Remesh A

***Accounts Manager***

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| *“I feel that my strongest strengths are firstly having a passion towards the Accounts and Finance field. A highly-motivated and self-directed finance professional, with a diverse educational background, focused on improving the financial status of the company. Familiar with monitoring variances, identifying trends and recommending appropriate actions. A team player who has a demonstrated ability to interact effectively with managers and co-workers”.* | | |
| * Cost Determination * Cost Accounting * Customer Service * Tally Package | * Financial Forecasting * Reconciliation of financial statements * Internal Audit | * Corporate Finance * Budgeting * Planning and Reporting * MS Office |

## PROFESSIONAL EXPERIENCE

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| **Ulticarma Pvt Ltd, Azeem Tower, Enchakkal, Trivandrum** |
| ***Accounts Executive, Oct 2017– April 2018*** |

* Documents financial transactions by entering account information- Healthcare Industry in Saudi Arabia
* Summarizes current financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports.
* Reconciles financial discrepancies by collecting and analyzing account information.
* Prepares special financial reports by collecting, analyzing, and summarizing account information and trends.

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| **The Capital – Hospitality division of Air Travel Enterprises India Ltd** |
| ***Assistant Manager- Accounts, January 2008– Sep 2017*** |

* Preparation of Daily Revenue Statement and reporting to the Management
* Preparation of Final Accounts and Internal Audit on a quarterly basis.
* Monitoring of Debtors & Creditors Accounts
* Bank Accounts Maintenance and Reconciliation
* Monthly Performance Report preparation and reporting to Management
* All Statutory matters regarding Service Tax, Luxury Tax, Profession Tax, Income Tax, Provident Fund & Employees State Insurance.

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| **Great India Estates Pvt Ltd- Division of Air Travel Enterprises India Ltd** |
| ***Assistant Manager- Accounts, Feb 2007– Dec 2007*** |

* Part of a team responsible for complete audit of corporate annual statement prior to filing it each year.
* Developed revenue and expense trends for each department to be used in budgeting.
* Responsible for tracking all expenses and creating monthly report for executives.
* Budgetary preparation and financial data analysis

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| **Chrysalis Communications Pvt Ltd- Division of Air Travel Enterprises India Ltd** |
| ***Assistant Manager- Accounts, Sep 2002– Jan 2007*** |

* Assisted with new business process management by incorporating financial modules
* Handled cash reconciliations, payment date accounting and monthly reporting activities
* Assisted in analysing company’s financial data and performances
* Evaluated capital expenditures and depreciation date
* Identified financial performance trends and assisted in developing recommendations for improvement
* Reviewed financial information and forecasts and provided support in creating prudent financial models
* Assisted in developing and implementing cash flow and debt management strategies
* Prepared budgets and identified capital management and financing options

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| **Air Travel Enterprises India Ltd** |
| ***Accountant, Nov 2000– Aug 2002*** |

* Identified revenue trends and utilized those trends to help develop budget forecasts.
* Responsible for constantly updating executive team on comprehensive financial health of the company.
* Preparation of Bank reconciliation statement
* Financial data preparation
* Budgetary control and finance management

## EDUCATIONAL QUALIFICATIONS

* Completed **CA Article ship** Training at Trivandrum in **Vijaya Kumar & Easwaran, Chartered Accountants** firm
* Bachelor of commerce from University of Kerala

## COMPUTER KNOWLEDGE

* Tally,
* Power Office (Air Travel Package),
* Hot Soft (Hotel Business Package)
* M S Word, Excel, and Power point

## PERSONAL DETAILS

Communication Address  **:** Charuvila Puthenveedu, RKRA – 5, Ramachamvila,

Attingal (P O), Thiruvananthapuram,

Kerala, India. PIN - 695101

Mobile No. **:** +91 9072522216

Mobile No.  **:** +91 8921103784

E-mail **:** [remeshpillai@gmail.com](mailto:remeshpillai@gmail.com)

Marital status  **:** Married

Languages known **:**  English, Hindi & Malayalam

REMESH A