Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER : 180-10070-10161

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Released under the John F. Konnody Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 68261 Date: 19-01-2022

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 7

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 6

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 88326 Date: 2025

Date: 08/20/93 Page: 1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER : 180-10070-10161

RECORDS SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR : HSCA

FROM :

TO:

TITLE :

DATE : 08/01/77

PAGES: 7

SUBJECTS:

HSCA; ADMINISTRATION

SWENDSEN, LANCE W.

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION : U

RESTRICTIONS : 3

CURRENT STATUS : P

DATE OF LAST REVIEW : 07/16/93

OPENING CRITERIA :

COMMENTS:

Box 3.

or Ballpoint Pen) Washington, D	D.C. 20515	on this form must be initialed by th authorizing official.)
To the Clerk of the House of Representatives:		
I hereby authorize the following payroll action:		
Employee Name (First-Middle-Last)		Effective Date
Lance W. Svendsen		1/1/79
Employee Social Security Number	-	Type of Action
264-98-4689	☐ Appoir	
Employing Office or Committee/Subcommittee	2□ Salary	Adjustment
	_	ation (At close of business on effective date)
Assassinations		without pay (Beginning with effective date above and ending
	close	of businessSpecify Date
If type of action is an Appointment, Salary Adjustment, or Title Cl	hange, compl	ete appropriate information below.)
Position Title		Gross Annual Salary*
		\$13,700.00
If employee is a civil service annuitant (includes U.S. House of Representatives), the	e gross annual so	
f Committee Employee, complete appropriate item below.)		
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profess		
 Standing Committee: Staff— Clerical or Profess Special (Investigative staff of Standing Committee) or 		nittee: Authority—H. Res <u>956_op5th</u> Congres
		nittee: Authority—H. Res <u>956_of95th</u> Congres
2. Special (Investigative staff of Standing Committee) or	Select Comm	nittee: Authority—H. Res <u>956_of95th</u> Congres
 Special (Investigative staff of Standing Committee) or Joint Committee. If Employee of an Officer of the House, complete item below.) 	Select Comm	
Special (Investigative staff of Standing Committee) or Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	Select Comm	P
 Special (Investigative staff of Standing Committee) or Joint Committee. If Employee of an Officer of the House, complete item below.) 	Select Comm	P
2. Special (Investigative staff of Standing Committee) or 3. Solid Committee. If Employee of an Officer of the House, complete item below.) Position Number	Select Comm	C. 3110(b), prohibiting the employment o
 Special (Investigative staff of Standing Committee) or Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	Select Comm	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official)
2. Special (Investigative staff of Standing Committee) or 3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	Select Comm	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS TOOKES (Type or print name of Authorizing Official)
2. Special (Investigative staff of Standing Committee) or 3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	Select Comm	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS ZEONES (Type or print name of Authorizing Official) CHAINMAN
2. Special (Investigative staff of Standing Committee) or 3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	Select Comm	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS BOOKES (Type or print name of Authorizing Official) CHAIRMAN (Title—If Member, District and State) use Classification Act and for Committee em-
2. Special (Investigative staff of Standing Committee) or 3. Joint Committee. If Employee of an Officer of the House, complete item below.] Position Number	Select Comm	(Signature of Authorizing Official) LOUIS WOOKES (Type or print name of Authorizing Official) CHAIRMAN (Title—If Member, District and State) use Classification Act and for Committee emnt the Budget, and the Joint Committees, must
2. Special (Investigative staff of Standing Committee) or 3. Joint Committee. If Employee of an Officer of the House, complete item below.] Position Number	Select Comm	(Signature of Authorizing Official) LOUIS WOOKES (Type or print name of Authorizing Official) CHAIRMAN (Title—If Member, District and State) use Classification Act and for Committee emnt the Budget, and the Joint Committees, must
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2. Special (Investigative staff of Standing Committee) or 3. Solid Committee. If Employee of an Officer of the House, complete item below.) Position Number	Select Comm	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS WORKS (Type or print name of Authorizing Official) CHAIRMAN (Title—If Member, District and State) use Classification Act and for Committee employment the Budget, and the Joint Committees, must be sirman, Committee on House Administration
2. Special (Investigative staff of Standing Committee) or 3. Joint Committee. If Employee of an Officer of the House, complete item below.] Position Number	Select Comm	(Signature of Authorizing Official) LOUIS BOOKES (Type or print name of Authorizing Official) CHAIRMAN (Tirle—If Member, District and State) use Classification Act and for Committee emn the Budget, and the Joint Committees, must

NW 68286 Docld:32244103 Page 3

(Please Use Typewriter U.S. HOUSE OF I or Ballpoint Pen) Washington	ges only REPRESENTA 1, D.C. 20515	TIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)
To the Clerk of the House of Representatives:	-, '	
I hereby authorize the following payroll action:		
Employee Name (First-Middle-Last)		Effective Date
Lance W. Svendsen	0	ecember 1, 1978
Employee Social Security Humber		Type of Action
264=98=4680	☐ Appoi	ntment
Employing Office or Committee/Subcommittee		Adjustment
Employing Office of Committee/Subcommittee	☐ Title (nation (At close of business on effective date)
Assassinations	□ Leave	without pay (Beginning with effective date above and ending
	close	of business) Specify Date
f type of action is an Appointment, Salary Adjustment, or Title		
Position Title		Gross Annual Salary*
		\$18,100.00
If emoloyee is a civil service annuitant (includes U.S. House of Representatives),	the gross annual so	
lus the salary received from the employing office. Committee Employee, complete appropriate item below.)		
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profe		
		nittee: Authority—H. Res.956_of 95thCongress.
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profe		nittee: Authority—H. Res.956_of 95tllCongress.
 □ Standing Committee: Staff—□ Clerical or □ Profe □ Special (Investigative staff of Standing Committee) □ Joint Committee. 	or Select Comm	nittee: Authority—H. Res.956_of 95thCongress.
 □ Standing Committee: Staff—□ Clerical or □ Profe □ Special (Investigative staff of Standing Committee) □ Joint Committee. 	or Select Comm	
 Standing Committee: Staff—☐ Clerical or ☐ Profe Special (Investigative staff of Standing Committee) Joint Committee. f Employee of an Officer of the House, complete item below Position Number	or Select Comm	P .C. 3110(b), prohibiting the employment of
 Standing Committee: Staff—☐ Clerical or ☐ Profe Special (Investigative staff of Standing Committee) Joint Committee. f Employee of an Officer of the House, complete item below Position Number	w.) Ste	P
 Standing Committee: Staff—☐ Clerical or ☐ Profe Special (Investigative staff of Standing Committee) Joint Committee. f Employee of an Officer of the House, complete item below Position Number	w.) Ste	P .C. 3110(b), prohibiting the employment of
1. □ Standing Committee: Staff—□ Clerical or □ Profe 2. □ Special (Investigative staff of Standing Committee) 3. □ Joint Committee. f Employee of an Officer of the House, complete item below Position Number	w.) Ste	P .C. 3110(b), prohibiting the employment of
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1. □ Standing Committee: Staff—□ Clerical or □ Profe 2. □ Special (Investigative staff of Standing Committee) 3. □ Joint Committee. f Employee of an Officer of the House, complete item below Position Number	w.) Ste	P C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman
1. Standing Committee: Staff— Clerical or Profe 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. f Employee of an Officer of the House, complete item below Position Number If applicable, Leve I certify that this authorization is not in violaticelatives. Date_December 11, 1978	w.) Ste	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman (Title-If Member, District and State)
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1. Standing Committee: Staff— Clerical or Profe 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. f Employee of an Officer of the House, complete item below Position Number	w.) Ste	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman (Title-If Member, District and State)
1. Standing Committee: Staff— Clerical or Profe 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. f Employee of an Officer of the House, complete item below Position Number	w.) Ste	C. 3110(b), prohibiting the employment of Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman (Title—If Member, District and State) ouse Classification Act and for Committee emment the Budget, and the Joint Committees, must
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1. Standing Committee: Staff— Clerical or Profe 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. f Employee of an Officer of the House, complete item below Position Number	w.) Stellion of 5 U.S under the Hole Committee o	(Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman (Title—If Member, District and State) Duse Classification Act and for Committee emin the Budget, and the Joint Committees, must be dirman, Committee on House Administration ID Benefits Benefits

	.C. 20515	(Any erasures, corrections, or change on this form must be initialed by the authorizing official.)			
o the Clerk of the House of Representatives:					
I hereby authorize the following payroll action:					
Employee Name (First-Middle-Last)	1	Effective Date			
Lance W. Svendsen		October 1, 1978			
Employee Social Security Number		Type of Action			
264-98-4820	Appointment .				
Employing Office or Committee/Subcommittee	□ Salary Adjustment □ Title Change				
Assaszinations	□ Leave	ation (At close of business on effective date) without pay (Beginning with effective date above and ending of business			
f type of action is an Appointment, Salary Adjustment, or Title Ch	ange, compl	ete appropriate information below.)			
Position Title		Gross Annual Salary*			
		\$13,700.00			
Employee of an Officer of the House, complete item below.)					
Position NumberIf applicable, Level I certify that this authorization is not in violation					
I certify that this authorization is not in violation	of 5 U.S.	C. 3110(b), prohibiting the employment of			
I certify that this authorization is not in violation	of 5 U.S.	C. 3110(b), prohibiting the employment o			
I certify that this authorization is not in violation	of 5 U.S.	C. 3110(b), prohibiting the employment o			
I certify that this authorization is not in violation elatives. October 10 78 ate	of 5 U.S.	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Signature of Authorizing Official) (Type or print name of Authorizing Official)			
I certify that this authorization is not in violation elatives. October 10 78 ate	of 5 U.S.	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title—If Member, District and State) Use Classification Act and for Committee employment the Budget, and the Joint Committees, must			
I certify that this authorization is not in violation elatives. October 10 78 ate	of 5 U.S.	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title—If Member, District and State) Use Classification Act and for Committee em-			
I certify that this authorization is not in violation elatives. October 10 78 ate	of 5 U.S.	(Signature of Authorizing Official) (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title—If Member, District and State) use Classification Act and for Committee emnt the Budget, and the Joint Committees, must birman, Committee on House Administration			
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NW 68286 Docld:32244103 Page 5

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last) Effective Date		Effective Date
Lance W. Syendsen	March 1, 1978	
Employee Social Security Number	Type of Action	
264-98-4680	☐ Appointment	
Employing Office or Committee/Subcommittee	☐ Title Change	
Assessinations	☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and close of business	
(If type of action is an Appointment, Salary Adjustment, or Title Cha	nge, compl	ete appropriate information below.)
Position Title		Gross Annual Salary*
Clerical Assistant		\$12,000
* If employee is a civil service annuitant (includes U.S. House of Representatives), the plus the salary received from the employing office.	ross annual sa	alary shown should include the annuity received by the employe
(If Committee Employee, complete appropriate item below.)		
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professio	nal.	
		0.00
2. Special (Investigative staff of Standing Committee) or S	elect Comm	nittee: AuthorityH. Per 950 of 950 Congress
2. Special (Investigative staff of Standing Committee) or S 3. Doint Committee.		nittee: Authority—H. Res. 200_of 2000 Congress.
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Ste	p
3. □ Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Ste	p
3. □ Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Ste	P C. 3110(b), prohibiting the employment of
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S	P C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Signature of Authorizing Official)
3. □ Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S	P C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title-If Member, District and State)
(If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title-If Member, District and State)
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title-If Member, District and State) ouse: Classification Act and for Committee employment the Budget, and the Joint Committees, must be airman, Committee on House Administration
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title-If Member, District and State) ouse Classification Act and for Committee employment the Budget, and the Joint Committees, must be airman, Committee on House Administration
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S	C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title-If Member, District and State) ouse Classification Act and for Committee emmit the Budget, and the Joint Committees, must airman, Committee on House Administration

(Revised: August 1, 1977

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date		
Lance H. Svendsen	Dacesber 1, 1977		
Employee Social Security Number	Type of Action		
264-98-4690	☐ Appointment		
	K® Salary Adjustment		
Employing Office or Committee/Subcommittee	☐ Title Change ☐ Termination (At close of business on effective date)		
Assassinations	Leave without pay (Beginning with effective date above and er		
	close of businessSpecify Date		
If type of action is an Appointment, Salary Adjustment, or Title (Change, complete appropriate information below.)		
Position Title	Gross Annual Salary*		
Clerical Assistant	\$11,000		
If employee is a civil service annuitant (includes U.S. House of Representatives), to blus the salary received from the employing office.			
f Committee Employee, complete appropriate item below.)			
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profes	sional.		
2. 2 Special (Investigative staff of Standing Committee)	r Select Committee, Authority, H. Don 665 -c. 950b		
3. Joint Committee.	r Select Committee: Authority—H. Res. 65_of 956 cong		
3. □ Joint Committee. f Employee of an Officer of the House, complete item below Position Number	.) Step		
3. □ Joint Committee. If Employee of an Officer of the House, complete item below Position Number	on of 5 U.S.C. 3110(b), prohibiting the employment		
3. If Employee of an Officer of the House, complete item below Position Number	Step		
3. Joint Committee. If Employee of an Officer of the House, complete item below Position Number	Step		
3. Joint Committee. If Employee of an Officer of the House, complete item below Position Number	Step		
3. Joint Committee. If Employee of an Officer of the House, complete item below Position Number	Step		
3. Joint Committee. If Employee of an Officer of the House, complete item below Position Number	Step		

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(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

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	his form			initia	aled	by	the
autho	orizing o	fficial	.)		-	in the	1000

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Date		
Lance M. Syendsen	8/1/77			
Employee Social Security Number	· ·	Type of Action		
864ct98c4680		nent		
Employing Office or Committee	□ Salary Ad	☐ Salary Adjustment		
Assassinations		-		
	☐ Terminati	on (At close of business on effective date)		
f type of action is an Appointment or Salary Adjustmen	it, complete the follow	ing information.)		
Position Title		Gross Annual Salary		
Xerox/Messenger		\$9,500		
Committee Employee, complete appropriate item belo	św.)			
1. Standing Committee: Staff- Clerical or	Professional.			
2. Special or Select Committee: Authority-H.	Res. 465 op5th	Congress		
3. Doint Committee.		,		
f Employee of an Officer of the House, complete item i				
Employee of an Officer of the House, complete item to Position NumberIf applicable,	LevelStep			
Employee of an Officer of the House, complete item to Position NumberIf applicable, I certify that this authorization is not in violatives.	LevelStep olation of 5 U.S.C.	3110(b), prohibiting the employment		
Employee of an Officer of the House, complete item to Position NumberIf applicable, I certify that this authorization is not in violatives.	LevelStep olation of 5 U.S.C.	3110(b), prohibiting the employment		
Employee of an Officer of the House, complete item to Position NumberIf applicable, I certify that this authorization is not in violatives.	LevelStep olation of 5 U.S.C.			
Employee of an Officer of the House, complete item to Position NumberIf applicable, I certify that this authorization is not in violatives.	LevelStepolation of 5 U.S.C.	3110(b), prohibiting the employment		
Employee of an Officer of the House, complete item in Position Number	Louis Stokes Chairman	3110(b), prohibiting the employment (Signature of Authorizing Official)		
Position NumberIf applicable, I certify that this authorization is not in violatives. August 1 , 1977	Louis Stokes Chairman	3110(b), prohibiting the employment (Signature of Authorizing Official)		
Position NumberIf applicable, I certify that this authorization is not in violatives. ateAugust 1	Louis Stokes Chairson yees under the Houses, the Committee on the	3110(b), prohibiting the employment (Signature of Authorizing Official) (Title—If Member, District and State) Classification Act and for Committee en		
Position NumberIf applicable, I certify that this authorization is not in violatives. August 1 , 1977 All appointments and salary adjustments for employees, except those of the Committee on Appropriation	Louis Stokes Chairman yees under the House s, the Committee on the	3110(b), prohibiting the employment (Signature of Authorizing Official) (Title—If Member, District and State) Classification Act and for Committee en		
Position NumberIf applicable, I certify that this authorization is not in violatives. ateAugust 1	Louis Stokes Chairman yees under the House s, the Committee on the	3110(b), prohibiting the employment (Signature of Authorizing Official) (Title—If Member, District and State) Classification Act and for Committee en		
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Position Number	Louis Stokes Chairman yees under the House s, the Committee on the	3110(b), prohibiting the employment (Signature of Authorizing Official) (Title—If Member, District and State) Classification Act and for Committee en		

Copy for Initiating Office or Committee

MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The Regulations and Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.

The following are the relationships to be included in the certification:

father	nephew
mother	niece
son	husband
daughter	wife
brother	father-in-law
sister	mother-in-law
uncle	son-in-law
aunt	daughter-in-law
first cousin	

brother-in-law
sister-in-law
stepfather
stepmother
stepbrother
stepsister
half-brother
half-sister

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

X	I am not related to any current	(95th Congress) Member of Congress.
	I am related to a current (95th (Please specify.)	Congress) Member of Congress.
	(Fredse specify.)	

Signature of Employee

Date