



KISHORE A

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+917907223824

Email:

kishoreasokan.a@gmail.com

Personal Data

Date of Birth - 21.10.1994
Gender - Male
Marital Status - Single
Nationality - Indian
Passport No - S8641759

Permanent Address-

TC23/253-(2) Krishna Bhavan
Valiyasala Chalai PO
695036
Trivandrum

Driving License Details :

Valid Indian Driving License No:
1/5211/2013

Languages Known:

English
Malayalam
Tamil

RESUME

Career Objective

To pursue a challenging and growth oriented career in an organization that offers opportunities to learn & grow by delivering the results. To work in an challenging environment and build an outstanding career thereby making an replacable contribution to the organization by the way of accelerated progress towards respective goals.

Area of Expertise

- Accounting with Tally.ERP 9.
- Good all round Financial Accounting Knowledge.
- Computer literacy .
- Monthly management of accounts.

Work Experience

(From December 2015 to October 2018)

- **Three Year working Experience in the field of Accounts as Account Assistant in INDIAN INSTITUTE OF SPACE SCIENCE AND TECHNOLOGY (IIST)**

Qualifications

- **Post Graduate Degree (MCom)**
Indira Gandhi National Open University (IGNOU)
- **Bachelor of Commerce (Tax action).**
Kerala University (Private Study)
- **12th Grade**
Govt Model Boys HSS (Board of Higher secondary Examination)
- **10th Grade**
St Josephs HSS, Trivandrum (SSLC, KERALA STATE BOARD)

Computer Skills

- Familiar with Tally.ERP9
- General Proficiency- Windows 8, Windows 7, Windows XP, Vista, Linux.
- MS Office- MS Word, Excel and Power Point.

Reference

Mr. K Murugan

TC 23/253-(1) Krishna Bhavan
Valiyasala
Chalai(P O)
Thiruvananthapuram – 695036
Ph No :-9496154922

Mr. Kiran Raj S

Swathy Nivas
Valiyasala
Chalai(P O)
Ph No:- 9895263641

Declaration

I hereby declare that the information provided is true to the best of my knowledge. I bear the responsibilities for the correctness of the above mentioned particulars.

Place: Trivandrum

Date :

KISHORE.A