

RESUME

Mrs. LAXY JOSE

Email: lachuprasad5@gmail.com

Mobile: +91 7358076355

: +91 7010806456

Present Address:

Flat No.F1,

No.25,Kavya Flats, Tulip Enclave,

Golden George Nagar,

Mogappair East,Chennai-600037,

Tamil Nadu State, India.

Career Objective:

Aspiring for a suitable job, that will both utilize and strengthen the skills acquired during my course, for your esteemed concern and establish a unique identity globally.

Professional Experience:

1. Worked as Office Administrator in a private firm for 3 years.
2. Worked as Customer Relation Executive in ICICI Bank for 4 years.
3. Worked as HR and Admin in Coastal Shipping Company for 3 years.
4. Worked as Jr.Officer in ICICI bank for 2 years.

Technical Skills:

Diploma : Scretarial Practice from DBTII, Lucknow.

Software Knowledge: MS Office, Tally.

Educational Qualification

Qualifications	School / College	Board/ University
Pursuing MA in Psychology	IGNOU	IGNOU Open University
MBA	Annamalai University	Annamalai University
Bachelor Of commerce	Govt.College Kodanchery	Calicut University
Pre-Degree	Govt.College Kodanchery	Calicut University
SSLC (10th Grade)	St.Antony's Higher Secondary School,Kannoth	State Board Examination

Personal Details

Name : Mrs.Laxy Jose
Passport No. : F5329064
Date of Birth : 18-02-1980
Age : 39
Nationality : Indian
Religion : Christian-Roman Catholic
Marital Status : Married
Husband's Name : Krishna Prasad.J
Languages Known : Malayalam,English,Hindi,Tamil.
Permanent Address : Pulimalayil House,
Puthuppady P.O, Eangappuzha,
Kozhikode District,
Kerala State,India.
Pincode- 673586.
Telephone : +91 7358076355/7010806456.
Email : lachuprasad5@gmail.com

Declaration

I do hereby declare that the above given details are true to the best of my knowledge.

Yours Faithfully,
Laxy Jose

Place : Chennai,India.
Date :