

RESUME

SARATH SEKHAR R S

Karthika Bhavan
TC 13/311-1 Pattoor Pettah PO
Trivandrum 695024

Email : sarathsekhar11@gmail.com
Contact : 7907483282

CAREER OBJECTIVE:

Seeking a challenging opportunity in an **Organization** to excel and grow along with the organization by utilizing my knowledge and acquired skills towards fulfillment of organizational vision.

PERSONAL SKILLS

- Dedication and drive as a hard-working individual.
- Good communication and team-building skills
- Ability to handle the situations in pressurized environment.
- Quick learner, Adaptive to changing environment
- Positive attitude, eager to learn

QUALIFICATION DETAILS:

QUALIFICATION	YEAR OF PASSING	INSTITUTION	PERCENTAGE
B.COM (Bachelor of commerce)	2019	University of Kerala	54
12 th	2015	SMV Govt Model HSS	70
SSLC	2013	St Joseph HSS Tvm	85

TECHNICAL SKILLS:

- Technical Skills : Tally, Hot soft, Winman,
- Subject of Interest : Accounting and Financial Management

WORK EXPERIENCE

Ranjit Karthikeyan Associates [Chartered Accountants]	1 year of experience in the field of accounting auditing & taxation as a trainee. Key areas handled are <ul style="list-style-type: none">➤ Preparation of accounts of various clients as per their requirements➤ Preparation of financial statements of various entities➤ Handled audit including internal audits of various entities➤ Filing of return of income
Parpella Pvt Ltd	<ul style="list-style-type: none">➤ Preparation of accounts➤ GST & other Tax Return Filing➤ Preparation of MIS Reports

PERSONAL PROFILE

Name : Sarath Sekhar R S
Father's Name : B Rajasekharan Nair
Mother's Name : T Sathikumari
Date of Birth : 06/07/1997
Sex : Male
Marital Status : Single
Nationality : India
Hobbies : Music, Reading, Travelling
Languages Known : English, Malayalam, Hindi and Tamil

DECLARATION:

I hereby declare that the above given details are correct to the best of my knowledge.

Place: Trivandrum
Date : 28/08/2020