

RESUME



JIJU.R.C

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Personal Details

Father's Name	: P. Ramachandran Nair
Contact Address	: Baiju Bhavan Bhagavathy Nagar, Vellanad.P.O Thiruvananthapuram District Kerala State, India Pin – 695543
Contact No:	: +919037120030(M)(Whatsapp Contact)
E-mail	: jjjurcvlnd@gmail.com
DOB	: 23-01-1986
Sex	: Male
Nationality	: Indian
Marital Status	: Single
Religion	: Hindhu
Languages:	Read : English, Malayalm Write : English, Malayalam Speak : English, Malayalam
Hobbies	: Reading , Listening Music

Educational Records:

P.G in Business Administration from the Institute of Engineering (IE)

Bcom from Kerala University

Plus Two from Higher Secondary Board ,S.S.L.C From Board of Public Examination Kerala

Experience:

Currently working in HCL Technologies LTD, (Chennai) as a Financial Analyst.

RR Donnelley (RRD) 3 years experience as a Process Associate.

RR Donnelley India outsources Private LTD

Expertise in Annual Accounts (AA), GAAP, IFRS, XBRL etc

5 Years Experience in Accountant as an Educational Institution (Talent College)

Vellanad

Career Objective

To be an enthusiastic, Successful, Self-disciplined individual using my qualification and my abilities to its maximum potential in a reputed concern as yours and play a creative role to the company's excellence.

Technical Qualification

Video Editing from Keltron Trivandrum

Excellent written and verbal communication skill

Proficient in Microsoft Office (Word Office and Power point)

Attend various seminars and trainings for educations students with Expertise in lesson planning and creating teaching moudles.

Achievements

Self motivated with an eagerness to learn new concepts.

Ability to work independently or in team to meet deadlines.

Ability to co-operate with new enviornments.

Communication skill

Basic fire safety program from Usha fire safety Equipment's

About Myself

I'm a sincere and hard worker and have the confidence that I can convert the challenges and difficulties encountered into opportunities to prove myself.

