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Education and Academic Qualifications

The Chinese University of Hong Kong

2018 – Present

Postgraduate Diploma in Education Programme (Liberal Studies)

The Chinese University of Hong Kong

2013 – 2017

Bachelor of Social Science in Government and Public Administration, Second Class Honour

Hong Kong Diploma of Secondary Education

2013

Chinese Language (5*)

English Language (3)

Mathematics (5*)

Liberal Studies (5)

Chemistry (5*)

Biology (5)

Employment History

Shau Kei Wan Government Secondary School – Teaching Assistant (Liberal Studies)

Sep 2017 – Present

- Revise teaching notes of Liberal Studies constantly to keep students in tract of up-to-date issues.
- Prepare e-learning materials, including Google Classroom, Google Sites, of Liberal Studies.
- Organize Life-planning activities for students, for example Career Expo, to help students understand their abilities and aspirations and prepare them for careers development.

Civic Party – Assistant to District Council Member (Part-time)

Mar 2015 – Sep 2016

- Developed Public Relations strategies to build beneficial relationships with the general public.
- Organized community activities for citizens to enhance connections with society.

Social Welfare Department – Contract Office Support Assistant

Oct 2011 – Mar 2012

- Operated computer software. Classified documents. Handled citizen inquiry and complaints.

Extracurricular Activity

Student Union of The Chinese University of Hong Kong – Committee Member

2014 – 2015

- Organized and executed activities for 17,000 undergraduate students to raise students' awareness of social issues.
- Communicated and co-operated with university staff.

Po Kok Secondary School – Head Prefect

2008 – 2009

- Managed the Prefect Team of 50 members to maintain school's discipline.
- Planned, executed and monitored school activities.

Po Kok Secondary School – Scout Patrol Leader

2004 – 2008

- Planned and held patrol meetings and activities for 30 members.

Awards and Achievements

Political Research Competition 2014 - Hong Kong Politikos Quest Championship

2014

First Runner-up

- Researched and analyzed SEN education policy in group of 3 members.
- Published policy research paper to convince stakeholders.

Languages and Skills

Computer Skills: Microsoft Office(Word, Excel, PowerPoint): Advanced

Typing Speed: Chinese: 50 Words per minute; English: 50 Words per minute

Languages: Cantonese: Native; English & Mandarin: Fluent