



# JIGNA C

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## OBJECTIVE

A semi-qualified Chartered Accountant, diligent and sincere, looking for an opening in a fast paced, growth-oriented organization, to carve out a responsible position where I can utilize my skills and concomitantly develop new ones. To give my level best to the institution I work with. To work with the organization that provides a friendly environment with good career opportunities. My objectives to learn all the aspects of my job in an organization.

## EXPERIENCE

- Completed article ship in Ravi & Sabin Chartered Accountants Firm from 09/02/2017 to 08/02/2020.
  - ❑ Part of the Audit team for conducting statutory audit of Kerala AGRO Industries Corporation Ltd
  - ❑ Conducted the statutory and tax audit of various manufacturing companies
  - ❑ Filing GST & TDS Return of various corporate entities
- Accounting, Supervision and finalizing the financial statements of various entities in compliance with GAAPs and Accounting Standards issued by ICAI.

## EDUCATION

Examination	Year	Percentage of Marks
SSLC	2010	80%
Plus Two	2012	75%
Common Proficiency Test	2013	57%
Intermediate Professional Competence Examination(First Group)	2016	50%

## TECHNICAL QUALIFICATION

Secured 85% marks in the information technology training (ITT) conducted by ICAI.

## FUNCTIONAL SKILLS

- Good hand on MS-Excel, MS- word and MS- PowerPoint.
- Fairly good knowledge of internet.

## CORE VALUES

- Honesty
- Integrity
- Respect for Individual

## PERSONAL DETAILS

Name	: JIGNA C
Mother Name	: THILAKOM
Father Name	: E CHRISTUDAS
Date of Birth	: 03/04/1993
Place of Birth	: TRIVANDRUM
Current Place	: TRIVANDRUM
Nationality	: INDIAN
Gender	: FEMALE
Marital Status	: SINGLE
Languages Known	: ENGLISH, MALAYALAM, HINDI

## DECLARATION

I hereby declare that all the details furnished above are true to the best of my knowledge.

[JIGNA C]