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| **Mob: No. 9847561155**  **email:Manojrekha2020@gmail.com** Present Address:Sabari, CRA 195, Pathiripally, Mukkola Post  Thiruvanananthapuram. Dist  Kerala (State), India. Permanent Address:Sabari, CRA 195, Pathiripally, Mukkola Post  Thiruvanananthapuram. Dist  Kerala (State), India. Personal Data Date of Birth: May 23 1977  Sex: Female  Religiion:Hindu  Caste: Saivavellala  Nationality: Indian  Marital Status: Married  Father : P.Sasidharan Pillai  **Known Languages**  Englis h and Malayalam,Hindi  (Read,Speak& Write)  Hobbies :  Gardening, Cooking | ****Objective:****  Seeking a position to utilize my skills and abilities in the Industry, a job where growth prospects are unlimited and individuality is recognized by work, and to achieve professional satisfaction by meeting higher responsibilities and involving in competent work areas.  ****Education:****  2001**FINANCIAL ACCOUNTING (TALLY ERP 9)**  2000 **B.COM Accountancy**  (Co-Operative College, TVPM)  1996 **PRE-DEGREE**  **(**NSS College Nermankara**)**  1993 **S.S.L.C**  ( Cotton Hill Girls High School, Vazhuthacaud)   |  | | --- | | **Experience:** |  * Three year experience as an Accountant Assistant in Chartered accountant Firm Vijayan & Associates Trivandrum(2001 to 2004) * Five year experience as Admin Cum Accountant in Sevasadhanam Bhavani Arogyanitham Nalanchira Trivandrum,(15.03.2004 to 30.06.2009) * Eight year experience as an Accountant in Galaxy Preprint Process ,Trivandrum (01.08.2009 to 5.08.2017) * Now working as Accountant in Talent Academy Pvt Ltd , Trivandrum(14.08.2010 to Till date) |

Comprehensive problem solving abilities, Ability to deal with

people diplomatically, Fast learner, Team facilitator. As an individual,

I consider myself conscientious, honest and frank.

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| Personal Skills: |

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| Strength: |

* Able to work and stay focused under pressure
* Get along well with colleagues
* A strong will power with desire to contribute and succeed
* Ready to do things differently if it aids better results.

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| **DECLARATION** |

I hereby declare that the information furnished above is true and complete to the best of my knowledge and belief.

**Rekha.R**

**Place : Trivandrum**

**Date : 03/08/2020**