

# VIMAL PRASANTH V R

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17-July-1989, Male

Thiruvananthapuram, Kerala.

## CAREER SUMMARY

An agile finance specialist with demonstrated experience in portfolio accounting services and treasury operations. Proficient in management and forecasting of cash flow, reconciliation of bank accounts, payroll processing, fund evaluation and providing recommendation for fund change, customer query handling.

## ACADEMIC QUALIFICATIONS

YEAR	EXAM NAME	BOARD
2016	Master of Business Administration (MBA)	TNOU
2009	Bachelor of Commerce (B.com)	Kerala University
2006	12th Standard	Board of Higher Secondary Examination, Kerala
2004	SSLC	Government of Kerala

## PROFESSIONAL EXPERIENCE

- ✓ **Associate Lead – Portfolio Accounting Services**  
**Envestnet Asset Management India Pvt Ltd. – Thiruvananthapuram**  
16<sup>th</sup> October 2019 – Present

Maintain fiduciary responsibility with the Advisors and sponsors, provide end-to-end support to the Central sales team and Investment team. Major responsibilities include -

- Strive for continuous improvement in the efficiency of various processes through automations and streamlining the workflows
- Supervise daily workflow and is accountable for delivery of work assigned to agreed service levels.
- Allocation of the works and ensure periodic deadlines are met.
- Ensure production issues are resolved in a timely manner or escalated to manager if necessary.
- Ensure high standards of service, accuracy and support are provided to clients.
- Provide training and motivation to brew
- Monitor staff performance and provide timely feedback to both staff and management.
- Provide input to routine and exceptional decisions regarding processes utilizing depth of knowledge/technical expertise to provide guidance and direction to the team.
- Extended support to the Billing team.
- Preparation and reporting of daily, weekly and monthly reports.
- Handle high priority queries.

- ✓ **Senior Executive - Finance**  
**RM Educational Solutions India Pvt. Ltd. (RM ESI) – Thiruvananthapuram**  
22<sup>nd</sup> May 2013 – 10<sup>th</sup> April 2019

Provide treasury management and support to the central finance team of RM Plc (holding company) and gained extensive experience across the following –

- **Cash flow management** - Allocation of payments received against invoices. Knowledge of Order to Cash (O2C) process. Ensure ample funds are available for day-to-day operations. Channelizing idle funds into profitable ventures.
- **Reconciliation** - Ensure daily, weekly, fortnight and monthly reconciliation of all bank accounts by posting necessary general ledger journal entries.

- **Payments processing** - Initiate weekly and ad-hoc domestic and international supplier payment requests and ensure loan interests and sales ledger refunds are processed in a timely manner incurring lowest bank charge.
- **Forecasting** - Instrumental in forecasting of cash flow. Collect forecast details from responsible departments and individuals across the whole group. Consolidation of the forecast data and present it to the Group Financial Controller.
- **Payroll Processing** - Monthly calculation and processing of payroll changes of UK employees.
- **Preparation of management reports** - Preparation and maintenance of daily cash collection report, forecast reports and reconciliation reports.
- **Intercompany funding and accounting** - Arranging and fulfilling intercompany fund requirements and ensure monthly cash sweeps. Calculation and accounting of intercompany interest.
- **Risk management** - Administration and processing of FX contracts placed.
- **Customer Queries** - Handle customer queries and liaise with the bank.
- **Assist in month close activities** – Ensure smooth closure of month ends and perform any additional responsibilities being vested.
- Evaluation of customer credit worthiness and approval credit limit for the Customers.
- **Service Quality Assurer** - Assurance of quality within the team. Identification and maintenance of configurable items. Facing internal and external audits.

### COMPUTER SKILLS

- MS Office
- Unit 4 Agresso
- Teamspirit
- System 21

### ACCOMPLISHMENTS

- March 2018 November: Took full responsibility in Implementation of PTX platform Via Barclays for processing payment and collection of direct debits.
- March 2018: Achieved an on-site process transition assignment to take ownership of the Treasury process. Was recognized by the UK CFO for the extended efforts for successfully getting transitioned on various tasks within less time, at the same time successfully giving training to Colleges and being able to meet SLAs.
- Received "Long Service Certificate " in recognition of completing 5 years' service.
- 2017: Attended two days awareness training on ISO 22301:2012 (BCMS)
- December 2017: Was able to achieve a net debt position of £13.5 million against a £17.5 million target in FY17 with effective management and forecasting of cash flow position. Received team as well as individual appreciations for the valuable contribution made.
- Contributed towards achieving a Net Promoter Score of 9 for Treasury and Payroll Team.
- March 2015: Achieved an on-site process transition assignment to take ownership of Forecast task

### OTHERS

- Father's Name - Mr. B Raveendran Nair
- Marital status - Married
- References - Will be provided on request.
- Industry experience – Education, Portfolio accounting
- Additional skill – Diploma in food production with industrial experience

I hereby declare that the above-mentioned information is true to the best of my knowledge and belief.

Vimal Prasanth V R.