

SUJITH PILLAI

TRIVANDRUM

Mobile - 7736724416

Email:-sp007pillai@gmail.com**CV – Sr. ACCOUNTANT**

A qualified accounting professional with master's degree in Finance and more than 8years accounting experience in GCC in construction and infrastructural development. Strong exposure in working with MNC, under IFRS, technically proficient in MS Excel / Accounting packages with strong analytical skills and fluent written and communication skills inEnglish.

AREAS OF EXPERTISE

- | | | |
|----------------------|-------------------------|-----------------|
| • PROJECT ACCOUNTING | • INVENTORY ACCOUNTING | • MIS |
| • ACCOUNTS PAYABLE | • ACCOUNTS FINALISATION | • BUDGETING |
| • RECONCILIATIONS | • PAYROLL ACCOUNTING | • CASH HANDLING |
| • AUDIT COMPLIANCE | • BOOK KEEPING | • VAT(UAE) |

PROFESSIONAL EXPERIENCE HISTORY**Senior Accountant***(Jul 2019 – till date)*

Jelfar Star Contracting LLC

Company Profile: A fast growing MEP contracting firm established in Dubai and have many ongoing projects.

Location: Dubai

Manpower: 120

Duties and Responsibilities:

- Single handedly managing the overall accounting activities and reporting to Finance Manager.
- Finalization of accounts (monthly, quarterly and yearend).
- Preparation of Financial and MIS Reports for Management.
- Managing Intercompany and bank reconciliations and AccountsPayables.
- Inventory Accounting and finalization of inventory accounts and reports.
- Preparation of U.A.E VAT for the firm as per time schedule.

Project Accountant***(Jun 2015 – Dec 2018)***

Archirodon Construction (Overseas) Co. S.A

Company Profile: A certified international construction group headquartered in Athens Greece, above 50 years of diversified activities offering full range of services in engineering and construction projects worldwide.

Project Name : Central Facility Yard – RAK
Location : Ras Al Khaima, UAE
Manpower : 350 employees
Scope of Work : A Central Facility Yard (CFY) which provides services such as repair and dry-docking of company owned heavy equipment, cranes, barges, dredgers etc and various fabrication services to projects.

Duties and Responsibilities:

- Responsible for the overall accounting activities, reporting to Chief Accountant and Commercial Manager.
- Finalization of accounts (monthly, quarterly and year end).
- Preparation of Monthly Financial and MIS Reports
- Preparation of Intercompany and bank reconciliations and Accounts Payable.
- Inventory Accounting and finalization of inventory accounts and reports.
- Preparation of Amortization, Depreciation and Accrual schedules.

Project Accountant***(June 2014 – June 2015)***

Project Name : NAKILAT EPIC of Civil & MEPI Works (Phase 2 A) Project
Location : Ras Laffan, Qatar
Manpower : 700 employees
Contract Value : USD 80 Million
Scope of Work : EPIC of Civil and MEPI Works for Nakilat Project, Phase 2A, Port of Ras Laffan, Qatar

Duties and Responsibilities:

- Preparation of Intercompany and Bank reconciliation
- Reconciliation of supplier's a/c and settling of disputed claims/invoices
- Inventory Accounting and finalization of inventory accounts.
- Responsible for the overall accounting activities, reporting to Chief Accountant and Commercial Manager.

Project Accountant***(August 2012 – June 2014)***

Archirodon Construction (Overseas) Co. S.A

Project Name : General Cargo with Liquid Terminal
Location : Salalah, Oman
Manpower : 900 employees
Contract Value : USD 100 Million

Scope of Work : The General container terminal covers the construction of an additional 1200

Meters of multi-purpose berths with 18 meters of draft and includes liquid Commodities loading facilities.

Duties and Responsibilities:

Responsible for the overall accounting activities, reporting to Chief Accountant and Commercial Manager.

- Finalization of periodical (monthly, quarterly and year end)accounts
- Preparation of Monthly Financial and MIS Reports
- Preparation of Intercompany and Bank reconciliation
- Reconciliation of supplier's a/c and settling of disputed claims/invoices
- Inventory Accounting and finalization of inventory accounts.
- Preparation of Amortization, Depreciation and Accrual schedules.
- Processing of accounting entries related to cash, bank, invoices, payment certificates anddebit/credit

SPAR Group

Worked as Cashier in SPAR shop in UK (Part time). (Till June2012)

Educational Qualification:

- Masters - MBA in Finance from **University of Wales, London** –2010
- Bachelors - B.com from SN College, Kerala University -2008.
- Higher Secondary - HSBE, Government of Kerala -2005.

ComputerKnowledge:

- MSOffice
- Tally7.2
- SAP

LanguageSkills

- a. English – Full professional proficiency
- b. Hindi – Full professional proficiency
- c. Malayalam – Native bilingual proficiency

Personal Information

DOB : 04/02/1987

Gender : Male

Marital Status : Married

Religion : Hindu

Nationality : Indian

Visa Status : Employment Visa

Valid UAE D/L No :193466

D/L Expiry Date :07.06.2027

References Available on request