

**Naina G T**

Carmal villa Kalvari, Koop

Mannoorkonam P O

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**CAREER OBJECTIVE**

I am a consistent, hardworking, highly motivated person. I am looking to improve my position in the work force, expand my knowledge and establish long term employment in a friendly environment.

**ACADAMIC DETAILS**

Course	Institution	Year	of	Percentage
			Passing	
M com (Finance)	Govt Arts College Thycaud	2018		72%
B com (Finance)	Govt College Nedumangadu	2016		81%
Plus Two	SNV HSS Anad	2013		88%
DCFM	C-DIT	2013		72%

**EXPERIENCE**

- Present: working as Accounts assistant at Classic Bajaj since February 2019

**INTERESTS**

- Accounting
- Finance and Banking sector

**PERSONAL STRENGTHS**

- Exceptional motivational and leadership skills
- Excellent communication skills
- Remarkable patience with reliability and responsibility.
- Ability to make a strong and healthy relation among the employees.

## **COMPUTER KNOWLEDGE**

- Excellent in basic use of computer
- Proficient in working on MS office
- Knowledge in Tally ERP

## **PERSONAL PROFILE**

- Date of Birth :26/02/1995
- Marital status : Single
- Nationality : Indian
- Known Language: Malayalam, English, Hindi
- Hobbies: Listening Music, Reading Books, Playing Violin

## **DECLARATION**

I hereby declare that the above mentioned information is true in best of my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

**NAINA G T**

Date: 10/12/2019

Place: Nedumangad