



# Curriculum Vitae

## **Saidali N**

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### **Career Objective:**

A trained logistics professional, seeking a challenging opportunity in the field of logistics in a reputed and progressive organization that will make use of my qualification, skill, expertise and also provide ample opportunity for career development.

### **Work Experience:**

- Sky Blue Shipping LLC** **Period: February 2019 – March 2020**  
**Dubai, UAE**  
**Designation: Operation Executive**
- Blue Planet Logistics Pvt Ltd** **Period: March 2017 – November 2018**  
**Bangalore, India**  
Associate Companies of Blue Planet Logistics Pvt Ltd
  1. Indial Shipping Pvt Ltd
  2. Embassy Transportation (I) Pvt Ltd
  3. Neptune Container Line & Logistics Pvt Ltd**Designation: Customer Support Executive**
- GVR Logistics** **Period: February 2016 – May 2016**  
**Designation: Trainee (Project)**  
**Project:** A Study on “Third Party Logistics Provider and the Export Procedures & Documentation In India” at GVR LOGISTICS
- Total Shipping and Logistics Pvt Ltd** **Period: February 2015 – May 2016**  
**Designation: Trainee (Internship)**

### **Duties and Responsibilities**

#### **1. EXPORT – (AIR, FCL & LCL)**

- Placing booking with shipping line / airlines and arrange transportation for cargo pick up and place the container/vehicle at loading place for stuffing.
- Collecting commercial invoice, packing list and other related documents from customer (shipper) for preparing Export Declaration and clearance in UAE (MIRSAL II) and in India for filing SB and customs clearance purpose.
- Submitting draft SI to shipping line (both in UAE and India) and preparing VGM and Form 13 for container loading on planned vessel in India
- Preparing Bill of Lading draft & COO for getting approval from customer (shipper) for approval (both in UAE and India).
- For free hand / direct shipment – Releasing the BL from shipping line and sending complete set of original documents to customer (shipper).

- For nomination / Ex-works Shipments – Will be sending Pre alert documents (MBL, HBL) to the agent at destination and release HBL to local shipper at POL along with other original custom cleared documents.
- Preparing final invoice to customer/agent as per agreed terms and releasing payments to vendors.
- Shipment tracking and updating the customer (shipper) and agent till the cargo arrives at destination port for clearance & delivery.
- Attending Calls from both internal & external customers, suppliers and agents regarding freight, shipments/booking.
- Answering the inquiries and queries of customers

## **2. IMPORT – (AIR, FCL & LCL)**

- Responsible for collecting import documents (MBL, HBL, Invoice and Packing List...etc) from Shipper/Agent from origin port for preparing BOE (MIRSAL II) both in UAE and INDIA.
- Cargo tracking and updating the concerns till the shipment is custom cleared and delivered to consignee.
- Arranging payment to shipping lines for obtaining import delivery order basis terms of shipment.
- Arrangement of transportation (delivery of goods to consignee premise)
- Invoicing the customer/agent as per agreed and arranging the payment for vendors.

### **Education Qualification:**

- Completed Post Graduation in MBA (Logistics and Shipping) from Indian Institute of Logistics, Kochi under Bharathiar University in 2016
- Completed Degree Bachelor of Commerce (Computer application) from TKM center for Higher Education, Kollam Under MG University in 2013

### **Computer Proficiency:**

- Jupiter and E-freight (Software's used at previous worked organization)
- Tally ERP
- MS Office, Internet, E-Mail
- Ability to work in fully computerized environment

### **Areas of Interest:**

- Documentation
- Operations
- Freight Forwarding
- Shipping Line
- Warehouse

### **Personnel Vitae:**

- Date of Birth : 20.06.1992
- Sex : Male
- Nationality : Indian
- Religion : Islam
- Passport No : P0945253
- Languages Known : English, Malayalam and Tamil

Date:

Saidali N

Place: Kollam