

Jessen Sam



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Career Objective

A semi qualified Chartered Accountant, diligent and sincere, looking for an opening in a fast paced, growth oriented organisation, to curve out a responsible position where I can utilise my skills and put my tireless dedication for my professional growth and that of organisation.

Professional Summary

- Experienced in entire gamut of accounting and finance operations entailing preparation and maintenance of statutory books of accounts and administering the finalisation of yearend financial statements.
- Track record of overseeing financial statements including trial balance, bank reconciliation reports, profit and loss account, age-wise accounts payables and receivables statements and balance sheets.
- Gained exposure in book keeping, processing payroll, preparation of tax returns, bank reconciliation, accounts and cash management.
- Strong communication skills, interpersonal skills and ability to rapidly build relationships.
- Ability to adapt and learn quickly with good attention to detail.

Education

- **CA Inter-** Intermediate (Integrated professional Competence)
Examination held by Institute of Chartered Accountants of India in May 2018 with 55% marks.
- **Master Degree in Commerce (M.Com)** from University of Madras in June 2017 with 56% marks.
- **Bachelor of Commerce (B.Com)** from University of Kerala in April 2013 with 79% marks.
- **Professional Diploma in Computerised Financial Accounting** from Rutronix, Govt. Of Kerala in July 2012 with 77% marks.
- **Higher Secondary Examination** held by HSE Board, Govt. Of Kerala in March 2010 with 85% marks.
- **Secondary School Leaving Examination (SSLC)** held by GED, Govt. Of Kerala, in March 2008 with 85% marks.

Experience

Three year Articleship Experience from Philip & Mathew, a firm of Chartered Accountant located in Trivandrum, Kerala where I deal with audit of various Banks, Companies, Societies, Firms besides finalisation and consolidation of various organisation.

Skill Sets and Personal Strengths

- Good Communication Skills
- Problem Solving and Decision Making skills.
- Adaptive to new circumstances.
- Always willing to learn new areas.
- Ability to work in a team.

Technical Skills: MS Office, Tally, Peachtree.

Accolades and Certificates

- Completed the ITT and Advanced ITT conducted by ICAI (ITT-Information Technology Training).
- Completed the GMCS and Advanced GMCS conducted by ICAI (GMCS-General Management and Communication Skills).
- Actively participated in various Events and National Convention organised by ICAI.

Personal Details

Date of Birth : 20/06/1992

Languages Known : English, Hindi, Malayalam

Fathers' Name : Fr. Sam Kanjickal

Sex : Male

Nationality : Indian

Address : Kanjickal Grace Bhavan, Ambey Valley, Latha Nagar,
Kallayam PO, Mukkola, Mannanthala, Kerala-695043

Declaration

I hereby declare that all the above furnished details are correct to the best of my knowledge.

Jessen Sam