

ARVIND ANIL

Accounts & Finance Professional



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An achievement-oriented professional, targeting assignments in **Finance & Accounts** with an organisation of high reputation preferably in Kerala.

Core Competencies

Financial Reporting & Analysis

Accounts Payable & Receivable

Monthly Account Reconciliations

Client Support & Query Resolution

Audit & Internal Control

Credit Control


MIS Reporting & Documentation

Courses / Certifications


Soft Skills


Analytical


Collaborator


Problem-solver


Communicator


Thinker


Planner

Profile Summary

- ❶ A competent **finance professional** with **4 years** of rich experience in **Accounts & Finance, Credit Control and Auditing**
- ❷ Hands-on-experience in **finance functions** including budget monitoring and control, preparation of MIS and analysis for variances, profit monitoring, internal financial controls and finalisation of accounts
- ❸ Expertise in managing financial accounting, receivables & payables management, preparation of ledger books, bank reconciliation statements and finalization of accounts
- ❹ Worked on the implementation of best practices in the acquisition due diligence, modelling, integration and accounting processes
- ❺ Expert in preparing/ explaining weekly profit & loss projections; establishing product line profit & loss statements to identify opportunities and risks
- ❻ Conferred with **Navratna Award** (which is given for **the best performing employees in Allianz**) in Nov 2018
- ❼ An effective communicator & negotiator with strong analytical, problem-solving & organizational skills
- ❶ Pursuing **CMA Course**
- ❷ Pursuing **Certification Course Corporate Finance with IACT Global and Risk Management** with V-skills – A Govt. of India and Govt. of NCT Delhi Co-initiative
- ❸ **Microsoft Certified Excel Professional**
- ❹ **SAP B-1 Certification** Course
- ❺ Knowledge in **Tally Accounting Software, MS Word and MS PowerPoint**
- ❻ **Diploma holder of IFRS** approved by ACCA

Career Timeline

KPMG Global
Delivery Services,
Cochin as Audit
Associate

Allianz Global,
Kazhakootam as
Finance Executive

Jun'16-Feb'17

Feb'17-Jan'18

Since Mar'18

Alamy Images Pvt.
Ltd., Technopark
as Accounts
Trainee



Work Experience

Allianz Global, Technopark as Finance Executive

Since Mar'18

Role:

- Supervising financial accounting, receivables & payables management, bank reconciliation statements and finalization of accounts; analysing client accounts and assisting the clients about their routine accounting functions
- Preparing weekly & monthly statement and Final Accounts
- Finalizing statutory books of accounts like P/L & Balance Sheet, Income Statement, Trial Balance for ensuring smooth financial operations
- Producing monthly dashboard reports for tracking key performance metrics including profitability & utilization
- Designing, managing and ensuring the accuracy of the financial statements
- Generating SAP reports, KPI reports and so on
- Analysing and reconciling accounts related to departmental budgets and vendor accounts; resolving all complex accounting issues within the time frame



Previous Experience

Alamy Images Pvt. Ltd., Technopark as Accounts Trainee

Feb'17-Jan'18

Role:

- Analysed UK accounts and assisted the clients in their routine accounting functions
- Prepared weekly & monthly statement, executed Bank Reconciliation, Credit Card Reconciliation and so on
- Resolved entire complex accounting issues within the framed time
- Designed, managed, and ensured the accuracy of the financial statements
- Worked on & managed Accounts Receivable and Accounts Payable

KPMG Global Delivery Services, Infopark, Cochin as Audit Associate

Jun'16-Feb'17

Role:

- Developed relationships with clients; analysed client's accounts and assisted them in routine accounting functions
- Prepared audit reviews after analysing client accounts; prepared & analysed all accounting and financial records
- Ensured that all the transactions are undertaken with respect to the laws decided by the client's government



Academic Projects

MBA Project

Topic: Comparative Study of Systematic Investment Plan and Lump Sum Investment Plan in Mutual Fund for Past 5 Years

Findings:

- SIP is good for those investors who are ready to invest consistently as it will give the best results in the long run
- Investing in Lump Sum Investment Plan at the right time offers better results than SIP
- For small investors with a little or no market exposure, SIP is the best option to invest

UG Project

Topic: Impact of Internet Banking with reference to Customers of ICICI Bank

Findings:

- 75% of the customers use Internet Banking and 60% out of 75% are youth



Internship

June 2015- July 2015 with Hedge Equities, Cochin as Intern (Finance & Marketing)

Conducted fundamental analysis on Paint Industry and executed the first sale of TORO ORSO in Kerala.



Education

- 🎓 **MBA (Finance)** from Rajadhani Business School, University of Kerala in 2016 with 80% **(5th Rank in Kerala University)**
- 🎓 **B.Com. with Computer Applications** from A J College of Science and Technology, University of Kerala in 2014 with 75%

Academic Achievements / Extracurricular Activities

- 🎓 Secured 5th Position in MBA examination of Kerala University
- 🎓 Contributed as Student Placement Co-ordinator of Rajadhani Business School
- 🎓 Acted as Secretary of AIMS, Rajadhani Business School
- 🎓 Won 3rd prize in Finance game competition held by DCS MAT KINFRA
- 🎓 Received certificate for attending the First Aid Course
- 🎓 Received certificate for Finance game from SB College
- 🎓 Presented a paper on Cost Management Strategies of MSME's at Kristu Jyoti College



Personal Details

Date of Birth: 23rd October 1993

Languages Known: English, Malayalam and Hindi

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