



**SOORAJ V SAJU**

**91-7012612387**

**Soorajsaju03@gmail.com**

### **OBJECTIVE**

- **To work with an organization of distinction this recognizes my true potential and provides me sufficient avenues for professional growth through nurturing my skills and competencies.**

### **ACADEMIC QUALIFICATION**

<b>QUALIFICATION</b>	<b>SCHOOL/COLLEGE</b>	<b>YEAR</b>	<b>MARKS</b>
<b>DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT</b>	<b>VIDYA BHARATI COLLEGE SOUTH KALAMASSERY</b>	<b>MAR 2019</b>	<b>B CLASS</b>
<b>BCOM</b>	<b>ANNAMALAI UNIVERSITY</b>	<b>MAY 2016</b>	<b>68.75%</b>
<b>PLUS TWO</b>	<b>ST MARYS HSS SCHOOL PATTOM TRIVANDRUM</b>	<b>MAR 2013</b>	<b>75%</b>
<b>SSLC</b>	<b>MARY GIRI SCHOOL KUDAPPANAKUNNU TRIVANDRUM</b>	<b>MAR 2011</b>	<b>75%</b>

### **WORK EXPERIENCE**

- **Attended a training program for Cargo Handling and Procedures at CIASL ACADEMY**
- **Attended a training program for shipping documentation and Bills of Lading in MAERSK**
- **Worked in Kerala Builders as an Accountant for 1 year and 2 months**
- **Worked in Globesta Auditors and Accountants as accounts trainer for 4 months (Internship)**
- **Worked in Gtec Computer Education as accounts trainer for 8 months (Internship)**
- **Worked in Manvish Academy as accounts trainer for 2 months (internship)**

## **SKILLS**

### **➤ Computer Skills :**

- **Basic Computer Knowledge and well known operations in doing Ms Excel , Tally Erp 9 , Peachtree and Quick book**

### **➤ Strength :**

- **Excellent in presenting and Communicating complex ideas clearly**
- **Friendly and open minded**
- **Developing leadership skills**
- **Team building**
- **Well – Organized**
- **Self – motivated, reliable and goal oriented.**

### **➤ Language Skills :**

- **Malayalam**
- **English**
- **Hindi**

## **INTEREST/HOBBIES**

- **An avid follower of Arsenal FC , Indian cricket team and Chennai Super Kings**
- **Personal interest in singing , listening to music and watching movies from across the globe**
- **Interest in travelling , trekking and worldwide cuisine**
- **Stamp Collection**

## **Personal Information**

**Name : SOORAJ V SAJU**  
**Age : 24**  
**Date of Birth : 29/08/1994**  
**Gender : Male**

## **Address For Communication**

**Sooraj V Saju**  
**Flat No. A-301**  
**Dream Flower Estella near Hotel Sea Park**  
**South Kalamassery**  
**PIN: 683104**

## **DECLARATION**

**I hereby declare that every information in this resume are true, complete and correct to the best of my knowledge and belief.**

**Place: Ernakulum, Kalamassery**

**Date: 02/01/2020**