**Rahul V V**

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**Career Objective**

To strive for excellence, to work in such an environment that will enhance my knowledge and career, where I can perform my skills according to my strong caliber and efficiency with an organization that strategically use my potential abilities.

**Educational Qualifications**

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| --- | --- | --- | --- |
| **Qualification** | **Year of**  **passing** | **Name of institution/university** | **Marks**  **Obtained** |
|  |  |  |  |
| MBA | - | Discontinued from University of wales Lampeter,UK | NA |
| Bachelor of Commerce | 2009 | Bishop Appasamy college  ,coimbatore (Bharathiar university) | 58.1% |
| Plus Two(science) | 2005 | Lourdes mount HSS,Trivandrum | 68.1% |
| SSLC | 2003 | St Josephs Higher Secondary School, Trivandrum, | 73.5% |

**Software/Computer Proficiency**

* Well-versed with MS Office (MS Excel/ MS Word/MS Power Point) applications.
* Accounting Software- Tally ERP.
* Basic Knowledge on Computer Networks and Hardware.

**Professional Experience:**

* M/s. RANJIT KARTHIKEYAN ASSOCIATES, Chartered Accountants , Trivandrum
* As accounting and auditing staff from 1ST JUNE 2015-3RD DECEMBER 2016
* From 5th DECEMBER 2016 – 4TH December 2019 (3years)
* Worked as a Articled Assistant at RANJIT KARTHIKEYAN ASSOCIATES, Trivandrum (One of the reputed Chartered Accountant Firm in Kerala having Branches in Kochi and KozhiKode).
* Currently working with GOPAN TP and ASSOCIATES,CHARTERED ACCOUNTANTS, TRIVANDRUM AS THE ACCOUNTS AND AUDIT MANAGER From 15th june 2020

**Duties & Responsibilities:**

* Statutory audits (including Bank audits), Tax Audits and Internal Audit
* Offering advice in relation to tax- Companies, Individuals and Partnership Firms.
* Accounts Finalization, preparing Financial Statements including cash flow statements, bank reconciliation and ledger scrutiny
* Exposure to accounting policies and procedure Prepares special financial reports by collecting, analyzing, and summarizing account information and trends.
* Maintains customer confidence and protects operations by keeping financial information confidential.
* Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies.
* Accomplishes the result by performing the duty.
* Contributes to team effort by accomplishing related results as needed.

**Audit Experience:**

* Vouching and verification of Cash and Bank Books, Sale and Purchase Register, Debtors Ledger, Creditors Ledger, General Ledger ,fixed assets so as to authenticate the figures appearing in the Books of Accounts of the client.
* Verification of Banks Reconciliation Statements, Fixed Assets and Stock.

**Personal Strength:**

* Possess excellent planning, analytical & problem solving skills.
* Strongly commercial with excellent communication and influencing skills.
* Energetic, enthusiastic and capable of working independently and a good deal of autonomy.
* Ability to function as a team player and alternatively work independently to achieve objectives.
* Understand client requirements and meet the expectations in time without compromising on quality.
* Have excellent time management skills & can meet the deadlines effectively.

**Co - Curricular Activities**

* Computer Training Course under Institute of Chartered Accountants of India (ICAI)
* Attended the General Management and Communication Skills (GMCS) course conducted by ICAI.
* Have attended many guest lectures and seminars conducted by ICAI.

**Personal Profile**

Date of Birth : 19/12/1986

Gender : Male

Martial Status : Single

Nationality : Indian

Languages Known : Malayalam, English, Tamil,Hindi

Address : New Mangaram,kairali nagar,mannanthala

Trivandrum-695015

**Date:**

**Place** : Trivandrum **RAHUL.V.V**