

CURRICULAM VITAE



SULTHANA .S

Mubarak Manzil
Thempammoodu
Pullampara.P.O
Venjaramoodu
Thiruvananthapuram - 695607
Kerala

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OBJECTIVE

I would like growing professionally through your esteemed organization where my expertise can contribute to the growth of your organization and as well as mine. My academically gained knowledge and analytical skills are ever competitive and beneficial.

QUALIFICATION

Course	Institute	Board/University	Year	Percentage Mark
SSLC	Model public school Pallipuram	Central Board of Secondary Education	2015	86%
Plus Two	Govt.Girls HSS Kanyakulangara	Kerala Board Of Higher Secondary	2017	88%
B.Com Commerce & Tax Procedure and Practice	SN college of Advanced Studies	Kerala University	2020	74%

ASSETS

- ❖ Dynamic, Analytical and troubleshooting skills.
- ❖ Highly motivated to work as a team.
- ❖ Written and verbal communication skills.
- ❖ Customer service.
- ❖ Critical thinking.
- ❖ Standards of accounting.
- ❖ Knowledge of regulatory standards.
- ❖ General business knowledge.
- ❖ Problem-solving skills.

PROJECTS

A STUDY ON CUSTOMER SATISFACTION OF KERALA GRAMIN BANK,
POTHENCODE BRANCH

PERSONAL SKILLS

- ❖ Lots of Ideas to Implement.
- ❖ Basic Computer Knowledge.
- ❖ MS office.
- ❖ Basic Tally Knowledge.
- ❖ Designing.

PERSONAL MEMORANDUM

Father's Name : Salim.M
Age : 21 years
Date of Birth : 01-05-1999

Marital Status : Single
Gender : Female
Language Known : English, Malayalam & Hindi
Nationality : Indian
Alternate Contact No : 9995550107

DECLARATION

I hereby declare that the above particulars are complete, correct and true to the best of my knowledge and belief.

Place : Pothencode

Date :

SULTHANA S