you that Ms. Judith Burford has been interviewed by Gerald Hamilton, Jackie Hess, Steve Fallis, Tiny Hutton, and myself for the position of Document Clerk for the Research/Document Unit-MLK Task Force.

Ms. Burford qualifies for this position and it is unanimously agreed that she come on board on Tuesday, June 21, 1977, at a salary of \$10,000. Additionally, Ms. Burford comes highly recommended by Congressman Harold Ford.

Thank you for your attention to this recommendation.

mcp



MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The Regulations and Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.

The following are the relationships to be included in the certification:

father
mother
son
daughter
brother
sister
uncle
aunt
first cousin

nephew niece husband wife father-in-law mother-in-law son-in-law daughter-in-law brother-in-law sister-in-law stepfather stepmother stepbrother stepsister half-brother half-sister

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

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June 28, 1997