



Jibin Bhadran

Financial Accountant (5 years experience)

Synopsis: A commerce graduate with five years experience in the field of Accounting , Finance , Taxation , Office Administration & Ware House Management. I'm looking forward to work with a dynamic, commercially focused people-oriented company, that shall help me to utilize my professional ability, skill & experience and provide opportunities for my professional growth.

Key Skills:

- Analytical and mathematical skill related to Accounting & Finance.
- Strong financial and management accounting background.
- Basic understanding about payroll benefits and administration.
- Prioritize individual workloads according to deadline.
- Confident & pro-active approach to work.
- Knowledge in Audit Standards
- Ability to formulate quick policies and procedure in a professional manner.

Academic Background:

- Bachelor of Commerce - Taxation law & accounts (2011- 14) from University of Kerala , India.
- Higher Secondary Education in commerce- Plus Two (2009-11) from Government of Kerala, India.

Additional Qualification:

- Tally ERP. 9 from Tally Academy , year -2014

Work Experience:

- Accountant from 6th July 2015 to 31st March 2018 in **The Raviz Resorts & Spa Ashtamudi**, Kollam, India - **Five Star Deluxe Hotel-** a unit of Raviz **Hotels & Resorts**.
Roles Handled: General Cashier, Receivables-in-charge, Payables-in-Charge, Credit Supervisor, MIS executive to Finance Controller.
- Asst. Manager -Accounts from 7th April 2018 to till Present in Safari centre - a trading company owned & managed by **Safari Group of Companies**, Qatar.
Roles Handled: Accounts In charge, Admin In Charge, Warehouse In charge

Declaration:

I hereby declare that, the particulars above furnished are true to the best of my knowledge and belief. If given an opportunity I assure you sir that I shall endeavour the best in discharging my duties to the entire satisfaction of the concern and to my superiors.

Yours Faithfully
Jibin Bhadran

PROFESSIONAL EXPERTISE

Financial Accounting
Management Reporting
Financial Analysis
Taxation
Accounting Systems
Data Encoding
Book keeping
File management

ABILITIES & SKILLS

Excellent communication
Willing to learn new concepts
Detail - oriented
Creative Thinker
Avid Team Player
Innovative idea Creation
Organised & can Prioritize

PERSONAL INFO

Jibin Bhadran
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REFERENCES

Available upon request

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