

Sneha

Thayyil veedu, Kayikkara PO, Kayikkara, Thiruvananthapuram

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Career Objective: To achieve meaningful professional heights based on my competencies.

EDUCATIONAL QUALIFICATIONS:

- **Master of Commerce (Banking and Insurance) (2018)**, (55%) from The Maharaja Sayajirao University of Baroda, Vadodara.
- **Bachelor of Commerce (Accounting) (2016)**, (68%) from The Maharaja Sayajirao University of Baroda, Vadodara.
- **Higher Secondary Certificate (H.S.C) (2013)**, (79%) from Gujarat Secondary and Higher Secondary Education Board (GSEB)
- **Secondary School Certificate (S.S.C) (2011)**, (77%) from Gujarat Secondary and Higher Secondary Education Board (GSEB)

WORK EXPERIENCE:

- 📅 Working at **B MARC ENGINEERING** as Accountant from **16th December 2019**.
- 📅 Worked at **P K Jagetiya & Co.** (CA firm) as Accountant & Auditor from **Sep-2017 to April-2019**.
- Worked At **Concentrix Services India Private Limited** as Customer Service Executive from **May-2016 to Nov-2017**.

CORE COMPETENCIES:

- **Vast knowledge of Accounting**
- **Book Keeping(Tally)**
- **Taxation**
- **Income tax return(Spectrum)**
- **TDS & TCS Return**
- **Auditing**
- **GST Registration & Returns**

STRENGTHS:

- Fast learning abilities
- Positive Outlook
- Good Analytical and problem solving skills
- Team worker
- Good interpersonal skills

COMPUTER PROFICIENCY:

- Tally ERP
 - Microsoft Office
 - Basic knowledge of computer
 - Internet Savvy
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