

ANJU K

CAREER OBJECTIVE: Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

PERSNOAL PROFILE

Address for communication:

SNRA 11, Melethil Veedu,
Nedumcaud, Karamana P.O
TVM, PIN:695002

EMAIL:

anjukchinju1999@gmail.com

CONTACT NO

8943020179

7025028342

Date of birth:

20-01-1999

Father's Name:

Subbayyan. P(Late)

Mother's Name:

Kala. S

Hobbies & Interest:

- Stitching
- Farming
- Mentoring students

Personality Traits:

- Quick learner
- Deductive
- Creative
- Team player

Language Known:

- English
- Malayalam
- Hindi,Tamil

ACADEMIC QUALIFICATION:

Course	Institute	Board/ University	Year of passing
B Com (Taxation)	N.S.S. Arts College for Women, Thiruvananthapuram	University of Kerala	2019
12 th (Commerce)	Govt.Model.H.S.S Pattom	Kerala state board	2016
10 th	Govt.G.H.S.S. Karamana	Kerala state board	2014

TECHNICAL SKILLS:

- Financial accounting on Tally ERP 9.0
- Finalizing Balance Sheet of various clients
- Filing GST return for various business
- Advanced Excel ability
- Having experience in B2B and B2C Marketing
- Working knowledge of Internet
- Working knowledge of MS Office

DIPLOMA COURSE:

Achieved FIRST CLASS in **Certificate In Computerized Accounting** (CCA) conducted by Kerala government.

EXPERIENCE:

Currently working in "G Square Associates" from May 2019 to till date as Accountant