

DEFERRAL POLICY

Learning is tough. It takes sustained, disciplined, and focussed effort countering many distractions that modern life has to offer. Sometimes, these distractions can come in the form of exigencies.

In case of any personal/professional exigency that is unavoidable and you wish to defer from the program after its commencement, you must give notice of your intention to defer by raising a formal deferral request via [Deferral Request Form](#). The choice to defer is an important decision that impacts learning outcomes. Please use this option judiciously.

1. Once deferred, your learning access will be revoked, and you will not be able to attend any mentored learning sessions during the deferral period. You will stop receiving any communication/notification updates from the program office, except for those necessary to process the change in candidature/transfer.
2. At least the first installment should have been paid before availing a deferral, to guarantee a seat in the next cohort. In case of non-payment of the first installment deferral request would not be approved and your candidature will be put on hold until the right course of action is identified, or a final decision is reached to cancel the candidature.
3. You can take one deferral as long as you finish the program within 15 months* from the date of enrolment. Any deferral beyond these will incur an additional fee of 500 USD per deferral.
4. If applicable, you will be liable to pay the upcoming installment in case you have completed at least one week of the ongoing course
5. You will be required to submit the proof in case of medical conditions.
6. Any other deferment related cases (not covered here) will be dealt with on a case by case basis
7. When returning from a deferral break to a different cohort, please note that you will have to continue your learning journey from the module where you left.
8. In order to have continued access to the learning management system, to utilize the deferral period as a learning break, you are required to pay the full program fee in advance. While we strongly advise against this as it dilutes the learning experience in the program, it can be allowed on an exceptional basis given that learner has committed to the program by paying the full program fee

The deferral request will be assessed and confirmed/granted after the final approval from the program head office. It typically takes 5 working days for the approval process to get closed for each request

There are some special scenarios where Great Learning will change the candidature to a deferred state due to prolonged disengagement with the program journey. In case someone does not attend two successive mentored learning sessions and is not accessing the learning management system, with no communication to the program office, the candidature will be put on hold until the right course of action is identified in due consultation with the learner.

*Most importantly, whenever you are struggling with your learning journey, it is strongly advised that you talk to your **Program Manager** first. They are best placed to understand your situation and support & guide you.*

*In case our team is unable to connect with you on any communication channel post 3 months of your deferral, we would consider your candidature as dropped out from the program.
