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| **SABU.S**  Email: sabuchand@gmail.com  Mob: 9895395902 |  |

**OBJECTIVE**

I would like to be part of an organization where I will be able to update my knowledge and skills in accordance with the latest trends, and be a part of a dynamic team that works towards the growth of the organization and to use my technical knowledge for the growth and best service of the organization from the side of finance and audit department.

**EDUCATIONAL QUALIFICATION**

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| **Degree** | **Institution** | **University/Board** | **Duration** |
| MBA-Finance | Off-Campus Centre-BSS IT Mission, Trivandrum | MG University | 2010-2012 |
| B.Com With Computer Application | National College, Trivandrum, Kerala | University of Kerala | 2006-2009 |
| HSE - Commerce | Govt.Kamaleswaram HSS, Trivandrum, Kerala | Board of Higher Secondary Examination Govt. of Kerala | 2000-2001 |
| 10th Standard | Govt.Model BHSSTrivandrum, Kerala | Board of Public Examination Govt. of Kerala | 1999 |

**PROFESSIONAL WORKING EXPERIENCE**

* Completed ***two years*** work experience in chartered accountant firm from 1/10/2009 to 31/12/2011, reference shown below.

**R.Venkitachalam & Associates (Auditing Firm)**

Trivandrum, Kerala, India

* From 7/06/2012 to 10/02/2013 working in an Automobile showroom on the post of an Accountant, reference shown below.

**Marikar Automobile and Service Pvt.Ltd**

NH Bye pass Road, Venpalavattom

Trivandrum, Kerala, India

* From 19.02.2013 to 02.02.2019

**Nippon Motor Corporation Pvt.Ltd**

NH-47 Bye Pass Road 3, Enchakkal

Vallakkadavu

Trivandrum.695008

* From 27.03.2019 to 10.08.2019

**Radianz Interiors** (Construction)

Vazhuthacaud

Trivandrum

From 21.08.2019 to 30.11.2020

**PRS Builders**(Construction)

MG Road

Ayurveda college

Triivandrum

Best achievements during the period of working

* + Accounts finalization and Statutory Audit:
    - Kerala State Industrial Development Corporation
    - Tourism Resorts Kerala Ltd Institute in Management in Government
* Internal Audit:
  + Mulamootil Consumer Credit Pvt. Ltd
  + Eureka Forbes Pvt Ltd
* 10 More Tax Audits including Individual and Partnership Firms.
* Sound Knowledge in basic accounts like Bank Reconciliation, Debtors & Creditors Management, payment vouchers processing, cash handling, Stock maintaining, TDS calculation & GST calculation,etc.

**EXCELLENCE IN COMPUTER SKILLS**

* Successfully completed Tally Financial Accounting Program conducted by ***Tally Academy.***
* **SOFTWARE PROFICIENCY:**
* Operating Systems : Windows 7
* Package : MS Office, Tally ERP 9

**LANGUAGES KNOWN**

* English : Fluency in Written and Spoken
* Malayalam : Fluency in Written and Spoken
* Hindi : Read and Write.

**STRENGTHS:**

* Sound technical knowledge in Accounts and Audit.
* Honest and punctual
* Hard working
* Quick Learner
* Ability to work in a team
* Good grasping power
* Highly flexible to adapt different situations.

**PERSONAL PROFILE**

Full Name : Sabu.S

Father’s Name : Chandrababu

Date of Birth : 11/01/1984

Gender : Male

Marital Status : Married

Nationality : Indian

PAN : DTQPS6084C

Address : TC.49/521,

Chandradeepam, SNRA-80

Konchiravila

Manacaud.P.O

Trivandrum.695009

I declare that the above particulars provided are true and correct to the best of my knowledge.

Trivandrum

Sabu.S